



Board of Commissioners Minutes

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

October 24, 2023 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:01 a.m. with the following members present: Frethem, Moran, Ortega, Reinhardt, Xiong and Chair Martinson. Also present were Ryan O'Connor, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong
Absent: McGuire

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Read by Commissioner Ortega.

1. Agenda of October 24, 2023 is Presented for Approval [2023-276](#)

Sponsors: County Manager's Office

Approve the agenda of October 24, 2023.

Motion by Moran, seconded by Ortega. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

2. Minutes from October 17, 2023 are Presented for Approval [2023-293](#)

Sponsors: County Manager's Office

Approve the October 17, 2023 Minutes.

Motion by Moran, seconded by Xiong. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

PROCLAMATION

3. Proclamation: Domestic Violence Awareness Month [2023-470](#)

Sponsors: County Manager's Office

Presented by Commissioner Xiong.

ADMINISTRATIVE ITEMS

4. Property Tax Abatement [2023-455](#)

Sponsors: County Assessor's Office

Approve the property tax abatement, and any penalty and interest, with a reduction of \$10,000 or more for: 33-29-23-41-0132, 427 Snelling Ave N, Saint Paul.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: B2023-182

5. Property Acquisition for 0 Ogden Avenue, Saint Paul, Minnesota, 55109

[2023-456](#)

Sponsors: Parks & Recreation

1. Approve the acquisition and agreement for the purchase of 0 Ogden Avenue, Saint Paul, in the amount of \$190,000.
2. Authorize submission of the Environmental & Natural Resources Trust Fund grant application to the Metropolitan Council for reimbursable grant expenses at an estimated amount of \$161,541 and upon which the purchase agreement is contingent.
3. Approve payment for reasonable closing costs including legal fees, appraisal, real estate taxes, closing, and title commitments and insurance.
4. Authorize an estimated payment of up to \$53,847 from the Parks 2024 operating budget to finance Ramsey County's share of the cost of acquisition.
5. Authorize the County Manager to approve and execute the purchase agreement and closing documents, grant contracts and contract amendments associated with the cost of acquisition for the property located at 0 Ogden Avenue, Saint Paul, in a form approved by the County Attorney's Office.
6. Authorize the County Manager to make a temporary cash loan of \$161,541 from the General Fund for acquisition costs of 0 Ogden Avenue, Saint Paul until land acquisition funds are received, with repayment of funds in the amount of \$161,541 to be made when grant funds are available.
7. Authorize the County Manager to accept the grant funds, if awarded.
8. Authorize the County Manager to make a temporary cash loan up to \$53,847 from the Parks 2024 Operating Budget for acquisition costs of 0 Ogden Avenue, Saint Paul, with repayment of funds in the amount of \$53,847 to be made when 2024 operating budget funds are available.
9. Authorize the County Manager to approve and execute a future Metropolitan Council Agreement, Restrictive Covenant as well as a future Metropolitan Sanitary Sewer Easement, contingent on the award of grant funds, in a form approved by the County Attorney's Office.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: B2023-183

6. Rice Street Local Road Improvement Program Grant Application

[2023-454](#)

Sponsors: Public Works

1. Support submittal of a Local Road Improvement Program grant application to the Minnesota Department of Transportation for the Rice Street (Pennsylvania Avenue to Wheelock Parkway) project.
2. Authorize the County Engineer to submit a Local Road Improvement Program grant application to the Minnesota Department of Transportation for the Rice Street (Pennsylvania Avenue to Wheelock Parkway) project in the amount of \$1,500,000.
3. Agree to pay all costs associated with the project beyond the Local Road Improvement

Program grant award if a grant is awarded.

