



Supplemental Nutrition Assistance Program Employment & Training (SNAP E&T) Federal Fiscal Year 2022 Workplan

[Oct. 1, 2021 - Sep. 30, 2022]

All SNAP E&T entities including counties, tribal nations, third-party providers and Department of Employment and Economic Development (DEED) are required to complete relevant sections of this plan and submit responses by July 9, 2021.

Instructions

Use the keys below to review, save, print and submit your FFY 2022 SNAP E&T workplan. As you work on your responses, click the save button to store your responses and follow the instructions to return to where you left off. Note that only the person completing and saving the document will be able to retrieve it. When the plan is ready to be reviewed by your agency's respective authorities, save and print a copy. When the workplan is reviewed and certified (no hard signatures required), print a copy for your records (using LANDSCAPE orientation). After printing, click the submit button to send your document to the Department of Human Services, SNAP E&T Team.

Requirements

All SNAP E&T entities are expected to market E&T (provide information about available services) to SNAP recipients and connect them to service providers. Recipients include those who are working or potentially able to work (both Abled-Bodied Adults without Dependents (ABAWDs) and other SNAP recipients). For those working, E&T services can enhance skills to advance in the workplace. For those not working, skills building, and employment training can increase employability in Minnesota's workforce.

The [SNAP E&T website](#) contains a statewide map of current service providers whose services can be accessed by SNAP recipients across the state, not limited to a county or reservation border. The SNAP E&T team is available to provide technical assistance and answer any questions specifically related to how your county can market E&T to recipients and refer them to one of these providers.

Time-limited ABAWDs must continue to work or participate in employment and training activities for an average of 20 hours per week, totaling 80 hours per month, in order to maintain their food benefits beyond three counted months. More details on ABAWDs and current Banked Month guidance is available by accessing the document titled [Serving ABAWDs](#) on the SNAP E&T website. While time-limited recipients will continue to be a priority group, growth in SNAP E&T is projected to reside with other low-income and low-skilled SNAP recipients.

Some counties and tribes may be eligible for an ABAWD waiver from the time limit and work provisions. Whether or not a county or tribe is waived, with the opportunities to leverage the federal 50 percent reimbursement funding stream, along with the 100 percent fund allocation, recipients can benefit from the increasing range of available E&T services. Currently, these include services provided by some agencies in-house, by agency-contracted providers, state-contracted (DHS) providers and DEED's E&T grantees. Using non-federal dollars and seeking a 50 percent reimbursement could return funds to local areas which can be reinvested into employment and training, and thus grow the SNAP E&T program to serve a larger number of SNAP recipients.

Tribal programs may be reimbursed up to 75% for administrative, program, and support service costs related to SNAP E&T participants who reside on Tribal land; participants do not have to be an enrolled Tribal member. Community based organizations and community colleges, including Tribal Colleges, serving primarily American Indians may also be reimbursed up to 75% for expenses related to SNAP E&T participants who reside on Tribal land. It is the responsibility of the grantee to retain this documentation for audit purposes.

Funding

In the past, Minnesota used its 100 percent federal allocation to fund its E&T services. Minnesota is now using a second federal funding stream, referred to as 50 percent reimbursement funds (50/50 funding) to expand its SNAP E&T services. This entails funding SNAP E&T activities using non-federal dollars (not used as a match for another federal program) to serve eligible SNAP recipients, and seeking a 50 percent reimbursement, which comes back to the provider. Reimbursement funds received are considered non-federal dollars and can be reinvested in E&T. These funds must be received, spent on valid SNAP E&T costs, and invoiced through the regular invoicing process. All third-party providers use non-federal dollars for E&T services and seek reimbursements. Counties can access this funding in addition to 100 percent allocation.

Providers

Currently, some entities choose to provide SNAP E&T services either in-house or through a county-contracted E&T provider. DHS continues to contract directly with third-party providers to increase the range of E&T services across the state. As of FFY 2021, 24 third-party providers have a direct contract with DHS. In addition, the Department of Employment and Economic Development (DEED) has grantees providing SNAP E&T services. These providers bring an array of additional skills development and training programs that respond to labor market needs, and prepare individuals with low incomes to fill jobs that employers are seeking.

