

# **Board of Commissioners Minutes**

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**July 2, 2024 - 9 a.m.**

**Council Chambers - Courthouse Room 300**

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The Ramsey County Board of Commissioners met in regular session at 9:02 a.m. with the following members present: Frethem, McGuire, Moran, Reinhardt, Xiong and Chair Martinson. Commissioner Ortega was absent. Also present was Johanna Berg, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

## **ROLL CALL**

Present: Frethem, Martinson, McGuire, Moran, Reinhardt, and Xiong  
Absent: Ortega

## **PLEDGE OF ALLEGIANCE**

## **LAND ACKNOWLEDGEMENT**

Read by Commissioner Reinhardt

1. Agenda of July 2, 2024 is Presented for Approval [2024-243](#)

Sponsors: County Manager's Office

Approve the agenda of July 2, 2024.

Motion by McGuire, seconded by Xiong. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Reinhardt, and Xiong

Absent: Ortega

2. Minutes from June 25, 2024 are Presented for Approval [2024-242](#)

Sponsors: County Manager's Office

Approve the June 25, 2024 Minutes.

Motion by Xiong, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Reinhardt, and Xiong

Absent: Ortega

## **ADMINISTRATIVE ITEMS**

3. Grant Agreement with the Metropolitan Council and Acceptance of Federal Funds for the Phase 1 Bruce Vento Regional Trail Project [2024-234](#)

Sponsors: Parks & Recreation

1. Accept the grant award and approve the grant agreement with the Metropolitan Council for Phase 1 Bruce Vento Regional Trail project upon execution in the amount of \$5,000,000.
2. Authorize the Chair and Chief Clerk to execute the grant agreement.

3. Authorize the Chair and Chief Clerk to execute a Land Declaration Waiver Certification form as a component of the Metropolitan Council State Bond Grant Agreement for the Phase 1 Bruce Vento Regional Trail project.
4. Ratify the submittal of the grant application to the Metropolitan Council Transportation Advisory Board Regional for Phase 1 Bruce Vento Trail Regional project.
5. Accept federal funds from Minnesota Department of Transportation for the Phase 1 Bruce Vento Regional Trail project in the amount of \$4,000,000.
6. Accept the amended budget project of 10,000,000 to account for both state and federal funding.
7. Authorize the County Manager to enter into agreements and amendments to agreements, in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by Reinhardt, seconded by Frethem. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Reinhardt, and Xiong

Absent: Ortega

Resolution: B2024-119

**4. Amendments to Administrative Code - Chapter 5, Acceptance of Gifts Policy [2024-235](#)**

Sponsors: County Manager's Office

1. Approve the amendments to Administrative Code, Chapter 5.40.03, Acceptance of Gifts Policy.
2. Direct the Chief Clerk to amend the Administrative Code to reflect the approved amendments.
3. Rescind Resolution 85-549, to withdraw authority from the Trustees of the Ramsey County Public Library to accept gifts to the Library.
4. Rescind Resolution 88-554, to withdraw authority from the Parks and Recreation director to accept gifts of cash or personal property up to \$500 in value.

Motion by Reinhardt, seconded by Frethem. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Reinhardt, and Xiong

Absent: Ortega

Resolution: B2024-120

**POLICY ITEM**

**5. Acceptance of Resignation of Commissioner Trista Martinson [2024-300](#)**

Sponsors: Board of Commissioners

Accept the resignation of Commissioner Trista Martinson from the duties as Ramsey County Commissioner for District 3 effective end of business day on August 1, 2024.

Discussion can be found on archived video.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Reinhardt, and Xiong

Absent: Ortega

Resolution: B2024-121

**ORDINANCE PROCEDURES**

**6. Proposed Emergency Management and Homeland Security Department Ordinance - Waive First Reading and Set Public Hearing Date [2024-287](#)**

Sponsors: Emergency Management & Homeland Security

1. Waive the First Reading of the proposed Emergency Management and Homeland Security Ordinance.
2. Set the Public Hearing date of July 23, 2024, at 9 a.m. or as soon as possible thereafter, in the Council Chambers, third floor of Ramsey County Courthouse, 15 West Kellogg Boulevard, Saint Paul, MN, to afford the public an opportunity to comment on the proposed Emergency Management and Homeland Security Ordinance

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Reinhardt, and Xiong

Absent: Ortega

Resolution: B2024-122

## **PRESENTATION**

7. Presentation: The Ramsey County Parks & Recreation 2023-2024 State of the Parks Report [2024-223](#)

Sponsors: Parks & Recreation

None. For information and discussion only.

Presented by Director, Mark McCabe - Parks and Recreation Department and Chair Greg Williams - Parks and Recreation Commission.

## **COUNTY CONNECTIONS**

Presented by County Manager, Johanna Berg. Discussion can be found on archived video.

## **OUTSIDE BOARD AND COMMITTEE REPORTS**

Discussion can be found on archived video.

## **BOARD CHAIR UPDATE**

Presented by Chair Martinson. Discussion can be found on archived video.

## **OUTGOING DEPUTY COUNTY MANAGER REMARKS**

Remarks by outgoing Deputy County Manager, Kathy Hedin. Discussion can be found on archived video.

## **ADJOURNMENT**

Chair Martinson declared the meeting adjourned at 10:46 a.m.

## **CLOSED MEETING**

Pursuant to Minnesota Statutes 13D.05 subdivision 3(b) in order to discuss Michael Torrey-White v Ramsey County, et al., the Ramsey County Board met in a closed meeting, which is not open to the public.

In Re Michael Torrey-White v Ramsey County, et al.

The Closed Meeting was called to order at 10:55 a.m. with the following members present:

Commissioners Frethem, McGuire, Moran, Reinhardt, Xiong and Chair Martinson. Also present:

Johanna Berg, County Manager; Jada Lewis, Director of Civil Division, Office of the Ramsey County Attorney; Marcelo Neblett, Assistant County Attorney, Office of the Ramsey County Attorney; Kevin Plaisance, Assistant County Attorney, Office of the Ramsey County Attorney; Alex Kotze, Chief

Finance Officer, Finance; David Metusalem, Chief Deputy Sheriff, Office of the Ramsey County Sheriff; Mandy Malecek, Enterprise Risk Manager, Compliance & Ethics Office; Jason Patten, Claims Analyst, Compliance & Ethics Office; Gloria Reyes, Deputy County Manager, Safety and Justice Service Team; and Mee Cheng, Chief Clerk - County Board, County Manager's Office. The Board of Ramsey County Commissioners authorized the Office of the Ramsey County staff to proceed as discussed in this closed meeting. The closed meeting was adjourned at 11:37 a.m.