



Board of Commissioners

Minutes

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

February 22, 2022 - 9 a.m.

Virtual meeting / Council Chambers - Courthouse
Room 300

The Ramsey County Board of Commissioners met in regular session at 9:01 a.m. with the following members present: Carter, Frethem, McDonough, McGuire, Ortega, Reinhardt, and Chair MatasCastillo. Also present were Ryan O'Connor, County Manager, and Sam Clark, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

PLEDGE OF ALLEGIANCE

Lead by Commissioner McGuire.

LAND ACKNOWLEDGEMENT

Read by Commissioner McGuire:

"Every community owes its existence and vitality to generations from around the world who contributed their hopes, dreams, and energy to making the history that led to this moment. Some were brought here against their will, some were drawn to leave their distant homes in hope of a better life, and some have lived on this land since time immemorial. Truth and acknowledgment are critical to building mutual respect and connection across all barriers of heritage and difference. We are standing on the ancestral lands of the Dakota People. We want to acknowledge the Ojibwe, the Ho Chunk and the other nations of people who also called this place home. We pay respects to their elders past and present. Please take a moment to consider the treaties made by the tribal nations that entitle non-Native people to live and work on traditional Native lands. Consider the many legacies of violence, displacement, migration, and settlement that bring us together here today. And please join us in uncovering such truths at any and all public event."

1. Agenda of February 22, 2022 is Presented for Approval [2022-046](#)

Sponsors: County Manager's Office

Approve the agenda of February 22, 2022.

Motion by Carter, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

2. Minutes from February 15, 2022 are Presented for Approval [2022-047](#)

Sponsors: County Manager's Office

Approve the February 15, 2022 Minutes.

Motion by McDonough, seconded by Ortega. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

PRESENTATION OF AWARD

3. Presentation: Ramsey County Employee Achievement Awards: Renay Strenger, Social Services [2022-103](#)
- Sponsors: Human Resources
- None. For information and discussion only.
- Presented by Commissioner McDonough. Discussion can be found on archived video.

COVID UPDATE

Presented by County Manager Ryan O'Connor, Sara Hollie, Director - Public Health, Dr. Ogawa, Medical Director - Public Health, and Laura Andersen, Deputy Incident Commander - Public Health. Discussion can be found on archived video.

ADMINISTRATIVE ITEMS

4. Amendment Number One to Lease Agreement with Metropolitan Council at Ramsey County Metro Square Building [2022-112](#)
- Sponsors: Property Management
1. Approve the Amendment Number One to the Lease agreement with Metropolitan Council, 390 Robert Street North, St. Paul, MN for space at Metro Square, 121 7th Place East, St. Paul, MN, for the period of January 1, 2022 through February 28, 2025.
 2. Authorize the Chair and Chief Clerk to execute the lease amendment.
 3. Authorize the County Manager to execute amendments to the lease to address changes in use by the Metropolitan Council, provided that there are no changes to the general terms and conditions and that there is no financial impact to revenue from the amendment.
- Motion by McGuire, seconded by Ortega. Motion passed.
Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt
Resolution: [B2022-055](#)
5. Single Source Agreement with the W. Haywood Burns Institute for a Learning Community Cohort [2022-100](#)
- Sponsors: County Manager's Office
1. Approve the single source agreement with the W. Haywood Burns Institute, 475 14th St. #800, Oakland, CA 94612, for the Learning Community for the period of February 22, 2022, through February 21, 2024 in the not-to-exceed amount of \$250,000.
 2. Authorize the Chair and Chief Clerk to execute the agreement.
 3. Authorize the County Manager to execute amendments to the agreement in accordance with the County's procurement policies and procedures, provided the amounts are within the limits of available funding.
- Motion by McGuire, seconded by Reinhardt. Motion passed.
Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt
Resolution: [B2022-056](#)
6. Professional Services Agreements with Holiday Stationstores and Burlington Stores, Inc. for Gift Cards [2022-043](#)
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Sponsors: Finance

1. Approve the selection of and the agreements with Holiday Stationstores LLC, 4567 American Blvd. W., Bloomington, MN 55437 and Burlington Stores, Inc., 1830 US Route 130 N, Burlington, NJ 08016 to provide gift cards to clients and community members for a period of five years in accordance with the rates in the contracts.
2. Authorize the Chair and Chief Clerk to execute the agreements.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2022-057](#)

7. State of Minnesota General Obligation Bond Declaration for Keller Regional Park [2022-101](#)

Sponsors: Parks & Recreation

1. Approve the state of Minnesota General Bond Declaration as a requirement to the Metropolitan Council Regional Parks and Trails Capital Improvement Program Grant.
2. Authorize the Chair and Chief Clerk to execute the state of Minnesota General Bond Declaration.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2022-058](#)

8. Reinstatement of a Sales Contract for Deed for a Tax-forfeited Property Located at 759 Cook Avenue East, Saint Paul, MN, 55106 [2022-102](#)

Sponsors: Property Tax, Records & Election Services

Approve the Reinstatement of the Sales Contract for Deed with EH KA Nyaw Ray for the following tax-forfeited property, subject to the execution of a Reinstatement Contract and receipt of payment in full upon execution of the contract within 30 days of approval of this resolution:

Commissioner District 6

PIN: 29-29-22-14-0029

Property Address: 759 Cook Avenue East, Saint Paul, MN 55106

Reinstatement Amount Due to Date: \$6,860

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2022-059](#)

9. Public Works Construction Quarterly Report for October 1, 2021 through December 31, 2021 [2022-099](#)

Sponsors: Public Works

Accept the Public Works Construction Quarterly Report for the period of October 1, 2021 through December 31, 2021.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2022-060](#)

10. December 2021 Report of Contracts, Grant and Revenue Agreements, [2022-104](#)

Emergency Purchases, Sole Source, Single Source Purchases and Final Payments.

Sponsors: Finance

Accept the monthly report of contracts, grant and revenue agreements, emergency purchases, sole source and single source purchases and final payments for the month of December 2021.

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-061

POLICY ITEM

11. Ramsey County Vision, Mission and Goals [2022-090](#)

Sponsors: County Manager's Office

Reaffirm Ramsey County's Vision, Mission and Goals as follows:

Vision: A vibrant community where all are valued and thrive.

Mission: A county of excellence working with you to enhance our quality of life.

Goals:

1. Strengthen individual, family and community health, safety and well-being through effective safety-net services; innovative programming; prevention and early intervention; and environmental stewardship.
2. Cultivate economic prosperity and invest in neighborhoods with concentrated financial poverty through proactive leadership and inclusive initiatives that engage all communities in decisions about our future.
3. Enhance access to opportunity and mobility for all residents and businesses through connections to education, employment and economic development throughout our region.
4. Model forward-thinking investment, fiscal accountability and transparency through professional operational and financial management.

Motion by Carter, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-062

12. Presentation: Housing Stability Project Update [2022-012](#)

Sponsors: Housing Stability

None. For information and discussion only.

Presented by Keith Latimore, director of Housing Stability. Discussion can be found on archived video.

ORDINANCE PROCEDURES

13. Revised Parks & Recreation Ordinance [2022-097](#)

Sponsors: Parks & Recreation

Adopt the revised Parks & Recreation Ordinance

Motion by McGuire, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2022-063

LEGISLATIVE UPDATE

Presented by Commissioner McGuire. Discussion can be found on archived video.

COUNTY CONNECTIONS

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair MatasCastillo. Discussion can be found on archived video.

ADJOURNMENT

Chair MatasCastillo declared the meeting adjourned at 10:23 a.m.