Collaboration

The department is encouraging greater collaboration among all SNAP E&T entities to ensure recipients maximize the range of services offered by diverse providers. DHS encourages SNAP E&T partners to collaborate and make referrals for other services that are not available through the current provider, exposing the SNAP recipient to a range of services that best align with their needs. For example, when a participant nears the end of their vocational training goals, the organization may refer to another organization to provide job search, if the original organization does not have adequate job search assistance available. Based on new guidance from United States Department of Agriculture (USDA), Food and Nutrition Service (FNS), SNAP E&T providers must notify agency eligibility workers when making a provider determination. More information will follow.

Co-enrollment

Some of the benefits to co-enrollment in other programs include continuation of services if SNAP ends and access to additional funding sources and other services to help ensure participants succeed in their employment goals. Co-enrollment in other programs, such as the Workforce Innovation and Opportunity Act (WIOA), may provide countable activities for a time-limited participant, allowing the participant to earn additional benefit months. When Minnesota Family Investment Program (MFIP) closes, a participant may transition to SNAP E&T. Transitioning to E&T would provide a continuation of supports while completing goals.

In some situations, participants can access services from more than one provider. For example, a third-party provider can work with a college to help the same participant achieve individual employment plan goals. Both providers may work with the participant at the same time, while not providing duplicative services.

It is the providers' responsibility to coordinate services for co-enrolled participants to prevent duplication of service. Duplication of service means the participant receives the same service or support from multiple providers.

SNAP E&T entities

Check one of the choices below that identify your SNAP E&T grouping or entity:

- County agency or county agency cohort (providing services in-house or through a county agency-contracted provider)
- Third-party provider or tribal nation (DHS-contracted provider)
- Department of Employment and Economic Development (DEED). This option should only be selected by DEED, lead agency for cohort of community organizations.

County agencies

How many county agencies are part of your FFY 2022 SNAP E&T Workplan? [If a single county agency, enter 1]

1

County agency name

Ramsey County

Program contacts

Provide a program contact for each of the county agencies listed above.

Name:	Title:	Phone:	Email:
Ling Becker	Director	651-266-6001	ling.becker@co.ramsey.mn.us

Collaboration contacts

Greater collaboration among all SNAP E&T entities can ensure recipients maximize the range of services offered by diverse providers. Complete the table with the name, title, phone number and email address for in-house and/or county-contracted provider personnel who should be contacted by outside third-party providers (TPPs) that may be working with a SNAP E&T participant living in your local service area. The purpose of this is to increase collaboration and ensure pertinent information is exchanged, especially regarding participants with time-limited benefits.

Name:	Title:	Phone:	Email:
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Lisa Guetzkow	Manager	651-266-6006	lisa.guetzkow@co.ramsey.mn.us
Hua Moua	Planning Specialist	651-266-6053	hua.moua@co.ramsey.mn.us

Fiscal contact

Provide a fiscal contact below. If you are a cohort of counties, provide the fiscal contact for the host county.

Name:	Holly Pratt
E-mail:	holly.pratt@co.ramsey.mn.us
Phone:	651-266-6007

Service provision

What E&T service provision type(s) will your agency be using in FFY 2022? [CHECK ALL THAT APPLY]

<input checked="" type="checkbox"/>	In-house
<input type="checkbox"/>	County-contracted
<input checked="" type="checkbox"/>	State-contracted (DHS) or DEED-contracted sub-grantees (see the provider map on the SNAP E&T webpage)
<input type="checkbox"/>	Other (such as Veterans Affairs services, WIOA, ABE, etc.)

Work registrants

Briefly describe your agency's process for screening work registrants for referral to E&T.

All FAS Financial Staff are expected to ask questions that are relevant to code the client for applicable FSET and ABAWD exemptions. Screeners, Intake Interviewers, and Case Management Financial Workers run Bluezone Scripts "ABAWD Screening Tool" and "ABAWD FSET Exemption Check." When eligibility is determined, Financial workers look at any used ABAWD months, if they have used the 2nd 3 month period of eligibility (if eligible = 80 hours in a 30 day period since last receiving SNAP), and eligibility for banked month for certain populations. A discussion on willingness to work with SNAP E&T is discussed when applicable.

Please respond to the following statements specific to work registrants. Reference sources are provided for additional information.

