



Board of Commissioners

Agenda

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

October 21, 2025 - 9 a.m.

Council Chambers - Courthouse Room 300

ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

1. **Agenda of October 21, 2025 is Presented for Approval** [2025-436](#)

Sponsors: County Manager's Office

Approve the agenda of October 21, 2025.

2. **Minutes from October 14, 2025 are Presented for Approval** [2025-437](#)

Sponsors: County Manager's Office

Approve the October 14, 2025 Minutes.

PROCLAMATION

3. **Proclamation: Mao Heu Thao Retirement Proclamation** [2025-438](#)

Sponsors: Public Health

ADMINISTRATIVE ITEMS

4. **Revenue Agreement with Monarch Healthcare Management IV LLC** [2025-405](#)

Sponsors: Financial Assistance Services

1. Approve the agreement with Monarch Healthcare Management IV LLC for financial assistance processing services for the period of October 21st, 2025, through October 20th, 2026 in the amount of \$96,644.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to approve and execute amendment to renew the term of the agreement for up to one year, in a form approved by the County Attorney's Office.
4. Approve an increase in the personnel complement of Financial Assistance Services by 2 Full Time Equivalents Eligibility Specialist.

5. **Grant Agreement with State of Minnesota for the Minnesota Multi-Purpose Community Facility Project Grant** [2025-409](#)

Sponsors: Library, Property Management

1. Ratify the submittal of the grant application to the state of Minnesota in the amount of \$450,155.
2. Accept a grant award and approve a grant agreement with the state of Minnesota for the Minnesota Multi-Purpose Community Facility Grant, for the period upon execution through December 31, 2026, in an amount of \$450,155.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and execute amendments to agreements, in accordance with the county's procurement policies and procedures.

6. Amendment to the Agreement with Alia Innovations for Implementation of Minnesota African American Family Preservation and Child Welfare Disproportionality Act [2025-272](#)

Sponsors: Social Services

1. Approve an amendment to the agreement with Alia Innovations for professional services to implement Minnesota African American Family Preservation and Child Welfare Disproportionality Act to increase the not to exceed amount of the contract to \$560,750.
2. Authorize the Chair and Chief Clerk to execute the amendment.
3. Authorize the County Manager to enter into agreement and execute amendments to agreements with the county's procurement policies and procedures, provided the amounts are within the limits of grant funding.

7. Amendment to Single Source Agreement with Youthprise for Youth Services [2025-253](#)

Sponsors: Community Corrections

1. Approve the Selection of and Single Source Amendment to Agreement with Youthprise, 3001 Broadway Street NE, Suite 330, Minneapolis, MN 55413, to administer funds for youth services that reduce out-of-home placements for the period of December 5, 2024, through June 30, 2027, in a not to exceed amount of \$1,300,000 for the term of the agreement.
2. Authorize the Chair and Chief Clerk to execute the agreement.

COUNTY CONNECTIONS

OUTSIDE BOARD AND COMMITTEE REPORTS

BOARD CHAIR UPDATE

ADJOURNMENT

Following County Board Meeting:

10:00 a.m. (est.) Regional Railroad Authority Meeting, Council Chambers – Courthouse Room 300

10:30 a.m. (est.) Board Workshop: 2026 Ramsey County State and Federal Platform: Proposed Legislative Priorities

Courthouse Room 220, Large Conference Room

Public access via Zoom:

Webinar ID: 917 1823 8667 | Passcode: 173774 | Phone: 651-372-8299

12:00 p.m. (est.) Lunch and Learn: Building Owners and Manager's Association
Courthouse Room 40, Lower Level

2:00 p.m. (est.) Board Workshop: All Hands On Deck Update & Downtown Service Center Tour
Metro Square, Lower Level Conference Room

Public access via Zoom:

Webinar ID: 954 0086 3719 | Passcode: 865916 | Phone: 651-372-8299

3:30 p.m. (est.) Closed Meeting ****Closed to the Public ****

Re: Labor Negotiation Strategy

Metro Square, Lower Level Conference Room

Advance Notice:

Oct. 28, 2025 No county board meeting – Mpack Transit + Community Conference

Nov. 04, 2025 County board meeting – Council Chambers

Nov. 11, 2025 No county board meeting – Veterans Day

Nov. 18, 2025 County board meeting – Council Chambers



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2025-436

Meeting Date: 10/21/2025

Sponsor: County Manager's Office

Title

Agenda of October 21, 2025 is Presented for Approval

Recommendation

Approve the agenda of October 21, 2025.



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2025-437

Meeting Date: 10/21/2025

Sponsor: County Manager's Office

Title

Minutes from October 14, 2025 are Presented for Approval

Recommendation

Approve the October 14, 2025 Minutes.

Attachments

1. October 14, 2025 Minutes



Board of Commissioners

Minutes

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

October 14, 2025 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:02 a.m. with the following members present: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, and Chair Ortega. Commissioner Xiong was excused. Also present were Ling Becker, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, and Ortega
Excused: Xiong

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Presented by Commissioner McMurtrey.

1. Agenda of October 14, 2025 is Presented for Approval [2025-426](#)

Sponsors: County Manager's Office

Approve the agenda of October 14, 2025.

Motion by Miller, seconded by McGuire. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, and Ortega

Excused: Xiong

2. Minutes from October 7, 2025 are Presented for Approval [2025-427](#)

Sponsors: County Manager's Office

Approve the October 7, 2025 Minutes.

Motion by McGuire, seconded by Jebens-Singh. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, and Ortega

Excused: Xiong

PROCLAMATION

3. Proclamation: National Domestic Violence Awareness Month [2025-412](#)

Sponsors: Emergency Communications

Presented by Commissioner Jebens-Singh. Discussion can be found on archived video.

ADMINISTRATIVE ITEMS

4. Donation from the Minnesota State Fair to the Social Services Department. [2025-396](#)

Sponsors: Social Services

Retroactively accept the donation of \$28,000 from Minnesota State Fair to the Social Services Department in the form of 1,400 State Fair Tickets.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, and Ortega

Excused: Xiong

Resolution: [B2025-187](#)

5. Certification of Property Assessed Clean Energy Charges for Energy Improvements [2025-387](#)

Sponsors: Community & Economic Development

1. Request the County Auditor to extend the proposed special assessment plus interest on the following property:

Owner: 80 West LLC

Property Address: 80 4th Street W, Saint Paul, MN 55102

PIN: 06.28.22.24.0012

Project Type: Energy efficiency improvements

Assessment Request: \$1,530,000.00

Interest Rate: 7.49%

Interest Starts Accruing: 06/01/2027

Finance Period: 24 years

Such assessments shall be payable in equal annual principal and interest installments extending over the term of the special assessment. The first of the installments shall be payable with general property taxes in 2027, and shall bear interest at the rates per annum and interest start date stated above, and to the first installment shall be added interest on the entire assessment from the interest start date until December 31 of the tax payable year to which the first installment will be extended, and to each subsequent installment, when due, shall be added interest for one year on all unpaid installments and to each installment shall also be added the special assessment administration fee required by Minnesota Statutes section 429.061, subdivision. 5.

2. Direct the Chief Clerk to send a certified copy of this Resolution to the County Auditor to extend the assessment for 80 West LLC on the property tax lists of the county.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, and Ortega

Excused: Xiong

Resolution: [B2025-188](#)

6. Minnesota Family Investment Program Biennial Service Agreement for 2026-2027 [2025-320](#)

Sponsors: Workforce Solutions

1. Ratify the submittal of the 2026-2027 County Biennial Service Agreement for Minnesota Family Investment Program to the Minnesota Department of Children, Youth and Family for Temporary Assistance for Needy Families Block Grant.

2. Accept a grant award and approve a grant agreement with the Minnesota Department of Children, Youth and Family for the Temporary Assistance for Needy Families Block Grant for the period of January 1, 2026 through December 31, 2027 in the amount of \$18,534,057 annually.

