

### 3.40.21 Claims

- a. The Ramsey County Manager shall settle claims in accordance with the following authority levels:

<b>Settlement Authority Level</b>	<b>Authority</b>
\$0 - \$50,000	Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division Director (jointly delegated authority).
\$50,000.01 - \$100,000	Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority).
Greater than \$100,000	Ramsey County Board via closed meeting.

- b. Exceptions:

1. The County Manager's authority does not apply to tax valuation cases or child support cases, which the County Attorney has authority to resolve pursuant to state or federal laws.
2. This provision does not apply to workers' compensation cases, because payments are made pursuant to state statute or court order.
3. County Board approval shall be obtained, if required by state law, for certain payments to highly-compensated employees.  
Source: Minn. Stat. 465.722.

Source: Resolution #94-211, Resolution B2021-084

#### **4.03.40 Delegation of Authority**

The Ramsey County Attorney shall facilitate settlements as outlined in the settlement authority tiers below.

<b>Settlement Authority Level</b>	<b>Authority</b>
\$0 - \$50,000	Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division Director (jointly delegated authority).
\$50,000.01 - \$100,000	Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority).
Greater than \$100,000	Ramsey County Board via closed meeting.

Please refer to Admin Code 3.40.21 for claims settlement authority.

Source: Resolution B2021-084

#### 4.46.70 Enterprise Risk Manager

There will be an Enterprise Risk Manager who shall be appointed by the Director of Finance. Under the supervision of the Director of Finance, the Enterprise Risk Manager shall have the following duties and responsibilities:

- a. Identify, analyze, manage and monitor risks to prevent and/or minimize the consequences of loss by using appropriate risk management techniques, including risk financing.
- b. Assess fluctuating exposures to loss, loss bearing capacity and available financial resources on an ongoing basis; ensure proper actuarial basis to liability funding, and manage such funds; and direct departments on proper funding levels for insured and self-funded programs.
- c. Ensure contracts contain equitable indemnification provisions and insurance requirements, and compliance by contractor.
- d. Manage all suits, demands and claims against the County, consistent with the law and County Board policy; monitor the liability developments and appropriateness of financial reserves for all suits, demands and claims (including incurred but not reported) against the County; advise the County Manager regarding the financial impact of all resolutions of suits, demands and claims proposed by the County Attorney to the County Board.
- e. Determine the required insurance limits and coverages of all County contractors the County enters into agreements with.
- f. Facilitate settlements as outlined in the settlement authority tiers.

Settlement Authority Level \$0 - \$50,000	Authority Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division Director (jointly delegated authority)
\$50,000.01 - \$100,000	Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority)
Greater than \$100,000	Ramsey County Board via closed meeting

Source: County Board Resolution 2017-047; amended by County Board Resolution B2021-084, passed on April 6, 2021.