

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE STATE OF MINNESOTA SECOND JUDICIAL DISTRICT AND THE COUNTY OF RAMSEY  
PRINCIPAL AGREEMENT FOR PROJECT WORK ORDERS  
Amendment No. 1**

This amendment is entered into by and between Ramsey County, Minnesota hereinafter referred to as "County" and the State of Minnesota, Second Judicial District, hereinafter referred to as "State."

**Recitals**

1. The State previously entered into a Memorandum of Understanding, SWIFT Contract #270411 dated 6/3/2025 with the County for a principal agreement for project work orders permitting the management and payment of requested improvements, modifications, and renovations by the County at the Ramsey County Courthouse specifically initiated and requested by the State.
2. The parties seek to amend the Memorandum of Understanding to increase available funding. The Principal MOU and any previous amendments are incorporated into this amendment by reference.
3. The State and the County are willing to amend the Principal MOU as stated below.

**Memorandum of Understanding Amendment**

In this Amendment, deleted terms will be struck out ~~EXAMPLE~~ and added terms will be underlined EXAMPLE, except where described otherwise.

REVISION I: Paragraph 7

1. For the period of time this MOU is in effect, the aggregate amount of all Project Work Orders entered into hereunder shall not exceed a total of ~~Four Hundred and Ninety Nine Thousand Nine Hundred and Ninety Nine dollars (US \$499,999.00)~~ One Million Nine Hundred Thousand dollars (US \$1,900,000.00). It is understood that this amount is being used to assign a contract number in the State's encumbrance system and that the parties may modify this amount by amendment to the Agreement, and that this amount is not a guarantee that State will enter into any Project Work Order hereunder.

**Effective Date:** : This Amendment No. 1 shall not be effective until executed by the Chief Justice of the Minnesota Supreme Court.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed by their duly authorized representatives.

RAMSEY COUNTY

STATE OF MINNESOTA,  
SECOND JUDICIAL DISTRICT

\_\_\_\_\_  
Rafael E. Ortega  
Chair  
Date:

Approval and certification that State funds have been encumbered, and applicable procurement policies have been followed:

\_\_\_\_\_  
Jason Yang,  
Chief Clerk  
Date:

\_\_\_\_\_  
Heather Kendall  
Judicial District Administrator  
Date:

*Jean Krueger*  
\_\_\_\_\_  
Jean Krueger, Director  
Property Management Department  
Date:

Where contract exceeds \$500,000, signature of the Chief Justice of the Minnesota Supreme Court is also required:

*Kathleen Ritter*  
\_\_\_\_\_  
Kathleen Ritter  
Assistant County Attorney  
Date:

\_\_\_\_\_  
Natalie Hudson  
Chief Justice  
Date:

Approved as to Form and Execution for the State by:

\_\_\_\_\_  
SCAO Senior Legal Counsel  
Date:

Funds have been encumbered as required by State Court Finance Policy by:

\_\_\_\_\_  
Title:  
Date:  
Contract Number:  
P.O. Number: