



# Board of Commissioners Minutes

15 West Kellogg Blvd.  
Saint Paul, MN 55102  
651-266-9200

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February 21, 2023 - 9 a.m.

Council Chambers - Courthouse Room 300

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The Ramsey County Board of Commissioners met in regular session at 9:01 a.m. with the following members present: Frethem, McGuire, Moran, Ortega, Xiong and Chair MatasCastillo. Also present were Ryan O'Connor, County Manager, and Sam Clark, Civil Division Director, Ramsey County Attorney's Office.

## ROLL CALL

Present: Frethem, MatasCastillo, McGuire, Moran, Ortega, and Xiong  
Absent: Reinhardt

## PLEDGE OF ALLEGIANCE

## LAND ACKNOWLEDGEMENT

Read by Commissioner Moran:

Every community owes its existence and vitality to generations from around the world who contributed their hopes, dreams, and energy to making the history that led to this moment . Some were brought here against their will, some were drawn to leave their distant homes in hope of a better life, and some have lived on this land since time immemorial. Truth and acknowledgment are critical to building mutual respect and connection across all barriers of heritage and difference.

We are standing on the ancestral lands of the Dakota People. We want to acknowledge the Ojibwe, the Ho Chunk and the other nations of people who also called this place home. We pay respects to their elders past and present. Please take a moment to consider the treaties made by the tribal nations that entitle non-Native people to live and work on traditional Native lands. Consider the many legacies of violence, displacement, migration, and settlement that bring us together here today. And please join us in uncovering such truths at any and all public events.

1. Agenda of February 21, 2023 is Presented for Approval [2023-020](#)

Sponsors: County Manager's Office

Approve the agenda of February 21, 2023.

Motion by McGuire, seconded by Frethem. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, and Xiong

Absent: Reinhardt

2. Minutes from February 7, 2023 are Presented for Approval [2023-021](#)

Sponsors: County Manager's Office

Approve the February 7, 2023 Minutes.

Motion by Frethem, seconded by Moran. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, and Xiong

Absent: Reinhardt

## PROCLAMATION

3. Proclamation: Black History Month [2023-065](#)

Sponsors: County Manager's Office

Presented by Commissioner Frethem. Discussion can be found on archived video.

## ADMINISTRATIVE ITEMS

4. Minnesota Department of Transportation Corridors of Commerce Grant Application for the Trunk Highway 36/Trunk Highway 120 Interchange Project - Washington County [2023-055](#)

Sponsors: Public Works

Support Washington County's submittal of a Minnesota Department of Transportation Corridors of Commerce grant application for the Trunk Highway 36/Trunk Highway 120 Interchange Project.

Motion by Moran, seconded by Xiong. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, and Xiong

Absent: Reinhardt

Resolution: [B2023-033](#)

5. Grant Award from Minnesota Department of Natural Resources for State Fiscal Year 2023 Conservation Partners Legacy Grant Program [2023-062](#)

Sponsors: Parks & Recreation

1. Ratify the submittal of grant applications to the Minnesota Department of Natural Resources for State Fiscal Year 2023 Conservation Partners Legacy Grant Program.
2. Accept a grant award and approve a grant agreement with the Minnesota Department of Natural Resources for State Fiscal Year 2023 Conservation Partners Legacy Grant Program for the Central Battle Creek Oak Woodlands Restoration project for the period of grant execution through June 30, 2026, in the amount of \$362,400.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and execute amendments to agreements, in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by Moran, seconded by Xiong. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, and Xiong

Absent: Reinhardt

Resolution: [B2023-034](#)

6. Agreement with Sheehy Construction Company for 90 West Plato Building Envelope Project and Project Fund Transfer [2023-058](#)

Sponsors: Property Management

1. Approve the selection of and agreement with Sheehy Construction Company, 360 W. Larpenteur Avenue, Suite 200, Saint Paul, MN 55401, for the 90 West Plato Building

Envelope Project, for the period of February 21, 2023 through February 20, 2024, in the not-to-exceed amount of \$1,535,100.

2. Authorize the Chair and the Chief Clerk to execute the agreement.
3. Authorize the County Manager to execute change orders and amendments to agreements and contracts in accordance with the county's procurement policies and procedures, provide the amounts are within the limits of available funding.
4. Authorize the County Manager to account for the Metro Square Office Renovation Project as project budget in the Property Management budget.
5. Authorize the County Manager to reallocate up to \$2,200,000 from the 90 West Plato Exterior Capital Improvement Program Project budget to the Metro Square Office Renovation Project for project activities.

Motion by Moran, seconded by Xiong. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, and Xiong

Absent: Reinhardt

Resolution: B2023-035

7. Institution of Budgetary and Operational Controls for the Ramsey County Sheriff's Office [2023-102](#)

Sponsors: County Manager's Office

1. Require that all Request for Proposals for the Sheriff's Office be presented to the Ramsey County Board of Commissioners for consideration and approval prior to issuance.
2. Transfer the Personnel Benefits and Transactions Assistants and associated funding from the Sheriff's Office to the Human Resources department.
3. Support the County Manager's implementation of additional budgetary and operational controls as outlined below.
  - a) Require that the use of cooperative contracting must be reviewed and approved by the Chief Finance Officer.
  - b) Conduct enhanced reviews of all Sheriff's Office Procurement Cards and Purchase Orders.
  - c) Engage a third-party auditor to review all budgetary line items monthly with the Sheriff's Office and report back to the County Manager, Compliance and Ethics, and the Ramsey County Audit Committee.
  - d) Implement comprehensive review and approval processes that ensure consistency in the Sheriff's Office in the application of the county's hiring rules, policies and procedures.

Discussion can be found on archived video.

Motion by Ortega, seconded by Moran. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, and Xiong

Absent: Reinhardt

Resolution: B2023-036

8. Fund Balance for Overspending in the Ramsey County Sheriff's Office [2023-063](#)

Sponsors: Finance

Authorize the County Manager and the Chief Financial Officer to use up to \$2.8 million of county General Fund fund balance to cover cost overruns in the Ramsey County Sheriff's Office budget.

Discussion can be found on archived video.

Motion by Moran, seconded by Frethem. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, and Xiong  
Absent: Reinhardt  
Resolution: B2023-037

### **LEGISLATIVE UPDATE**

Presented by Commissioner MatasCastillo. Discussion can be found on archived video.

### **COUNTY CONNECTIONS**

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

### **OUTSIDE BOARD AND COMMITTEE REPORTS**

Discussion can be found on archived video.

### **BOARD CHAIR UPDATE**

Presented by Chair MatasCastillo. Discussion can be found on archived video.

### **ADJOURNMENT**

Chair MatasCastillo declared the meeting adjourned at 10:50 a.m.