

Board of Commissioners Minutes

November 14, 2023 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:02 a.m. with the following members present: Frethem, McGuire, Moran, Ortega, Reinhardt, Xiong and Chair Martinson. Also present were Ryan O'Connor, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Read by Commissioner Reinhardt.

1. Agenda of November 14, 2023 is Presented for Approval [2023-277](#)

Sponsors: County Manager's Office

Approve the agenda of November 14, 2023.

Motion by Moran, seconded by Frethem. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

2. Minutes from October 24, 2023 are Presented for Approval [2023-294](#)

Sponsors: County Manager's Office

Approve the October 24, 2023 Minutes.

Motion by Xiong, seconded by Ortega. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

PROCLAMATION

3. Proclamation: Infant Safe Sleep Week [2023-479](#)

Sponsors: Public Health

Presented by Commissioner Frethem.

ADMINISTRATIVE ITEMS

4. Certification of Property Assessed Clean Energy Charges for Energy Improvements [2023-488](#)

Sponsors: Community & Economic Development

1. Request the County Auditor to extend the proposed special assessment plus interest on the following property:

Owner: St. Paul Properties, LLC

Property Address: 701 Lexington Pkwy N, Saint Paul, MN 55104

PIN: 34-29-23-11-0220

Project Type: Heating, cooling, lighting, roof and solar upgrades

Assessment Request: \$336,200

Interest Rate: 5.00 %

Interest Starts Accruing: 01/01/2024

Finance Period: 10 years

Such assessments shall be payable in equal annual principal and interest installments extending over the term of the special assessment. The first of the installments shall be payable with general property taxes in 2024, and shall bear interest at the rates per annum and interest start date stated above, and to the first installment shall be added interest on the entire assessment from the interest start date until December 31 of the tax payable year to which the first installment will be extended, and to each subsequent installment, when due, shall be added interest for one year on all unpaid installments and to each installment shall also be added the special assessment administration fee required by Minnesota Statutes section 429.061, subd. 5.

2. Direct the Chief Clerk to send a certified copy of this Resolution to the County Auditor to extend the assessment for St. Paul Properties, LLC on the property tax lists of the county.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-190

5. Amendment to the Project Budget and Financing Plan for 360 Wabasha Street North Building Technology and Furniture [2023-466](#)

Sponsors: Finance

1. Amend the Project Budget and Financing Plan for 360 Wabasha Street North Building Technology and Furniture.
2. Authorize the County Manager to allocate up to \$3.6 million from Bond Premiums to the Property Management fund balance.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-191

6. 2024 Capital Improvement Program Bond Ordinance - Waive First Reading and Set Public Hearing Date [2023-472](#)

Sponsors: Finance

1. Waive the first reading of the proposed 2024 Capital Improvement Program Bond Ordinance.
2. Set the Public Hearing date of Nov. 28, 2023, at 9 a.m. or as soon as possible thereafter, in the Council Chambers, third floor of Ramsey County Courthouse, 15 West Kellogg Boulevard, Saint Paul, MN 55102 to afford the public an opportunity to comment on the proposed 2024 Capital Improvement Program Bond Ordinance.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-192