	Yes	No	N/A
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<p>Domestic violence: Does your agency explain domestic violence as part of agency's screening process? MS 256.029</p>	<p>Domestic violence: Does your agency explain domestic violence as part of agency's screening process? MS 256.029 Yes <input checked="" type="radio"/></p>	<p>Domestic violence: Does your agency explain domestic violence as part of agency's screening process? MS 256.029 No <input type="radio"/></p>	<p>Domestic violence: Does your agency explain domestic violence as part of agency's screening process? MS 256.029 N/A <input type="radio"/></p>
<p>Communicating E&T requirements: [Does your agency <u>verbally explain</u> the SNAP E&T program requirements, rights and responsibilities of work registrants, and consequences of failure to comply? 7 CFR 273.7(a)(1-6)</p>	<p>Communicating E&T requirements: [Does your agency <u>verbally explain</u> the SNAP E&T program requirements, rights and responsibilities of work registrants, and consequences of failure to comply? 7 CFR 273.7(a)(1-6) Yes <input checked="" type="radio"/></p>	<p>Communicating E&T requirements: [Does your agency <u>verbally explain</u> the SNAP E&T program requirements, rights and responsibilities of work registrants, and consequences of failure to comply? 7 CFR 273.7(a)(1-6) No <input type="radio"/></p>	<p>Communicating E&T requirements: [Does your agency <u>verbally explain</u> the SNAP E&T program requirements, rights and responsibilities of work registrants, and consequences of failure to comply? 7 CFR 273.7(a)(1-6) N/A <input type="radio"/></p>
<p>Compliance: Does your agency have a written script on SNAP E&T program requirements, rights and responsibilities of work registrants, and consequences of failure to comply that case workers follow? SNAP E&T</p>	<p>Compliance: Does your agency have a written script on</p>	<p>Compliance: Does your agency have a written script on</p>	<p>Compliance: Does your agency have a written script on</p>

	<p>SNAP E&T program requirements, rights and responsibilities of work registrants, and consequences of failure to comply that case workers follow? SNAP E&T Yes <input checked="" type="radio"/></p>	<p>SNAP E&T program requirements, rights and responsibilities of work registrants, and consequences of failure to comply that case workers follow? SNAP E&T No <input type="radio"/></p>	<p>SNAP E&T program requirements, rights and responsibilities of work registrants, and consequences of failure to comply that case workers follow? SNAP E&T N/A <input type="radio"/></p>
<p>Employment plan: Does your agency require SNAP E&T participants to sign the employment plan? SNAP E&T</p>	<p>Employment plan: Does your agency require SNAP E&T participants to sign the employment plan? SNAP E&T Yes <input checked="" type="radio"/></p>	<p>Employment plan: Does your agency require SNAP E&T participants to sign the employment plan? SNAP E&T No <input type="radio"/></p>	<p>Employment plan: Does your agency require SNAP E&T participants to sign the employment plan? SNAP E&T N/A <input type="radio"/></p>
<p>Disputes: Does your agency have a written grievance process? 7 CFR 273.7(f)(6)</p>	<p>Disputes: Does your agency have a written grievance process? 7 CFR 273.7(f)(6) Yes <input checked="" type="radio"/></p>	<p>Disputes: Does your agency have a written grievance process? 7 CFR 273.7(f)(6) No <input type="radio"/></p>	<p>Disputes: Does your agency have a written grievance process? 7 CFR 273.7(f)(6) N/A <input type="radio"/></p>

Good cause: Does your agency have a written good cause policy? [7CFR 273.7\(e,f\)](#)

Good cause:
Does your agency have a written good cause policy?
[7CFR 273.7\(e,f\)](#)
Yes

Good cause:
Does your agency have a written good cause policy?
[7CFR 273.7\(e,f\)](#)
No

Good cause:
Does your agency have a written good cause policy?
[7CFR 273.7\(e,f\)](#)
N/A

Marketing and referral

Marketing and referral of recipients to available service providers is key to increasing participation in workforce preparation activities. How are you planning to market and connect SNAP recipients to E&T providers? [CHECK ALL THAT APPLY]

- Verbal communication
- Written script and information
- DHS website information
- Other

For "other", describe below, including a description of the other check boxes:

Program services will be shared with participants at SNAP E&T Orientation, An estimated 10 participants will be referred out to co-enroll in WIOA program or other Career pathways training programs, if eligible. An estimated 50 participants will be referred to ESL, ABE or other educational training programs as needed

Funding

Your SNAP E&T activities will be funded by which of the following funding stream(s): [CHECK ALL THAT APPLY]

- A. Federally allocated 100 percent funds
- B. Non-federal funds (requesting 50 percent reimbursement)
- C. Not requesting funding

