



Board of Commissioners

Minutes

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

December 2, 2025 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:03 a.m. with the following members present: Jebens-Singh, McMurtrey, Miller, Moran, Xiong and Chair Ortega. Commissioner McGuire was excused. Also present were Ling Becker, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong
Excused: McGuire

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Presented by Commissioner McMurtrey.

1. Agenda of December 2, 2025 is Presented for Approval [2025-461](#)

Sponsors: County Manager's Office

Approve the agenda of December 2, 2025.

Motion by Xiong, seconded by Jebens-Singh. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

2. Minutes from November 25, 2025 are Presented for Approval [2025-462](#)

Sponsors: County Manager's Office

Approve the November 25, 2025 Minutes.

Motion by Miller, seconded by Xiong. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

ADMINISTRATIVE ITEMS

3. Gift Acceptance for the 2025 Commissioner Travel Expenses [2025-474](#)

Sponsors: Board of Commissioners

Accept the monetary gift of the approximate total amount of \$5069.66 for 2025 travel related expenses for Commissioner Garrison McMurtrey and Commissioner Rena Moran.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

Resolution: [B2025-219](#)

4. Property Tax Abatements

[2025-489](#)

Sponsors: County Assessor's Office

Approve the property tax abatements, and any penalty and interest, with a reduction of \$10,000 or more for:

- 06-28-22-21-0006, 489 St Peter Street, Saint Paul, MN
- 06-28-22-21-0007, 485 St Peter Street, Saint Paul, MN

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

Resolution: [B2025-220](#)

6. Agreement with Hennepin County for CEO Next Business Institute and CEO Now Programming

[2025-504](#)

Sponsors: Community & Economic Development

1. Authorize the County Manager to execute an agreement with Hennepin County for CEO Next Business Institute and CEO Now Programming for the period of December 2025 through December 2026 in accordance with the rates established in the agreement.
2. Authorize the County Manager to execute amendments to the agreement in accordance with the county's procurement policies and procedures in a form approved by the County Attorney's Office.
3. Authorize the County Manager to establish a project budget of \$95,000 for the and CEO Now Programming in the Community and Economic Development budget.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

Resolution: [B2025-221](#)

7. Appointment to the Workforce Innovation Board of Ramsey County

[2025-451](#)

Sponsors: Workforce Solutions

Appoint the following individual to serve on the Workforce Innovation Board of Ramsey County for a term beginning December 2, 2025, and ending July 31, 2027:

- Sharon Blomgren Education

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

Resolution: [B2025-222](#)

8. Appointments to the Ramsey County Library Advisory Board

[2025-486](#)

Sponsors: Library

Appoint the following individuals to the Ramsey County Library Advisory Board for a three-year term beginning January 1, 2026 through December 31, 2028.

1. Marissa Kirbey-Stofferahn
2. Kami Miller
3. Andrea West

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

Resolution: [B2025-223](#)

9. Memorandum of Understanding, and Perpetual and Temporary Construction Easements with the City of Saint Paul for 402 University Avenue East Road Improvements [2025-493](#)

Sponsors: Property Management

1. Approve the easements and memorandum of understanding with the city of Saint Paul, 15 West Kellogg Blvd., Saint Paul, MN 55102, for a perpetual right-of-way, sidewalk, drainage and utility easement, and temporary construction easement, at 402 University Avenue East, for an amount of \$35,000.
2. Authorize the Chair and Chief Clerk to execute the easements and memorandum of understanding.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

Resolution: [B2025-224](#)

10. Sale of Vacant Lot to Capital Real Estate Inc. [2025-497](#)

Sponsors: Property Management, Public Works

1. Approve the sale of and purchase agreement with Capital Real Estate, Inc., 7650 Edinborough Way, Suite 200, Edina, MN 55435, for the disposition of Parcel #363023410006, in the amount of \$57,510.
2. Authorize the County Manager to approve and execute settlements, closing documents, and other related real estate documentation associated with the disposition of Parcel #363023410006, in a form approved by the Ramsey County Attorney's Office.
3. Authorize the County Manager to execute amendments that do not have a financial impact on the disposition of Parcel #363023410006.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

Resolution: [B2025-225](#)

11. Right of Entry Agreement and Amendment to Existing Permanent Easement with Xcel Energy for Battle Creek Regional Park [2025-490](#)

Sponsors: Parks & Recreation

1. Approve a Right of Entry Agreement with the Northern States Power Company, d/b/a Xcel Energy located at 414 Nicolette Mall, Minneapolis, MN 55401 for the Pig's Eye section of Battle Creek Regional Park to maintain its existing infrastructure.
2. Approve the Temporary Construction easement with Xcel Energy for the proposed construction project.
3. Authorize the Chair and Chief Clerk to execute the temporary construction easement.
4. Approve the amendment of the permanent easement for the Xcel Energy infrastructure maintenance.
5. Authorize the County Manager to enter into agreements and amendments in accordance with the county's procurement policies and procedures, provided the amounts are consistent with compensation requirements within the compensation

section of the Right of Entry Agreement.

