



Board of Commissioners

Agenda

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

August 11, 2026 - 9 a.m.

Council Chambers - Courthouse Room 300

ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

1. **Agenda of August 11, 2026 is Presented for Approval** [2026-291](#)

Sponsors: County Manager's Office

Approve the agenda of August 11, 2026.

2. **Minutes from August 4, 2026 are Presented for Approval** [2026-292](#)

Sponsors: County Manager's Office

Approve the August 4, 2026 Minutes.

ADMINISTRATIVE ITEMS

3. **Appointment to the Personnel Review Board** [2026-281](#)

Sponsors: Human Resources

Appoint Samantha Wicks to the Personnel Review Board for a four-year term beginning August 11, 2026 and ending August 1, 2030.

4. **Appointments to the Capitol Region Watershed District Board of Managers** [2026-258](#)

Sponsors: Board of Commissioners

Appoint the following individuals to the Capitol Region Watershed District Board of Managers for a term beginning October 1, 2026 and ending September 30, 2029:

- Hawona Sullivan Janzen (incumbent)
- Joseph P. Collins (incumbent)
- Rick Sanders (incumbent)

5. **Appointments to the Capital Improvement Program Advisory Committee** [2026-294](#)

Sponsors: Finance

Appoint the following candidates to the Capital Improvement Program Advisory Committee for terms that begin August 30, 2026, and end August 30, 2028:

1. Niko Le Mieux (District 4) - Incumbent

2. Clarence Patterson (District 6) - Incumbent
3. Mazel McCoy-Anderson (District 7) - Incumbent

6. Parks and Recreation Commission Member Composition[2026-274](#)

Sponsors: Parks & Recreation

1. Rescind Ramsey County Resolution 99-250, which amended the size, composition, and appointment terms of the Parks & Recreation Commission.
2. Approve an amendment to Ramsey County Resolution 90-191 revising the size and composition of the Parks & Recreation Commission by increasing its membership from seven members to nine at-large members with three-year staggered terms.

7. Project Budget and Financing Plan for Arden Hills Subsurface Drain Restoration Project[2026-263](#)

Sponsors: Property Management

1. Accept and approve the project budget and financing plan for the Arden Hills Subsurface Drain Restoration project in an amount up to \$2,400,000.
2. Authorize the County Manager to account for the Arden Hills Subsurface Drain Restoration project as a budgeted project in Property Management.
3. Authorize the County Manager to transfer \$1,300,000 from Property Management fund balance to the Arden Hills Subsurface Drain Restoration project budget for project activities.
4. Authorize the County Manager to transfer \$1,100,000 from county bond interest to the Arden Hills Subsurface Drain Restoration project budget for project activities.

8. Appointment of the Ramsey County Director of the Emergency Management Department[2026-247](#)

Sponsors: Safety and Justice

Appoint Kendall Bobula as the Director of the Emergency Management Department effective August 11, 2026.

POLICY ITEM**9. Presentation: House Resolution 1 Implementation: Operational Readiness, Service Delivery, and Staffing Needs**[2026-278](#)

Sponsors: Financial Assistance Services

None. For information and discussion only.

COUNTY CONNECTIONS**OUTSIDE BOARD AND COMMITTEE REPORTS****BOARD CHAIR UPDATE****ADJOURNMENT**

Following County Board Meeting:

Closed Meeting *Closed to the Public*

Re: Sale of 97 Moore St., St. Paul, MN, 55104

Courthouse Room 220, Large Conference Room

10:30 a.m. (est.)

Advance Notice:

August 18, 2026 County board meeting – Council Chambers

August 25, 2026 County board meeting – Council Chambers

September 01, 2026 County board meeting – Council Chambers

September 08, 2026 County board meeting – Council Chambers



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2026-291

Meeting Date: 8/11/2026

Sponsor: County Manager's Office

Title

Agenda of August 11, 2026 is Presented for Approval

Recommendation

Approve the agenda of August 11, 2026.



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2026-292

Meeting Date: 8/11/2026

Sponsor: County Manager's Office

Title

Minutes from August 4, 2026 are Presented for Approval

Recommendation

Approve the August 4, 2026 Minutes.

Attachments

1. August 4, 2026 Minutes.

Board of Commissioners Minutes

August 4, 2026 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:05 a.m. with the following members present: Jebens-Singh, McGuire, Miller, Moran, Xiong and Chair Ortega. Commissioner McMurtrey was excused. Also present were Ling Becker, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Jebens-Singh, McGuire, Miller, Moran, Ortega, and Xiong
Excused: McMurtrey

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Presented by Commissioner McGuire.

1. Agenda of August 4, 2026 is Presented for Approval [2026-276](#)

Sponsors: County Manager's Office

Approve the agenda of August 4, 2026.

Motion by Jebens-Singh, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, Miller, Moran, Ortega, and Xiong

Excused: McMurtrey

2. Minutes from July 28, 2026 are Presented for Approval [2026-277](#)

Sponsors: County Manager's Office

Approve the July 28, 2026 Minutes.

Motion by Miller, seconded by Xiong. Motion passed.

Aye: Jebens-Singh, McGuire, Miller, Moran, Ortega, and Xiong

Excused: McMurtrey

PROCLAMATION

3. Proclamation: Child Support Awareness Month [2026-267](#)

Sponsors: County Attorney's Office

Presented by Commissioner Miller. Discussion can be found on archived video.

ADMINISTRATIVE ITEMS

4. Project Budget and Financing Plan for Teams Rooms Technology Project [2026-261](#)

Sponsors: Property Management

1. Accept and approve the project budget and financing plan for the Teams Room Technology project in an amount up to \$500,000.
2. Authorize the County Manager to account for the Teams Rooms Technology project as a budgeted project in Property Management.
3. Authorize the County Manager to transfer up to \$500,000 from the Capital Projects Fund Holding Project to the Team Rooms Technology project for project activities.

Motion by McGuire, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, Miller, Moran, Ortega, and Xiong

Excused: McMurtrey

Resolution: B2026-099

9. Proposed Changes and Additions to Social Services Fees [2026-266](#)

Sponsors: Social Services

Approve proposed changes to rates for Mental Health services and additions of a fee schedule for Guardianship services.

Motion by McGuire, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, Miller, Moran, Ortega, and Xiong

Excused: McMurtrey

Resolution: B2026-100

5. Amendment to Twin Cities Army Ammunition Plant Master Plan [2026-248](#)

Sponsors: Community & Economic Development

Approve the amended Twin Cities Army Ammunition Plant Master Plan.

Discussion can be found on archived video.

Motion by Jebens-Singh, seconded by McGuire. Motion passed.

Aye: Jebens-Singh, McGuire, Miller, Moran, Ortega, and Xiong

Excused: McMurtrey

Resolution: B2026-101

6. Obligation of 2026 State Affordable Housing Aid for Housing Development Projects [2026-269](#)

Sponsors: Community & Economic Development

1. Approve the obligation of State Affordable Housing Aid for recommended projects and funding amounts for the preservation and construction of affordable housing in the amount of \$436,475.
2. Authorize the County Manager to enter into the necessary loan or other agreements and execute amendments to loan or other agreements in a manner consistent with local regulations and requirements, in form approved by the County Attorney's Office.

