



Board of Commissioners

Resolution

B2021-147

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Sponsor: Public Works

Meeting Date: 6/22/2021

Title: Master Agreements with Vendors for Materials Testing

File Number: 2021-315

Background and Rationale:

Materials Testing is necessary for programming and constructing road or building projects. The testing requests may be used for determining current material conditions or evaluating unforeseen conditions as they arise during construction. Establishing multiple environmental testing and consulting service master agreements will enable all County departments to expedite the procurement of these services, provide efficient utilization of resources, and positively impact the County's delivery of services.

On February 17, 2021, a request for proposals solicitation was released for the Materials Testing Master Agreements. Below is a competitive solicitation summary:

RFP Title Materials Testing
RFP Release Date February 17, 2021
RFP Due Date March 11, 2021
Number of Suppliers Notified 1484
Respondents 5
Proposal Evaluation Committee Public Works Engineer, Construction Engineering Technician, Environmental Services Supervisor, Parks & Rec Director of Operations, Property Management Contract Manager
RFP Evaluation Criteria Contractor Qualifications, Key Personnel Qualifications, Project Understanding & Approach, Cost
Contractors Recommended American Engineering Testing, Inc, Braun Intertec Corporation, WSB & Associates, Inc

The evaluation team evaluated the proposals based on the criteria identified in the solicitation and is recommending American Engineering Testing, Inc, Braun Intertec Corporation, and WSB & Associates, Inc. to provide materials testing.

After the execution of the master agreements, when a project becomes available, the requesting Department will send an email to some or all of the awarded Contractors providing them the necessary information as to the location, project description, any Federal or State requirements, etc. Contractor will be required to submit a quote stating their understanding of the project and listing the required services to be performed and details specifying the quantity and unit of measure with a total not to exceed price. All prices must reference back to the amounts quoted on the pricing document.

Recommendation:


The Ramsey County Board of Commissioners resolved to:

1. Approve the selection of and agreements with the following businesses for Materials Testing for the period of June 23, 2021 through June 22, 2023, with an option to renew for up to three one-year periods, in accordance with the rates established in the agreements:
 - American Engineering Testing, Inc, 555 Cleveland Avenue North, Saint Paul, MN 55114 (Contract RC-000400)
 - Braun Intertec Corporation, 11001 Hampshire Avenue South, Minneapolis, MN 55438 (Contract RC-000401)
 - WSB & Associates, Inc, 701 Xenia Ave S, Suite 300, Golden Valley, MN 55416 (Contract RC-000402)
2. Authorize the Chair and Chief Clerk to execute the agreements.
3. Authorize the County Manager to approve and execute amendments to the agreements, in accordance with the County's procurement policies and procedures, provided the amounts are within available funding.

A motion to approve was made by Commissioner McDonough, seconded by Commissioner Reinhardt.

Motion passed.

Aye: - 7: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

By: 

Abby Goldsmith, Deputy Clerk - County Board