

Amendment One to CORJUVDIV2024-2

This is an Amendment to an Agreement between Ramsey County, a political subdivision of the State of Minnesota, on behalf of Corrections, 121 Seventh Place East, Suite 1220 Metro Square Building Saint Paul, MN 551 ("County") and Youthprise, 3001 Broadway Street Ne, Suite 330 Minneapolis, MN 55413, registered as a Nonprofit Corporation in the State of Minnesota ("Contractor").

In this Amendment, changes to pre-existing contract language will use ~~striketrough~~ for deletions and **bolding and underlining** for insertions.

1. The parties agree to amend the Agreement as follows:

Revision 1: Section 1.1. Term is amended as follows:

The original term of this Agreement shall be from December 05, 2024 through ~~December 04, 2026~~ **June 30, 2027**, and may not be renewed.

Revision 2: Section 2.1 Scope of Service is amended as follows:

2.1.

2.1.1 Seek and build the capacity of ~~community-based~~ **community-based** organizations and others to provide services that meet the needs of youth and justice involved families.

2.1.2 Administer funds contributed by the County and the Contractor, including deferred funds from the Contractor, under this Agreement ("Funds") for services provided by community partners that focus on strategies to keep youth safely in the community and to increase the capacity of programs that provide community-based programming for youth, up to age 24, who are under probation supervision. Funds will be used to provide grants, through a competitive grant process, to community providers working with Community Corrections juvenile clients. **Additionally, funds will be distributed to individuals as Individualized Service Funds (ISF).** Funds will be managed in the following manner:

- a. Ensure representatives of both parties shall participate in creating and executing the guidelines, development, oversight, and selection criteria for competitive solicitation processes.
- b. Oversee solicitations, funding, and monitoring of services to support youth and families impacted by the juvenile justice system. Direction for services funded, funding amounts, and the target population to be determined by the County

- c. Conduct community and youth-engaged competitive grant processes for the disbursement of Funds through grants to other organizations (“Grants”), award funds, create contracts, and monitor contract services provided.
- d. Oversee the disbursement of Funds through Grants that must fit the following criteria:
 - Provide services and conduct programming within the boundaries of Ramsey County.
 - Select community organizations to provide services targeted to medium and high-risk youth and include Mentoring/Individualized Services, Culturally Specific services, Family Mentoring services, System Navigators, and Family Support Groups.
 - Focus on augmenting services and responding to the diverse cultural needs of Ramsey County youth, with a focus on community partners with lived experiences, strong community connections, and diverse language skills.
 - Community Partners must focus on the safety and well-being of youth by demonstrating values that recognize that youth should be treated in a way that fosters their sense of self-worth, creates a sense of hope, and recognizes their potential for contributing to their communities. Programs should recognize that youth need special safeguards and care because they are still developing physically and mentally. The fundamental goal of all programming is to assist youth in assuming a constructive role in their community.
 - Have as the overall goal to implement proven intervention programs in partnership with the courts and the community, to assist youth in successfully completing probation, and to increase community safety.
- e. Contractor will submit monthly finance reports. **Funding related to Violence Prevention Programming (see below) must be tracked and reported separately; the County will provide additional information if there are specific reporting requirements.**
- f. Ensure that a grant selection committee consisting of the Contractor staff, community members, County staff, and youth is created to review, score, and award the grants, including:
 - Contractor staff will recruit community members to participate in the grant selection committee, including community members who have been directly affected by the juvenile justice system.
 - The Contractor shall make available to each unpaid grant reviewer a \$25 per hour stipend for a maximum of \$350, for a total of up to fourteen (14) hours to review and evaluate all of the grant applications and will be paid from the County’s share of the Funds.
 - The grant selection committee’s decisions shall be decided by a majority of the votes of the committee members; however, the County retains the right of the final grant award decision.

- g. Execute all grant agreements, pledges, and other commitments using the Funds.
- h. Be responsible for program monitoring and ensuring Grants fidelity to the service(s) goals. Contractor will meet with business area each month.
- i. **Provide ISF. ISF are to be used for necessities such as food, clothing, shelter, gas, transportation, utilities, uninsured medical expenses, and/or other necessary items. Contractor shall work with County staff to develop an approval process for distribution of funds to individuals. County pre-approval for use of funds is required. Payments shall be made directly to service providers rather than clients when possible.**

2.1.3 The Contractor, in partnership with Community Corrections, will endeavor to make sure that Funds supplement and do not supplant other county, state, philanthropic or community resources. Service provided to youth and families will be funded from other sources first and this funding shall not replace other funding sources, including third party payers.

