

Board of Commissioners Minutes

December 17, 2024 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:07 a.m. with the following members present: Frethem, McGuire, Moran, Ortega, Xiong and Chair Reinhardt. Also present were Ling Becker, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Read by Commissioner Ortega.

1. Agenda of December 17, 2024 is Presented for Approval [2024-280](#)

Sponsors: County Manager's Office

Approve the agenda of December 17, 2024.

Motion by Frethem, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

2. Minutes from December 3, 2024 are Presented for Approval [2024-281](#)

Sponsors: County Manager's Office

Approve the December 3, 2024 Minutes.

Motion by Xiong, seconded by McGuire. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

ADMINISTRATIVE ITEMS

3. Food and Beverage Expense Policy Annual Threshold Increase [2024-672](#)

Sponsors: Finance

Approve an increase to the Food and Beverage Policy annual threshold to \$100,000.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-262

4. Reappointment of the Ramsey County Medical Examiner and Agreement for Forensic Services [2024-640](#)

Sponsors: Medical Examiner

1. Reappoint Kelly Mills, M.D. as the Medical Examiner of Ramsey County from January 1, 2025 through December 31, 2026.
2. Approve the agreement with Kelly Mills, DBA River Valley Forensic Services, PA, for a two-year period of January 1, 2025 through December 31, 2026 in accordance with the rates established in the agreement.
3. Authorize the Chair and Chief Clerk to execute the agreement.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-263

5. Healing Streets Individual Support Funds Placement in Project Budget [2024-678](#)

Sponsors: Public Health, County Manager's Office

Authorize the County Manager to establish a project budget for the Healing Streets individual support funds in an amount up to \$500,000 in the Public Health budget.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-264

7. Certification of Property Assessed Clean Energy Charges for Energy Improvements [2024-666](#)

Sponsors: Community & Economic Development

1. Request the County Auditor to amend the existing special assessment plus interest on the following property:
Owner: IVP St. Paul MF Conversion, LLC
Property Address: 386 Wabasha Street North, Saint Paul, MN 55102
PIN: 06-28-22-12-0033
Project Type: Roof, lighting, building envelop, energy efficiency Heating, Ventilation and Air Conditioning improvements
Assessment Request: \$15,789,000
Interest Rate: 8.56 %
Interest Starts Accruing: 01/01/2026
Finance Period: 29 years
Such assessments shall be payable in equal annual principal and interest installments extending over the term of the special assessment. The first of the installments shall be payable with general property taxes in 2024, and shall bear interest at the rates per annum and interest start date stated above, and to the first installment shall be added interest on the entire assessment from the interest start date until December 31 of the tax payable year to which the first installment will be extended, and to each subsequent installment, when due, shall be added interest for one year on all unpaid installments and to each installment shall also be added the special assessment administration fee required by Minnesota Statutes section 429.061, subdivision. 5.
2. Direct the Chief Clerk to send a certified copy of this Resolution to the County Auditor to amend the assessment for IVP St. Paul MF Conversion, LLC on the property tax lists of the county.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-265