7. Authorization of the Partial Defeasance of Series 2016C Bonds of the Ramsey County Care Center Property [2023-486](#)
- Sponsors: Finance
1. Authorize the County Manager to prepay the portion of the county's Series 2016C Bonds related to the 2022 closure of the Ramsey County Care Center on its first optional call date through the partial defeasance of the Series 2016C Bonds. This action of defeasance will allow the county to deposit cash into a trust account and invest that cash in treasury bonds. The cash, including the investment interest earned, is sufficient to pay the bonds off on their first call date which is comes before the maturity date of the bond.
 2. Approve the form, execution, and delivery of Escrow Agreement, together with any related documents necessary in connection therewith (collectively, the "Escrow Documents").
- Motion by Reinhardt, seconded by McGuire. Motion passed.
Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2023-193](#)
8. Donation from the Estate of Susan Baxter to Ramsey County Library Department [2023-487](#)
- Sponsors: Library
- Accept the gift of \$10,000 from the estate of Susan Baxter to the Ramsey County Library department.
- Motion by Reinhardt, seconded by McGuire. Motion passed.
Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2023-194](#)
9. Grant from the Roseville Rotary Club to the Ramsey County Library - Roseville [2023-489](#)
- Sponsors: Library
- Accept the 2023 grant of \$18,870 from the Roseville Rotary Club to the Ramsey County Library - Roseville.
- Motion by Reinhardt, seconded by McGuire. Motion passed.
Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2023-195](#)
10. Awards from the Metropolitan Council for Regional Parks Operation and Maintenance Allocation [2023-492](#)
- Sponsors: Parks & Recreation
1. Accept awards from and approve agreements with the Metropolitan Council for Regional Parks Operation and Maintenance Allocation for the periods of July 1, 2023, through June 30, 2025, in the total amounts of \$1,625,382 for State Fiscal Year 2024 and an amount to be determined in July 2024 for State Fiscal Year 2025.
 2. Authorize the Chair and Chief Clerk to execute the allocation agreements.
 3. Authorize the County Manager to accept State Fiscal Year 2025 Regional Parks Operation and Maintenance Allocation and enter into an agreement in a form approved by the County Attorney's Office.
- Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: B2023-196

- 11.** Grant Award from the Minnesota Department of Public Safety for Sexual Assault Services [2023-481](#)

Sponsors: Public Health

1. Ratify the submittal of the grant application to the Minnesota Department of Public Safety, Office of Justice Programs, Crime Victim Services for sexual assault services for the period upon execution through September 30, 2024 in the amount of \$347,374.
2. Accept a grant award from and approve a grant agreement with the Minnesota Department of Public Safety, Office of Justice Programs, Crime Victim Services for sexual assault services for the period upon execution through September 30, 2024 in the amount of \$347,374.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: B2023-197

- 12.** Memorandum of Understanding with the Second Judicial District for Continuation of the County-Court Joint Committee [2023-468](#)

Sponsors: Safety and Justice, District Courts

1. Approve the Memorandum of Understanding with the Second Judicial District, 15 West Kellogg Boulevard, Saint Paul Minnesota 55102, to continue the County-Court Joint Committee for the period starting upon execution through December 31, 2028.
2. Authorize the Chair and Chief Clerk to execute the Memorandum of Understanding.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: B2023-198

- 13.** Grant Award from the U.S. Department of Justice, Office of Community Oriented Policing Services for the Law Enforcement Mental Health and Wellness Act [2023-498](#)

Sponsors: Sheriff's Office

1. Ratify the submittal of the grant application to U.S. Department of Justice, Office of Community Oriented Policing Services, in the amount of \$181,900 for the Law Enforcement Mental Health and Wellness Act.
2. Accept a grant award and approve a grant agreement with the U.S. Department of Justice, Office of Community Oriented Policing Services, upon execution through September 30, 2025 in the amount of \$181,900.
3. Authorize the Chair and Chief Clerk execute the grant agreement.
4. Authorize the County Manager to enter into agreements and execute amendments to agreements in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: B2023-199

- 14.** Joint Powers Agreement with the Minnesota Department of Human Services for Technical Assistance [2023-482](#)

Sponsors: Social Services

1. Approve the Joint Powers Agreement with the Minnesota Department of Human Services, 540 Cedar Street, Saint Paul, MN 55101, for technical assistance and coordination of Women Recovery Services Grantee meetings for the period upon execution through June 30, 2026.
2. Authorize the Chair and Chief Clerk to execute the Joint Powers Agreement.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-200

POLICY ITEM

- 15.** Presentation: Update on Critical Corridors Development & Infrastructure Solicitation

[2023-477](#)

Sponsors: Community & Economic Development

None. For information and discussion only.

Discussion can be found on archived video.

COUNTY CONNECTIONS

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Martinson. Discussion can be found on archived video.

ADJOURNMENT

Chair Martinson declared the meeting adjourned at 10:16 a.m.