



Board of Commissioners
Resolution
B2021-284

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Sponsor: Community & Economic Development

Meeting Date: 12/21/2021

Title: Amendment to Sole Source Agreement with GrantAnalyst.com, LLC, dba Zoom Grants Technology for Online/Cloud-Based Grant Application Management Technology

File Number: 2021-693

Background and Rationale:

On January 1, 2019, Ramsey County entered into a sole source agreement with GrantAnalyst.com, LLC, dba Zoom Grants Technology for online/cloud-based grant application management technology services for housing and economic development programs. The original agreement, with options for two 1-year renewals, ends December 31, 2023. The initial contract amount based on the normal yearly programming of Community and Economic Development (CED) department. In 2020 and 2021, CED received additional COVID-19 related allocations for federal entitlement programs like Community Development Block Group and HOME Investment Partnership that resulted in drawing down the contract faster.

For this reason, an amendment is requested to increase the maximum contract amount in order utilize this online grant management tool for typical programming in 2022 and 2023 as well as increased programming resulting from the activation of the Housing and Redevelopment Authority levy.

Recommendation:

The Ramsey County Board of Commissioners resolved to:

1. Approve the amendment to the sole source agreement with GrantAnalyst.com, LLC, dba Zoom Grants Technology for online/cloud-based grant application management technology to increase total contract maximum from \$39,000 to \$72,000.
2. Authorize the Chair and Chief Clerk to execute the amendment.

A motion to approve was made by Commissioner Frethem, seconded by Commissioner Reinhardt. Motion passed.

Aye: - 7: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

By: 

Mee Cheng, Chief Clerk - County Board