Presented by Max Holdhusen, Deputy Director, Community and Economic Development.

Discussion can be found on archived video.

Motion by Moran, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, Miller, Moran, Ortega, and Xiong

Excused: McMurtrey

Resolution: B2026-102

7. Obligation of 2026 Local Affordable Housing Aid for Housing Development Projects [2026-268](#)

Sponsors: Community & Economic Development

1. Approve the obligation of Local Affordable Housing Aid for recommended projects and funding amounts for the preservation and construction of affordable housing in the amount of \$8,194,000.
2. Authorize the County Manager to enter into the necessary loan or other agreements and execute amendments to loan or other agreements in a manner consistent with local regulations and requirements, in form approved by the County Attorney's Office.

Presented by Max Holdhusen, Deputy Director, Community and Economic Development.
Discussion can be found on archived video.

Motion by Moran, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, Miller, Moran, Ortega, and Xiong

Excused: McMurtrey

Resolution: [B2026-103](#)

8. Amendment to the Agreement with Minnesota Housing Finance Agency for Family Homelessness Prevention and Assistance Program [2026-273](#)

Sponsors: Housing Stability

1. Approve an amendment to the agreement with Minnesota Housing Finance Agency for Family Homelessness Prevention and Assistance Program for the period of October 1, 2025, through September 30, 2027, in the amount of \$5,281,093, in accordance with the rates established in the agreement.
2. Authorize the Chair and Chief Clerk to execute the grant agreement.
3. Authorize the County Manager to enter into agreements and execute amendments to agreements in accordance with the county's procurement policies and procedures provided the amounts are within the limits of the grant funding.

Presented by Renee Theese, Prevention and Family Homelessness Prevention and Assistance Program Coordinator, Housing Stability Department; Jaime Wilkins, Director, Housing Stability Department. Discussion can be found on archived video.

Motion by Xiong, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, Miller, Moran, Ortega, and Xiong

Excused: McMurtrey

Resolution: [B2026-104](#)

10. Ramsey County's Response to Encampment Closures in the City of Saint Paul [2026-297](#)

Sponsors: Board of Commissioners

1. Affirm that people experiencing homelessness are valued members of the Ramsey County community and deserve to be treated with dignity and respect, regardless of their housing status.
2. Affirm the county's commitment to serving residents experiencing homelessness in ways that reduce barriers to services and advance opportunity, wellbeing, prosperity, and housing stability.
3. Recognize that homelessness is driven by a combination of housing challenges, systemic economic pressures, health conditions, and social factors, and that the county's response must address both immediate needs and the underlying systemic

causes.

4. Direct the County Manager to continue implementing a coordinated effort focused on providing support to residents of encampments in Saint Paul, including:
 - a. Strengthen existing outreach efforts by providing expanded onsite support at encampment locations, with the aim of supporting basic needs; helping residents apply for benefits; and connecting residents to public health, physical health, mental health, substance use, disability, and housing services.
 - b. Invest in partnerships that help expand emergency shelter capacity to assist residents with opportunities to transition from encampments to temporary shelters, housing or other options.
 - c. Provide additional support and case management to help residents move from encampments or temporary shelter to more stable housing.
 - d. Work closely with the city of Saint Paul and community partners to advance the housing continuum of care and coordinate services.
 - e. Continue to provide the Ramsey County Board of Commissioners with regular updates about the current phased closing of encampments in the city of Saint Paul.
 - f. Continue to provide high-level, periodic updates on the county's efforts to members of state legislators.
5. Direct the County Manager to advance existing strategies and develop additional strategies to strengthen the housing continuum, including the following actions, in alignment with the... [Heading Home Ramsey Strategic Plan](https://www.ramseycountymn.gov/archival-document?id=23765) [<https://www.ramseycountymn.gov/archival-document?id=23765>](https://www.ramseycountymn.gov/archival-document?id=23765) and the [Economic Competitiveness and Inclusion Plan](https://www.ramseycountymn.gov/your-government/projects-initiatives/economic-development-initiatives/economic-competitiveness-inclusion-plan) [<https://www.ramseycountymn.gov/your-government/projects-initiatives/economic-development-initiatives/economic-competitiveness-inclusion-plan>](https://www.ramseycountymn.gov/your-government/projects-initiatives/economic-development-initiatives/economic-competitiveness-inclusion-plan):
 - a. Expand housing access through building partnerships with landlords.
 - b. Increase supportive housing capacity through strategic investments and coordinated system planning.
 - c. Transform access to housing by redesigning and modernizing the Coordinated Entry System.
 - d. Strengthen services that improve housing stability by addressing complex behavioral health, medical, and housing needs.
 - e. Advance the Community Wellness and Response initiative through a One Ramsey County approach that coordinates and integrates the work of Financial Assistance Services, Public Health, Community Corrections, Social Services, Veteran's Services, Workforce Solutions, and other county departments.
 - f. Champion regional policy and systems change through advocacy at the local, state, and federal levels.
 - g. Build data-driven system performance by aligning investments and system improvements with data from the Ramsey County Community Needs Assessment and other sources.
 - h. Preserve existing affordable housing by supporting the acquisition, renovation, and preservation of naturally occurring affordable housing.
 - i. Increase the supply of affordable housing through competitive housing development funding.
 - j. Expand opportunities for homeownership through downpayment assistance and support for home rehabilitation and repair.
 - k. Strengthen homelessness prevention and housing stabilization efforts to help households remain stably housed and reduce inflows into homelessness.
 - l. Strengthen partnerships across cities, healthcare, housing, philanthropy, local governments and community organizations to improve coordinated responses to

housing instability and homelessness.

Presented by Ling Becker, County Manager; Jaime Wilkins, Director, Housing Stability Department; Discussion can be found on archived video.

Motion by Xiong, seconded by Moran. Motion passed.

Aye: Jebens-Singh, McGuire, Miller, Moran, Ortega, and Xiong

Excused: McMurtrey

Resolution: B2026-105

COUNTY CONNECTIONS

Presented by County Manager, Ling Becker. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Ortega. Discussion can be found on archived video.

ADJOURNMENT

Chair Ortega declared the meeting adjourned at 10:55 a.m.

Board of Commissioners

Request for Board Action

Item Number: 2026-281

Meeting Date: 8/11/2026

Sponsor: Human Resources

Title

Appointment to the Personnel Review Board

Recommendation

Appoint Samantha Wicks to the Personnel Review Board for a four-year term beginning August 11, 2026 and ending August 1, 2030.

Background and Rationale

The Personnel Review Board hears disciplinary appeals by veterans relating to discharge or suspension; reviews disciplinary appeals after an administrative law judge has heard them; hears non-disciplinary appeals; and may review the Human Resources department services, procedures and practices as directed by the Ramsey County Board. The Personnel Review Board consists of seven members who can serve a total of two four-year teams (eight years total).