6. Authorize the County Manager to accept compensation funds from Xcel Energy to be given to the Parks & Recreation department to complete work identified within the compensation section of the Right of Entry Agreement.
7. Authorize the County Manager to establish a project budget of \$\$66,108 for Pig's Eye Restoration in the Parks budget.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

Resolution: B2025-226

12. Use of Solid Waste Fund for Seven County-Operated Yard Waste Sites [2025-465](#)

Sponsors: Public Health

Authorize the County Manager to establish a project budget of \$4,000,000 for the Capital Improvements at the County Yard Waste sites in the Solid Waste Fund.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

Resolution: B2025-227

13. Use of Solid Waste Fund for Capital Equipment Purchase [2025-466](#)

Sponsors: Public Health

Authorize the County Manager to establish a project budget of \$2,000,000 in the Solid Waste Fund for wood processing equipment.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

Resolution: B2025-228

5. Ramsey County Economic Development Authority Implementation [2025-491](#)

Sponsors: Community & Economic Development

1. Create the Ramsey County Economic Development Authority.
2. Direct the Chief Clerk to execute the certificate and file a copy with the Minnesota Secretary of State.

Discussion can be found on archived video.

Motion by Xiong, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

Resolution: B2025-229

14. Social Services Department Annual Authority for Procurement Requests [2025-481](#)

Sponsors: Social Services

Authorize the County Manager, subject to review by the County Attorney's Office and Finance to do the following:

1. Enter into the following expenditure agreements without solicitation through December 31, 2026, and execute future amendments to the agreements in

accordance with the county's procurement policies and procedures, provided the amounts are within the budget for the services listed below:

- A. Contracts in which the county currently provides services and receives payments from external sources, such as health plans, the Courts, other counties, and other parties, including payments for services already provided.
 - B. Community support programs, culturally specific African American community support programs and culturally specific American Indian / Indigenous community support programs if there is an urgent need for specific services for a target population that was not previously identified through a prior competitive solicitation process.
 - C. Providers of psychiatric, psychosexual, and psychological services; to conduct evaluations, consultations, therapy and treatment, as long as funds are available, the need exceeds the supply of providers, and the providers are registered or licensed.
 - D. Providers when the Minnesota Department of Human Services or the Minnesota Department of Children, Youth and Families has issued the solicitation for an existing service in the county and selected the contractor or when the Minnesota Department of Human Services has approved the contractor through a certification process.
 - E. Providers of foster care emergency shelter, respite care, and emergency shelter; as long as funds are available, the need exceeds the supply of providers, and the providers are registered or licensed.
 - F. Providers of adult day services, individualized home support services, prevocational services, day support services, employment services, and semi- independent living skills services, when that service has been selected by the consumer, or his or her guardian, in accordance with Minnesota Statutes, section 256B.49.
 - G. Providers of out-of-state residential treatment for children, as long as funds are available, no in- state treatment provider can be identified that meets the needs of the children to be placed, the selected provider is licensed by a state authority and accredited by the Joint Commission, the Commission on Accreditation of Rehabilitation Facilities, or the Council on Accreditation.
 - H. Medical directors for Social Services detoxification services, the Mental Health Center, and for Social Services in county correctional programs, as long as funds are available, the need exceeds the supply of providers, and the providers are licensed.
 - I. Providers of intensive residential treatment services when the Minnesota Department of Human Services has approved the contractor through a certification process.
 - J. Providers of accreditation training services for mental health professionals in accordance with Certified Community Behavioral Health Clinic requirements.
 - K. Culturally specific liaisons to prevent education neglect and child protection involvement, culturally specific services for American Indian families involved in child protection, culturally specific services to prevent out of home placement, culturally specific guardianship and culturally specific parent mentoring by peers if there is an urgent need for specific services for a target population that was not previously identified through a prior competitive solicitation process.
2. Approve actions deemed necessary for the orderly administration of expenditure agreements through December 31, 2026:
 - A. Acceptance of supplementary awards or rate adjustments the county may receive from funding sources other than county levy; and approve related county budget

adjustments and execute amendments with funders and contractors.

This item was tabled.

Presented by Alex Kotze, Chief Financial Officer, Finance. Discussion can be found on archived video.