3. Authorize the Chair and Chief Clerk to execute the grant agreement as revised and approved by the Ramsey County Attorney's Office.
4. Authorize the County Manager to enter into agreements and execute amendments to agreements in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.
5. Authorize the County Manager to apply for and accept additional grant funds from the Minnesota Department of Children, Youth and Family for the period of January 1, 2026 through December 31, 2027.
6. Authorize the County Manager to sign the agreement as revised and approved by the Ramsey County Attorney's Office.
7. Authorize the County Manager to make temporary transfers, as needed, from the County General Fund to Workforce Solutions to cover program expenses until program funds are received, with repayment to be made upon receipt of the funds.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, and Ortega

Excused: Xiong

Resolution: B2025-189

7. Restore 2024 Information Technology Projects Appropriation [2025-395](#)

Sponsors: Information Services

Authorize the County Manager to transfer up to \$3,114,817 from General Fund balance to restore the Information Technology Projects Appropriation closed out to fund balance as part of the 2024 budget closing process.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, and Ortega

Excused: Xiong

Resolution: B2025-190

8. Minnesota Paid Leave Implementation [2025-404](#)

Sponsors: Human Resources

1. Authorize the County Manager to finalize negotiations and to execute an agreement with Metropolitan Life Insurance Company, 200 Park Avenue, New York, NY 10166 for the administration of Paid Family Medical Leave insurance, coupled with Short- and Long-Term Disability insurances, with services commencing January 1, 2026, and extending for a term of at least two years.
2. Authorize the County Manager to execute the agreement and execute amendments to the agreement in accordance with the county's procurement policies and procedures, in a form approved by the County Attorney's Office.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, and Ortega

Excused: Xiong

Resolution: B2025-191

9. Settlement Agreement in *John and Amy Waters v. Ramsey County, et al.* [2025-432](#)
(Court File No. 62-CV-23-4037).

Sponsors: Board of Commissioners

1. Approve the settlement agreement with John and Amy Waters relating to Settlement Agreement in John and Amy Waters v. Ramsey County, et al. (Court File No. 62-CV-23-4037), totaling \$875,000.

2. Authorize the Chair and Chief Clerk to execute the settlement agreement.

Motion by McMurtrey, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, and Ortega

Excused: Xiong

Resolution: B2025-192

ORDINANCE PROCEDURES

10. 2026 Capital Improvement Program Bond Ordinance - Waive First Reading and Set Public Hearing Date

[2025-331](#)

Sponsors: Finance

1. Waive the first reading of the proposed 2026 Capital Improvement Program Bond Ordinance.
2. Set the Public Hearing date of November 04, 2025, at 9 a.m. or as soon as possible thereafter, in the Council Chambers, third floor of Ramsey County Courthouse, 15 West Kellogg Boulevard, Saint Paul, MN, 55102 to afford the public an opportunity to comment on the proposed 2026 Capital Improvement Program Bond Ordinance.

Motion by Ortega, seconded by McGuire. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, and Ortega

Excused: Xiong

Resolution: B2025-193

COUNTY CONNECTIONS

Presented by County Manager, Ling Becker. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Ortega. Discussion can be found on archived video.

ADJOURNMENT

Chair Ortega declared the meeting adjourned at 10:13 a.m.

CLOSED MEETING

Pursuant to Minnesota Statutes § 13D.05, subd. 3(c)(3) (to develop or consider offers or counteroffers for the purchase or sale of real property), the Ramsey County Board met in a closed meeting, which was not open to the public.

In Re: 3329 Rice Street. The property that is the subject of this meeting is located in the City of Shoreview on 3329 Rice Street.

The Closed Meeting was called to order at 1:38 p.m.

Present: Commissioners Ortega, Jebens-Singh, McGuire, Moran, Miller, and McMurtrey. Commissioner Xiong was absent.

Also present: Ling Becker, County Manager; Jada Lewis, Civil Division Director, County Attorney's

Office; Scott Schwahn, Assistant County Attorney, County Attorney's Office; Lee Vang, Paralegal, County Attorney's Office; Jean Krueger, Director, Property Management; Brian Isaacson, Director, Public Works; Brad Estochen, County Engineer, Public Works; Alex Kotze, Chief Financial Officer, Finance; and Jason Yang, Chief Clerk, County Manager's Office.

The Ramsey County Board of Commissioners authorize the County Manager to approve and execute purchase agreements, settlements, closing documents, and other related real estate documentation associated with the sale of said parcels, in a form approved by the County Attorney's Office (Resolution B2025-194).

Motion by Miller, seconded by Jebens-Singh. Unanimously approved.

The closed meeting was adjourned at 1:55 p.m.



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2025-438

Meeting Date: 10/21/2025

Sponsor: Public Health

Title

Proclamation: Mao Heu Thao Retirement Proclamation

Attachments

1. Proclamation

Proclamation

WHEREAS, Mao Heu Thao began her distinguished career 39 years ago, in 1986, as a Public Health Nurse in the Family Health Division of Saint Paul – Ramsey County Public Health, later serving on the International Health Team and ultimately becoming the Hmong Health Coordinator in the Community Engagement and Health Promotion Team within the Healthy Communities Division; and

WHEREAS, Mao has been a trail blazer in public health, dedicating 46 years to advancing health equity, developing culturally responsive care and forging partnerships among public and private health organizations, social services, schools and community leaders to eliminate health disparities in the Hmong community; and

WHEREAS, She made history in 1982 as the first Hmong refugee to return to Ban Vinai refugee camp in Thailand, where she addressed 40,000 refugees on behalf of the United Nations of High Commissioner for Refugees, dispelling misinformation about Western health practices and encouraging resettlement to the United States; and

WHEREAS, Mao contributed to the Sudden Infant Death Syndrome research at Phanat Nikom refugee camp in 1990 and joined Saint Paul Mayor Kelly's delegation in 2003 to Wat Tham Krabok refugee camp to prepare for the final wave of Hmong resettlement in Minnesota; and

WHEREAS, Mao founded the Hmong Health Care Professionals Coalition and the Hmong Resource Group at Saint Paul – Ramsey County Public Health and pioneered culturally relevant health education through Hmong Health Talk Shows, on television and radio broadcast, and post 9/11 emergency Community Health Outreach programming; and

WHEREAS, Mao has served with distinction on the boards of the Women's Association of Hmong and Lao and Minors in Need of Resettlements, championing programs for elders, domestic violence prevention, and scholarships for young Hmong women pursuing higher education; Now, Therefore Be It

PROCLAIMED, Mao's legacy will continue to inspire future generations of public health professionals, community leaders, and advocates for justice and cultural understanding; and Be It Further

PROCLAIMED, The Ramsey County Board of Commissioners, do hereby honor and celebrate the retirement of Mao Heu Thao, expressing deep gratitude for her decades of service, her unwavering commitment to health equity, and her profound impact on the lives of countless individuals and families.


Rafael Ortega, Board Chair, District 5


Tara Jebens-Singh, Commissioner, District 1


Mary Jo McGuire, Commissioner, District 2


Garrison McMurtrey, Commissioner, District 3


Rena Moran, Commissioner, District 4


Mai Chong Xiong, Commissioner, District 6


Kelly Miller, Commissioner, District 7


Ling Becker, County Manager

Item Number: 2025-405

Meeting Date: 10/21/2025

Sponsor: Financial Assistance Services

Title

Revenue Agreement with Monarch Healthcare Management IV LLC

Recommendation

1. Approve the agreement with Monarch Healthcare Management IV LLC for financial assistance processing services for the period of October 21st, 2025, through October 20th, 2026 in the amount of \$96,644.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to approve and execute amendment to renew the term of the agreement for up to one year, in a form approved by the County Attorney's Office.
4. Approve an increase in the personnel complement of Financial Assistance Services by 2 Full Time Equivalents Eligibility Specialist.

Background and Rationale

When many residents' life circumstances changes and they need long-term care, they come to Ramsey County to apply for Medical Assistance and other economic assistance supports. Unfortunately, because of a number of factors, including the volume of applications received, the processing of these applications can be delayed, which ultimately delays the residents ability to receive care because the care provider cannot receive payment for services. In response to these issues, Monarch Healthcare, a company that manages seven long-term care facilities located in Ramsey County, approached Ramsey County to explore solutions.

The solution that was identified was to add two additional Eligibility Specialists positions (80 hours per week across two staff), that Monarch Healthcare would reimburse expenses not reimbursed through Random Moments Time Study reimbursement, to process renewals and be the intake liaison for new applications. The other expenses related to these positions will be reimbursed through existing random moment cost reimbursement, so no additional levy costs are expected to be incurred. This is a pilot project and Financial Assistance Services will assess the effectiveness following the initial year of the agreement.