There is one vacancy on the Personnel Review Board. On June 15, 2026, one application was forwarded to the Ramsey County Board of Commissioners for review. On June 24, 2026, commissioners interviewed the applicant for final recommendations.

County Goals (Check those advanced by Action)

☐ Well-being ☐ Prosperity ☒ Opportunity ☐ Accountability

Racial Equity Impact

Eligibility for appointment on the Personnel Review Board requires the appointee to be a resident of Ramsey County. The district in which an appointee resides is considered in an effort to have the makeup of the Personnel Review Board reflect the geographic diversity of Ramsey County. Human Resources is committed to continued efforts to recruit and diversify Personnel Review Board membership to reflect the county's demographic diversity.

Community Participation Level and Impact

Human Resources is committed to continued efforts to recruit and diversify Personnel Review Board memberships. Recruitment of vacancies were shared through existing members, Ramsey County's social media platforms, staff and community distribution lists, as well as Ramsey County Commissioners. Appointment of community members to the Personnel Review Board helps to reflect the expectations of our residents in the employment matters brought before the body; it creates opportunity to share information and increase the level of understanding about employment with Ramsey County through review, deliberation and discussion of various employment matters.

☒ Inform ☐ Consult ☒ Involve ☐ Collaborate ☐ Empower

Fiscal Impact

Personnel Review Board members are paid a \$50 per diem to offset out-of-pocket expenses, which typically is under \$500 annually. Funds are available in Human Resources operating budget.

Last Previous Action

On June 2, 2026, the Ramsey County Board appointed Beth Belle Isle and Estelle Wright to the Personnel Review Board for terms ending on August 1, 2030 (Resolution B2026-070).

Attachments

1. Personnel Review Board Membership Roster

Ramsey County

Personnel Review Board

Board Roster

Beverly Farraher

1st Term May 07, 2024 - Aug 01, 2028

Appointing Resolution B2024-073

District District 7 - Miller

Jeff Stephenson

1st Term May 07, 2024 - Aug 01, 2028

Appointing Resolution B2024-073

District District 1 - Jebens - Singh

Charles Tyler

1st Term Jun 10, 2025 - Aug 01, 2029

Appointing Resolution B2025-116

District District 1 - Jebens - Singh

Sara Beckstrand

2nd Term Aug 01, 2025 - Aug 01, 2029

Appointing Resolution B2025-235

District District 5 - Ortega

Estelle Wright

1st Term Jun 02, 2026 - Aug 01, 2030

Appointing Resolution B2026-070

District District 4 - Moran

Beth Belle Isle

2nd Term Jun 02, 2026 - Aug 01, 2030

Appointing Resolution B2026-070

District District 5 - Ortega

Vacancy

Board of Commissioners

Request for Board Action

Item Number: 2026-258

Meeting Date: 8/11/2026

Sponsor: Board of Commissioners

Title

Appointments to the Capitol Region Watershed District Board of Managers

Recommendation

Appoint the following individuals to the Capitol Region Watershed District Board of Managers for a term beginning October 1, 2026 and ending September 30, 2029:

- Hawona Sullivan Janzen (incumbent)
- Joseph P. Collins (incumbent)
- Rick Sanders (incumbent)

Background and Rationale

The Capitol Region Watershed District (CRWD) is led by a five-person Board of Managers that guides CRWD implementation of the goals and objectives set forth in its [Watershed Management Plan](https://www.capitolregionwd.org/watershed-management-plan/) [<https://www.capitolregionwd.org/watershed-management-plan/>](https://www.capitolregionwd.org/watershed-management-plan/). [<https://www.capitolregionwd.org/watershed-management-plan>](https://www.capitolregionwd.org/watershed-management-plan/) Board managers generally manage water and related resources in the Watershed District, which includes portions of Falcon Heights, Lauderdale, Maplewood, Roseville and Saint Paul. Board managers are residents of the watershed district and serve a three-year term.

There will be three vacancies on the CRWD Board of Managers due to term expirations. Recruitment through the county's open appointment resulted in four applications, three from incumbents and one new applicant. On June 15, 2026, the applications were forwarded to three Ramsey County Board of Commissioners to interview each applicant, which gave the commissioners the opportunity to engage with and learn more about each applicant. Interviews occurred on June 24, 2026, for final recommendations.

County Goals (Check those advanced by Action)

☒ Well-being ☒ Prosperity ☒ Opportunity ☒ Accountability

Racial Equity Impact

In addition to the usual recruitment for advisory committee vacancies through GovDelivery and word of mouth by advisory committee members, staff and the Ramsey County Board, the vacancies and application were promoted through an email mailing list reaching numerous diverse organizations and networks. This extended promotion process is a step towards better outreach to more racially diverse and underrepresented voices that are often missed. Furthermore, the application for these vacancies were updated to focus more on the lived experiences, knowledge and skills a resident may bring along with an optional section to insert demographics to ensure we are reaching new and diverse candidates.

Community Participation Level and Impact

Participation by and input from community members appointed to advisory groups helps to shape and improve programs and services for the community, share information and increase the level of understanding through discussion, dialogue and engagement.

☒ Inform ☒ Consult ☐ Involve ☐ Collaborate ☐ Empower

Fiscal Impact

As a separate local jurisdiction, the CRWD policy has provisions for per diem payments to appointed managers.

Last Previous Action

On August 19, 2025, the Ramsey County Board of Commissioners appointed Shawn Mazanec and Mary Texer to the Capitol Region Watershed District Board of Managers for a term ending on September 30, 2028 (Resolution B2025-155).

Attachments

1. Capitol Region Watershed District Board of Managers Roster

Capitol Region Watershed District

Board Roster

Hawona Sullivan Janzen

2nd Term Oct 01, 2023 - Sep 30, 2026

Appointing Resolution B2023-139

District District 3 - McMurtrey

Rick Sanders

3rd Term Oct 01, 2023 - Sep 30, 2026

Appointing Resolution B2023-139

District District 2 - McGuire

Joseph P. Collins

7th Term Oct 01, 2023 - Sep 30, 2026

Appointing Resolution B2023-139

District District 3 - McMurtrey

Mary E Texer

6th Term Oct 01, 2025 - Sep 30, 2028

Appointing Resolution B2025-155

District District 4 - Moran

Shawn Mazanec (new Last Name, Previously Murphy)

3rd Term Oct 01, 2025 - Sep 30, 2028

Appointing Resolution B2025-155

District District 2 - McGuire

Board of Commissioners

Request for Board Action

Item Number: 2026-294

Meeting Date: 8/11/2026

Sponsor: Finance

Title

Appointments to the Capital Improvement Program Advisory Committee

Recommendation

Appoint the following candidates to the Capital Improvement Program Advisory Committee for terms that begin August 30, 2026, and end August 30, 2028:

1. Niko Le Mieux (District 4) - Incumbent
2. Clarence Patterson (District 6) - Incumbent
3. Mazel McCoy-Anderson (District 7) - Incumbent

Background and Rationale

The Capital Improvement Program Advisory Committee (CIPAC) is comprised of 14 Ramsey County appointed members who advise the Ramsey County Board in setting priorities on proposed capital expenditures within Ramsey County. Involvement on CIPAC provides an opportunity for Ramsey County residents to participate in the planning process for Ramsey County's Capital Improvement Program.