8. 2025 Parks Capital Project Accounting [2024-626](#)
- Sponsors: Parks & Recreation
- Authorize the County Manager to establish project budgets for the following in the Parks and Recreation Department:
- Natural Resources Habitat Restoration and Maintenance
 - Parks & Trails Signage
 - Bituminous Paving & Maintenance Parks & Recreation
 - Regional Park Playground Maintenance and Redevelopment
- Motion by Ortega, seconded by Xiong. Motion passed.
Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2024-266](#)
9. 2025 Utilization Guidelines for Soil and Water Conservation District Aid [2024-651](#)
- Sponsors: Parks & Recreation
- Approve utilization guidelines for Soil and Water Conservation District Aid for Ramsey County.
 - Direct Parks & Recreation department to post the utilization guidelines on the county's public website.
- Motion by Ortega, seconded by Xiong. Motion passed.
Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2024-267](#)
10. Capital Improvement Program Contingent Request for the Juvenile and Family Justice Center Elevator Modernization Project [2024-481](#)
- Sponsors: Property Management
- Authorize the County Manager to allocate up to \$613,000 from the Capital Improvement Program Contingent Fund Balance to the Juvenile and Family Justice Center Elevator Modernization Capital Improvement Program project budget.
- Motion by Ortega, seconded by Xiong. Motion passed.
Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2024-268](#)
11. Agreement with Construction Results Corporation for the Juvenile and Family Justice Center Elevator Modernization Project [2024-503](#)
- Sponsors: Property Management
- Approve the selection of and agreement with Construction Results Corporation, 5465 Highway 169 North, Plymouth, MN 55442, for the Juvenile and Family Justice Center Elevator Modernization project, for the period of December 18, 2024 through December 17, 2027, in the not-to-exceed amount of \$2,701,040.
 - Authorize the Chair and Chief Clerk to execute the agreement.
 - Authorize the County Manager to execute amendments to the agreement in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of available funding.
- Motion by Ortega, seconded by Xiong. Motion passed.
Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2024-269](#)
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- 12.** Women, Infants, and Children New Brighton Clinic Space Improvement Project Budget [2024-597](#)
- Sponsors: Property Management
1. Authorize the County Manager to account for the Women, Infants, and Children New Brighton Clinic Space Improvement project as a budgeted project in Property Management.
 2. Authorize the County Manager to transfer up to \$152,250 from Public Health operating funds to the Women, Infants, and Children New Brighton Clinic Space Improvement project budget for project activities.
- Motion by Ortega, seconded by Xiong. Motion passed.
Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2024-270](#)
- 13.** Easement Agreement with Wedum Albion, LLC and Wedum Lexington, LLC for Lexington Parkway Private Sky Bridge [2024-663](#)
- Sponsors: Public Works
1. Approve the Lexington Parkway Private Sky Bridge Easement Agreement.
 2. Authorize the Chair and Chief Clerk to execute the Lexington Parkway Private Sky Bridge Easement Agreement.
 3. Request that a copy of the fully executed easement agreement be filed with the County Recorder's Office.
- Motion by Ortega, seconded by Xiong. Motion passed.
Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2024-271](#)
- 14.** Reallocation of Riverview Corridor Funds [2024-682](#)
- Sponsors: Public Works
1. Direct Public Works staff to develop a refined transportation improvement plan utilizing Ramsey County Regional Railroad Authority Property Tax Levy and Ramsey County Local Option Sales Tax funds previously identified for the Riverview Corridor.
 2. Direct Public Works staff to develop a detailed transit and transportation investment plan based upon the reallocation of Riverview Corridor funds consistent with the investment categories presented at the November 19, 2024, board workshop for Ramsey County board discussion and approval in the Spring of 2025.
- Motion by Ortega, seconded by Xiong. Motion passed.
Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: [B2024-272](#)
- 15.** Transfer of Ramsey County Transit and Transportation Improvement Funds for Union Depot Facility Improvements [2024-685](#)
- Sponsors: Public Works
1. Authorize the County Manager to transfer up to \$3,000,000 from Ramsey County Transit and Transportation Improvement fund balance to the 2025 Union Depot operating budget for operational and capital maintenance costs for near-term improvements.
 2. Authorize the County Manager to establish a project budget for Union Depot Facility Improvements of up to \$6,000,000, utilizing up to \$3,000,000 of Transit and

Transportation Improvement fund balance and up to \$3,000,000 of Ramsey County Regional Railroad Authority fund balance in the Union Depot operating budget.

3. Authorize the County Manager to account for the operational and capital maintenance costs in the Union Depot operating budget.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-273

16. Amendments to Administrative Code - Emergency Management and Homeland Security Department [2024-665](#)

Sponsors: Emergency Management & Homeland Security

1. Approve amendments to the Administrative Code to incorporate the Emergency Management and Homeland Security department.
2. Direct the Chief Clerk to the County Board to amend the Administrative Code to reflect approved amendments.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-274

17. 2025 Salary Rate for the Ramsey County Attorney [2024-688](#)

Sponsors: County Attorney's Office

1. Set the annual salary for the elected Ramsey County Attorney at \$223,930 to be effective the first full pay period following January 1, 2025.
2. Authorize the continuation of the contribution to deferred compensation for the elected County Attorney consistent with the American Federation of State, County and Municipal Employees Local 8 Assistant County Attorneys agreement.
3. Authorize the continuation of the administrative allowance of \$110 per month.
4. Authorize the continuation of the transportation allowance of \$150 per month.
5. Authorize the continuation of the cell phone/wireless service allowance of \$55 per month.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-275