County Goals (Check those advanced by Action)

Well-being Prosperity Opportunity Accountability

Racial Equity Impact

Due to long-standing racial economic disparities in Ramsey County, residents who are seeking public health insurance to cover the cost of their long-term care are more likely to be Black, Indigenous and People of Color. By receiving these outside funds, Financial Assistance Services will be more able to process applications and renewals timelier, ensuring that diverse residents receive the healthcare that they need urgently.

Community Participation Level and Impact

This agreement is in direct response to concerns expressed by a community partner through engagement. Financial Assistance Services regularly engages with the Care Providers of Minnesota network to gather feedback and to be accountable to these partners, who are serving the same residents as the county.

Inform Consult Involve Collaborate Empower

Fiscal Impact

This action will increase revenue to Financial Assistance Services by \$96,644 through Monarch and estimate \$96,644 of random moments cost reimbursement. Revenue from the agreement with Monarch Healthcare Management IV LLC as well as estimated random moments cost reimbursement will fund the requested two Full-time Equivalent positions in the 2025 and 2026 budgets.

Last Previous Action

None.

Attachments

1. Client Service Agreement Between Ramsey County and Monarch Healthcare Management IV LLC

**CLIENT SERVICES AGREEMENT
BETWEEN
RAMSEY COUNTY
AND MONARCH HEALTHCARE MANAGEMENT IV LLC**

This Client Services Agreement (this “Agreement”) is made between Ramsey County, a political subdivision of the State of Minnesota, through its Financial Assistance Services Department at 160 Kellogg Boulevard East, St. Paul, Minnesota, 55101, (hereinafter “COUNTY”), and Monarch Healthcare Management IV LLC, with a principal executive office at 1345 Corporate Center Curve, Eagan, Minnesota 55121 (hereinafter “MONARCH HEALTHCARE”).

Purpose

The parties wish to enter into an agreement for two (2) full-time Eligibility Specialist from COUNTY to process renewals and be the intake liaison for new applications. Renewals and applications are mostly for Long-Term Care Facilities (LTCF) Medical Assistance (MA) for Ramsey County residents at MONARCH HEALTHCARE affiliated facilities. MONARCH HEALTHCARE will reimburse COUNTY for providing two (2) Eligibility Specialist to process renewals and be the intake liaison for new applications.

1. SCOPE OF SERVICES

1.1. COUNTY will hire and supervise two (2) full-time Eligibility Specialist (“ES”) to process LTCF MA renewals and be the intake liaison for new applications for residents of MONARCH HEALTHCARE locations in Ramsey County. ES will remain as a COUNTY employee.

MONARCH HEALTHCARE affiliated facility locations in Ramsey County to be served by this Agreement, include The Estates at Lynnhurst LLC, The Estates at Roseville LLC, Maplewood Rehabilitation Center LLC, The Emeralds at St. Paul LLC, Villas at New Brighton LLC, Villas at Roseville LLC, and Villas at St. Paul LLC.

1.2. COUNTY will determine the renewals and applications to be processed each month by ES consistent with COUNTY's workload standards and expectations for its employees. (See Exhibit A for a job description for ES's position.) It is understood between both parties that MONARCH HEALTHCARE's residents' cases will continue to be the primary workload for ES.

1.3. ES will dedicate eighty (80) hours per week to duties concerning LTCF MA renewal and applications from MONARCH HEALTHCARE affiliate facility residents.

1.4. From time to time, ES may be absent from work or unable to fulfill their duties

on a given day due to reasons including but not limited to: vacation, illness, emergencies. COUNTY will provide appropriate backup coverage for ES's planned absences of five (5) or more workdays (40 workhours or more) that have been approved in advance by COUNTY. COUNTY may not be able to provide backup coverage for absences of less than five (5) workdays (less than 40 workhours). If COUNTY is not able to provide appropriate coverage, or coverage is less than 40 hours of work per week, COUNTY will not invoice MONARCH HEALTHCARE for hours not worked.

1.5. COUNTY may request input from appropriate administrative personnel at MONARCH HEALTHCARE when completing a performance evaluation of ES.

1.6. Because ES is likely able to fulfill their duties under this Agreement without being physically present at MONARCH HEALTHCARE sites, MONARCH HEALTHCARE will not require ES to report to any one of its locations.

2. DATA PRACTICES

2.1. The parties expressly agree that MONARCH HEALTHCARE will share “protected health information” as defined by the Health Insurance Portability Accountability Act (“HIPAA”), 45 C.F.R. 160.103, with COUNTY only under express written consent of the resident or by other exception specifically provided in law. MONARCH HEALTHCARE will be solely responsible for obtaining the appropriate authorization from its patients. MONARCH HEALTHCARE shall not be considered a “business associate” of COUNTY in connection with this Agreement. If MONARCH HEALTHCARE has responsibilities to comply with HIPAA for reasons other than this Agreement, MONARCH HEALTHCARE will be responsible for its own compliance.

2.2. All data collected, created, received, maintained or disseminated for any purposes in the course of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes 13.01 et.seq., and any other applicable state statutes, any state rules adopted to implement the Act, as well as federal regulations on data privacy. MONARCH HEALTHCARE agrees to abide strictly by these statutes, rules and regulations.

3. COSTS AND PAYMENTS

3.1. MONARCH HEALTHCARE will reimburse COUNTY for the services of two (2) full-time ES (or their coverage) rendered under this Agreement. A full-time ES is typically scheduled for forty (40) hours of work per week.

3.2. The annual amount due from MONARCH HEALTHCARE will not exceed (or the coverage's) annual salary and benefits, minus any reimbursement from the

Department of Human Services' Random Moments Time Study. ES's (or the coverage's) benefits include but are not limited to health and dental insurances, vacation and sick leave pay, short and long-term disability insurances, retirement, and life insurance. The costs of ES's (or the coverage's) salary and benefits may change periodically, but the annual amount due from MONARCH HEALTHCARE will not exceed \$96,644.00 for September 1, 2025, through August 31, 2026.

3.3. COUNTY will submit an invoice to MONARCH HEALTHCARE within fifteen (15) business days of quarter end. COUNTY will not invoice MONARCH HEALTHCARE for hours not worked by ES, which were not covered by another COUNTY employee. MONARCH HEALTHCARE will make the payment to COUNTY within 30 days after the date of receipt of the invoice and verification of the charges.

3.4. Payments to COUNTY can be mailed to:

Ramsey County FASD
Accounts Receivable Suite 9200
160 Kellogg Boulevard East
St. Paul, Minnesota 55101

3.5. The parties may submit questions regarding the compensation process to the following:

IF TO COUNTY:

Bridget Blomer, Human Services Manager
160 Kellogg Boulevard East
St. Paul, Minnesota, 55101
bridger.blomer@co.ramsey.mn.us

IF TO MONARCH HEALTHCARE:

Ian Rekant, VP of Revenue Management
1345 Corporate Center Curve
Eagan, Minnesota, 55121
IRekant@monarchmn.com

4. **INSURANCE**

COUNTY represents and warrants that it is self-insured. MONARCH HEALTHCARE will at all times throughout the term of this Agreement maintain professional liability insurance in an amount no less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate. These insurance requirements shall be deemed

continuing and shall survive any termination or expiration of this Agreement.

5. **MUTUAL INDEMNIFICATION**

Each party shall be responsible for its own acts or omissions in the performance of this Services Agreement. Accordingly, neither party shall be responsible for the acts or omissions of the other party in connection with this Service Agreement. The Ramsey County’s liability is governed by the Municipal Tort Claims Act, Minn. Stat. Ch. 466 and other applicable laws.

Each party shall be responsible for its own acts or omissions in the performance of this Services Agreement. Accordingly, neither party shall be responsible for the acts or omissions of the other party in connection with this Agreement. The Ramsey County’s liability is governed by the Municipal Tort Claims Act, Minn. Stat. Ch. 466 and other applicable laws.

6. **INDEPENDENT CONTRACTORS**

The parties are at all times independent contractors. Nothing in this Agreement or in the relationship between the parties will be construed to make either party or any of their officers, agents, or employees an employee of or joint venturer of the other party for any reason, including without limitation, participation in any benefits or privileges given or extended by a party to its employees.

6.1. Employee Status. At all times, ES shall be and remain an employee of the COUNTY. Nothing in this Agreement shall be construed to create an employment relationship between MONARCH HEALTHCARE and ES. Although MONARCH HEALTHCARE is providing funding to the COUNTY for costs associated with ES’s wages and benefits, ES shall not be considered an employee, agent, or representative of MONARCH HEALTHCARE for any purpose. MONARCH HEALTHCARE shall have no direct responsibility or liability for the payment of wages, benefits, tax withholdings, workers’ compensation, or any other employment-related obligations owed to or on behalf of ES.

