



# Board of Commissioners

## Minutes

15 West Kellogg Blvd.  
Saint Paul, MN 55102  
651-266-9200

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September 3, 2024 - 9 a.m.

Council Chambers - Courthouse Room 300

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The Ramsey County Board of Commissioners met in regular session at 9:00 a.m. with the following members present: Frethem, Moran, Ortega, Xiong and Chair Reinhardt. Also present were Ling Becker, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

### ROLL CALL

Present: Frethem, Moran, Ortega, Reinhardt, and Xiong  
Absent: McGuire

### PLEDGE OF ALLEGIANCE

### LAND ACKNOWLEDGEMENT

Read by Commissioner Frethem

1. Agenda of September 3, 2024 is Presented for Approval [2024-257](#)

Sponsors: County Manager's Office

Approve the agenda of September 3, 2024.

Motion by Frethem, seconded by Xiong. Motion passed.

Aye: Frethem, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

2. Minutes from August 27, 2024 are Presented for Approval [2024-258](#)

Sponsors: County Manager's Office

Approve the August 27, 2024 Minutes.

Motion by Xiong, seconded by Frethem. Motion passed.

Aye: Frethem, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

### ADMINISTRATIVE ITEMS

3. Adoption of the Internal Audit Charter [2024-346](#)

Sponsors: County Manager's Office

Approve the adoption of the Internal Audit Charter.

Motion by Frethem, seconded by Ortega. Motion passed.

Aye: Frethem, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: B2024-169

4. Salary Schedule and Grade for Library Assistant and Senior Library Assistant - Classified Positions [2024-359](#)

Sponsors: Human Resources

Approve designation of two new job classifications within the Library Department to the classified service in accordance with Minnesota Statutes 383A.285, Subdivision 3:

- Job Classification: Library Assistant - Classified
  - Schedule: 22M
  - Grade: 11F
  - Annual Salary Range: \$36,480 - \$50,907
- Job Classification: Senior Library Assistant - Classified
  - Schedule: 22M
  - Grade: 15F
  - Annual Salary Range: \$41,135 - \$60,068

Motion by Frethem, seconded by Ortega. Motion passed.

Aye: Frethem, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: [B2024-170](#)

5. Public Online Auction of 64 Tax-Forfeited Properties Utilizing MNBid [2024-374](#)

Sponsors: Property Tax, Records & Election Services

1. Authorize the County Manager to hold a public online auction of 64 properties, according to the terms and conditions set forth in the Notice of Sale, Exhibit A.
2. Approve the appraised value of each parcel as listed on the Auction List, Exhibit B.
3. Certify that all parcels of land have been viewed and none of the parcels physically pertain to the provisions of Minnesota Statutes, sections 85.012, 92.461, 282.01, subdivision 8, and 282.018.
4. Authorize the County Manager to remove any parcel prior to auction where insufficient time exists for board approval of the removal from the auction and to bring it back to the board for ratification of the removal.

Motion by Frethem, seconded by Ortega. Motion passed.

Aye: Frethem, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: [B2024-171](#)

6. Amendment to the Agreement with Bay West, Inc. for Household Hazardous Waste Collection Services [2024-367](#)

Sponsors: Public Health

1. Approve the amendment to agreement with Bay West Inc., 5 Empire Drive, Saint Paul, Minnesota 55103, to provide Household Hazardous Waste and Very Small Quantity Generator Management Services at the Ramsey County Environmental Service Center for the period of April 1, 2025 through December 31, 2025.
2. Authorize the Chair and Chief Clerk to execute the amendment.

Motion by Frethem, seconded by Ortega. Motion passed.

Aye: Frethem, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: [B2024-172](#)

7. Hold a Closed Meeting: Strategy for Labor Negotiations [2024-392](#)

Sponsors: Human Resources

Hold a closed meeting of the Ramsey County Board of Commissioners on Tuesday, September 3, 2024 under Minnesota Statutes Section 13D.03 to consider strategy for labor negotiations - pursuant to Minnesota Statutes Section 13D.021, the meeting will take place in-person at 10:30 a.m.

Motion by Frethem, seconded by Ortega. Motion passed.  
Aye: Frethem, Moran, Ortega, Reinhardt, and Xiong  
Absent: McGuire  
Resolution: B2024-173

## **PRESENTATION**

8. Presentation: Solid Waste Management Plan [2024-366](#)

Sponsors: Health and Wellness

None. For information and discussion only.

Presented by Public Health Staff: Rae Frank, Deputy Director and Daniel Schmidt, interim Environmental Health Division Manager. Discussion can be found on archived video.

## **COUNTY CONNECTIONS**

Presented by County Manager, Ling Becker. Discussion can be found on archived video.

## **OUTSIDE BOARD AND COMMITTEE REPORTS**

Discussion can be found on archived video.

## **BOARD CHAIR UPDATE**

Presented by Chair Reinhardt. Discussion can be found on archived video.

## **ADJOURNMENT**

Chair Reinhardt declared the meeting adjourned at 10:17 a.m.

## **CLOSED MEETING**

Pursuant to Minnesota Statutes Section 13D.03 (Labor Negotiation Strategy Discussion) in order to discuss labor negotiation strategies, the Ramsey County Board will meet in a closed meeting, which is not open to the public.

In Re Labor Negotiation Strategy Discussion.

The Closed Meeting was called to order at 10:35 a.m. with the following members present: Commissioners Frethem, Moran, Ortega, Xiong and Chair Reinhardt. Also present: Ling Becker, County Manager; Susan Earle, Interim Chief Finance Officer, Finance; Cassy Fogale, Labor Relations Manager, Human Resources; Jada Lewis, Director of Civil Division, Office of the Ramsey County Attorney; Johanna Berg, Deputy County Manager; Alex Kotze, Interim Deputy County Manager, Health & Wellness Service Team; Deanna Pesik, Chief Compliance and Ethics Officer, Compliance & Ethics

Office; Morgan Reiman-Nagel, Data Compliance Manager, Compliance & Ethics Office; Mandy Malecek, Enterprise Risk Manager, Compliance & Ethics Office; Jason Patten, Claims Analyst, Compliance & Ethics Office; Gina Kalis, HR Program Assistant, Human Resources; Wesley DeBerry, Labor Relations Specialist, Human Resources; Maria Zelinsky, HR Program Administrator, Human Resources; and Mee Cheng, Chief Clerk - County Board, County Manager's Office.

Motioned by Commissioner Moran, seconded by Commissioner Frethem. Unanimously approved.

NOW, THEREFORE, BE IT RESOLVED, the Board of Ramsey County Commissioners authorizes the Office of the Ramsey County staff to proceed as discussed in this closed meeting (B2024-174).

The closed meeting was adjourned at 11:35 a.m.