



Board of Commissioners
Resolution
B2025-171

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Sponsor: Property Management

Meeting Date: 9/16/2025

Title: First Amendment to Memorandum of Understanding with the State of Minnesota Second Judicial District for Project Work Orders

File Number: 2025-344

Background and Rationale:

The state of Minnesota Second Judicial District (State) and Ramsey County previously executed a Memorandum of Understanding to manage the performance of and payment for additional facility improvements, modifications, and renovations at the Ramsey County Courthouse/City of Saint Paul City Hall (Courthouse/City Hall). The additional improvements are to be described and agreed upon in scope and cost through individual project work orders executed between the State and Ramsey County Property Management through its Director.

The State and Property Management have now determined that the planned project work orders require an additional funding commitment from the State in order to complete the projects. This First Amendment to Memorandum of Understanding memorializes the State's and County's agreement with respect to such additional funding commitment.

Property Management will continue to provide the resources and project management services to execute the individual project work orders, all in accordance with Ramsey County policies for procurement and contracting.

Recommendation:

The Ramsey County Board of Commissioners resolved to:

Approve the first amendment to the memorandum of understanding with the State of Minnesota, through its Second Judicial District, 15 West Kellogg Boulevard, Saint Paul, MN 55102, for county provided facility improvement, modifications and renovation services.

Authorize the Chair and Chief Clerk to execute the amendment.

Authorize the County Manager to enter into construction agreements and execute change orders and amendments to agreements related to executing the projects established by the project works orders in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of available funding established in the memorandum of understanding as amended.

A motion to approve was made by Commissioner McMurtrey, seconded by Commissioner Miller. Motion passed.

Aye: - 7: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

By: 
Jason Yang, Chief Clerk - County Board