7. **ASSIGNMENT**

The parties may not assign this Agreement or any right or obligation under this Agreement, including by a change in ownership or control of a party, without the prior written consent of the other party. If this Agreement is appropriately assigned, this Agreement will bind the parties and their successors and assigns.

8. **TERM OF AGREEMENT**

8.1. This Agreement will become effective on the date executed by all parties

("Effective Date") and will remain in effect through August 31, 2026.

8.2. The parties further understand and agree that this Agreement shall be automatically extended for an additional period up to 90 days from the end date of this Agreement in the event a new Agreement between the parties is desired, but not entered into, prior to the expiration date contained in the Agreement. The purpose of this extension is to ensure the existence of an uninterrupted Agreement in the event that a new Agreement is desired but is unable to be finalized and executed by the parties prior to the expiration date of this Agreement. In the event that this Agreement is extended pursuant to this clause, any change in fees contained in the subsequent Agreement may be made retroactive to the expiration date of this Agreement, by mutual agreement of the parties.

9. **CHANGES OR AMENDMENTS TO THE AGREEMENT**

Any changes or amendments to this Agreement must be in writing and signed by the parties hereto, after all appropriate and necessary authority has been acquired by each such party.

10. **TERMINATION**

10.1 **For Cause.** If either party violates any material terms or conditions of this Agreement, the other party may, without prejudice to any right or remedy, give fourteen (14) calendar days written notice of its intent to terminate this Agreement, specifying the asserted breach. If the breaching party fails to cure the deficiency within the fourteen (14) day cure period, this Agreement will terminate upon expiration of the cure period.

10.2 In the event of termination of this Agreement, COUNTY will be entitled to receive compensation for services provided in compliance with the provisions of this Agreement, up to and including the effective date of termination.

11. **ACCESS TO DOCUMENTS**

Until the expiration of six (6) years after this Agreement terminates, MONARCH HEALTHCARE shall make available to COUNTY, the State Auditor or COUNTY's ultimate funding source, a copy of this Agreement and books, documents, records and accounting procedures and practices of MONARCH HEALTHCARE relating to this Agreement.

12. **INTERPRETATION OF AGREEMENT**

12.1. This Agreement shall be interpreted and construed according to the laws of the

State of Minnesota.

12.2. The provisions of this Agreement are severable. If any part of this Agreement is rendered void, invalid, or unenforceable, such rendering will not affect the validity and enforceability of the remainder of this Agreement.

12.3. The written Agreement, including all attachments and exhibits, represent the entire and integrated agreement between the parties and supersede all prior negotiations, representations, or contracts, either written or oral. No subsequent agreement between the COUNTY and the MONARCH HEALTHCARE to waive or alter any of the provisions of this Agreement shall be valid unless reduced in writing, consistent with the terms of Section 9 of this Agreement ("Changes or Amendments to Agreement").

13. **NOTICES**

Except as otherwise stated in this Agreement, all notices or demand to be given under this Agreement, or any statute, rule, regulation or ordinance must be in writing, and shall be sent electronically via e-mail or through First Class United States mail to the following addresses:

To COUNTY at:
Contract Administration,
Ramsey County Purchasing and Contracting,
121 7th Place East Suite 4000
Saint Paul, Minnesota 55101

To MONARCH HEALTHCARE at:
Monarch Healthcare Management
Attn: Ian Rekant, VP of Revenue Management
1345 Corporate Center Drive
Eagan, Minnesota 55121

With Copy To:

Monarch Healthcare Management
Attn: Lead Counsel
1345 Corporate Center Curve
Eagan, Minnesota 55121

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RAMSEY COUNTY

Rafael Ortega, Chair
County Board of Commissioners

Date: _____

Jason Yang, Chief Clerk-County Board

Date: _____

RECOMMENDED APPROVAL BY:

Ali Mohamud Ali

Ali Ali
Department Director
Financial Assistance Services

Date: 10/16/2025

APPROVED AS TO FORM:

Lindsey Millard

Lindsey Millard
Assistant County Attorney

Date: 9/9/25

MONARCH HEALTH CARE

BY: *A Rekant*

Title: VP of RCM

Date: 9/3/25

Item Number: 2025-409

Meeting Date: 10/21/2025

Sponsor: Property Management & Library

Title

Grant Agreement with State of Minnesota for the Minnesota Multi-Purpose Community Facility Project Grant

Recommendation

1. Ratify the submittal of the grant application to the state of Minnesota in the amount of \$450,155.
2. Accept a grant award and approve a grant agreement with the state of Minnesota for the Minnesota Multi-Purpose Community Facility Grant, for the period upon execution through December 31, 2026, in an amount of \$450,155.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and execute amendments to agreements, in accordance with the county's procurement policies and procedures.

Background and Rationale

Ramsey County Library's strategic priorities are to extend its welcome, grow partnerships and community presence, and to build resources to create positive change. In pursuit of these priorities, the Ramsey County Library - Maplewood ('Maplewood Library') completed a major renovation in 2023 to improve library collection layout, furniture and furnishings, building acoustics, sightlines and service delivery.

In response to recent and growing community interest and demand, Ramsey County Library applied for grant funding to update and renovate current staff-only areas at the Maplewood Library to provide for increased public access and public meeting space. The areas identified for renovation will allow for these additional public spaces, while also allowing for secure access to programming and support before and after the public hours at the Maplewood Library.

County Goals (Check those advanced by Action)

Well-being Prosperity Opportunity Accountability

Racial Equity Impact

Of the population of the City of Maplewood, roughly 44% are people of color: 19% Asian or Pacific Islander, 11% African American, 9% Hispanic or Latino, .4% Native American, and 2.9% identifying as two or more races. The grant funding will provide for the expansion of public meeting spaces available for use by the city's diverse population.

Community Participation Level and Impact

Ramsey County Library continues to partner with key community partners to provide services for the community via the Maplewood Library. The ongoing engagement with these partners has been instrumental in identifying the interest and need for additional public meeting spaces at the library.

Inform Consult Involve Collaborate Empower

Fiscal Impact

The \$450,155 grant award will be provided as a reimbursement for a portion of the renovation project costs.

Project costs in excess of the grant award will be funded by existing Library and Property Management building improvement and operating funds.

Last Previous Action

None.

Attachments

1. Grant Agreement

STATE OF MINNESOTA GRANT CONTRACT AGREEMENT

Minnesota Multi-Purpose Community Facility Project to Support Community Revitalization Connectedness and Equity by Promoting Education, Work, and Health

This Grant Contract Agreement is between the State of Minnesota, acting through its Commissioner of the Minnesota Department of Education (“State”), **and**

GRANTEE NAME: Ramsey County Library

LEGAL ADDRESS: 121 7th Place East Suite 4000, Saint Paul, MN 55101-2419

CAPITAL PROJECT ADDRESS: 3025 Southlawn Dr, Maplewood, MN 55109-1577

UEI # (“Grantee”): 196508

SWIFT Vendor ID: S5C3Q2AJXM83

Recitals

1. Under Minn. Stat. § 16B.97 and the Coronavirus Projects Fund, established by section 604 of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021, Public Law No, 117-2 (March 11, 2021) as awarded to the State from the United States Department of Treasury (Treasury), the State is empowered to enter into this grant contract agreement.
2. The State has a need to implement essential capital projects that facilitate access to work, education, and health monitoring—including remote access—as part of the response to the public health emergency caused by the coronavirus disease (COVID-19). These projects will directly support recovery efforts by enhancing and expanding infrastructure vital for continued participation in these critical areas, with lasting impact beyond the pandemic by supporting investments in capital assets aimed at addressing disparities in access to essential services; and delivering modern infrastructure solutions, including reliable and affordable high-speed broadband internet, necessary for equitable access to work, education, and healthcare.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this agreement to the satisfaction of the State.

Grant Contract Agreement

1. Term of Grant Contract Agreement - This Agreement shall, unless earlier terminated in accordance with any of the provisions contained herein, remain in full force and effect for the time period starting on the effective date hereof and ending on the date that corresponds to the date established by adding a time period equal to 125% of Useful Life of the Real Property and, if applicable, Facility to the date on which the Real Property and, if applicable, Facility is first used for the purpose set forth in Section 2.03 after such effective date. If there are no uncured Events of Default as of such date this Agreement shall terminate and no longer be of any force or effect, and the State Entity shall execute whatever documents are needed to release the Real Property and, if applicable, Facility from the effect of this Agreement and the Declaration.

