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**Sponsor:** Public Health

**Meeting Date:** 9/3/2024

**Title:** Amendment to the Agreement with Bay West, Inc. for Household Hazardous Waste Collection Services

**File Number:** 2024-367

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**Background and Rationale:**

For over 20 years, Ramsey County has contracted with Bay West Inc., who own and operate the household hazardous waste (HHW) collection site located on Empire Drive in Saint Paul. Stemming from two strategies in the current Solid Waste Management Plan, Ramsey County evaluated how it provides household hazardous waste services and provided redesign recommendations to ensure better service to county residents. As a result, Ramsey County is building an Environmental Service Center (ESC).

The current contract with Bay West ends on December 31, 2025. The plan was to operate out of the Bay West site on Empire Drive until that time. However, building the ESC is ahead of schedule, with plans to be open to the public on April 1, 2025.

To continue uninterrupted HHW collection services, Saint Paul - Ramsey County Public Health (SPRCPH) has worked with Bay West, Inc. over the past several months to amend language in the current agreement to be acceptable to both parties. The negotiated amendment transitions HHW services from Bay West's location at 5 Empire Drive, Saint Paul, MN to Ramsey County's ESC located at 1700 Kent Street, Roseville, MN in 2025. Bay West would provide HHW collection services at the ESC through 2025. HHW labor services at the ESC for 2026 and beyond will be procured through an open competitive process (through Request for Proposal).

**Recommendation:**

The Ramsey County Board of Commissioners resolved to:

1. Approve the amendment to agreement with Bay West Inc., 5 Empire Drive, Saint Paul, Minnesota 55103, to provide Household Hazardous Waste and Very Small Quantity Generator Management Services at the Ramsey County Environmental Service Center for the period of April 1, 2025 through December 31, 2025.
2. Authorize the Chair and Chief Clerk to execute the amendment.

A motion to approve was made by Commissioner Frethem, seconded by Commissioner Ortega. Motion passed.

Aye: - 5: Frethem, Moran, Ortega, Reinhardt, and Xiong

Absent: - 1: McGuire

By:   
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Mee Cheng, Chief Clerk - County Board