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**Sponsor:** Property Management, Housing Stability

**Meeting Date:** 5/14/2024

**Title:** Fourth Amendment to Lease Agreement with Face to Face Health & Community Services, Inc.

**File Number:** 2024-156

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**Background and Rationale:**

Face to Face Health & Community Services, Inc. ("Face to Face"), a non-profit organization dedicated to the needs of youth aged 11 to 24, has been providing drop-in center services for youth in the Metro Square Building since October 1, 2015. These services include assistance with food, clothing, and finding shelter for those who are unhoused, and assisting those aged 14 to 21 who are at risk of becoming unhoused. Ramsey County recognizes the continuing importance and need for these services and is offering Face to Face an opportunity to expand its space at Metro Square and to extend its lease through June 30, 2032.

As part of the terms of the amendment for lease extension and additional space, the rental rate will be equal to the Ramsey County blended rate as approved and set by the Ramsey County Board of Commissioners for all county departments and as managed by the Property Management department. Base rent will be adjusted on the first day of the effective year where any change in the blended rate is approved by the Ramsey County Board.

**Recommendation:**

The Ramsey County Board of Commissioners resolved to:

1. Approve the Fourth Amendment to the Lease Agreement with Face to Face Health & Community Services, Inc., 1156 Arcade Street, Saint Paul, MN 55106, for the existing leased space, and an additional 5,088 square feet of office space, in the Annex of the Metro Square Building, 121 7th Place East, Saint Paul, MN 55101, for the period from amendment commencement date through June 30, 2032, and for a rental rate equal to the Ramsey County blended rate for county departments.
2. Authorize the Chair and Chief Clerk to execute the lease amendment.
3. Authorize the County Manager to execute non-financial documents and certifications related to the Lease Agreement or changes in property ownership.

A motion to approve was made by Commissioner Moran, seconded by Commissioner Xiong.  
Motion passed.

Aye: - 7: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

By:   
Mee Cheng, Chief Clerk - County Board