1.1 Effective Date: September 9, 2025 or the date the State obtains all required signatures under Minn. Stat. §16B.98, Subd. 5, whichever is later. Per [Minn. Stat. §16B.98](#), Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per [Minn. Stat. §16B.98](#) Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed.

1.2 Expiration Date: December 31, 2026, or until all obligations have been satisfactorily fulfilled, whichever occurs first. Funds must be expended, and projects must reach substantial completion before December 31, 2026.

- a. Substantial completion is defined as the date for which the Project can fulfill the primary operations that it was designed to perform, delivering services to end-users.
- b. At substantial completion, service operations and management systems infrastructure must be operational.

1.3 Survival of Terms: The following clauses survive the expiration or termination of this grant contract agreement: 9. Liability; 10. State Audits; 13. Government Data Practices and Intellectual Property Rights; 16. Publicity and Endorsement; 17.

Governing Law, Jurisdiction and Venue; 19. Data Disclosure; and 25. Program Income.

2. Grantee's Duties

The Grantee, who is not a state employee, will:

2.1 The Grantee must comply with applicable grants management policies (Minn. Stat. § 16B.97, subd. 4(a)(1)). Specific duties are outlined in Clause 4.1(a).

2.2 The Grantee has made application to the State for the purpose of administering the Capital Projects Fund in the manner described in the Grantee's Application, which is incorporated into this grant contract agreement by reference.

2.3 The Grantee is awarded funds to:

1. Invest in capital assets that enable work, education, and health monitoring. Address a critical need resulting from or exacerbated by COVID-19.
2. Serve a critical community need.

2.4 Additional Requirements:

- a. Grantee shall submit invoices for services rendered no more frequently than bi-weekly once per month or no less than once per quarter in accordance with the approved budget and scope of work. See reporting schedule in paragraph 4.2(a)
- b. Submit an interim progress report as requested by the State no later than July 15, 2026, for all activities from the beginning of the grant to June 30, 2026.
- c. Submit a final progress report as requested by the State no later than January 30, 2027, for all activities of the grant.
- d. Maintain a grant ledger and supporting documentation (e.g., UFARS for school districts);
- e. Follow procurement laws and ensure vendors are eligible and not debarred;
- f. Undergo a pre-award risk assessment prior to award execution;

- g. Undergo grant monitoring once (if grant >\$50,000) or annually (if >\$250,000);
- h. Agree to participate in a minimum of one (1) site visit per project year, to be conducted by MDE. The purpose of the site visit is to assess program implementation, progress toward goals, compliance with grant terms and conditions, and to provide technical assistance as needed. The Grantor will coordinate with the Grantee to schedule the visit at a mutually agreeable time. Additional site visits may be conducted at the discretion of the Grantor
- i. Per uniform administrative requirements for federal awards, program income generated from funded projects during the grant performance period, or prior to January 1, 2027, must be used for the purposes and under the conditions of the federal award. The U.S. Department of the Treasury's Capital Projects Fund prescribes the additive approach to program income for multi-purpose community facilities. For program income and other related definitions, please see 2 CFR 200.307(e)(2)
 - a. Program Income Reporting - Per uniform administrative requirements for federal awards, program income generated from funded projects during the grant performance period must be used for the purposes and under the conditions of the federal award. The U.S. Department of the Treasury's Capital Projects Fund prescribes the "additive" approach to program income for multi-purpose community facilities.

2.5 Provisions for Contracts and Sub-grants

- a. **Contract Provisions.** The Grantee must include in any contract and sub-grant, in addition to provisions that define a sound and complete agreement, such provisions that require contractors and sub-grantees to comply with applicable state and federal laws. Along with such provisions, the Grantee must require that contractors performing work covered by this grant be following all applicable OSHA regulations, especially the federal Hazardous

Waste Operations and Emergency Response Standards (29 CFR 1910.120 and 29 CFR 1926.65).

- b. **Ineligible Use of Grant Funds.** The dollars awarded under this grant contract agreement are grant funds and shall only be used by Grantee and not be awarded by Grantee to third parties as grant funds
- c. **Job Listing Agreements.** *Minn Stat. § 116L.66, subd.1*, requires a business or private enterprise to list any vacant or new positions with the state workforce center if it receives \$200,000 or more a year in grants from the State. If applicable, the business or private enterprise shall list any job vacancy in its personnel complement with MinnesotaWorks.net at www.minnesotaworks.net as soon as it occurs.
- d. **Payment of Contractors and Subcontractors.** The Grantee must ensure that all contractors and subcontractors performing work covered by this grant are paid for their work that is satisfactorily completed.

2.6 Debarment and Suspension Certification: (If applicable)

- a. The Grantee agrees to follow the President's Executive Order 12549 and the implementing regulation "Non-procurement Debarment and Suspension: Notice and Final Rule and Interim Final Rule," found at 53 FR 19189, May 26, 1988, as amended at 60 FR 33041, June 26, 1995, including Appendix B, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions;" unless excluded by law or regulation. Evidence that contractors are not debarred will be maintained over the life of the grant.

3. Time: The grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant contract, time is of the essence.

4. Consideration and Payment

4.1 **Consideration:** The State will pay for all services performed by the Grantee under this grant contract as follows: performed by the Grantee under this grant contract agreement as follows:

- a. **Compensation** - The Grantee will be paid according to the breakdown of costs in Exhibit B, which is attached and incorporated into the Grant Contract Agreement.
- b. **Total Obligation** - The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreement will not exceed **\$450,154.57**.

4.2 Payment

a. **Invoices:** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be itemized, submitted no more than bi-weekly, and approved by the State's representative. The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. At a minimum must be submitted timely and according to the following schedule:

- October 30, 2025, for any reimbursable expenses from the beginning of the grant to September 30, 2025;
- January 30, 2026, for any reimbursable expenses from October 1, 2025, to December 31, 2025;
- April 30, 2026, for any reimbursable expenses from the January 1, 2026, to March 31, 2026;
- July 15, 2026, for any reimbursable expenses from the April 1, 2026, to June 30, 2026;
- September 30, 2026, for any reimbursable expenses from the July 1, 2026, to September 30, 2026; and

- January 30, 2027, for any reimbursable expenses from October 1, 2026, to December 31, 2026.;

4.3 Budget Revisions: The grantee must receive prior written approval from MDE for any budgetary changes of approved line item amounts greater than 10 percent of the total grant award available for expenditure during the grant period. Total budget line-item deviations exceeding 10 percent of the total award must be approved in writing by MDE prior to incurring the expenditure. In their request for approval the grantee must include supporting information to justify why the change is necessary. MDE is not legally obligated to approve expenditures incurred on budget line-item changes that exceed 10 percent of the total award for which prior approval has not been granted. Grantee may not incur expenditures within a budget line item that is not included in the approved budget without the written approval of MDE

4.4 Federal Funds: Payments under this grant contract agreement will be made from federal funds obtained by the State through CFDA number 21.029 Coronavirus Capital Projects Fund, CPFFN0179.

- a. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.
- b. Funds made available pursuant to this grant contract agreement shall be used only for expenses incurred in performing and accomplishing such purposes and activities during the grant period described above. Notwithstanding all other provisions of this grant contract agreement, it is understood that any reduction or termination of Treasury funds provided to the State may result in a reduction of available funds to the Grantee.
- c. Where provisions of the Grantee's Application are inconsistent with other provisions of this grant contract agreement, the other provisions of this grant

contract agreement shall take precedence over the provisions of the Application

4.5 **Unexpended Funds:** The Grantee must return to the State any unexpended funds that have not been accounted for grant closeout.

5. Contracting and Bidding Requirements: Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must follow the law.

5.1 Supporting documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justify a single/sole source bid, if applicable.

5.2 For projects that include construction work of \$25,000 or more, prevailing wage rules MAY apply per Minn. Stat. §§177.41 through 177.44. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole.

- *Eligible Contractors:* All Grantees are required to verify that all contractors, subcontractors and sub-recipients are not listed on the Federal publication that lists debarred, suspended and ineligible contractors. Evidence of this determination must be readily available to the State throughout the life of the project.