18. 2025 Salary Rate for the Ramsey County Sheriff [2024-660](#)

Sponsors: Sheriff's Office

1. Set the annual salary for the Ramsey County Sheriff at \$186,706 effective January 1, 2025.
2. Authorize the continuation of the contribution to deferred compensation consistent with that approved for non-represented employees for 2025.
3. Authorize the continuation of the uniform/clothing allowance of \$1,375 for 2025.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-276

19. Agreements for Law Enforcement Services and Public Safety Services [2024-667](#)

Sponsors: Sheriff's Office

1. Approve the agreements for law enforcement and public safety services with the cities of Arden Hills, Little Canada, North Oaks, Shoreview, Vadnais Heights, and the township of White Bear for the period of January 1, 2025 through December 31, 2029.
2. Authorize the Chair and Chief Clerk to execute the agreements.
3. Authorize the County Manager to use Law Enforcement Services Fund fund balance for the purpose of year-end reconciliation at fiscal close to reconcile actual costs for services provided to the Contract Communities under these agreements.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-277

- 20.** Amendment to the Agreement with the City of Falcon Heights for Law Enforcement and Public Safety Services [2024-668](#)

Sponsors: Sheriff's Office

1. Approve the amendment to the agreement with the city of Falcon Heights for law enforcement and public safety services for a two-month period of January 1, 2025 through February 28, 2025.
2. Authorize the Chair and Chief Clerk to execute the agreement.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-278

- 21.** Seventh Amended Joint Powers Agreement of the Ramsey County Violent Crime Enforcement Team [2024-670](#)

Sponsors: Sheriff's Office

1. Approve the Seventh Amended Joint Powers Agreement of the Ramsey County Violent Crime Enforcement Team between Ramsey County and the cities of Maplewood, New Brighton, Roseville, Saint Paul, White Bear Lake, Mounds View, and Saint Anthony for the period of January 1, 2025 through December 31, 2025, and will automatically renew for two additional one-year periods, through December 31, 2027.
2. Authorize the Chair and Chief Clerk to execute the Joint Powers Agreement.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-279

- 22.** Gift Acceptance for the 2024 Commissioner Travel Expenses [2024-664](#)

Sponsors: Board of Commissioners

Accept the monetary gift of the approximate total amount of \$10,556 for 2024 travel related expenses for Commissioner Mary Jo McGuire, Commissioner Rena Moran, Commissioner Victoria Reinhardt, and Commissioner Mai Chong Xiong.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-280

- 24.** 2024 Budget Adjustments for Overspending in the Ramsey County Attorney's Office [2024-674](#)

Sponsors: Finance

Authorize the County Manager and the Chief Financial Officer to transfer up to \$1,000,000 to the Ramsey County Attorney's Office from general fund fund balance in 2024.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-281

25. Benefits Policies Compliance Update

[2024-638](#)

Sponsors: Human Resources

Approve updates to Employee Benefits Policies to comply with legislative changes to Earned Sick and Safe Time Minnesota Statute 181.9445-181.9448, including clarification on previously approved policies:

