

Resolution
Board of
Ramsey County Commissioners

Presented By Commissioner McCarty Date February 9, 1987 No. 87-089
Attention: Budget & Accounting; All Commissioners; Jacqueline Byrd; Terry Schutten

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WHEREAS, The Ramsey County Board of Commissioners desires to establish a Capital Improvement Program; and

WHEREAS, The purpose of the Capital Improvement Program is to provide an orderly and efficient long-term plan for acquiring necessary buildings, land, major equipment and other commodities of significant value which have a useful life of several years; Now, Therefore, Be It

RESOLVED, That the Ramsey County Board of Commissioners establishes the following goals:

- A. To establish a climate in which the opportunity for optimal decision-making occurs by proposers, users and evaluators of capital projects.
- B. To preserve the fiscal integrity of the county by undertaking a thorough analysis of each proposed capital project. This analysis shall include the long-range impact upon operating costs, capital costs and potential revenue generation.
- C. To maintain a continuum of services - from the protection of life and maintaining the health, safety and welfare of the residents and employees of Ramsey County to enhancing the County image, - through the preservation, replacement and/or consolidation of public facilities which provide the most efficient, economic, and effective service delivery possible; and

WHEREAS, The Ramsey County Board of Commissioners desires to establish Capital Improvement Program Policies; Now, Therefore, Be It

RESOLVED, That

- A. Citizen participation shall be strongly encouraged throughout the process of developing and adopting the Capital Improvement Program.
- B. The Capital Improvement Program shall include all of the capital improvement projects requested. Each project shall have funding sources delineated, such as bond proceeds, special tax levies, state or federal grants, donations, special assessments, etc.
- C. Capital projects should be financed to the greatest extent possible through user fees and assessment districts where direct benefit to the user results from the construction of the project (examples are golf courses, nursing homes, watershed districts, etc.).

Diane Ahrens, Chairperson

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- D. Grants or private funds should be secured to finance projects whenever possible.
- E. The County should continue its cooperative efforts with other agencies in relation to Capital Improvement projects (examples are the Waste to Energy Plant with Washington County; Lake Como restoration project with the City of St. Paul, etc.).
- F. All projects will be reviewed and analyzed as to the overall priority and relative importance according to the following priority order:
- 1) Protect Life/Safety
 - 2) Maintain Public Health
 - 3) Replace Facility
 - 4) Maintain Physical Property
 - 5) Reduce Operating Costs
 - 6) Protect Property
 - 7) Provide Public Service
 - 8) Provide Public Convenience
 - 9) Enhance County Image
- G. Projects which may take more than one year to complete and have already received funding approval for the first year by the County Board, will be given priority consideration in subsequent years;

WHEREAS, The Ramsey County Board of Commissioners desires to establish a Capital Improvement Program that is a multi-year planning instrument used to identify needed capital projects and to coordinate financing and timing of improvements in a way that maximizes the return to the public; Now, Therefore, Be It

RESOLVED, That:

- A. Each year, the head of each county department, agency and interested citizens requesting funds for capital improvements from the Board of County Commissioners shall submit their requests for the next ensuing year and for four additional years to the Executive Director at a time set by the Executive Director, using the Capital Improvement Request Forms established and approved by the Executive Director.
- B. The Executive Director shall examine each Capital Improvement Request, meet with each requesting entity, evaluate and prioritize each project and recommend financing of these projects to the County Board.

Diane Ahrens, Chairperson

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- C. Not later than the second Monday in August of each year, the Executive Director shall submit the CAPITAL IMPROVEMENT BUDGET AND PLAN to the County Board.
- D. After submission to the County Board, the County Board shall hold public hearings on the CAPITAL IMPROVEMENT BUDGET AND PLAN. Citizen participation is strongly encouraged throughout the process of developing and adopting the CAPITAL IMPROVEMENT BUDGET AND PLAN.
- E. After the public hearings, the County Board may adopt the CAPITAL IMPROVEMENT BUDGET AND PLAN with or without amendment. The County Board shall adopt the CAPITAL IMPROVEMENT BUDGET AND PLAN by October 10th of each year, pursuant to Minnesota Statutes 275.07.

Diane Ahrens, Chairperson

By John N. Valeri
Chief Clerk - County Board