5.3 The grantee must not contract with vendors who are suspended or debarred in MN: <https://mn.gov/admin/osp/government/suspended-debarred/>

5.4 The grantee must verify that neither the organization nor any of its principals are listed on the SAM.gov Exclusions List prior to receiving federal funds, by conducting a search at <https://sam.gov>

6. Conditions of Payment: All services provided by the Grantee under this grant contract agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for

work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

7. Authorized Representatives: The State's Authorized Representative, or their successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is **Pang Yang**. If the Grantee's Authorized Representative changes at any time during this grant contract agreement, the Grantee must immediately notify the State.

Grantee: Ramsey County Library

Name: Pang Yang

Title: Library Director

Address: 121 7th Place East Suite 4000, Saint Paul, MN 55101-2419

Phone: 651-724-6010

Email: pang.h.yang@co.ramsey.mn.us

8. Assignment, Amendments, Waiver, and Complete Agreement

8.1 Assignment: The Grantee shall neither assign nor transfer any rights or obligations under this grant contract agreement.

8.2 Amendments: Any amendments to this grant contract agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

8.3 Waiver: If the State fails to enforce any provision of this grant contract agreement, that failure does not waive the provision or the State's right to enforce it.

8.4 Grant Contract Agreement Complete: This grant contract agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

9. Liability: The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract agreement.

10. State Audits: Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant contract agreement or transaction are subject to examination by the Commissioner of Administration, by the State granting agency and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later

- Accounting methods must be in accordance with generally accepted accounting principles. The Grantee shall comply with the requirements of the Single Audit Act Amendments of 1996 (P.L. 104-156). When a Grantee expends over \$750,000 in federal funds during their fiscal year, a single audit is required to be submitted for that year.
- The grantee shall maintain books, records, documents and other evidence pertaining to the costs and expenses of implementing this application to the extent and in such detail as will accurately reflect all gross costs, direct and indirect, of labor materials, equipment, supplies, services and other costs and expenses of whatever nature.
- The grantee shall use generally accepted accounting principles.
- The grantee shall preserve all financial and cost reports, books of account and supporting documents and other data evidencing costs allowable and revenues and other applicable credits under this award which are in the possession of the grantee and relate to this award, for a period of no less than six years and the respective federal requirements where applicable.

- All pertinent records and books of accounts related to this award and subsequent awards shall be preserved by the grantee for a period of six years subject to the following criteria:
 - The six-year retention period shall commence from the date of submission of the final expenditure report.
 - If any litigation, claim, or audit is started before the expiration of the six-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.
 - The grantee agrees to cooperate in any examination and audit under the provisions of this paragraph.

11. Financial Reconciliation: A financial reconciliation or desk review of reported expenditures to supporting documentation will occur at least once during the award period on grants that are at or exceed \$50,000. MDE will request supporting documentation for review and reconciliation of at least two (2) budget line-item expenditures based on a financial reporting form (FRF) submitted by the grantee.

- MDE may request documentation before, during, or after monitoring visits.
- Financial documentation to support expenditures incurred under this award must be maintained by the grantee and provided to MDE upon request

12. Monitoring and Corrective Action: Pursuant to state regulations and guidelines, the State shall monitor grantee performance annually. The Grantee will make all books, records, documents, and accounting procedures and practices accessible for any monitoring. Monitoring will be based on forms provided by the State. The monitor may be in person or a request for information at any time during the grant and any time after grant closeout as needed.

The grantee will monitor the activities of the sub-recipient according to 2 CFR §200.303 and 2 CFR §200.331 as necessary to ensure that the sub-award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the Sub-award;

and that sub-award performance goals are achieved. Pass-through entity monitoring of the sub-recipient must include:

- a. Reviewing financial and programmatic reports required by the pass-through entity.
- b. Following-up and ensuring that the sub-recipient takes timely and appropriate action on all deficiencies pertaining to the Federal award provided to the sub-recipient from the pass-through entity detected through audits, on-site reviews, and other means.
- c. Issuing a management decision for audit findings pertaining to the Federal award provided to the sub-recipient 2 CFR §200.332 from the pass-through entity as required by 2 CFR §200.521 management decision.

13. Government Data Practices and Intellectual Property

13.1 Data Practices: Governed by Minn. Stat. Ch. 13. The Grantee must notify the State if it receives data requests.

- The Grantee and State must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

13.2 Ownership of Materials and Intellectual Property Rights

- a. *Intellectual Property Rights:* The State of Minnesota shall own all rights, title, and interest in all the intellectual property rights, including copyrights, patents, trade secrets, trademarks and service marks in the works and documents created and

paid for under the award. Works means all inventions, improvements, discoveries (whether patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes and disks conceived, reduced to practice, created or originated by the grantee, its employees, agents and subcontractors, either individually or jointly with others in the performance of this award. Works includes “Documents.” Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the grantee, its employees, agents, or subcontractors in the performance of this award. The documents will be the exclusive property of the State of Minnesota and all such documents must be immediately returned to the state by the grantee upon completion or cancellation of the award. To the extent possible, those works eligible for copyright protection under the United States Copyright Act will be deemed to be “works for hire.” The grantee assigns all right, title and interest it may have in the works and the documents to the State of Minnesota. The grantee, at the request of the state of Minnesota, shall execute all papers and perform all other acts necessary to transfer or record the State of Minnesota’s ownership interest in the works and documents.

- b. *Notification* : Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the grantee, including its employees and subcontractors, in the performance of the award, the grantee will immediately give the State of Minnesota’s authorized representative written notice thereof, and must promptly furnish the authorized representative with complete information and/or disclosure thereon.
- c. *Representation*: The grantee must perform all acts and take all steps necessary to ensure that all intellectual property rights in the works and documents are the

sole property of the state of Minnesota, and that neither the grantee nor its employees, agents, or subcontractors retain any interest in and to the works and documents. The grantee represents and warrants that the works and documents do not and will not infringe upon any intellectual property of other persons or entities.

- i. Notwithstanding Liability clause 5, the grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the state of Minnesota, at the grantee's expense, from any action or claim brought against the state of Minnesota to the extent that it is based on a claim that all or part of the works or documents infringe upon the intellectual property rights of others.
- ii. The grantee will be responsible for payment of all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the grantee's or the state of Minnesota's opinion is likely to arise, the grantee, must at the state of Minnesota's discretion, either procure for the state of Minnesota the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing works or documents as necessary and appropriate to obviate the infringement claim. This remedy of the state of Minnesota will be in addition and not exclusive of other remedies provided by law.

14. Proceeds of a Sale. Upon the sale of the Grant Recipient's interest in the Real Property and, if applicable, the Facility the net proceeds thereof shall be disbursed in the following manner and order.

- a. The first distribution shall be to the Commissioner of Management and Budget in an amount equal to the amount of the Grant actually disbursed, and if the amount of such net proceeds shall be less than the amount of the Grant actually disbursed then

all of such net proceeds shall be distributed to the Commissioner of Management and Budget.

- b. The remaining portion, after the distribution specified in Section 3.03.A, shall be distributed to pay in full any outstanding public or private debt incurred to acquire the Grant Recipient's interest in or for the betterment of the Real Property and, if applicable, the Facility in the order of priority of such debt.
- c. Any remaining portion, after the distributions specified in Sections 3.03A and B, shall be divided and distributed in proportion to the shares contributed to the acquisition of the Grant Recipient's interest in or for the betterment of the Real Property and, if applicable, the Facilities by public and private entities, including the State Entity but not including any private entity that has been paid in full, that supplied funds in either real monies or like-kind contributions for such acquisition and betterment, and the State Entity's distribution shall be made to the Commissioner of Management and Budget. Such public and private entities may agree amongst themselves as to any redistribution of such distributed funds.

The Grant Recipient shall not be required to pay or reimburse the State Entity for any funds above and beyond the full net proceeds of such sale, even if such net proceeds are less than the amount of the Grant actually disbursed.

15. Workers Compensation: The Grantee certifies that it follows Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

16. Publicity and Endorsement

16.1 Publicity: Any publicity regarding the subject matter of this grant contract agreement must identify the State as the sponsoring agency and must not be released

without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

16.2 Endorsement: Grantee may not imply State endorsement of products/services.

17. Governing Law, Jurisdiction, and Venue: Minnesota law, without regard to its choice-of-law provisions, governs this grant contract agreement. Venue for all legal proceedings out of this grant contract agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

18. Termination

18.1 By State

a. **Without Cause:** The State may terminate this grant contract agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

b. **With Cause:** The State may immediately terminate this grant contract agreement if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

18.2 By Commissioner of Administration: The Commissioner of Administration may immediately and unilaterally cancel this grant contract agreement if further

performance under the agreement would not serve agency purposes or is not in the best interest of the State.