Motion by Xiong, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Ortega, and Xiong

Excused: McGuire

Abstain: Moran

Resolution: [B2025-240](#)

15. Community Corrections Department Annual Authority for Procurement Requests [2025-475](#)

Sponsors: Community Corrections

Authorize the County Manager, subject to review by the County Attorney's Office and the Finance Department, to do the following:

1. Enter into the following expenditure agreements without solicitation through December 31, 2026, and execute future amendments to the agreements and contracts in accordance with the county's procurement policies and procedures, provided the amounts are within the budget for the services listed below:
 - A. Contracts in which the county currently provides services and receives payments from external sources, such as health plans, the Courts, other counties, and other parties, including payments for services already provided.
 - B. Community support programs, culturally specific African American community support programs and culturally specific American Indian / Indigenous community support programs if there is an urgent need for specific services for a target population that was not previously identified through a prior competitive solicitation process.
 - C. Providers of psychiatric, psychosexual, and psychological services; to conduct evaluations, consultations, therapy, and treatment, as long as the need exceeds the supply of providers, and the providers are registered or licensed.
2. Approve actions deemed necessary for the orderly administration of expenditure agreements through December 31, 2026.
 - A. Acceptance of supplementary awards or rate adjustments the county may receive from funding sources other than county levy; and approve related county budget adjustments and execute amendments with funders and contractors.

This item was tabled. Discussion can be found on archived video.

Motion by Xiong, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Ortega, and Xiong

Excused: McGuire

Abstain: Moran

Resolution: [B2025-239](#)

16. Financial Assistance Services Annual Authority for Procurement Requests [2025-495](#)

Sponsors: Financial Assistance Services

1. Authorize the County Manager, subject to review by the County Attorney's Office and Finance to do the following:
 - A. Enter into the following expenditure agreements without solicitation through December 31, 2026, and execute future amendments to the agreements in accordance with the county's procurement policies and procedures, provided the

amounts are within the budget for the services listed below:

- B. Contracts in which the county currently provides services and receives payments from external sources, such as health plans, the Courts, other counties, and other parties, including payments for services already provided.
 - C. Community support programs, culturally specific African American community support programs and culturally specific American Indian / Indigenous community support programs if there is an urgent need for specific services for a target population that was not previously identified through a prior competitive solicitation process.
 - D. Providers when the Minnesota Department of Human Services or the Minnesota Department of Children, Youth and Families has issued the solicitation for an existing service in the county and selected the contractor or when the Minnesota Department of Human Services has approved the contractor through a certification process.
- 2. Approve actions deemed necessary for the orderly administration of expenditure agreements through December 31, 2026:
 - A. Acceptance of supplementary awards or rate adjustments the county may receive from funding sources other than county levy; and approve related county budget adjustments and execute amendments with funders and contractors.

This item was tabled. Discussion can be found on archived video.

Motion by Xiong, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Ortega, and Xiong

Excused: McGuire

Abstain: Moran

Resolution: [B2025-244](#)

17. 2025 Budget Adjustment for the Ramsey County Sheriff's Office

[2025-499](#)

Sponsors: Sheriff's Office

- 1. Authorize the County Manager to transfer up to \$1,500,000 from the 2025 General Contingent Account to the Sheriff's Office 2025 operating budget for increased overtime costs associated with the Adult Detention Center and other personnel services deficits.
- 2. Authorize the County Manager to transfer up to \$2,400,000 from the general fund fund balance to the Sheriff's Office 2025 operating budget for increased overtime costs associated with the Adult Detention Center.

Presented by Sheriff Bob Fletcher. Discussion can be found on archived video.

Motion by Jebens-Singh, seconded by Moran. Motion passed.

Aye: Jebens-Singh, McMurtrey, Miller, Moran, Ortega, and Xiong

Excused: McGuire

Resolution: [B2025-230](#)

PROCLAMATION

18. Proclamation: Johanna Berg's Retirement

[2025-487](#)

Sponsors: County Manager's Office

Presented by Commissioner Miller. Discussion can be found on archived video.

COUNTY CONNECTIONS

Presented by County Manager, Ling Becker. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Ortega. Discussion can be found on archived video.

ADJOURNMENT

Chair Ortega declared the meeting adjourned at 10:36 a.m.

CLOSED MEETING

Pursuant to Minnesota Statutes § 13D.05, subdivision 3(b) in order to discuss Kirchman v. Ramsey County matter. The Ramsey County Board met in a closed meeting, which is not open to the public.

In Re Kirchman v. Ramsey County matter

The Closed Meeting was called to order at 10:45 am.

Present: Commissioners Jebens-Singh, McGuire, McMurtrey, Miller, Xiong, and Chair Ortega.

Also present: Ling Becker, Ramsey County Manager; Jada Lewis, Civil Division Director, County Attorney's Office; Kristine Nogosek, Assistant County Attorney; County Attorney's Office; Alex Kotze, Chief Financial Officer, Finance; Jason Patten, Claims Administrator, Compliance and Ethics Office; Jason Yang, Chief Clerk, County Manager's Office.

Motion: Miller Second: Jebens-Singh. Unanimously approved.

The Board of Ramsey County Commissioners authorized the Ramsey County staff to proceed as discussed in this closed meeting.

The closed meeting was adjourned at 11:34 am.