



# Board of Commissioners

## Minutes

15 West Kellogg Blvd.  
Saint Paul, MN 55102  
651-266-9200

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November 9, 2021 - 9 a.m.

Virtual meeting / Council Chambers - Courthouse  
Room 300

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The Ramsey County Board of Commissioners met in regular session at 9:00 a.m. with the following members present: Frethem, MatasCastillo, McDonough, McGuire, Ortega, Reinhardt (late), and Chair Carter. Also present were Ryan O'Connor, County Manager, and Sam Clark, Civil Division Director, Ramsey County Attorney's Office.

### ROLL CALL

Present: Carter, Frethem, MatasCastillo, McDonough, McGuire, and Ortega  
Absent: Reinhardt

### PLEDGE OF ALLEGIANCE

1. Agenda of November 9, 2021 is Presented for Approval. [2021-567](#)

Sponsors: County Manager's Office

Approve the agenda of November 9, 2021.

(Commissioner Reinhardt arrived at this point.)

Motion by McGuire, seconded by Ortega. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

2. Minutes from November 2, 2021 are Presented for Approval [2021-578](#)

Sponsors: County Manager's Office

Approve the November 2, 2021 Minutes.

Motion by McDonough, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

### ORDINANCE PROCEDURES

3. Amendments to the Ramsey County Administrative Ordinance - Waive the Second Reading [2021-560](#)

Sponsors: Public Health

Waive the second reading of amendments to the Ramsey County Administrative Ordinance, that provides authority for departments to issue administrative citations.

Motion by Ortega, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-243](#)

4. Amendments to the Ramsey County Administrative Ordinance - Hold Public Hearing [2021-561](#)

Sponsors: Public Health

Hold a public hearing on proposed amendments to the Ramsey County Administrative Ordinance, to afford the public an opportunity to comment on the ordinance amendments.

Chair Carter opened the public hearing at 9:04 a.m. The chair called three times for public comments; hearing none, the chair closed the public hearing at 9:06 a.m.

## PRESENTATION OF AWARD

5. Ramsey County Employee Achievement Awards: Bridget Marter - Finance [2021-620](#)  
Department and Zachary Hylton - Policy and Planning.

Sponsors: Human Resources

None. For information and discussion only.

Commissioner Frethem presented the employee achievement award to Bridget Marter, Finance. Commissioner Reinhardt presented the employee achievement award to Zachary Hylton, Policy and Planning. Discussion can be found on archived video.

## COVID UPDATE

Presented by County Manager Ryan O'Connor, Sara Hollie, Director - Public Health, Dr. Ogawa, Medical Director - Public Health, and Laura Andersen, Deputy Incident Commander - Public Health. Discussion can be found on archived video.

## ADMINISTRATIVE ITEMS

6. Joint Powers Agreement for Metropolitan Emergency Services Board [2021-609](#)

Sponsors: Emergency Communications and Safety and Justice

1. Approve the Joint Powers Agreement with Anoka County, Carver County, Chisago County, Dakota County, Hennepin County, Isanti County, Scott County, Sherburne County, Washington County, and the city of Minneapolis for the operation of the Metropolitan Emergency Services Board for the period of January 1, 2022 through December 31, 2026.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to appoint members and alternates to the Technical Operations Committees of the Metropolitan Emergency Services Board during the term of the agreement.

Motion by McDonough, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-244](#)

7. Grant Award from Minnesota Department of Human Services for [2021-540](#)  
Supplemental Nutrition Assistance Program Employment and Training

Sponsors: Workforce Solutions

1. Ratify the submittal of the Supplemental Nutrition Assistance Program Employment and Training Workplan/grant application to the Minnesota Department of Human Services for Supplemental Nutrition Assistance Program Employment and Training.
2. Authorize the acceptance and expenditure of grant awarded funds of \$126,794 for

FFY2022 from the Minnesota Department of Human Services for Supplemental Nutrition Assistance Program Employment and Training for the period of October 1, 2021 through September 30, 2022.

3. Authorize the County Manager to execute the Grant Allocation Award.
4. Authorize the County Manager to apply for and accept additional Supplemental Nutrition Assistance Program Employment and Training grant funds from the Minnesota Department of Human Services for the period of October 1, 2021 through September 30, 2022.
5. Authorize the County Manager to enter into agreements and contracts and execute amendments to agreements and contracts in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.
6. Authorize the County Manager to make temporary transfers, as needed, from the County General Fund to Workforce Solutions to cover program expenses until program funds are received, with repayment to be made upon receipt of the funds.

Motion by McDonough, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-245

8. Minnesota Family Investment Program Biennial Service Agreement for 2022-2023 [2021-593](#)

Sponsors: Workforce Solutions

1. Approve the submission of an application to the Minnesota Department of Human Services for the 2022-2023 Minnesota Family Investment Program Biennial Service Agreement Grant in an amount of \$20,370,954.
2. Authorize the acceptance and expenditure of grant awarded funds from the Minnesota Department of Human Services for the Temporary Assistance for Needy Families Block Grant for the period of January 1, 2022 through December 31, 2023.
3. Authorize the County Manager to apply for and accept additional Grant funds from the Minnesota Department of Human Services for the period of January 1, 2021 through December 31, 2023.
4. Authorize the County Manager to enter into agreements and contracts and execute amendments to agreements and contracts in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.
5. Authorize the County Manager to make temporary transfers, as needed, from the County General Fund to Workforce Solutions to cover program expenses until program funds are received, with repayment to be made upon receipt of the funds.

Motion by McDonough, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-246

## POLICY ITEM

9. Presentation: American Rescue Plan Act Funding Request for Tier 1 Priority Administrative Items [2021-652](#)

Sponsors: Finance

None. For information and discussion only.

Presented by Alex Kotze, Chief Financial Officer. Discussion can be found on archived video.

## COUNTY CONNECTIONS

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Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

**OUTSIDE BOARD AND COMMITTEE REPORTS**

Discussion can be found on archived video.

**BOARD CHAIR UPDATE**

Presented by Chair Carter. Discussion can be found on archived video.

**ADJOURNMENT**

Chair Carter declared the meeting adjourned at 10:41 a.m.