



# Board of Commissioners

## Minutes

15 West Kellogg Blvd.  
Saint Paul, MN 55102  
651-266-9200

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January 18, 2022 - 9 a.m.

Virtual meeting / Council Chambers - Courthouse  
Room 300

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The Ramsey County Board of Commissioners met in regular session at 9:00 a.m. with the following members present: Carter, Frethem, McDonough, McGuire, Ortega, Reinhardt, and Chair MatasCastillo. Also present were Ryan O'Connor, County Manager, and Sam Clark, Civil Division Director, Ramsey County Attorney's Office.

### ROLL CALL

Present: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

### PLEDGE OF ALLEGIANCE

1. Agenda of January 18, 2022 is Presented for Approval. [2022-024](#)

Sponsors: County Manager's Office

Approve the agenda of January 18, 2022.

Motion by Ortega, seconded by Frethem. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

2. Minutes from January 11, 2022 are Presented for Approval [2022-025](#)

Sponsors: County Manager's Office

Approve the January 11, 2021 Minutes.

Motion by Carter, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

### PROCLAMATION

3. Proclamation: Day of Racial Healing [2022-022](#)

Sponsors: Board of Commissioners

Presented by Commissioner Reinhardt. Those who represented the proclamation were: Ramsey County Racial and Health Equity Administrators Prince Corbett, Antonio Montez and William Moore, as well as community member Dr. Raj Sethuraju. Discussion can be found on archived video.

### PRESENTATION OF AWARD

4. Award Presentation: Association of Minnesota Counties Awards to Ramsey County [2021-721](#)

Sponsors: County Manager's Office

None. For information and discussion only.

Julie Ring, Executive Director - Association of Minnesota Counties (AMC), presented the AMC County Achievement Award to the Ramsey County Elections Office and Dr. Jolie Wood, Interim Data Compliance Manager, and the AMC Outstanding Service Award to Kathy Hedin, Deputy County Manager - Health and Wellness Service Team. Discussion can be found on archived video.

**COVID UPDATE**

Presented by County Manager Ryan O'Connor, Sara Hollie, Director - Public Health. Discussion can be found on archived video.

**ADMINISTRATIVE ITEMS**

- 5. Second Amendment to the Lease Agreement with Face to Face Health & Counseling Services, Inc. [2022-001](#)

Sponsors: Property Management and Housing Stability

- 1. Approve the Second Amendment to the Lease Agreement with Face to Face Health & Counseling Services, Inc., 1165 Arcade Street, Saint Paul, MN 55106 for space in the Annex of the Metro Square Building, 121 East Seventh Place, Saint Paul, Minnesota, 55101, from January 1, 2022 through June 30, 2022, at no additional rental cost.
- 2. Authorize the Chair and Chief Clerk to execute the lease amendment.

Motion by Ortega, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-022

- 6. Single Source Agreement with Toltz, King, Duvall, Anderson, and Associates, Inc for Consultant Engineering Services on the Lexington Parkway Realignment Project [2021-768](#)

Sponsors: Public Works

- 1. Approve the Single Source Agreement with Toltz, King, Duvall, Anderson, and Associates, Inc for engineering services on the Lexington Parkway Realignment project between Adrian Street and Albion Avenue, for the period of January 11, 2022 through December 31, 2023, with an option to renew up to three additional one-year periods, in the amount of \$200,000.
- 2. Authorize the Chair and the Chief Clerk to execute the agreement.

Motion by Ortega, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-023

- 7. Repurchase of a Tax-forfeited Property Located at 1128 Beech Street, Saint Paul, MN 55106 [2021-674](#)

Sponsors: Property Tax and Records & Election Services

- 1. Determine that by allowing a timely repurchase of the following property, any injustice or undue hardship caused by the forfeiture will be corrected and the repurchase will promote the use of the lands that will best serve the public interest:

Commissioner District 6

PIN: 33-29-22-12-0068

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Property Address: 1128 Beech Street, Saint Paul, MN 55106

Repurchase Amount Due to Date: \$25,744.51

2. Approve the repurchase of the above tax-forfeited property by Dustin Nguyen, fee owner at the time of forfeiture ("Repurchaser"), subject to the following conditions that must be met within 90 days of approval of this resolution: Repurchaser will
  - a) provide the required payment-in-full of all back taxes, interest, penalties, recording fees and costs, and maintenance costs (no installment payments allowed); and
  - b) execute a repurchase contract with the following conditions:
    - i. provide an executed assignment and assumption of the repurchase contract by a third-party buyer at arms' length (such buyer to be approved by the department of Property Tax, Records & Election Services); and
    - ii. continue to maintain and keep the property in a secure and safe condition from the date of contract execution until the closing of the sale to and possession by a third party buyer.

Motion by Ortega, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-024

8. Repurchase of a Tax-forfeited Property Located at 1277 Rice Street, Saint Paul, MN 55117 [2021-675](#)

Sponsors: Property Tax and Records & Election Services

1. Determine that by allowing a timely repurchase of the following property, any injustice or undue hardship caused by the forfeiture will be corrected and the repurchase will promote the use of the lands that will best serve the public interest:

Commissioner District 3  
PIN: 24-29-23-44-0008  
Property Address: 1277 Rice Street, Saint Paul, MN 55117  
Repurchase Amount Due to Date: \$11,098.90
2. Approve the repurchase of the above tax-forfeited property by Dustin Nguyen, fee owner at the time of forfeiture ("Repurchaser"), subject to the following conditions that must be met within 90 days of approval of this resolution: Repurchaser will
  - a) provide the required payment-in-full of all back taxes, interest, penalties, recording fees and costs, and maintenance costs (no installment payments allowed); and
  - b) execute a repurchase contract with the following conditions:
    - i. provide an executed assignment and assumption of the repurchase contract by a third-party buyer at arms' length (such buyer to be approved by the Department of Property Tax, Records & Election Services); and
    - ii. continue to maintain and keep the property in a secure and safe condition from the date of contract execution until the closing of the sale to and possession by a third party buyer.

