



# Board of Commissioners

## Minutes

15 West Kellogg Blvd.  
Saint Paul, MN 55102  
651-266-9200

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January 11, 2022 - 9 a.m.

Virtual meeting / Council Chambers - Courthouse  
Room 300

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Pursuant to Minnesota Statutes Section 13D.021, the Chair of the Ramsey County Board of Commissioners has determined that an in-person meeting is not practical or prudent because of the COVID-19 pandemic. Commissioners will participate by telephone or other electronic means. In addition, it may not be feasible for commissioners, staff, or members of the public to be present at the regular meeting location due to the COVID-19 pandemic and Center for Disease Control's transmission level registering as substantial or high in Ramsey County. The meeting broadcast will be available online and linked via [ramseycounty.us/boardmeetings](https://ramseycounty.us/boardmeetings).

### ROLL CALL

Present: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

### PLEDGE OF ALLEGIANCE

1. Agenda of January 11, 2022 is Presented for Approval. [2021-764](#)

Sponsors: County Manager's Office

Approve the agenda of January 11, 2022.

Motion by McGuire, seconded by Ortega. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

2. Minutes from January 4, 2022 are Presented for Approval [2021-765](#)

Sponsors: County Manager's Office

Approve the January 4, 2022 Minutes.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

### PROCLAMATION

3. Proclamation: Health Care Month [2021-747](#)

Sponsors: Workforce Solutions, Public Health and Social Services

Presented by Commissioner Ortega. Discussion can be found on archived video.

### COVID UPDATE

Presented by County Manager Ryan O'Connor, Sara Hollie, Director - Public Health, Dr. Ogawa, Medical Director - Public Health, and Laura Andersen, Deputy Incident Commander - Public Health. Discussion can be found on archived video.

**ADMINISTRATIVE ITEMS**

4. Single Source Agreement with Model Cities for Emergency Shelter Beds [2021-774](#)

Sponsors: Housing Stability

1. Approve the single source agreement with Model Cities of St. Paul, Inc., 839 University Avenue West, Saint Paul, Minnesota 55104 for \$601,800.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of available funding.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-009

6. Grant Agreement from the Minnesota Board of Water and Soil Resources for State Fiscal Year 2022 [2021-763](#)

Sponsors: Parks & Recreation

1. Ratify the submittal of a grant work plan to the Minnesota Board of Water and Soil Resources for Local Capacity Services and Buffer Law Program Implementation Grants.
2. Accept and approve a grant award from the Minnesota Board of Water and Soil Resources for Local Capacity Services and Buffer Law Program Implementation Grants for the period of grant execution through December 31, 2024 in the amount of \$113,434.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and execute amendments to agreements, in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-010

7. Grant Awards from Minnesota Department of Natural Resources for State Fiscal Year 2022 Conservation Partners Legacy Program [2021-771](#)

Sponsors: Parks & Recreation

1. Ratify the submittal of grant applications to the Minnesota Department of Natural Resources for State Fiscal Year 2022 Conservation Partners Legacy program grant.
2. Accept and approve a grant award with the Minnesota Department of Natural Resources for State Fiscal Year 2022 Conservation Partners Legacy program grant for the Pigs Eye Island Habitat grant for the period of grant execution through June 30, 2025 in the amount of \$314,460.
3. Accept and approve the grant agreement with the Minnesota Department of Natural Resources for State Fiscal Year 2022 Conservation Partners Legacy program grant for the West Battle Creek Prairie Expansion Project for the period of grant execution through June 30, 2025 in the amount of \$132,750.
4. Authorize the Chair and Chief Clerk to execute the grant agreements.
5. Authorize the County Manager to enter into agreements and contracts and execute amendments to agreements and contracts, in accordance with the county's procurement

policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2022-011](#)

**9.** Project Labor Agreements for Public Works 2022 Construction and Pavement Preservation Projects [2021-758](#)

Sponsors: Public Works

Determine that Project Labor Agreements shall not be used on any 2022 construction or pavement preservation projects.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2022-012](#)

**10.** 2022-2026 Transportation Improvement Program [2021-685](#)

Sponsors: Public Works

1. Adopt the 2022-2026 Public Works Transportation Improvement Program.
2. Authorize the County Engineer to prepare plans and agreements for all projects identified in the Transportation Improvement Program, and to issue solicitations in accordance with county policies and procedures and the Minnesota Department of Transportation's list of "Pre-Qualified Vendors by Work Type".
3. Authorize the County Engineer to execute Right of Way Plats and Certificate of Surveys for Highway projects that require the determination of existing right of way for the delineation and /or acquisition of property, for planning studies or disposition of excess county property.
4. Authorize the County Manager to enter into contracts and agreements, and execute change orders and amendments to contracts, supplemental agreements, and agreements related to the expenditure of Transportation Improvement Program Project Funds utilizing County State Aid, Federal, state and participating funding associated with the construction of the approved projects in the 2022-2026 or a previously approved Transportation Improvement Program in accordance with the county's procurement policies and procedures.
5. Authorize the County Engineer and County Attorney to acquire temporary easements, permanent easements, fee title, and enter into Limited Use Permits with the state of Minnesota for projects in the 2022-2026 Transportation Improvement Program, or previously approved Transportation Improvement Program, by negotiation or condemnation.
6. Authorize the County Engineer to approve negotiated settlements for up to \$100,000 over the county's appraised value per parcel for temporary and permanent easements and fee title.
7. Authorize the County Manager to approve and execute purchase agreements, settlements, closing documents, Limited Use Permits and other related real estate documentation associated with Ramsey County Board approved acquisitions of real property.
8. Authorize the County Manager to approve and execute cooperative agreements and maintenance agreements with cities, counties, state, and other governmental agencies for their participation in projects listed in the 2022-2026 Public Works Transportation Improvement Program or previously approved Transportation Improvement Program.
9. Authorize temporary cash loans from the County General Fund to the Road and Bridge Capital

Improvement Program fund and the Wheelage Tax fund for costs of projects listed in the 2022-2026 Public Works Transportation Program, or previously approved Transportation Improvement Program, and for maintenance project expenditures occurring before bond or wheelage tax proceeds are received pending receipt of Federal, County State Aid Highway, state, participating funds.