There are currently eight vacancies on CIPAC. Recruitment throughout the county's open appointment process resulted in five applications. On July 15, 2026, the applications were forwarded to the Ramsey County Board of Commissioners for review. One applicant withdrew from consideration before the interviews took place. On July 23, 2026, two commissioners interviewed the remaining four applicants. These interviews provided the commissioners with the opportunity to engage with each applicant and learn more about their qualifications beyond what was included in their online applications. Following the interviews, the commissioners made their final recommendations. After being recommended for appointment, one applicant withdrew from consideration. As a result, three applicants are being recommended for appointment.

County Goals (Check those advanced by Action)

☐ Well-being ☐ Prosperity ☒ Opportunity ☒ Accountability

Racial Equity Impact

In addition to the usual recruitment for advisory committee vacancies through GovDelivery and word of mouth by advisory committee members, staff and the Ramsey County Board, the vacancies and application were promoted through an email listserv reaching numerous diverse organizations and networks. This extended promotion process is a step towards better outreach to more racially diverse and underrepresented voices that are often missed. Furthermore, the application for these vacancies were updated to focus more on lived experience, knowledge and skills a resident may bring along with an optional section to insert demographics to ensure we are reaching new and diverse candidates.

Community Participation Level and Impact

Participation by and input from community members appointed to advisory groups helps to shape and improve programs and services for the community, share information and increase the level of understanding through discussion, dialogue and engagement.

☒ Inform☐ Consult☒ Involve☐ Collaborate☐ Empower**Fiscal Impact**

In 2022, Ramsey County began offering compensation for residents serving on formal advisory boards and committees. Members of CIPAC have an opportunity to opt-in for a monthly \$25 gift card attendance compensation.

Last Previous Action

On August 19, 2025, the Ramsey County Board appointed Lee Ann Lehto, Susan Jambor, Michael Austin, Ianni Haumas, Olletha Muhammad and Gary Bank to the Capital Improvement Program Advisory Committee for terms that end August 30, 2027 (Resolution B2025-158).

Attachments

1. Capital Improvement Program Advisory Committee Roster

□

Ramsey County

Capital Improvement Program Advisory Committee (CIPAC)

Board Roster

- **Arthur Talbott**

1st TermNov 05, 2024 - Aug 30, 2026

Appointing Resolution B2024-213

District District 1 - Jebens - Singh

- **Mazel Y Mccoy-anderson**

2nd TermAug 27, 2024 - Aug 30, 2026

Appointing Resolution B2024-167

District District 7 - Miller

- **Kris Lansing**

1st TermNov 05, 2024 - Aug 30, 2026

Appointing Resolution B2024-213

District District 2 - McGuire

- **Melissa Favila**

1st TermMay 07, 2024 - Aug 30, 2026

Appointing Resolution B2024-072

District District 6 - Xiong

- **Patrick Ohalloran**

1st TermMay 07, 2024 - Aug 30, 2026

Appointing Resolution B2024-072

District District 4 - Moran

- **Niko E Le Mieux**

2nd TermAug 27, 2024 - Aug 30, 2026

Position Chair

Appointing Resolution B2022-242

District District 4 - Moran

□

Clarence Patterson

1st Term Aug 27, 2024 - Aug 30, 2026

Appointing Resolution B2024-167

District District 6 - Xiong

□

Richard Straumann

1st Term Aug 27, 2024 - Aug 30, 2026

Appointing Resolution B2024-167

District District 1 - Jebens - Singh

□

Ianni Houmas

1st Term Aug 19, 2025 - Aug 30, 2027

Appointing Resolution B2025-158

District District 6 - Xiong

□

Michael Austin

2nd Term Aug 19, 2025 - Aug 30, 2027

Appointing Resolution B2025-158

District District 5 - Ortega

□

Gary Bank

6th Term Aug 19, 2025 - Aug 30, 2027

Appointing Resolution B2025-158

District District 2 - McGuire

□

Olletha Muhammad

2nd Term Aug 19, 2025 - Aug 30, 2027

Appointing Resolution B2025-158

District District 5 - Ortega

□

Lee Ann Lehto

1st Term Aug 19, 2025 - Aug 30, 2027

Appointing Resolution B2025-158

District District 2 - McGuire

□

Susan Jambor

1st Term Aug 19, 2025 - Aug 30, 2027

Appointing Resolution B2025-158

District District 5 - Ortega

Board of Commissioners

Request for Board Action

Item Number: 2026-274

Meeting Date: 8/11/2026

Sponsor: Parks & Recreation

Title

Parks and Recreation Commission Member Composition

Recommendation

1. Rescind Ramsey County Resolution 99-250, which amended the size, composition, and appointment terms of the Parks & Recreation Commission.
2. Approve an amendment to Ramsey County Resolution 90-191 revising the size and composition of the Parks & Recreation Commission by increasing its membership from seven members to nine at-large members with three-year staggered terms.

Background and Rationale

In 1990, the Ramsey County Board of Commissioners established, by resolution, the Ramsey County Parks & Recreation Commission to serve as an advisory body to the Parks & Recreation Department leadership. The commission originally consisted of seven Ramsey County residents that were appointed at large. In 1999, the board approved amending the resolution to expand the Parks & Recreation Commission to nine members, with two members appointed at large and seven appointments aligning with the commissioners' districts. There was also a change in the terms of appointments to three years with staggered terms.

On May 17, 2022, the County Manager's office lead a county board workshop that centralized and standardized the appointment process to all county advisory boards. The county commissioners all agreed that moving all advisory board positions to at-large appointments would benefit this process. The recommendations will better align with the current appointment process of advisory boards.

County Goals (Check those advanced by Action)

☐ Well-being ☐ Prosperity ☒ Opportunity ☐ Accountability

Racial Equity Impact

This structural change drives more equitable representation by allowing qualified candidates from anywhere in the county to apply for any open seat. This also allows commissioners to look at the demographic makeup of each advisory board holistically.

Community Participation Level and Impact

This action is administrative and meant to align with the board's decision to have all advisory board appointments be at-large. Community level impact has been that residents have wider access to serve since district specific requirements are removed.

☒ Inform ☐ Consult ☐ Involve ☐ Collaborate ☐ Empower

Fiscal Impact

There is no fiscal impact associated with this Request for Board Action.

Last Previous Action

On June 2, 2026, the Ramsey County Board of Commissioners appointed Reier Erickson, Christine England, and Mike Sachi to the Parks and Recreation Commission for terms ending on June 5, 2029 (Resolution B2026-073).