18.3 Termination for Insufficient Funding: The State may immediately terminate this grant contract agreement if:

- a. Funding becomes unavailable or the continuation of this Agreement and payments hereunder shall be subject to the availability of federal funds to the State from the US Treasury under the Prime Award. The State shall only be required to make payments to the grantee to the extent that the US Treasury makes payments to the State for allowable costs pertaining to this Agreement. The State shall promptly notify the grantee, in writing, of any (i) termination of the Prime Award or (ii) modification of funding available under the Prime Award that might negatively impact this subaward.
- b. Funding for the Coronavirus Capital Projects Fund (Capital Projects Fund), established by Section 604 of the Social Security Act (the Statute), as added by Section 9901 of the American Rescue Plan Act of 2021 (American Rescue Plan) is withdrawn by the U.S. Department of Treasury.
- c. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant contract agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

In the Event of Cancellation: In the event of any cancellation under this provision, the Grantee shall cooperate fully with the State and help facilitate any transition for the provision of services by a different vendor. Failure to cooperate with or withholding any information or records requested by the State or a different vendor that impairs in any way the transition of the provision of services shall constitute a material breach of this grant contract agreement, subjecting Grantee to liability for all damages incurred by the State resulting from such breach.

19. Data Disclosure: Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

20. Post Grant Reporting Requirements: The grantee will report to the State, in the manner as requested by the State. The report will be due annually beginning after the end period of the grant on December 31, 2027. The grantee will continue to report annual for a period of 5 years past the end of the grant through December 31, 2031. Grantee shall use the reporting forms provided by the State.

21. Conflicts of Interest: The State will take steps to prevent individual and organizational conflicts of interest in reference to Grantees per [Minn.Stat. §16B.98](#) and Department of Administration, Office of Grants Management, Policy Number 08-01 [Conflict of Interest Policy for State Grant-Making](#) (Current Policies tab). When a conflict of interest concerning State grant-making is suspected, disclosed or discovered, transparency shall be the guiding principle in addressing it.

- In cases where a potential or actual individual or organizational conflict of interest is suspected, disclosed, or discovered by the Grantee throughout the life of the grant

contract agreement, they must immediately notify the State for appropriate action steps to be taken, as defined above.

- The Grantee must complete a Conflict-of-Interest Disclosure Form.

22. Federal Environmental Standards: Unless the State indicates otherwise and prior to release of funds, the Grantee is required to conduct an environmental review on project activities to comply with the National Environmental Policy Act of 1969 (NEPA), as amended. Disbursement of funds from the State will not occur until State has issued an environmental clearance to the Grantee.

- Grantee must maintain environmental review documentation and records and make them available to the public.

23. Drug-Free Workplace (Awardees Other Than Individuals) As required by the Drug-Free Workplace Act of 1988, and implemented at 2 CFR, Part 200, the grantee certifies that it will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an on-going drug-free awareness program to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation and employee assistance programs;
and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (1);

4. Notifying the employee in the statement required by paragraph (1) that, as a condition of employment under the award, the employee will:
 - a. Abide by the terms of the statement; and,
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (4)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected award;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (4)(b), with respect to any employee who is so convicted:
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or,
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of Paragraphs (1), (2), (3), (4), (5) and (6).

24. Use of Out of State Contractors: The Grantee must comply with Minnesota Statutes, Section 290.9705 by either:

- a. Depositing with the State, eight percent of every payment made to non-Minnesota construction contractors, where the contract exceeds \$50,000; or

- b. Receiving an exemption from this requirement from the Minnesota Department of Revenue.

25. Program Income: Per uniform administrative requirements for federal awards, program income generated from funded projects during the grant performance period must be used for the purposes and under the conditions of the federal award. The U.S. Department of the Treasury’s Capital Projects Fund prescribes the “additive” approach to program income for multi-purpose community facilities.

26. Procurement: The Grantee must maintain documentation that shows that professional services were procured in accordance with 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Services obtained from an HRA, RDC, or nonprofit organization do not have to be procured by competitive negotiation if exemption has been requested and approved by MDE, but contracts for these services must only be on a cost reimbursement basis, accounted for in accordance with 2 CFR Part 200.

27. Equal Opportunity, Americans with Disabilities Act, and Minnesota Human Rights Act: The Grantee agrees to comply with all nondiscrimination assurances described in: [Section 188 of the Workforce Innovation and Opportunity Act \(WIOA\)](#); the [Americans with Disabilities Act, as amended \(ADA\), Title I and Title II, as amended](#); and the [Minnesota Human Rights Act](#).

28. Build America, Buy America Act (BABAA): Treasury strongly encourages recipients to use domestic procurement preferences wherever practicable. However, infrastructure projects funded solely with CPF award funds are not subject to the Buy America Preference requirements set forth in section 70914 of the Build America, Buy America Act included in the Infrastructure Investment and Jobs Act, Pub. L. 117-58. CPF recipients may be otherwise subject to the Buy America Preference requirements when CPF award funds are used on a project in conjunction with funds from other federal programs that require compliance with the Buy America Preference requirements. Recipients are advised to consult with the other federal

agencies administering federal financial assistance that is being blended or braided with CPF funds regarding the applicability of the Buy America Preference requirements.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

SWIFT Contract/PO No(s): _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) has executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. STATE OF MINNESOTA – DEPARTMENT OF EDUCATION

By: _____

(WITH DELEGATED AUTHORITY)

Title: _____

Date: _____

Distribution:

Grants Coordinator: Amanda Williams, amanda.williams@state.mn.us Ph: 651-582-8648

Authorized Representative: Liz Ferrusca, liz.ferrusca@state.mn.us Ph: 651-582-8411

Board of Commissioners

Request for Board Action

Item Number: 2025-272

Meeting Date: 10/21/2025

Sponsor: Social Services

Title

Amendment to the Agreement with Alia Innovations for Implementation of Minnesota African American Family Preservation and Child Welfare Disproportionality Act

Recommendation

1. Approve an amendment to the agreement with Alia Innovations for professional services to implement Minnesota African American Family Preservation and Child Welfare Disproportionality Act to increase the not to exceed amount of the contract to \$560,750.
2. Authorize the Chair and Chief Clerk to execute the amendment.
3. Authorize the County Manager to enter into agreement and execute amendments to agreements with the county's procurement policies and procedures, provided the amounts are within the limits of grant funding.

Background and Rationale

Ramsey County is a Phase-In County for the implementation of the Minnesota African American Family Preservation and Child Welfare Disproportionality Act of (MAAFPCWDA). This statute requires active efforts in child protection cases involving African American families as defined by the act. By January 2027, it is projected that approximately 85% of families entering the child protection system will meet the criteria requiring these enhanced efforts. Current workforce challenges, including high staff turnover, inadequate training, and erosion of core child welfare practices, pose significant barriers to compliance and effective implementation. Children and Family Services is need of project management leadership and workforce capacity-building support to Ramsey County Children and Family Services, ensuring full and sustainable implementation of MAAFPCWDA. The project manager will play a critical role in: strengthening foundational child welfare practices (particularly safety assessments), supporting leadership and staff mindset shifts, ensuring robust training and onboarding, developing infrastructure to sustain Active Efforts practice, and co-designing with community the rollout of MAAFPCWDA.

Ramsey County Children & Family Services (CFS) has been partnering with Alia Innovations as part of its ongoing efforts to align with the values and requirements of MAAFPCWDA. This collaboration is focused on strengthening organizational culture, enhancing leadership capacity, and promoting staff wellness. Through a series of facilitated sessions with supervisors and leaders, Alia is supporting the department in creating a more equitable, reflective, and supportive workplace-grounded in the principles of family preservation and racial equity.

The partnership with Alia on this project began in December 2024, when Ramsey County Social Services and the Children & Family Services Team initiated this work to begin preparing for MAAFPCWDA implementation. Initial contract funding supported a comprehensive needs assessment and the early stages of implementation planning.

This current request seeks approval to operationalize the next phase of that work and continue building the infrastructure necessary to fully implement the MAAFPCWDA framework.

