



Board of Commissioners Minutes

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

September 5, 2023 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:02 a.m. with the following members present: Frethem, McGuire, Moran, Ortega, Reinhardt, Xiong and Chair Martinson. Also present were Ryan O'Connor, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Commissioner Xiong was late to the meeting and missed Roll Call. Commissioner Xiong arrived at 9:07 a.m.

Present: Frethem, Martinson, McGuire, Moran, Ortega, and Reinhardt

Absent: Xiong

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Read by Commissioner Moran.

1. Agenda of September 5, 2023 is Presented for Approval [2023-270](#)

Sponsors: County Manager's Office

Approve the agenda of September 5, 2023.

Commissioner Xiong was late to the meeting and missed voting of the agenda. Commissioner Xiong arrived at 9:07 a.m.

Motion by Moran, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, and Reinhardt

Absent: Xiong

2. Minutes from August 22, 2023 are Presented for Approval [2023-286](#)

Sponsors: County Manager's Office

Approve the August 22, 2023 Minutes.

Commissioner Xiong was late to the meeting and approval of the August 22, 2023 Minutes. Commissioner Xiong arrived at 9:07 a.m.

Motion by Moran, seconded by Ortega. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, and Reinhardt

Absent: Xiong

PROCLAMATION

3. Proclamation: Workforce Development Month [2023-374](#)

Sponsors: Workforce Solutions

Presented by Commissioner Ortega.

ADMINISTRATIVE ITEMS

4. Appointment to the Extension Committee

[2023-351](#)

Sponsors: County Manager's Office

Appoint Dolly Mariucci to the Extension Committee for a term beginning September 5, 2023 and ending on December 31, 2026.

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2023-138](#)

5. Appointments to the Capitol Region Watershed District Board of Managers

[2023-352](#)

Sponsors: County Manager's Office

Appoint the following individuals to the Capitol Region Watershed District Board of Managers for a term beginning October 1, 2023 and ending September 30, 2026:

- Joseph P. Collins (Incumbent)
- Rick Sanders (Incumbent)
- Hawona Sullivan Janzen (Incumbent)

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2023-139](#)

6. Appointments to the Capital Improvement Program Advisory Committee

[2023-384](#)

Sponsors: Finance

Appoint the following individuals to the Capital Improvement Program Advisory Committee for a term beginning September 5, 2023 and end August 30, 2025:

- Michael Austin
- Gary Bank (Incumbent)
- Olletha Muhammad
- Muhammad Rasheed
- Lawrence Sagstetter (Incumbent)
- Jerrin Job Sibychan

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2023-140](#)

7. Appointments to the Parks and Recreation Commission

[2023-360](#)

Sponsors: Parks & Recreation

Appoint the following individuals to the Parks and Recreation Commission for a term beginning September 5, 2023 and ending June 4, 2026:

- Linda Duck
- Reier Erickson

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2023-141](#)

8. Appointments to the Community Health Services Advisory Committee [2023-383](#)

Sponsors: Public Health

Appoint the following individuals to the Community Health Services Advisory Committee for a term beginning September 5, 2023 and ending June 26, 2025:

- Graciela Ogorman Bacigalupo
- Nicole Muzzy
- Ogden Rogers
- Margaret Treichel

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2023-142](#)

9. Appointment to the Personnel Review Board [2023-400](#)

Sponsors: Human Resources

Appoint Nou Yang to the Personnel Review Board for a term beginning September 5, 2023 and ending August 1, 2027.

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2023-143](#)

10. Amendments to Administrative Code - Library Department [2023-362](#)

Sponsors: Library

1. Approve amendments to the Administrative Code to update Library Department governance and responsibilities.
2. Direct the Chief Clerk to amend the Administrative Code to reflect approved amendments.

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2023-144](#)

11. Donation from Sundance Family Foundation to the Workforce Solutions Department [2023-385](#)

Sponsors: Workforce Solutions

Accept the donation of \$50,000 from Sundance Family Foundation to the Workforce Solutions Department for continuation of youth workforce development efforts.