Attachments

1. Resolution 90-191
2. Resolution 99-250

Resolution
Board of
Ramsey County Commissioners

Presented By Commissioner McCarty Date February 27, 1990 No. 90-191
Attention: Budget & Accounting
Greg Mack, Director, Parks & Recreation

Page 1 of 3

WHEREAS, On September 19, 1989, the Saint Paul and Ramsey County Parks Task Force presented a Plan for Parks, Trails, and Open Space to the Ramsey County Board of Commissioners and the Saint Paul City Council; and

WHEREAS, One of the recommendations of the Task Force Report was that both the County and the City establish a Parks and Recreation Commission; and

WHEREAS, Minnesota Statute 383A.07, subdivision 14, empowers Ramsey County to establish a parks commission; and

WHEREAS, Ramsey County Resolution 79-919 establishes the County's general policies for advisory committees; Now, Therefore, Be it

RESOLVED, The Ramsey County Board of Commissioners hereby establishes a Parks and Recreation Commission pursuant to Minnesota Statute 383A.07, and consistent with Ramsey County Resolution 79-919, to serve as an advisory body to the Ramsey County Board of Commissioners on parks and recreation matters relating to planning, development and operation of parks, trails, open space and recreation areas owned and operated by Ramsey County; and Be it Further

RESOLVED, That the commission's appointment and processes are defined as follows:

Size and Composition - The Parks and Recreation Commission of the County shall consist of seven (7) members who shall be residents of Ramsey County. Members of the commission will be appointed by the Ramsey County Board of Commissioners in accordance with the open appointment policies established in Resolution 79-919.

Terms of Appointment - Initial appointment to the commission shall be as follows: two appointed for a term of one year, three for a term of two years and two for a term of three years. Thereafter, the term of each member shall be three years.

(Continued)

Hal Norgard, Chairman

By Chief Clerk - County Board

Resolution
Board of
Ramsey County Commissioners

Presented By Commissioner McCarty Date February 27, 1990 No. 90-191
Attention: Budget & Accounting
Greg Mack, Director, Parks & Recreation

Page 2 of 3

Appointment Process - The appointment process for initial commission members, subsequent appointments at the end of prescribed terms and filling of vacancies shall be in accordance with Ramsey County Resolution 79-919.

Qualifications - All commission members shall be residents of Ramsey County and have demonstrated interest in and knowledge of the Ramsey County parks and recreation system.

Staff Liaison - The Ramsey County Director of Parks and Recreation shall serve as the staff liaison to the commission. In this capacity, the Director, or designee(s), shall provide technical support to the commission, serve as recording secretary and administer the budget that may be appropriated for the commission.

Budget - All costs associated with commission activities shall be budgeted within the Department of Parks and Recreation budget. The Director of Parks and Recreation shall prepare an annual proposed commission budget after consultation with the commission.

Powers and Duties - The duties and functions of the commission shall be as follows:

- 1) Act in an advisory capacity to the Board of Commissioners in policy matters pertaining to parks, open space, trails and recreation areas.
- 2) Review and comment on proposed annual operating and long-range capital budgets of the Department of Parks and Recreation.
- 3) Participate in the review and comment on major projects that materially affect the character of use of park and open space land.
- 4) Assist in the preparation of long-range system plans and master plans for County parks, open space, trails and recreation areas.
- 5) Review and comment on policies, rules and regulations for recommendation to the County Board relating to planning and operation of the County park system.

(Continued)

Hal Norgard, Chairman

By Chief Clerk - County Board

Resolution
Board of
Ramsey County Commissioners

Presented By Commissioner McCarty Date February 27, 1990 No. 90-191
Attention: Budget & Accounting
Greg Mack, Director, Parks & Recreation

Page 3 of 3

- 6) Maintain an interest in and understanding of the function and operation of the Parks and Recreation Department.
- 7) Endeavor to secure a full understanding of the County's needs and desires for park and recreation services and convey to the County Board the understanding of citizen sentiment regarding parks and recreation services.
- 8) Provide opportunities for information dissemination and hearings to groups or individuals regarding parks and recreation matters and participate in joint meetings with other groups of similar interest.
- 9) Prepare and present an annual "State of the Parks" report to the Ramsey County Board of Commissioners.

Meetings - The commission shall establish a regular time and place of meeting and shall hold at least quarterly meetings.

Compensation - Commission members shall receive a per diem consistent with County policy. Commission members may have fees paid to attend conferences and workshops pertaining to parks and recreation that are offered in the State of Minnesota, subject to budget capacity and approval by the Director of Parks and Recreation.

Rules and By-Laws - Pursuant to Ramsey County Resolution 79-919, the commission shall adopt by-laws and review and update, if needed, at least annually.

Hal Norgard, Chairman

By *Donnie Chackler*
Chief Clerk - County Board

Resolution

Board of

Ramsey County Commissioners

Presented By Commissioner Guerin Date June 15, 1999 No. 99-250
Attention: Budgeting and Accounting
Greg Mack, Parks & Recreation Page 1 of 2
Appointees

WHEREAS, Ramsey County Board Resolution No. 90-191 established the Ramsey County Parks and Recreation Commission; and

WHEREAS, The Commission provides opportunities for citizen participation in parks and recreation matters related to planning, development and operation of parks, trails and open space; and

WHEREAS, The Ramsey County Board of Commissioners desires to expand the opportunity for citizens to participate on the Commission while assuring that there is an opportunity for representation from each of the seven Ramsey County Board of Commissioners' districts; and

WHEREAS, Ramsey County has solicited applications from residents to serve on the Parks and Recreation Commission; Now, Therefore, Be It

RESOLVED, That the Ramsey County Board of Commissioners amends Resolution No. 90-191, as follows:

"Size and Composition - The Parks and Recreation Commission of the County shall consist of nine (9) members who shall be residents of Ramsey County. One (1) Parks and Recreation Commission members shall be appointed from each of the Ramsey County Board of Commissioners' districts and two (2) Parks and Recreation Commission members shall be appointed at large from within Ramsey County.

Terms of Appointment - All terms shall be three (3) years except the term of the 1999 appointee from Ramsey County Board of Commissioner district three shall extend until June 1, 2003, to establish staggered terms."

RAMSEY COUNTY BOARD OF COMMISSIONERS

	<u>YEA</u>	<u>NAY</u>	<u>OTHER</u>
Tony Bennett	_____	_____	_____
Dan Guerin	_____	_____	_____
Sue Haigh	_____	_____	_____
Rafael Ortega	_____	_____	_____
Victoria Reinhardt	_____	_____	_____
Janice Rettman	_____	_____	_____
Jan Wiessner	_____	_____	_____

Rafael Ortega, Chair

By _____ (Continued)

Bonnie C. Jackelen
Chief Clerk - County Board

Resolution

Board of

Ramsey County Commissioners

Presented By Commissioner Guerin Date June 15, 1999 No. 99-250
Attention: Budgeting and Accounting
Greg Mack, Parks & Recreation Page 2 of 2
Appointees

and Be It Further

RESOLVED, That the Ramsey County Board of Commissioners hereby appoints the following individuals to the Parks and Recreation Commission for terms beginning with the date of appointment and ending June 1, 2002, or June 1, 2003, as specified below:

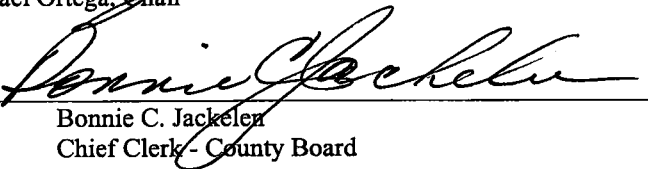
<u>APPOINTEE</u>	<u>DISTRICT</u>	<u>TERM EXPIRATION</u>
Lydia Crawford 1140 Edgcumbe Road St. Paul, MN 55105	5	June 1, 2002
Michele Hanson 696 East Larpenteur Avenue St. Paul, MN 55117	7	June 1, 2002
Joseph P. Collins 534 West Orange Avenue St. Paul, MN 55117	3	June 1, 2003

RAMSEY COUNTY BOARD OF COMMISSIONERS

	<u>YEA</u>	<u>NAY</u>	<u>OTHER</u>
Tony Bennett	<u>X</u>	<u> </u>	<u> </u>
Dir Guerin	<u>X</u>	<u> </u>	<u> </u>
Sue Haigh	<u>X</u>	<u> </u>	<u> </u>
Rafael Ortega	<u>X</u>	<u> </u>	<u> </u>
Victoria Reinhardt	<u>X</u>	<u> </u>	<u> </u>
Janice Rettman	<u>X</u>	<u> </u>	<u> </u>
Jan Wiessner	<u> </u>	<u> </u>	<u>Absent</u>

Rafael Ortega, Chair

By


Bonnie C. Jackelen
Chief Clerk - County Board



REQUEST FOR RAMSEY COUNTY BOARD ACTION

8.2

Type of Agenda: ☐ Policy ☐ Consent ☐ Public Hearing
☒ Administrative ☐ Information ☐ Ordinance

Requesting Department: Parks and Recreation

Committee: _____

Meeting Date: _____

County-Wide Ramifications ☒

Board Meeting Date: 06/15/99

or

Affected Commissioner District(s) #: _____

Board Meeting Date: _____

SUBJECT: **RAMSEY COUNTY PARKS AND RECREATION COMMISSION COMPOSITION AND APPOINTMENTS**

JUSTIFICATION:

In 1990, the Ramsey County Board of Commissioners established by resolution the Ramsey County Parks and Recreation Commission to serve as an advisory body to the Ramsey County Board of Commissioners on parks and recreation matters. The Commission consists of seven Ramsey County residents appointed at large. County Board members have suggested that the Parks and Recreation Commission be expanded to nine members, one from each Ramsey County Board of Commissioners district and two members appointed at large. Two current vacancies on the current Commission offer an opportunity to make a transition from seven to nine members and align appointments with Commissioners' districts. Two amendments to the 1990 resolution establishing the Parks and Recreation Commission are necessary in order to accomplish this change. The sections pertaining to the size and composition and terms of appointment would need to be changed as follows:

"Size and Composition - The Parks and Recreation Commission of the County shall consist of nine (9) members who shall be residents of Ramsey County. One (1) Parks and Recreation Commission members shall be appointed from each of the Ramsey County Board of Commissioners' districts and two (2) Parks and Recreation Commission members shall be appointed at large from within Ramsey County.

Terms of Appointment - All terms shall be three (3) years except the term of the 1999 appointee from Ramsey County Board of Commissioner district three shall extend until June 1, 2003, to establish staggered terms."

Attached is a summary of the Parks and Recreation Commission terms as of June 1999, assuming the amendment noted above. The individuals recommended for appointment to vacant seats on the Commission have been identified through the Board of Commissioners' appointment process without recommendation by the Director of Parks and Recreation.

ACTION REQUESTED:

1. Amend Ramsey County Resolution No. 90-191 with respect to size and composition and terms of appointment for the Ramsey County Parks and Recreation Commission.
2. Appoint individuals to the Parks and Recreation Commission beginning with the date of appointment and ending June 1, 2002, or June 1, 2003, as so specified.

**SUBJECT: RAMSEY COUNTY PARKS AND RECREATION COMMISSION COMPOSITION
AND APPOINTMENTS**

ATTACHMENTS:

1. Ramsey County Board Resolution No. 90-191.
2. Ramsey County Parks and Recreation Commission roster as of June 1999.

PREVIOUS ACTION:

Resolution No. 90-191, established the Ramsey County Parks and Recreation Commission.

COUNTY MANAGER COMMENTS:

The Ramsey County Parks and Recreation Commission provides a critical avenue for citizen participation in recommending policy matters with respect to parks and recreation services. Establishment of the Parks and Recreation Commission was a top priority recommended by the St. Paul/Ramsey County Parks Task Force in *A Plan for Parks, Trails and Open Space* that was prepared in 1989. Increasing the number of members on the Commission broadens the opportunity for public participation and the proposed structure assures that there is at least one representative from each Board of Commissioner district. The County Manager recommends approval of the changes in size and composition and terms of appointment for the Parks and Recreation Commission.

**SUBJECT: RAMSEY COUNTY PARKS AND RECREATION COMMISSION COMPOSITION
AND APPOINTMENTS**

Originating Department Request - Authorized Signature	Date
<i>[Signature]</i>	June 4, 1999

Budgeting & Accounting - Authorized Signature	Date

County Attorney - Authorized Signature	Date

Risk Management - Authorized Signature	Date

Property Management - Authorized Signature	Date

Information Services - Authorized Signature	Date

Other - Authorized Signature	Date

00478

Board of Commissioners

Request for Board Action

Item Number: 2026-263

Meeting Date: 8/11/2026

Sponsor: Property Management

Title

Project Budget and Financing Plan for Arden Hills Subsurface Drain Restoration Project

Recommendation

1. Accept and approve the project budget and financing plan for the Arden Hills Subsurface Drain Restoration project in an amount up to \$2,400,000.
2. Authorize the County Manager to account for the Arden Hills Subsurface Drain Restoration project as a budgeted project in Property Management.
3. Authorize the County Manager to transfer \$1,300,000 from Property Management fund balance to the Arden Hills Subsurface Drain Restoration project budget for project activities.
4. Authorize the County Manager to transfer \$1,100,000 from county bond interest to the Arden Hills Subsurface Drain Restoration project budget for project activities.

Background and Rationale

Property Management identified an issue with the sanitary and roof drainpipes beneath the Arden Hills building. This building is used by Ramsey County Public Works, Arden Hills Public Works, and the Mounds View School District Public Works. Extensive investigations through ground penetrating radar and camera scoping have been completed. Breaks in the drainpipes have occurred in four separate locations under the building slab. Although none of the breaks are large, they are problematic. They are allowing leakage from the drainpipes which is causing erosion of the areas around the breaks resulting in voids under the building slab. No impacts to the slab itself or to the building structure have been detected.