Motion by Ortega, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-025

9. Repurchase of a Tax-forfeited Property Located at 760 Minnehaha Avenue East, Saint Paul, MN 55106 [2021-676](#)

Sponsors: Property Tax and Records & Election Services

1. Determine that by allowing a timely repurchase of the following property, any injustice or undue hardship caused by the forfeiture will be corrected and the repurchase will promote

the use of the lands that will best serve the public interest:

Commissioner District 5

PIN: 32-29-22-11-0021

Property Address: 760 Minnehaha Avenue East, Saint Paul, MN 55106

Repurchase Amount Due to Date: \$10,937.91

2. Approve the repurchase of the above tax-forfeited property by Dustin Nguyen, fee owner at the time of forfeiture ("Repurchaser"), subject to the following conditions that must be met within 90 days of approval of this resolution: Repurchaser will
  - a) provide the required payment-in-full of all back taxes, interest, penalties, recording fees and costs, and maintenance costs (no installment payments allowed); and
  - b) execute a repurchase contract with the following conditions:
    - i. provide an executed assignment and assumption of the repurchase contract by a third-party buyer at arms' length (such buyer to be approved by the Department of Property Tax, Records & Election Services); and
    - ii. continue to maintain and keep the property in a secure and safe condition from the date of contract execution until the closing of the sale to and possession by a third party buyer.

Motion by Ortega, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2022-026](#)

10. Sale of a Tax-forfeited Property, Classified as Conservation Land, for Less Than Market Value to the County of Ramsey Public Works, Minnesota, a Government Agency [2021-767](#)

Sponsors: Property Tax and Records & Election Services

Approve the sale of the tax-forfeited property, located in White Bear Lake on County Road F East (25-30-22-22-0002), to Ramsey County Public Works for \$180, with a restrictive covenant for 30 years for storm water drainage of storm water under a storm water management plan.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2022-027](#)

11. General Fund Balance Loan for the Homeless Shelter Project [2022-026](#)

Sponsors: Economic Growth and Community Investment

Approve a loan of up to \$5,200,000 from the county's General Fund balance to meet current cash flow needs of the Homeless Shelter Project.

Motion by Ortega, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2022-028](#)

12. Authorization for 2022 Bond Sale [2022-003](#)

Sponsors: Finance

1. Authorize a general obligation bond sale of up to \$19,000,000.
2. Set February 15, 2022 as the bond sale award date for proposals received on February 14, 2022.

Motion by Ortega, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2022-029](#)

## ORDINANCE PROCEDURES

13. Revised Parks & Recreation Ordinance - Waive the First Reading [2022-006](#)

Sponsors: Parks & Recreation

Waive the first reading of the revised Parks & Recreation Ordinance.

Motion by McGuire, seconded by Carter. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2022-030](#)

14. Revised Parks & Recreation Ordinance - Set Public Hearing Date [2022-007](#)

Sponsors: Parks & Recreation

Set the date and time of February 8, 2022, at 9:00 a.m., or as soon thereafter as possible, in the Council Chambers of the Ramsey County Courthouse, for the Public Hearing on adopting amendments to the Ramsey County Parks & Recreation Ordinance to afford the public an opportunity to comment on the ordinance amendments.

Motion by Ortega, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2022-031](#)

## POLICY ITEM

15. Presentation: [2022-011](#)

Sponsors: Housing Stability

None. For information and discussion only.

Presented by Keith Lattimore, Director - Housing Stability. Discussion can be found on archived video.

## COUNTY CONNECTIONS

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

## OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

## BOARD CHAIR UPDATE

Presented by Chair MatasCastillo. Discussion can be found on archived video.

## ADJOURNMENT

Chair MatasCastillo declared the meeting adjourned at 10:49 a.m.

**CLOSED MEETING**

Re: To develop or consider offers or counteroffers for the purchase or sale of real or personal property

Pursuant to Minnesota Statutes § 13D.05, subd. 3(c)(3) (to develop or consider offers or counteroffers for the sale of real property) the County Board met in a closed meeting, which was not open to the public, to develop or consider offers or counteroffers for the purchase of or sale of the real property located at 601 South Century Avenue, and for an undeveloped parcel located on the north of the Ramsey County Correctional Facility. Both properties are located in the City of Maplewood, County of Ramsey, Minnesota.

The Closed Meeting was called to order by Chair MatasCastillo at 1:35 p.m. with the following members present: Commissioners Carter, Frethem, McDonough, McGuire, Ortega, Reinhardt and Chair MatasCastillo. Also present: Ryan O'Connor, County Manager, Johanna Berg, Deputy County Manager; Kari Collins, Director, Community and Economic Development; Martha Faust, Redevelopment Manager, Community and Economic Development; John Siqveland, Director, Public Communications; Jean Kruger, Director; Property Management; Amy Schmidt, Assistant County Attorney, Civil Division, Office of the Ramsey County Attorney; and Claire Heitman, Administrative Assistant 3, Civil Division, Office of the Ramsey County Attorney.

Motion by Commissioner Reinhardt, second by MatasCastillo, directing county staff to proceed as discussed during this closed meeting. Unanimously approved (7-0). (Resolution B2022-032).

The closed meeting was adjourned at 3:20 p.m.