1. Section 8.6 Use of Sick Leave
 - a. Modify "sick leave is authorized" to "sick leave may be authorized," as the Earned Sick and Safe Time (ESST) law provides guidelines for proper notice and documentation requirements that authorize the use of paid sick time.
 - b. Modify paragraphs (a), (b), (c), (d), (e), and (f) to clarify that sick leave must be used for qualifying reasons when an employee has available paid sick time. This change is in alignment with ESST provisions in preparation for MN Paid Family Medical Leave.
 - c. Remove the limit of 160 hours from paragraph (c) such that an employee has access to all paid sick hours for the purpose of providing care to a qualified family member. This change is in alignment with ESST provisions in preparation for MN Paid Family Medical Leave.
 - d. Clarify 'immediate household' member in paragraph (e) to be someone who is not a family member as defined by Minn. Stat. 181.9445. Sick leave for this purpose may not be compounded with other sick leave in the same instance.
 - e. Update paragraph (g) to read that employees may use sick leave for the purpose of bonding with a newborn or adopted child within twelve (12) months of birth or adoption, rather than six months. This change aligns with FMLA, ESST, and MN PFML.
 - f. Revise paragraph (i) to allow up to eighty (80) hours of paid sick time for bereavement purposes. Clarify that bereavement includes funeral or memorial services, as well as time needed to address financial or legal matters that arise out of the death of a loved one.
2. Move up Sections 8.12 Notice for the Use of Sick Leave and 8.13 Documentation for the Use of Sick Leave to 8.8 and 8.9, respectively, for greater clarity.
3. Section 8.9 Documentation for the Use of Sick Time
 - a. Add (a) "reasonable documentation may be requested at the discretion of the appointing officer or Director."
 - b. Add (b) "reasonable documentation may only be required if the absence is more than three (3) consecutive workdays," per Minn. Stat. 181.9447, subd. 3.
 - c. Modify paragraph (e) to clarify that paid sick leave may be denied if an employee fails or refuses to supply sufficient reasonable documentation when required by the appointing officer or Director.
 - d. Strike final paragraph that says the documentation requirements of ESST only apply to seasonal, temporary or intermittent workers. As of May 25, 2024, the documentation rules of the law apply to paid sick time of full- and part-time employees. As of January 1, 2025, these rules apply to all paid sick time.
4. Section 8.10 Requirement to Use Paid Sick Time
 - a. Add a new section that clarifies a common practice whereby employees are required to use paid sick time when the reason for absence qualifies for paid sick time, as defined by Section 8.6 and Minn. Stat. 181.9447, subd. 1.

- b. Add paragraph (a) that allows an employee the option to retain a bank of eighty (80) hours, rather than exhaust all paid sick time. The option to reserve a bank of sick hours is listed in the collective bargaining agreements and has been common practice for unrepresented employees even though it has not been written in the Benefits Policies.
 - c. Add paragraph (b) to mirror language in the collective bargaining agreements, which clarifies that time retained in the employee's sick bank cannot be used until they return from leave. This matches the longstanding practice.
 - d. Add paragraph (c) to mirror language in the collective bargaining agreements, which clarifies that unused sick leave will be forfeit if the employee does not return from leave, such that the employee will receive no compensation for those banked hours. This is also mentioned in Section 12.9 Separation Pay
- 5. Section 8.11 Advance of Sick Leave
 - a. Update to comply with ESST requirement that all sick hours advanced to an employee may be used for any qualifying reason, as defined in Minn. Stat. 181.9447, subd. 1. Qualified uses for sick time are outlined in Section 8.6.
 - b. Replace "proof of illness" with "reasonable documentation" as outlined in Minn. Stat. 181.9447, subd. 3.
 - c. Modify Section 8.6 paragraph (a) to clarify that, if an employee transitions to a status that is not eligible for sick advance, the employee must repay any outstanding advanced hours before the transition to the new status is complete.
- 6. Section 8.12 Use of Other Paid Leave for Sick Leave Purposes
 - a. Create new section to commit to writing the longstanding countywide practice whereby an employee may request to use vacation and other accruals upon the exhaustion of paid sick leave.
 - b. Clarify that an employee can also request to use other accruals even if they opt to bank hours.
- 7. Section 9.1 Eligibility for Sick Leave Without Pay
 - a. Update language to explain that unpaid sick leave is to be used only for the health condition of the employee. Unpaid sick leave is not protected under ESST law.
 - b. Change "shall" to "may" in paragraph (a) to clarify that a continuous unpaid medical leave of absence may granted if the employee supplies substantiating medical documentation.
 - c. Strike the mention of workers' compensation from paragraph (a).
 - d. Add "seasonal" employee status to paragraph (c).
 - e. Clarify in paragraph (c) that seasonal, intermittent and temporary employees are ineligible for sick leave without pay, unless otherwise protected by an approved FMLA status. This has been the longstanding practice but has not been clearly documented.
- 8. Section 10 Workers Compensation
 - a. Modify that employees are required to use paid sick time to supplement wage replacement benefits to make the employee whole, which is the current practice for represented employees, and mirrors the updates in Section 8.6.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-282

26. Salary and Benefit Changes for Non-Represented Classified and Unclassified Employees for 2025, 2026 and 2027

[2024-696](#)

Sponsors: Human Resources

Approve salary and benefit changes for non-represented employees in the classified and unclassified service of the Ramsey County Personnel System for 2025, 2026 and 2027.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-283

- 28.** Terms of Collective Bargaining Agreement with International Union of Operating Engineers Local 49 for the Years 2025, 2026 and 2027