Engineering studies have been completed to develop the scope of work to address these issues and allow a competitive bid process for remediation. Operations within these four areas, approximately 2,000 square feet in total, will need to be temporarily relocated for approximately three months. Approximately 500 square feet of floor slab as well as some walls will be removed to allow excavation of the subsurface for the repair/replacement of the damaged drainpipes. Excavation and disposal of impacted soil surrounding the drainpipes will be necessary. Upon completion of the repairs the areas will need to be reconstructed. The areas impacted include office, locker/shower rooms, and a portion of the large conference room.

During the project, temporary walls will be installed to isolate the project area from occupied office areas. For a period of two to three weeks, all building water will be shut off and temporary water sources and restroom facilities will be provided for those who need to work on-site. Staff able to work from other locations or from home will be encouraged to do so during this time period, and the employee Drop-In Center will be closed.

The project is intended to be completed between September and November 2026. The brief project time period is by design to address the issue quickly and to complete the project prior to winter conditions. Addressing the issue now will avoid the risk of damage to the structure, ensure a safe work environment and prevent impacts on the environment. The project budget contains a significant contingency due to the unknown extent of soil remediation that may be required. The project will be funded through Property Management Fund Balance and county bond interest.

County Goals (Check those advanced by Action)☒ Well-being☐ Prosperity☐ Opportunity☒ Accountability**Racial Equity Impact**

The racial equity impact of this project is unknown. The project will include workforce inclusion goals of 32% minority and 20% women, as well as a goal of utilizing 32% certified small businesses (SBEs) found in the Central Certification (CERT) Program directory recognized by the county as the acceptable source for SBE subcontractors and suppliers in conformance with the county's approved policy on workforce inclusion and contracting goals.

Community Participation Level and Impact

Public Works staff from Arden Hills and Mounds View School District were informed of this project on June 24, 2026, and consulted on the impact of the project on their operations as the project plan has been developed. The project was presented to the Capital Improvement Program Citizens' Advisory Committee for comment on June 4, 2026, although no capital funding was being sought.

☒ Inform☐ Consult☐ Involve☐ Collaborate☐ Empower**Fiscal Impact**

Funding in an amount up to \$2,400,000 is requested for this project. In collaboration with Finance, two funding sources will be utilized; \$1,300,000 will be provided from Property Management fund balance and up to \$1,100,000 will be provided from bond interest.

Last Previous Action

None.

Attachments

1. Project Budget & Financing Plan

Arden Hills Drainpipe Remediation Project budget and financing plan

			Estimated Costs, \$
Budget:			
1. Construction Costs	\$/SF		
Total Building (TI)			\$2,100,000
		Sub-total:	\$2,100,000
2. Design & Cons. Contingency - % of Basline Construction			
Contingency (Construction)	10%		\$0
Contingency (Design)	5%		\$0
(Included in construction costs)		Sub-total:	\$0
		Sub-total Construction:	\$2,100,000
3. Escalation			
Escalation to midpoint of construction	0%		\$0
(None needed as 2026 project)		Sub-total:	\$0
4 Technology			
Low Voltage Cabling, A/V equipment			\$30,000
IS equipment			\$0
Card Access, Security Cameras			\$0
		Sub-total:	\$30,000
5 Construction Design Fees			
A/E - Pre-design/fit plan			\$115,000
A/E - Overall Project Design Fee	0%		\$0
FF&E Design Fee - as % of FF&E	5%		\$0
		Sub-total:	\$115,000
6 Furniture, Fixtures and Equipment			
FF&E			\$20,000
Interior Signage			\$10,000
Exterior Signage			\$0
		Sub-total:	\$30,000
7 Administration and Other Costs			
Permits - Included in Construction			\$0
Cleanout of existing building and maintenance	LS		\$0
Moving/Storage Costs			\$15,000
		Sub-total:	\$15,000
8 Sub-total of Lines 3-7 above		Sub-total Non-Construction:	\$190,000
9 Owner's Project Contingency			
10% of Sub-total	\$2,290,000		\$229,000
		Sub-total:	\$229,000
10 Property Management's Fee on the Project			
3% of project	\$2,519,000		\$75,570
		Sub-total:	\$75,570
		Total:	\$2,594,570

Project Financing Plan:

Property Management Fund Balance

\$1,300,000

County bond interest

\$1,100,000**\$2,400,000**Property Management Building Improvements
(to be used if contingency funds are required)**\$194,570**

Board of Commissioners

Request for Board Action

Item Number: 2026-247

Meeting Date: 8/11/2026

Sponsor: Safety and Justice

Title

Appointment of the Ramsey County Director of the Emergency Management Department

Recommendation

Appoint Kendall Bobula as the Director of the Emergency Management Department effective August 11, 2026.

Background and Rationale

After a competitive posting and interview process, Kendall Bobula was selected to fill the position of Director of the Emergency Management Department for Ramsey County. The director leads the Department of Emergency Management and operates under the Safety and Justice Service Team. [Minnesota Statutes, Section 12.25, Subdivision 2](https://www.revisor.mn.gov/statutes/cite/12.25) <<https://www.revisor.mn.gov/statutes/cite/12.25>>, requires the Ramsey County Board of Commissioners to appoint a Director of Emergency Management. The Ramsey County Administrative Code, Chapter 4, Section 4.56.30, outlines the duties and responsibilities of the Director.

Kendall Bobula brings extensive experience in emergency management, public safety, preparedness planning, training and exercises, grant administration, and intergovernmental coordination. She most recently served as the Director of Planning and Preparedness for the City of Boston's Office of Emergency Management, where she led emergency management planning, community preparedness initiatives, regional coordination efforts, and strategic planning.

As Director of the Emergency Management Department, Kendall will lead Ramsey County's emergency management program, including emergency preparedness, disaster response, recovery and mitigation efforts, countywide emergency response planning, Emergency Operations Center coordination, training and exercises, grant administration, and compliance with state and federal emergency management standards.

County Goals (Check those advanced by Action)

☒ Well-being ☐ Prosperity ☐ Opportunity ☐ Accountability

Racial Equity Impact

There is no direct racial equity impact linked with this appointment. The Director of the Emergency Management Department serves all Ramsey County communities.

Community Participation Level and Impact

This board action is meant to inform the community.

☒ Inform ☐ Consult ☐ Involve ☐ Collaborate ☐ Empower

Fiscal Impact

Funding is included in the 2026-2027 Emergency Management Department budget.

Last Previous Action

None.

Attachments

None.

Board of Commissioners

Request for Board Action

Item Number: 2026-278

Meeting Date: 8/11/2026

Sponsor: Financial Assistance Services

Title

Presentation: House Resolution 1 Implementation: Operational Readiness, Service Delivery, and Staffing Needs

Recommendation

None. For information and discussion only.

Background and Rationale

House Resolution 1 (HR1) or the “One Big Beautiful Bill” was signed into law on July 4th, 2025. This new law dramatically impacts how states are funded and required to administer the Supplemental Nutrition Assistance Program (SNAP) and Medicaid (known in Minnesota as Medical Assistance (MA)). In Minnesota, both SNAP and MA are state-supervised and county-administered programs, indicating that it is county staff who are responsible for the day-to-day administration and delivery of these services. This is unique as the majority of states administer these programs with state agencies, rather than local governments.