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2023-145](#)

12. Grant Agreement with Minnesota Housing Finance Agency for Homework Starts with Home Project [2023-389](#)

Sponsors: Housing Stability

1. Ratify submittal of the grant application to the Minnesota Housing Finance Association in the amount of \$1,146,554.
2. Accept a grant award and approve a grant agreement with Minnesota Housing Finance Agency for Homework Starts with Home Project for the period of October 1, 2023, through September 30, 2027, in the amount of \$1,146,554.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and execute amendments to agreements and contracts in accordance with the county's procurement policies and procedures provided the amounts are within the limits of the grant funding.

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-146

- 15.** Agreement with Blue Cross Blue Shield of MN for Employee and Early Retiree Medical Insurance [2023-380](#)

Sponsors: Human Resources

1. Approve the agreement with Blue Cross Blue Shield of MN, 3535 Blue Cross Road, Eagan, MN 55122, for employee and early retiree medical insurance plans for the period of September 6, 2023 to December 31, 2026 and may be renewed for up to two additional one-year periods.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to enter into agreement and execute amendments to the agreement in accordance with the county's procurement policies and procedures provided the amounts are within the limits of available funding.

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-147

- 16.** Agreement with United Healthcare Insurance Company for Regular Retiree Medical Insurance [2023-376](#)

Sponsors: Human Resources

1. Approve the agreement with United Healthcare Insurance Company, 9900 Bren Road East, Minnetonka, MN 55343 for regular retiree medical insurance plans for the period of September 6, 2023 to December 31, 2025 and may be renewed for up to three additional one-year periods.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to enter into agreement and execute amendments to the agreement in accordance with the county's procurement policies and procedures provided the amounts are within the limits of available funding.

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-148

- 17.** Agreement with Metropolitan Life Insurance Company for Employee and Retiree Dental Insurance Plans [2023-375](#)

Sponsors: Human Resources

1. Approve the agreement with Metropolitan Life Insurance Company, 200 Park Avenue, New York, NY 10166 for dental insurance services for the period upon execution to December 31, 2026 and may be renewed for up to two additional one-year periods.

2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to enter into agreement and execute amendments to the agreement in accordance with the county's procurement policies and procedures, in a form approved by the County Attorney's Office.

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2023-149](#)

- 18.** Agreement with Vision Service Plan Insurance Company for Employee Voluntary Vision Insurance [2023-378](#)

Sponsors: Human Resources

1. Approve the agreement with Vision Service Plan Insurance Company, 3333 Quality Drive, Rancho Cordova, CA 95670, for employee voluntary vision insurance for the period of September 6, 2023 to December 31, 2026 and may be renewed for up to two additional one-year periods.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to enter into agreement and execute amendments to the agreement in accordance with the county's procurement policies and procedures provided the amounts are within the limits of available funding.

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2023-150](#)

- 13.** Grant Agreement with the Minnesota Housing Finance Agency for Family Homeless Prevention and Assistance Program [2023-388](#)

Sponsors: Housing Stability

1. Ratify the submittal of the grant application to the Minnesota Housing Finance Agency, in the amount of \$13,633,364
2. Accept a grant award and approve and approve a grant agreement with Minnesota Housing Finance Agency for Family Homeless Prevention and Assistance Program for the period of October 1, 2023, through September 30, 2025, in the amount of \$6,590,000.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and execute amendments to agreements in accordance with the county's procurement policies and procedures provided the amounts are within the limits of the grant funding.
5. Approve an increase in the personnel complement of the Housing Stability department by 1.0 Full-Time Equivalent position, for the duration of the grant

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2023-151](#)

- 14.** Grant Agreement with Youth Lens 360, LLC for the Guns for Cameras Program [2023-197](#)

Sponsors: Transforming Systems Together

1. Authorize the County Manager to execute a grant agreement for the use of Ramsey County assets with Youth Lens 360, LLC, 370 Wabasha Street North, Saint Paul, MN 55102, for the Guns for Cameras Program.
2. Authorize the County Manager to enter into a grant agreement and execute

amendments to agreement in a form approved by Finance and the County Attorney's Office provided the amounts are within the limits of the approved program.

Motion by Moran, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-152

PRESENTATION

19. Presentation of Financial Update

[2023-392](#)

Sponsors: Finance

None. For information only.

Presented by Chief Finance Officer, Alex Kotze. Discussion can be found on archived video.

COUNTY CONNECTIONS

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Martinson. Discussion can be found on archived video.

ADJOURNMENT

Chair Martinson declared the meeting adjourned at 10:24 a.m.