Overview

Provide a succinct overview of your SNAP E&T activities including goals and outcomes for participants:

Recruitment/Outreach/Marketing/Referral: Within a 12-month period of time approximately 2,500 referrals for SNAP E&T are made to WFS. WFS provides outreach and follow-up to each referral and invites participants to attend an orientation and enrollment session which explains the program requirements, services offered, activities and requirements and career pathway opportunities. Orientations are one to two hours long and are available three times a week. Orientations are available in English speaking and non- English speakers facilitated by interpreter(s) in a group or one-on-one setting. Once the Covid-19 pandemic subsides enough to allow for in-person services, SNAP E&T orientations are anticipated to be offered both virtually and in person at the Ramsey County Government Center, located at 160 Kellogg Blvd, St. Paul and additional community based locations to be determined. Through the orientation sessions, WFS will enroll an estimated 220 participants in the SNAP E&T program during this next program year. Within 30 days of enrollment, participants will complete a thorough assessment with a counselor and will develop a comprehensive employment plan which will emphasize the strengths and abilities of the individual. The counselor will utilize motivational interviewing and coaching strategies to help participants define their own path and identify strategies to achieve their goals. The counselor will provide participants with job leads, housing/food resources, assist with development of resumes, cover letters, make referrals to workshops, work experience programs, education and any other resources necessary to provide stability to the individual to become engaged and employed. Case management may include employability, intake assessments, barriers identification, monitoring of programs and support and collaboration with other employment or social services providers in Ramsey County. Once a participant becomes employed, 90-day retention services are available to ensure a successful transition off SNAP. Participants are eligible to receive support services to assist with their activities. Goals and Outcomes: Workforce Solution's goal is to help SNAP E&T participants achieve the greatest level of stability and economic independence through providing participants with the services and resources needed to have the opportunity to improve their education, employment and economic stability. The average SNAP E&T participant in Ramsey County is 33 years old, 64% report no education beyond a high school diploma or GED, 27% report being homeless, 18% are limited English proficiency, 16% chemically dependent, 11% are justice involved, 10% have a disability reported as barrier to employment and 42% have been unemployed 6 months or longer. The average wage at enrollment is \$0 and average wage at exit is \$14.48; the average length of time in the program is just over 6 months. The employment plan activities beyond completing orientation and assessment will take into consideration these challenges and despite these demographics it is anticipated that about a third will be employed to some degree while participating in the program, 70% will participate in job search/readiness and training activities and about another 10-15% will need to be connected to appropriate resources and services to address social service needs. As we enter into a post pandemic economy and service delivery design, additional outcomes such as increased co-enrollment and education & training attainment will be benchmarked during this grant year cycle. The focus at this time will be engagement and increased enrollment from the pandemic impacts.

Provider information

If your agency is contracting with outside SNAP E&T providers, how many providers will you be contracting with in FFY 2022? If none, enter zero.

0

WBLI - Internship (*)	0												0	
WBLTJ - Transitional jobs (*)	0												0	
Employability assessment	220												200	20
Orientation	220												200	20
Employed full-time	30												30	8
Employed part-time	45												45	8
Holding	0												0	
Local flag	0												0	
Social services	22												22	

Unduplicated count

Estimate the total number of individuals to be served by each funding stream (unduplicated) in FFY 2022. If an individual is served by both funding streams, count them once in each. If your area is using only one funding stream, leave the other blank.

100 Percent Funds	200
Non-Federal Funds	20

Provide required details on the **Supervised job search** activity (*, 1).

-Employment Counselor assists & coaches clients ongoing with job searching, writing/editing resume and cover letters -Provide job leads and training opportunities

Provide required details on the *Job search training* activity (*).

-Client is placed in this activity when they want to engage in workshops -Employment Counselor provides clients with workshop opportunities

Provide required details on the *Job retention services* activity (*).

-Client reports work hours to EGC -EGC provides assistance with further job search resources if a new/additional job is desired and resources to help clients keep their job -Client remains active with E&T for 90-days for this service.

Provide required details on the *Basic education and/or foundational skills instruction* activity (*, 2).

--Employment Counselors checks in regularly on progress, grades, stress management, and overall wellbeing -Grades are collected at the end of each semester -Partners are (but not limited to): Clues, Hubbs Center, HAP, Vietnamese Social Services, International Institute of Minnesota

Provide required details on the *Career and/or technical education programs or other vocational training* activity (*, 2).