10. Authorize the County Manager to submit grant applications for state and federal funding for projects listed in the 2022-2026 Public Works Transportation Improvement Program.
11. Authorize the County Manager to accept grants and execute grant agreements agreeing to the grant terms and conditions for grant award and for grants that so require, the county agrees to be responsible for any additional amount by which the cost exceeds the county's construction cost estimate and will return to the grantor any grant amount appropriated for the project but not utilized for the project under the terms of the grant agreement.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-013

11. Appointments to the Ramsey County Library Board [2021-680](#)

Sponsors: Library

Appoint David Perry and Grace Atkins to the Ramsey County Library Board for three-year terms beginning January 11, 2022 and ending December 31, 2024.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-014

12. Designation of One Additional Unclassified, Unrepresented Administrator, Withdrawal Management Program and Detoxification Position in Accordance with Personnel Act, Minnesota Statute 383A.286, Subdivision 3. [2021-766](#)

Sponsors: Human Resources

Approve the designation of one additional unclassified, unrepresented administrator, Withdrawal Management Program and Detoxification position in accordance with Personnel Act, Minnesota Statute 383A.286, Subdivision 3.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-015

14. 2022 Authorization to Participate in Pooled Fund Opportunities [2021-724](#)

Sponsors: Finance

1. Authorize Ramsey County to join and invest in the Minnesota Association of Governments Investing for Counties fund.
2. Authorize the County Manager, or his designee, to sign the attached Minnesota Association of Governments Investing for Counties resolution form.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-016

15. 2022 Designation of Depositories and Delegation for Electronic Funds Transfers [2021-725](#)

Sponsors: Finance

1. Approve the designation of depositories to US Bank, Bremer Bank, Tradition, Minnesota State Board of Investment and Minnesota Association of Governments Investing for Counties.
2. Authorize the Chief Financial Officer, or her designees, the ability to execute Electronic Funds Transfers.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-017

- 16.** October 2021 Report of Contracts, Grant and Revenue Agreements, [2021-723](#)  
Emergency Purchases, Sole Source, Single Source Purchases and Final  
Payments

Sponsors: Finance

Accept the monthly report of contracts, grant and revenue agreements, emergency purchases, sole source and single source purchases and final payments for the month of October 2021.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-018

- 5.** Amendments to the Joint Powers Agreement with the Minnesota State [2021-769](#)  
Agricultural Society for Law Enforcement and Security Services

Sponsors: Sheriff's Office

1. Ratify the First Amended and Restated Joint Powers Agreement with the Minnesota State Agricultural Society, 1265 Snelling Avenue North, Saint Paul, Minnesota 55108-3003, for law enforcement and security services for the period of January 1, 2022, through January 15, 2022.
2. Approve the Second Amended and Restated Joint Powers Agreement with the Minnesota State Agricultural Society, 1265 Snelling Avenue North, Saint Paul, Minnesota 55108-3003 for law enforcement and security services for the period of January 16, 2022, through June 30, 2022.
3. Authorize the Chair and Chief Clerk to execute the Second Amendment.
4. Require a progress update from the Ramsey County Sheriff's Office and Minnesota Agricultural Society on the transition of State Fair security services on or before April 5, 2022. The update should include a transition plan that recognizes the termination of the Joint Powers Agreement for security services with Ramsey County on June 30, 2022.
5. Require monthly updates from the Ramsey County Sheriff's Office and Minnesota State Agricultural Society during May, June and July of 2022 on the security services transition that should be completed by June 30, 2022.

Commissioner Carter made a motion to amend the request for board action/resolution language, seconded by Reinhardt. Unanimously approved. The amended language is reflected in the two added recommendations - numbers 4 and 5 listed on the request for board action and above.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt  
Resolution: [B2022-019](#)

8. Joint Powers Agreement with the City of Saint Paul, City of Minneapolis and Hennepin County to apply for the Economic Development Administration Good Jobs Challenge [2021-681](#)

Sponsors: Workforce Solutions

1. Approve the Joint Powers Agreement with the city of Saint Paul, city of Minneapolis and Hennepin County to apply for the Economic Development Administration Good Jobs Challenge.
2. Authorize the Chair and Chief Clerk to execute the agreement.

Discussion can be found on archived video.

Motion by Ortega, seconded by Carter. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt  
Resolution: [B2022-020](#)

13. Summary of the Conclusions from the Performance Evaluation of the County Manager [2022-018](#)

Sponsors: Board of Commissioners

Authorize the annual salary of the County Manager, currently \$200,697.61 for the year 2022, to be increased retroactively in alignment with the cost-of-living increase for unrepresented employees once it is approved by the Ramsey County Board of Commissioners.

Discussion can be found on archived video.

Motion by McDonough, seconded by Ortega. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt  
Resolution: [B2022-021](#)

### COUNTY CONNECTIONS

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

### OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

### BOARD CHAIR UPDATE

Presented by Chair MatasCastillo. Discussion can be found on archived video.

### ADJOURNMENT

Chair MatasCastillo declared the meeting adjourned at 10:57 a.m.