



Board of Commissioners

Agenda

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

October 19, 2021 - 9 a.m.

Virtual meeting / Council Chambers - Courthouse
Room 300

Pursuant to Minnesota Statutes Section 13D.021, the Chair of the Ramsey County Board of Commissioners has determined that an in-person meeting is not practical or prudent because of the COVID-19 pandemic and the prevalence of the Delta variant. Commissioners will participate by telephone or other electronic means. In addition, it may not be feasible for commissioners, staff, or members of the public to be present at the regular meeting location due to the COVID-19 pandemic and the prevalence of the Delta variant. The meeting broadcast will be available online and linked via ramseycounty.us/boardmeetings. Members of the public and the media will be able to watch the public meeting live online.

ROLL CALL

PLEDGE OF ALLEGIANCE

- 1. Agenda of October 19, 2021 is Presented for Approval.** [2021-563](#)
Sponsors: County Manager's Office
Approve the agenda of October 19, 2021.
- 2. Minutes from October 12, 2021 are Presented for Approval** [2021-575](#)
Sponsors: County Manager's Office
Approve the October 12, 2021 Minutes.

ORDINANCE PROCEDURES

- 3. Proposed Enterprise and Administrative Services Department Ordinance - Waive the Second Reading** [2021-485](#)
Sponsors: Information and Public Records
Waive the Second Reading of the proposed Enterprise and Administrative Services Department Ordinance.
- 4. Proposed Enterprise and Administrative Services Department Ordinance - Hold the Public Hearing** [2021-486](#)
Sponsors: Information and Public Records
Hold a Public Hearing to afford the public an opportunity to comment on the proposed Enterprise and Administrative Services Department Ordinance.

5. Amendments to the Ramsey County Administrative Ordinance- Waive the First Reading [2021-555](#)

Sponsors: Public Health

Waive the first reading of amendments to the Ramsey County Administrative Ordinance, that provides authority for departments to issue administrative citations.

6. Amendments to the Ramsey County Administrative Ordinance - Set Public Hearing Date [2021-554](#)

Sponsors: Public Health

Set the date and time of November 9, 2021, at 9:00 a.m., or as soon thereafter as possible, in the Council Chambers of the Ramsey County Courthouse, for the Public Hearing on adopting amendments to the Ramsey County Administrative Ordinance (Ordinance No. 2009-362) to afford the public an opportunity to comment on the ordinance amendments.

PROCLAMATION

7. Proclamation: Disability Employment Awareness Month [2021-587](#)

Sponsors: County Manager's Office

COVID UPDATE

ADMINISTRATIVE ITEMS

8. Sole Source Agreement with Compulink Management Center, Inc. for Laserfiche Software Subscription [2021-458](#)

Sponsors: Information Services

1. Approve the Sole Source Agreement with Compulink Management Center, Inc., 2545 Long Beach Boulevard, Long Beach, CA 90807 for a Laserfiche Software subscription for the initial period of October 25, 2021 through October 24, 2023, in an amount of \$532,800 with an optional additional three one-year renewals through October 24, 2026, for a total contract amount not to exceed \$2,750,000.
2. Authorize the Chair and the Chief Clerk to execute the Agreement.
3. Authorize the County Manager to approve and execute amendments and amendment to renew the agreement, in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of available funding.

9. Joint Powers Agreement for the Central Certification Program. [2021-588](#)

Sponsors: Finance

1. Approve the Joint Powers Agreement for the Central Certification Program from the date of execution for one year with annual automatic renewals, unless a majority of the Central Certification Program members withdraw, or the program is dissolved.
2. Authorize the Chair and Chief Clerk to execute the Agreement.

10. Appointment to the Workforce Innovation Board of Ramsey County [2021-556](#)

Sponsors: Workforce Solutions

Appoint Shym Cook to represent One-Stop Partners on the Workforce Innovation Board of Ramsey County for a two-year term beginning October 19, 2021 and ending July 31, 2023.

11. August 2021 Report of Contracts, Grant and Revenue Agreements, Emergency Purchases, Sole Source, Single Source Purchases and Final Payments. [2021-557](#)

Sponsors: Finance

Accept the monthly report of contracts, grant and revenue agreements, emergency purchases, sole source and single source purchases and final payments for the month of August 2021.

COUNTY CONNECTIONS**OUTSIDE BOARD AND COMMITTEE REPORTS****BOARD CHAIR UPDATE****ADJOURNMENT**

Following County Board Meeting:

10:30 a.m. (estimated): County Board Workshop - virtual meeting:

Communications / Advertising and Marketing Update

Join via Zoom:

<https://zoom.us/j/97054659570?pwd=S0pjbHhCWjRtMIA1V1BDMnNUenBsdz09>

Webinar ID: 970 5465 9570 | Passcode: 534748 | Phone: 1-651-372-8299

1 p.m. Closed meeting - *CLOSED TO PUBLIC*

Re - Smiley v. Huerta and Ramsey County

Advance Notice:

October 26, 2021 County board meeting – Council Chambers

November 2, 2021 County board meeting – Council Chambers

November 9, 2021 County board meeting – Council Chambers

November 16, 2021 County board meeting – Council Chambers