

Dawn Horgan  
U.S. Department of Housing and Urban Development  
Community Planning and Development  
Paul D. Wellstone Government Building  
212 Third Ave South, Ste 150  
Minneapolis, MN 55401

July 5, 2024

Ms. Horgan:

Ramsey County accepts the transfer of the FY23 South Metro Human Services Grant MN0347L5K012308 from the current recipient, South Metro Human Services. The FY23 grant will be effective October 1, 2024.

This grant will be used to hire new staff positions equivalent to 1.5 FTE to support the Ramsey County Coordinated Entry for Youth and Singles (CEYS) program. CEYS is the direct assistance priority list management team working to serve youth and single adults. CEYS assists clients with accessing assessment points, communicating list placement, matching of clients to housing referrals, assisting with HMIS needs, troubleshooting match needs, and sending and receiving housing referrals to and from providers. The work supporting this team through Grant MN0347L5K012308 will be as follows:

- Assisting clients with accessing CEYS assessment entry points and determining eligibility, including being certified to administer and complete new assessments and assessment updates
- Communicating and clarifying housing needs
- Assisting with client documentation
- Navigating clients to potential mainstream housing options
- Coordinating potential matches with housing referrals and provider partners with CEYS Priority List Managers
- Supporting Housing Support principals and advocacy for client with community partners and providers
- Assisting with HMIS needs and updates

These positions will continue to support the current CEYS team's needs of a centralized and consistent access point to CEYS assessments and updates. The positions will also meet the CEYS team's needs in providing expanded navigation and coordination services to provide stronger supportive benefits to our 18+ population.

Sincerely,



Kimberly Cleminson  
Deputy Director, Ramsey County Housing Stability

cc : David Zaffrann, Interim Coordinator, Heading Home Ramsey CoC

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