

Grant Award Cover Sheet

DATE: January 3, 2024

This is to notify you of your Community Health Board’s **Foundational Public Health Responsibilities Grant** award for January 1, 2024 through December 31, 2024 (calendar year 2024). These funds can only be used for the activities outlined in Exhibit A. While connected to the Local Public Health Grant in [Minn. Stat. chapter 145A.131](#) this is a unique funding source and must be tracked separately from the LPH Grant.

CONTACT FOR CHB: Sara Hollie, CHS Administrator
 St. Paul Ramsey County Community Health Board
 90 West Plato Blvd., Ste. 200
 Saint Paul, MN 55107

CONTACT FOR MDH: DeeAnn Finley, Community Health Division
 (deeann.finley@state.mn.us or 651-201-4551)

Grantee SWIFT Information	Grant Agreement Information	Funding Information
Name of MDH Grantee: St. Paul Ramsey County Community Health Board Address of Grantee: 90 West Plato Blvd., Ste. 200 Saint Paul, MN, 55107	Grant Project Agreement Number: NA	Total Grant Funds: \$178,664.00
Grantee SWIFT Vendor Number: 0000196508 SWIFT Vendor Location Code: 0000196508 SWIFT DBA/Fiscal Host: RAMSEY COUNTY BUDGETING & ACCOUNTING Remit Address: PO BOX 64045, ST PAUL	Period of Performance Start Date: January 1, 2024 Period of Performance End Date: December 31, 2024*	Total State Grant Funds: \$178,664.00 Total Federal Grant Funds: \$0.00

*The Local Public Health Grant (and aligned Foundational Public Health Responsibilities Grant) period is 1/1/20 to 12/31/24. This Grant Award Cover Sheet includes only the 2024 FPHR award. Payments for this grant will include the following code: MDH.FPHR.STATE.R.[invoice period – e.g. Q12024]

EXHIBIT A: Grantee's Activities/Scope of Work

The purpose of this funding is to support the implementation of Foundational Public Health Responsibilities by community health boards (grantees). The Foundational Public Health Responsibilities are the unique responsibilities of governmental public health that define a minimum package of public health capabilities and programs that must be available in every community.

This funding must be used to fulfill foundational public health responsibilities as defined by the commissioner in consultation with the State Community Health Service Advisory Committee. Based on the recommendation of SCHSAC, Grantees cannot use these funds for non-FPHR activities at this time.

More details on the Foundational Public Health Responsibilities and examples of the work supported by these funds can be found on the MDH website: [Funding for Foundational Public Health Responsibilities](#).

Duties:

1. Grantee shall complete, and update as necessary, proposed activities and a workplan for MDH approval in REDCap. This workplan will assure compliance with funding requirements and make connections with other grantees. Any changes made to the original proposal must reviewed and approved by MDH.
2. Grantee shall complete a proposed budget in REDCap by the date provided to them by MDH. Any revisions made to the original budget must be made in REDCap and reviewed by MDH.
3. Grantee shall implement activities to carry out foundational public health responsibilities in accordance with the definitions outlined on the [Funding for Foundational Public Health Responsibilities](#) website and *Foundational Public Health Responsibilities Grant Expenditure Guide*.
4. Grantee shall provide requested financial and programmatic reporting information by the dates provided to them by MDH to meet funding reporting and monitoring requirements.