[2024-675](#)

Sponsors: Human Resources

1. Approve the terms of collective bargaining agreement with international Union of Operating Engineers Local 49 for the years 2025 2026 and 2027.
2. Authorize the Chair and the County Manager to execute the agreement incorporating the terms and conditions.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-284

- 29.** Terms of Collective Bargaining Agreement with Teamsters 320 Correctional Officer IIIs for the years 2025, 2026 and 2027

[2024-677](#)

Sponsors: Human Resources

1. Approve the terms of the collective bargaining agreement with Teamsters 320 Correctional Officer IIIs for the years 2025, 2026 and 2027.
2. Authorize the Chair and the County Manager to execute the agreement.

Motion by Ortega, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-285

- 6.** Grant Agreement with the Department of Human Services for the Mental Health Innovation Grant

[2024-648](#)

Sponsors: Social Services

1. Ratify the submittal of the grant application to the Department of Human Services for the Mental Health Innovation Grant.
2. Accept a grant award and approve a grant agreement with the Department of Human Services for Mental Health Services for the period of January 1, 2025, through December 31, 2026, in the amount of \$817,406.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to execute amendments to the grant agreement in the form approved by the County Attorney's Office.

Discussion can be found in archived video.

Motion by Xiong, seconded by Ortega. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-286

- 23.** 2024 Budget Adjustments for Overspending in the Ramsey County Sheriff's Office

[2024-673](#)

Sponsors: Finance

1. Authorize the County Manager and the Chief Financial Officer to transfer up to \$2,5000,000 to the Ramsey County Sheriff's Office budget from general fund fund

balance in 2024.

2. Authorize the County Manager to establish an Operational Staffing Study project account.
3. Authorize the County Manager and the Chief Financial Officer to transfer \$175,000 to the Office of Safety and Justice from general fund fund balance to conduct an Operational Staffing Study in the Sheriff's Office and to account for this work in the Operational Staffing Study project budget.

Motion by Ortega, seconded by Frethem, to amend recommendation one to read as the following:

1. Authorize the County Manager and the Chief Financial officer to transfer up to 2,500,000 to the Ramsey County Sheriffs Office Budget from the general fund fund balance in 2024.

Motion by Ortega, seconded by Frethem. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-287

- 27.** Terms of Collective Bargaining Agreements with Eight American Federation of State, County and Municipal Employees Bargaining Units for the Years 2025, 2026 and 2027 [2024-697](#)

Sponsors: Human Resources

1. Approve the terms of collective bargaining agreements with American Federation of State County and Municipal Employees Bargaining units for the years 2025, 2026 and 2027:
 - Local 8 (General County)
 - Local 8 (Professional)
 - Local 8 (Public Health Registered Nurses)
 - Local 151 (Social Services Department, Financial Assistance Services Department and the Administrative Division of the Health and Wellness Service Team)
 - Local 151 (Licensed Practical Nurses)
 - Local 151 (Workforce Solutions)
 - Local 707 (Lake Owasso Residence)
 - Local 1935 (Parks & Recreation)
2. Authorize the Chair and the County Manager, to sign the agreements incorporating these terms and conditions.

Discussion can be found in archived video.

Motion by Ortega, seconded by Moran. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-288

POLICY ITEM

- 30.** Approval of the 2025 Ramsey County Operating Budget [2024-652](#)

Sponsors: Finance

Approve the 2025 Ramsey County Operating Budget and the 2025 Tax Levy:

1. Approve the 2025 budget of \$871,664,841 with all the changes noted in the attached budget addenda - the 2025 budget is an increase of \$63,166,042 or 7.8% over the 2024 approved budget.
2. Approve a continuation of a vacancy factor reduction in department budgets for 2025.

3. Authorize the County Manager to monitor the savings that accrue due to the vacancy factor and to transfer vacancy factor savings if needed from departments that have excess savings to departments that need additional funds and to increase estimated revenues if needed to finance salary related costs due to the vacancy factor.
4. Authorize the County Manager to continue to fund Internal Services Fund for Employee Health and Dental Insurance to account for health and dental premiums.
5. Authorize the County Manager to move, transfer, or reallocate existing Full Time Equivalents and budget resources within and between the service teams to support the service teams in their ability to achieve and implement the County Board's vision, mission, goals, and strategic plan.
6. Authorize the County Manager to make all necessary budget adjustments, including transfers and increasing estimated revenues and expenditures to implement Request for Board Actions that have been approved by the Ramsey County Board of Commissioners.