The new law dramatically increases the day-to-day workload of administering the program, through policy decisions such as increasing work requirements, decreasing eligibility timelines and increasing volume of renewals. Financial Assistance Services (FAS) has been preparing by strengthening staff investment and training, engaging in available technology modernization and streamlining the service delivery process. FAS, in partnership with Finance and Human Resources, has continued to study the additional anticipated workload and will share these findings.

Attachments

1. Presentation



H.R. 1 Implementation: Operational Readiness, Service Delivery, and Staffing Needs

Board of Commissioners

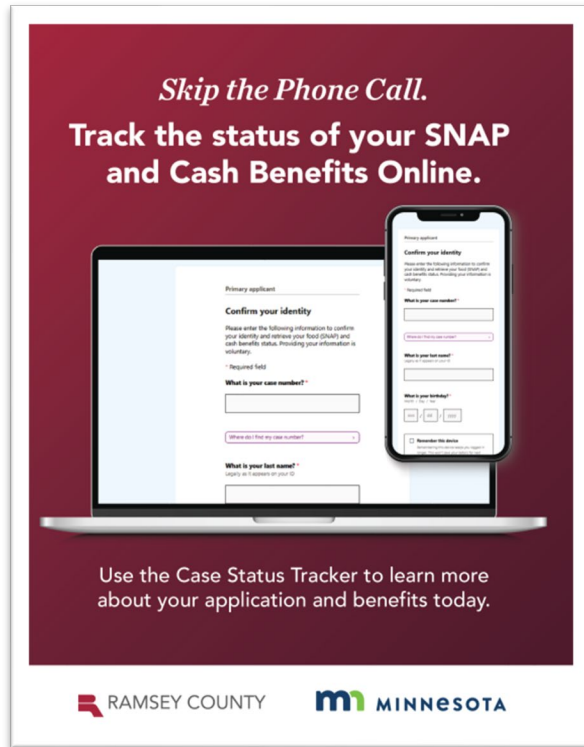
August 11th, 2026



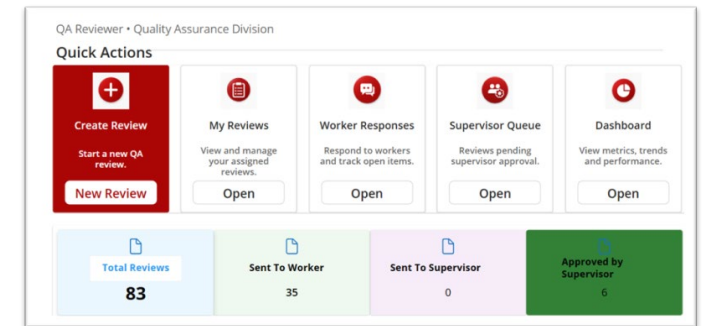
Agenda

- Impending H.R. 1 impacts.
- Operational challenges and investments needed to reduce implementation risk.
- Impacts to the 2026 budget and 2027 Supplemental Budget.
- Next steps.

All Hands on Deck (AHOD): Access & Accuracy Accomplishments



- Staff Investment & Development
 - Customer Service training for Eligibility Specialist
 - Expanded leadership development
- Technology Modernization
 - Reduce of manual data entry
 - Supplemental Nutrition Assistance Program (SNAP) Forward
 - MNbenefits to Maxis (M2M)
 - Online Application Status Tracker Pilot
- Enhanced Internal Quality Assurance
 - Re-established QA team to complete regular case reviews
 - New digital QA tool developed by Information Services (IS)
 - Thank you IS!



Background: H.R. 1 Impacts on 2027 Budget

- Closely monitored H.R. 1 since its passage to assess impacts on the county, our services, and residents.
- Strategy reflects evolving federal guidance and implementation timelines.
- Minnesota's **state-supervised, county-administered** model shifts many implementation costs to counties.
- Ramsey County is responsible for absorbing new administrative costs associated with federal requirements.
- 2027 Supplemental Budget positions the county to meet these obligations while maintaining essential services.

H.R. 1 Fiscal Impacts

- SNAP Administrative Cost Shifts (impacts begin in 2027 Budget).
- SNAP Benefit Cost Shift (impacts begin in 2028-29 Biennial Budget).
- County Manager will cover the above as part of the presentation of the 2027 Supplemental Budget.
- This morning focuses on Medical Assistance and SNAP policy changes that will increase operational workload by requiring additional eligibility reviews and other administrative activities. These take effect between 2026 and 2027.

Medical Assistance Workload Impacts

Operational Impacts:

- 123,204 Medical Assistance Expansion enrollees move from 12-month to 6-month renewals (doubling of workload).
- Estimated 50% of renewals expected to require manual processing.
- Additional verifications for enrollees subject to community engagement (work requirements).

Estimated 1,400 additional staff hours per month during peak renewal periods due to these operational impacts.

Recommendation:

- **Addition of 12 Eligibility Specialist Full Time Equivalences (FTE)**
- **Addition of 1 Eligibility Specialist Supervisor FTE**

SNAP Workload Impacts

Operational Impacts:

- Approximately **7,000 Ramsey County residents** affected by new SNAP eligibility and work requirement changes.
- Changes require increased case review, resident communication, reapplications, manual notices, change processing, and renewals.

Recommendation:

- **Addition of 4.5 Eligibility Specialist FTEs**

Total Staffing Recommendation and 2027 Levy Impact

Medical Assistance:

- Eligibility Specialists: **12.0 FTE**
- Eligibility Specialist Supervisor: **1.0 FTE**

SNAP:

- Eligibility Specialists: **4.5 FTE**

Total Request: 17.5 FTE

- This targeted investment will enable Ramsey County to implement H.R. 1 policy changes while maintaining timely resident access, program integrity, and compliance with new federal requirements and reducing our payment error rate.
- This investment will add 0.25% to the property tax levy (\$1,000,927) in 2027 after anticipated federal reimbursement.

Hiring Timeline Impacts 2026 Budget

- FAS Eligibility Specialist hiring constraints:
 - Cohorts hired quarterly.
 - Next cohort hiring is October 2026.
 - Takes 6-9 months before staff fully trained and managing full caseloads.
 - Delaying hiring increases implementation risk.
 - Three internal certified trainers (Department of Children, Youth, and Families Train the Trainer) available October 2026.
- Recommendation: Hire additional FTEs in fall 2026 to be ready to absorb additional work in spring 2027.
- Impact to 2026 budget: \$363,263 from the county's contingency fund after anticipated federal reimbursement.



Timeline and Next Steps

- Board policy presentation today.
- Request for Board Action on August 18:
 - Approve an increase in the personnel complement in Financial Assistance Services (FAS) by 16.5 Full-Time Equivalent Eligibility Specialists.
 - Approve an increase in the personnel complement in FAS by 1.0 Eligibility Specialist Supervisor.
 - Authorize the County Manager to transfer up to \$363,263 from the General Contingency Account to the FAS operating budget.
- County Manager presents 2027 Supplemental Budget on August 25th.