2.1.4 Maintain books and records for all funds covered under this Agreement.

These records shall, at minimum, include the following:

a. Payment records

For each payment to be made:

- The date the invoice was received
- The date the services were provided
- The name of the provider requesting payment
- The amount of payment to be made
- The date payment was made after approval
- The date and reason for stop payment request

Running balances for the funds which include:

- The cumulative amount of payments authorized
- The cumulative amount of payments issued
- Available funds that are not encumbered or otherwise allocated for payments made but not cashed

2.1.5 Upon the natural expiration of this Agreement or termination of this Agreement in accordance with Sections 7.17 and 7.18 below, Contractor shall transfer any remaining Funds contributed by the County back to the County within 90 days of the termination or expiration date. Upon any notice of termination of this Agreement, Contractor shall immediately cease to grant, earmark, commit or encumber any Funds.

2.1.6. The Contractor shall ensure it has a background studies policy in place and shall perform background studies on all staff, volunteers, and sub-contractors who may interact with clients or perform community engagement with Ramsey County

residents. Contractor shall maintain records of completed and passed background studies. Contractor's background studies policies and records of completion shall be made available to the County upon request.

2.1.7 Additional Funding for Violence Prevention Programming

Ramsey County received a direct appropriation from the State of Minnesota for Violence Prevention programming. The parties agree a portion of this funding will be provided to Contractor to be utilized in two ways:

1) To fund community organization programming for justice-involved youth up to age 24, including those under probation supervision, transitioning from out-of-home placement, or community-based referrals for at risk youth as a preventative measure. This funding will be tracked separately and distributed on a reimbursement basis, but otherwise it will be administered as set forth in 2.1.1 through 2.1.6.

2) Provide ISF. ISF are to be used for necessities such as food, clothing, shelter, gas, transportation, utilities, uninsured medical expenses, and/or other necessary items. Contractor shall work with County staff to develop an approval process for distribution of funds to individuals. County pre-approval for use of funds is required. Payments shall be made directly to service providers rather than clients when possible.

Disbursement of funds shall be tracked and reported to Ramsey County on a monthly basis. Invoices and receipts for Violence Prevention Programming costs shall be sent to youthjusticetransformationinvoices@co.ramsey.mn.us.

Additionally, Contractor shall participate in the Community of Practice (CoP), which may include attending regular meetings, sharing experiences, engaging in collaborative problem-solving, and contributing resources or lessons learned. This participatory approach is intended to foster peer learning, strengthen program implementation, and support continuous improvement. The structure and frequency of CoP activities will be determined by the County, adapting to reflect the evolving needs of the program and its participants.

Finally, Contractor shall collect and report both qualitative and quantitative data on use of Violence Prevention Program funding as requested by the County. The evaluation approach will be collaborative and flexible, designed to align with program goals and accommodate evolving needs.

Revision 3: Section 3. Schedule is amended as follows:

The Contractor shall provide services as follows: December 5, 2024 – ~~December 4, 2026~~ **June 30, 2027.**

Revision 4: Section 4 Cost is amended as follows:

4.1.

The County shall pay the Contractor a not to exceed amount of ~~\$875,000~~
\$1,300,000 over the life of the contract according to the agreed to rates.

4.2.

The County shall pay the Contractor the following unit rates:

In Year 1, the Contractor will contribute all of the deferred monies originally received from Ramsey County that are remaining in the YOUTHPRISE CORJUVDIV2019-4 contract, along with any remaining funds that Youthprise contributed to that contract, which expires on December 4, 2024. All of these deferred monies will transfer into the new contract and will be used for new and ongoing services.

In Year 1, 15% of the County's contribution will be retained by the Contractor as an administrative fee during this year. All funds, minus the administrative fee, will be granted out in accordance with this agreement.

In Year 2, the County may contribute a to-be-determined amount not to exceed \$175,000 in its sole discretion. If County opts to contribute additional money, County will request an invoice from Contractor.

In Year 2, 15% of the County's contribution will be retained by the Contractor as an administrative fee during that year. All funds, minus the administrative fee, will be granted out in accordance with this agreement.

For the period of October 15, 2025, through June 30, 2027, Violence Prevention Funds in the amount of \$425,000 for the following categories:

Individualized Service Funds (ISF) in the amount of \$125,000

Programming in the amount of \$236,250

Administrative Fees in the amount of \$63,750

The County will reimburse for the actual cost of services, monthly, upon receipt of a separate invoice and required documentation. Invoicing for Violence Prevention Funds will be managed separately from the original agreement to ensure proper tracking of grant funds in accordance with regulatory requirements.

2.

Except as modified herein, the terms of the Agreement shall remain in full force and effect.