Motion by Frethem, seconded by Ortega, to amend the attachment "2024 Budget Addenda - December" following the board meeting.

Motion by Frethem, seconded by Ortega. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-289

31. Approval of the 2025 Tax Levy

[2024-654](#)

Sponsors: Finance

Approve the 2025 Tax Levy:

1. Approve the 2025 total tax levy of \$395,960,717, a 4.75% increase over the 2024 tax levy. Tax levy statement attached.
2. Adopt a countywide levy on all taxable property of \$397,022,184 and a suburban-only levy for Libraries of \$16,938,533 on all taxable property in Ramsey County outside of the city of Saint Paul, to be levied in the year 2024 and to be collected in the year 2025.
3. Approve the 2025 tax levy of \$16,938,533 on suburban properties for libraries to be a separate line on the property tax statement.

Motion By McGuire, seconded by Frethem, to amend recommendation two to read as the following:

2. Adopt a countywide levy on all taxable property of \$379,013,612 and a suburban-only levy for Libraries of \$16,947,105 on all taxable property in Ramsey County outside of the city of Saint Paul, to be levied in the year of 2024 and be collected in the year 2025.

Motion by Frethem, seconded by Ortega, to amend recommendation three to read as the following:

3. Approve the 2025 tax levy of \$16,947,105 on suburban properties for libraries to be a separate line on the property tax statement.

Motion by Frethem, seconded by Ortega, to amend the attachment "Property Tax Levy" following the board meeting.

Motion by Ortega, seconded by McGuire. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-290

- 32.** Approval of the 2025 Capital Improvement Program Budget and Financing [2024-653](#)

Sponsors: Finance

1. Approve the 2025 Capital Improvement Program Budget and Financing.
2. Authorize the County Manager to enter into agreements and contracts and execute amendments to agreements and contracts in accordance with the County's procurement policies and procedures, provided the amounts are within the limits of the Capital Improvement Program funding.

Motion by Frethem, seconded by Ortega. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2024-291](#)

ORDINANCE PROCEDURES

- 33.** Adoption of the 2025 Capital Improvement Program Bond Ordinance [2024-447](#)

Sponsors: Finance

Approve 2025 Capital Improvement Program Bond Ordinance, which sets forth procedure for issuance of said bonds.

Motion by Xiong, seconded by Ortega. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2024-292](#)

- 34.** Resolution Authorizing the 2025A Bond Sale [2024-704](#)

Sponsors: Finance

1. Approve the attached resolution providing for the competitive negotiated sale of approximately \$19,500,000 General Obligation Capital Improvement Plan Bonds, Series 2025A including the terms attached thereto.
2. Authorize a general obligation bond sale of up to \$19,500,000 of principal.
3. Set February 10, 2025, as the bond sale and award date for proposals received and report to the Ramsey County Board of Commissioners on February 11, 2025.

Motion by Frethem, seconded by Ortega. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2024-293](#)

- 35.** Adoption of the Ramsey County Arts, Culture and Creative Enterprise Advisory Commission Ordinance [2024-515](#)

Sponsors: Board of Commissioners, Economic Growth and Community Investment

Adopt the Proposed Ramsey County Arts, Culture and Creative Enterprise Advisory Commission Ordinance.

Motion by Frethem, seconded by Xiong. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2024-294](#)

PRESENTATION

- 36.** Presentation: Update on the Enterprise Resource Planning Replacement Project [2024-476](#)

Sponsors: Information Services

None. For information and discussion only.

Presented by Alex Kotze, Interim Health and Wellness Deputy County Manager and Michael Piram, Application Service Manager Information Services. Discussion can be found in archived video.

PROCLAMATION

37. Proclamation: Commissioner Reinhardt Proclamation

[2024-662](#)

Sponsors: Board of Commissioners

Presented by Commissioner Ortega. Discussion can be found in archived video.

COUNTY CONNECTIONS

Presented by County Manager, Ling Becker. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Reinhardt. Discussion can be found on archived video.

ADJOURNMENT

Chair Reinhardt declared the meeting adjourned at 11:48 a.m.