-Employment Counselor makes referrals based on employment plan, goals, skills and interests -Employment Counselor checks in regularly progress, grades, stress management, and overall wellbeing and provides support and resources as needed -Grades are collected at the end of each semester

Provide required details on the *English language acquisition* activity (*, 2).

-Employment Counselor provides referrals to services as determined from assessment; -Employment Counselor provides ongoing engagement on progress, grades, and overall wellbeing -Resources provided as necessary -Grades are collected at the end of each semester -Partners are (but not limited to): Clues, Hubbs Center, HAP, Vietnamese Social Services, International Institute of Minnesota

Support services: Review the [Guidance on Costs and Reimbursements](#) document and identify (list) the support services (such as transportation, course registration fees, etc.) your agency will provide to assist participants in-house and/or through county-contracted providers.

Depending on the availability of the support services, engaged participants will be eligible to receive support services to help with their participation in approved and allowable activities. The support services may include: transportation (Bus/Gas Card), Interview clothing, course registration fees and training materials.

SNAP E&T has been included as a partner in Minnesota's State Combined Plan under WIOA. If your area offers WIOA programs, how are you integrating these with SNAP E&T? If you are not currently co-enrolling your SNAP E&T participants in WIOA programming, what steps do you plan to take to begin doing this in the future?

Ramsey County will coordinate with our Workforce Innovation & Opportunity Act (WIOA) program, Adult Dislocated Worker Program, community-based programs and other employment or educational programs to enhance services to SNAP E&T participants. These partnerships will maximize use of resources and increase access to opportunities for employment, education, and training for SNAP E&T participants. Co-enrollment with WIOA services is completed when appropriate, as well as any other training opportunities that can be utilized to create a seamless continuum of services for the participant. The WIOA program has dedicated a supervisor to ensure there is staff coordination between the two programs and assist participants as needed. This includes providing WIOA resources and information during SNAP E&T orientation and ongoing weekly to monthly communication with the SNAP E&T Counselor. Our goal is to work very closely with WIOA to increase the number of SNAP E&T receiving services. Through our partnership, we will determine if SNAP eligible individuals are open on any other programs and, if so, we will coordinate services with other programs to ensure no duplication of services but rather continuity of services.

How would your SNAP E&T services interface with other programs such as the Minnesota Family Investment Program (MFIP) and General Assistance (GA) recipients?

WFS is the county administrator of employment and training services including SNAP E&T, Diversionary Work Program (DWP), Minnesota Family Investment Program (MFIP), Workforce Innovation and Opportunity Act (WIOA), and Dislocated Worker Programs. In addition to providing direct employment services, WFS also contracts with a variety of community-based organizations - each offering a full array of employment services and employment support services for participants. Ramsey County Workforce Solutions is the leading partner in the consortium for One-Stop Operator for Workforce Development Area 15, Ramsey County. The other members of the consortia include WIOA, Minnesota Job Services and Minnesota Vocational Rehabilitation Services. The Workforce Innovation Board WIB has adopted a Federated model of service delivery requiring services to be delivered from CareerForce Centers, Specialized Centers, Affiliate Sites, and community sites such as libraries and colleges. Our services are delivered from a client-centered, resident's first, approach in a comprehensive service delivery method. At any point of entry, customers are offered navigation services and connections to specific programs that can meet the needs of individuals

and families to assist them in building the skills needed to find and keep suitable employment. Resources and referrals regarding program specifics such as MFIP, DWP, SNAP E&T will be available to all customers receiving services in community-based locations (sites to be determined post pandemic), CareerForce Centers, and Ramsey County Service Center sites. When an individual's needs are identified by staff, referrals to partner organizations will be made. Direct referrals to specific eligible programs will be made as well as shared services that cross programs. In addition, WFS SNAP E&T provides information regarding other services, programs and resources available to the participants during individual assessment and employment plan development. Our goal is to create a continuum of services through communication, coordination, resource sharing with WIOA and MFIP community-based partners. In addition, if SNAP E&T participants are eligible for any other services or programs, a referral will be made, as well as follow-up to ensure the person obtained resources as a result.

100 percent funds

For E&T activities in FFY 2022, estimate the projected administrative, program and support service costs for services to recipients provided in-house, through a county-contracted provider and/or costs associated with marketing/connecting recipients with other providers. The county may be asked to resubmit these estimates when final allocation amounts are issued. Refer to the [Guidance on Costs and Reimbursements](#) when determining administrative, program, and support service activities and costs.

Administrative costs:

45342

Program costs:

295279

Support services funds

Support services costs:

7000

Projected 100 Percent Fund request (auto-calculated) = \$340621

Projected Support Services Fund request (auto-calculated) = \$7000

Non-federal funds

Complete the following estimates on the projected amounts of non-federal funds which the local area is projecting to spend on E&T activities for which a

50 percent reimbursement will be claimed. Refer to the [Guidance on Costs and Reimbursements](#) when determining administrative, program, and support service costs.

Administrative costs:

1200

Program costs:

12000

Support services costs:

26800

Support services estimates

Item A: Estimated number of E&T participants to receive support services.

20

Item B: Estimated budget for support services.

26800

Item C: Estimated amount of support services per E&T participant per month [(Item B/Item A)/12].

1340

Cost summary

100 percent fund request (auto-calculated): \$340621

Support service fund request (auto-calculated) = \$7000

Non-federal expenditures for which you will seek a 50 percent reimbursement (auto-calculated): \$40000

Assurances

Check the respective boxes below indicating that you have read, agree to and are in compliance with the following assurance statements:

Program requirements

All activities authorized by this agency workplan are in accordance with SNAP Employment and Training regulations.

- Program activities are conducted in compliance with all applicable federal and state laws, rules, and regulations, including civil rights and Office of Management and Budget (OMB) regulations governing cost issues.

Staffing

- Staff for the administration and operation of the program are competent, professional, ethical and qualified for the position held, and have a firm understanding of the pertinent rules and regulations.

Contracting and oversight

- If applicable, contracts are procured through competitive bid procedures governed by state procurement regulations.
- The agency is accountable for the contents of the agency workplan and will provide oversight of any sub-grantees.

Collaboration and partnerships

- By accepting SNAP E&T funding, the agency agree to partner and collaborate with other state contracted 50/50 providers, if available, so SNAP recipients can access the range of services available through the SNAP E&T network of providers. The state SNAP E&T team is available to support and provide technical assistance in this process.
- Agency shall provide support services such as counseling, case management, transportation, financial, as needed by SNAP E&T participants. Referrals to other SNAP E&T partners and/or community services, such as agency departments or family services, will be made when appropriate.

Education and training

- Education and training activities must directly enhance the employability of the participants; there is a direct link between the education activities and job-readiness.

Participants served

- Individuals served under SNAP E&T must not be receiving Title IV-A assistance (MFIP).
- SNAP recipients upon initial enrollment, shall be provided an assessment which outlines their strengths, job skills needs, interests and abilities. An Employment Plan (EP) will be developed, listing achievable goals which would lead to transitioning into unsubsidized employment. The EP will be made a part of each participant's permanent file and will be updated as necessary.

Costs and reimbursements

- Documentation of agency costs, payments and donations for approved E&T activities are maintained and available for federal and state review and audit.
- The [Guidance on Costs and Reimbursements](#) document has been reviewed.
- Program activities and expenses are reasonable and necessary to accomplish the goals and objectives of SNAP E&T.

- If in-kind goods and services are part of the budget, only public in-kind services are included. No private in-kind goods or services are claimed.
- Cash or in-kind donations from other non-federal sources have not been claimed or used as a match or reimbursement under any other federal program.
- The agency is fiscally responsible for SNAP E&T activities funded under the plan and is liable for repayment of unallowable costs.
- Agency or state education costs will not be supplanted with federal SNAP E&T funds.

Records and files

- Case records will be maintained for each client and be available for federal and state monitoring and audits. These shall be retained for up to 6 years.
- Documentation and records for support service expenditures must be retained on file for no less than three years to verify SNAP E&T costs at a participant transactional level.

Workforce development board

- Information was shared with the Workforce Development Board and the board have been consulted on the agency's SNAP Employment and Training (SNAP E&T) workplan for FFY 2022.

Certification

By checking the box below, I hereby certify that SNAP E&T workplan has been prepared as required under the provision of Minnesota Statute, Chapters [§256D](#) and [§256D.051](#).

Agency director (or authorized personnel)

Name:

Title:

Date:

Submission of workplan

Saving, printing, and submitting your plan

Use the keys below to review, save and print your SNAP E&T workplan. When the plan is ready for submission, print a copy for your records and click the submit button to send this workplan response to the department.

Thanks,
SNAP E&T Team