4. Agree to maintain the transportation improvements after construction is complete.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: B2023-184

8. Agreement with City of Lauderdale for Voting Equipment and Elections Services

[2023-365](#)

Sponsors: Property Tax, Records & Election Services

1. Approve agreement with the city of Lauderdale for a contract for voting equipment and election services from the date upon execution through December 31, 2026.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to approve and execute amendments to the agreement in accordance with the provisions of the agreement and all other terms and conditions remaining the same, in a form approved by the County Attorney's Office.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: B2023-185

9. Single Source Agreement with Cyclomedia Technology, Inc. for Street Level Imagery Services and Software

[2023-451](#)

Sponsors: Information and Public Records Administration

1. Approve the selection of and single source agreement with Cyclomedia Technology, Inc., 8215 Greenway Blvd., Suite 300, Middleton, WI 53562 for street-level imagery professional services and software applications for the period of October 24, 2023 through October 23, 2028, and may be renewed for up to two additional five-year periods for a total not to exceed amount of \$2,415,000.
2. Authorize the Chair and the Chief Clerk to execute the agreement.
3. Authorize the County Manager to approve amendments to agreement in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of available funding.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: B2023-186

10. Salary Schedule and Grade for Division Director Finance - Classified Position

[2023-463](#)

Sponsors: Human Resources

1. Approve the salary schedule and grade for a new unrepresented job classification: Division Director, Finance - Classified.
2. Approve designation of a new classification to the classified service in accordance with Minnesota Statutes 383A.285, Subdivision 3:
 - Job Classification: Division Director, Finance- Classified
 - Schedule: 98B
 - Grade: 37
 - Annual Salary Range: \$91,769 - \$136,353

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: B2023-187

7. Request for Funds for the Adult Detention Center for Housing, Transportation, and Food Service [2023-332](#)

Sponsors: Sheriff's Office, Finance

1. Authorize the County Manager to add \$1,787,259 to the Sheriff's Office 2023 operating budget to cover the costs of housing individuals in-custody at other county facilities in response to the Minnesota Department of Corrections population limits.
2. Authorize the County Manager to add \$250,000 to the Sheriff's Office 2023 operating budget to cover the increased costs of transporting individuals in-custody to and from other county facilities in response in the Department of Corrections population limits.
3. Authorize the County Manager to add \$573,108 to the Sheriff's Office 2023 operating budget to cover the increased costs of food service for the Adult Detention Center due to the increased jail population and general inflationary costs.
4. Authorize the County Manager to transfer \$2,000,000 from the General Contingency Account and \$610,367 from the General Fund fund balance to the Sheriff's Office 2023 budget to fund the needs identified in the above recommendations.

Motion by Reinhardt, seconded by Ortega. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: B2023-188

11. Operation Green Light for Veterans [2023-471](#)

Sponsors: Veterans Services

Support Operation Green Light for Veterans by displaying green lights in county buildings, businesses and residences from November 6-12, 2023, to honor individuals who made immeasurable sacrifices to preserve freedom for our community.

Motion by Reinhardt, seconded by Xiong. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: B2023-189

COUNTY CONNECTIONS

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Martinson. Discussion can be found on archived video.

ADJOURNMENT

Chair Martinson declared the meeting adjourned at 10:09 a.m.

CLOSED MEETING

Pursuant to Minnesota Statutes § 13D.05, subdivision 1(d) (attorney-client privilege) the County Board met in a closed meeting, which was not open to the public.

In Re Proposed Settlement with CentralSquare Technologies

The Closed Meeting was called to order at 10:34 a.m. with the following members present: Commissioners Frethem, Moran, Ortega, Reinhardt, Xiong and Chair Martinson. Also present: Ryan O'Connor, County Manager; Jada Lewis, Director, Office of the Ramsey County Attorney; Bradley Cousins, Assistant County Attorney, Office of the Ramsey County Attorney; Kyle Mestad, Director, Ramsey County Sheriff's Office; Megan Schaefer, Contract Manager, Ramsey County Sheriff's Office; Alex Kotze, Chief Financial Officer, Finance; Scott Williams, Deputy County Manager, Safety & Justice Service Team; Elizabeth Tolzmann, Chief of Staff, County Manager's Office; Deanna Pesik, Chief Compliance & Ethics Officer, County Manager's Office; and Mee Cheng, Chief Clerk, County Manager's Office.

The Board of Ramsey County Commissioners authorizes the Office of the Ramsey County Attorney to proceed as discussed in this closed meeting.

The closed meeting was adjourned at 11:05 a.m.