County Goals (Check those advanced by Action)

- Well-being
- Prosperity
- Opportunity
- Accountability

Racial Equity Impact

This partnership with Ramsey County Children & Family Services and Alia Innovations directly supports the implementation of the MAAFPCWDA. Alia has and will continue to provide project management services and organizational alignment across CFS and with community partners. This foundational work is essential to creating the conditions for MAAFPCWDA to succeed. MAAFPCWDA is designed to address the long-standing overrepresentation of African American, American Indian, and other marginalized children in the child protection system. For this transformative legislation to be effective, internal systems must shift to support equity-driven practice. Alia's partnership helps Ramsey County move away from punitive, compliance-driven structures and toward a more collaborative, community-centered approach. By aligning organizational culture with the intent of MAAFPCWDA, this work supports more equitable decision-making, reduces bias in system responses, and strengthens outcomes for families who have been historically harmed by child welfare intervention.

Community Participation Level and Impact

MAAFPCWDA implementation in Ramsey County is being shaped in partnership with MAAFPCWDA Advisory Committee, which includes individuals with lived experience and representatives from the community. The Advisory Committee helps guide planning, elevate community voice, and ensure accountability to the law's intent. Alia Innovations facilitates the Advisory Committee, creating space for honest dialogue, mutual accountability, and collaborative problem-solving. This structure ensures that community voice remains central throughout implementation. Alia's dual role, supporting both internal readiness and external engagement, helps bridge the gap between system change and community trust, strengthening the long-term impact of MAAFPCWDA for African American families and other disproportionately impacted communities.

- Inform
- Consult
- Involve
- Collaborate
- Empower

Fiscal Impact

Ramsey County is statutorily required to implement MAAFPCWDA. Ramsey County will utilize both the Child Protection Project grant funding (70%) and levy funded employee developmental dollars (30%) to support this contract as it will support staff in the MAAFPCWDA requirements. This contract will support all 200 Children and Family Service staff from front line staff to the deputy director at varying levels. These costs are accounted for in the proposed 2026-2027 operating budget.

Last Previous Action

None.

Attachments

1. Agreement



Amendment One to SSD 24-081 ALIA

This is an Amendment to an Agreement between Ramsey County, a political subdivision of the State of Minnesota, on behalf of Social Services, 160 E Kellogg Blvd, St Paul, Minnesota 55101 ("County") and Alia Innovations, 1000 University Ave W #230, St Paul, MN 55104, registered as a Nonprofit Corporation in the State of Minnesota ("Contractor").

In this Amendment, changes to pre-existing contract language will use ~~striketrough~~ for deletions and **bolding and underlining** for insertions.

1. The parties agree to amend the Agreement as follows:

Revision 1. Section 1.1. is amended as follows:

The original term of this Agreement shall be from December 9, 2024 through December 8, ~~2026~~ **2028** and may not be renewed.

Revision 2. Section 2.1. is amended as follows:

The Contractor will provide leadership and capacity-building training to Ramsey County's Social Services staff **related to the planning and implementation of the Minnesota African American Family Preservation Act and Child Welfare Disproportionality Act.** ~~Contracted services are attached and made part of this Agreement in Attachment A: Contracted Services.~~

For the term December 9, 2024 – October 21, 2025; Contracted services are attached and made a part of this Agreement in Attachment A: Contracted Services.

For the term of October 22, 2025 – December 8, 2028; Contracted services are attached and made a part of this Agreement as Attachment A-1: Contracted Services.

Revision 3. Section 3. is amended as follows:

The Contractor shall complete services no later than December 8, ~~2026~~ **2028**.

Revision 4. Section 4.1. is amended as follows:

The County shall pay the Contractor a not to exceed amount of ~~\$175,000.00~~ **\$560,750.00** over the life of the contract according to the agreed to rates.

Revision 5. Section 4.2. is amended as follows:

The County shall pay the Contractor the following unit rates:

The budget is attached and made part of this Agreement as Attachment ~~B~~ **B-1**: Financial.

Revision 6. Section 5.11. is amended as follows:

All notices under this Agreement, and any amendments to this Agreement, shall be in writing and shall be deemed given when delivered by certified mail, return receipt requested, postage prepaid, when delivered via personal service or when received if sent by overnight courier. All notices shall be directed to the Parties at the respective addresses set forth below. If the name and/or address of the representatives changes, notice of such change shall be given to the other Party in accordance with the provisions of this section.

County:

~~Beth Loechler, Ramsey County,~~ **Contract Administration,** 121 7th Place E, **Mail Stop 5100,** Saint Paul, Minnesota 55101

Contractor:

Chelsea Heath, Alia Innovations, 1000 University Ave W #230, St Paul, MN 55104

2.

Except as modified herein, the terms of the Agreement shall remain in full force and effect.

Attachment A-1: Contracted Services

OVERALL OBJECTIVE

The Contractor will provide targeted change management support to advance Ramsey County Children’s and Family Services’ (CFS) transformation initiative, focused on implementing services aligned with the Minnesota African American Family Preservation Act and the Child Welfare Disproportionality Act (MAAFPA). Building on prior planning and early implementation efforts, this phase centers on equipping staff, leadership, and community partners to apply new practices and embrace the mindset shifts needed to drive and sustain meaningful change. By focusing on the people side of transformation, the Contractor will help ensure that MAAFPA’s intent is deeply embedded across the system—improving outcomes for African American and disproportionately impacted children and families.

SPECIFIC TASKS TO BE PERFORMED

The Contractor will provide strategic change management support for Manager, Supervisors, Staff and Community Partners. Services will include but are not limited to coaching, training, facilitation, and strategic guidance.

MAAFPA Change Management Phase 1

A. Managers:

- Leadership Strategy Labs (In-person at Alia)
 - i. Description: Leadership Strategy Labs are designed to mobilize the leadership team around the work of leading and implementing change. The management team will strengthen their ability to collaboratively apply the skills of inquiry, discovery, visioning, aligning, and strategizing to support meaningful and lasting change across the organization.
 - ii. Topics: Transformation strategy, change management, organizational resilience and wellbeing, MAAFPA implementation, community partnerships, strategic communication, team alignment and development
 - iii. Contact: Monthly, 90-min sessions (12 months); up to 30 participants per session; Manager labs are 12 sessions
 - iv. Staffing: 2 Alia facilitators; additional subject matter expert (“SME”) support, as needed
 - v. Service Rate: inclusive service rate \$2,500 per session (includes all planning, preparation, coordination, scheduling, facilitation, SME support, and follow-up)
- Executive Strategic Coaching, up to 3 Executive Leaders (In-person)
 - i. Objective: Executive leaders often face complex decisions in isolation, with few opportunities for confidential reflection and strategic support. Alia’s Strategic Coaching offers a trusted space for top leaders to think deeply, test ideas, and receive tailored guidance aligned with their mission. Through personalized, judgment-free sessions, leaders build clarity, resilience, and strategic foresight—strengthening their ability to lead authentically and effectively in high-stakes environments.
 - ii. Description: Leadership Coaching builds agency culture through personalized, one-on-one support that strengthens individual leadership and organizational capacity for change. Alia coaches serve as trusted thought partners, modeling equitable, relationship-based leadership while helping leaders grow in

- confidence, clarity, and resilience.
 - iii. Contact: Monthly or bi-monthly 1:1 sessions for 11 months (up to 1 hour/leader/month); up to 33 hours
 - iv. Staffing: 1 Executive level Alia coach per leader (see Coaching bios attached)
 - v. Service Rate: inclusive service rate \$750 per coaching hour (includes all planning, preparation, coordination, scheduling, facilitation, and follow-up)
 - Breakthrough Sessions (Managers + Supervisors) 4 days total (In-person)
 - i. Description: Breakthrough Sessions offer a one- to three-day immersive experience designed to guide your team through the discovery and inquiry needed to address your most pressing challenges. Amidst the chaos of an ever-changing landscape, stepping away to deepen connections and think strategically through the lens of growth, innovation, and human-centered design can dramatically advance and accelerate your organizational efforts. Through this immersive experience, your team will find renewed clarity and purpose as you discover what is truly needed to achieve your most ambitious goals—catalyzing your next steps of change, together.
 - ii. Topics: Transformation strategy, change management, organizational resilience and wellbeing, MAAFPA implementation, community partnerships, strategic communication, team alignment and development
 - iii. Contact: Half-day to 3-day sessions; up to 30 participants per session; total of 4 days
 - iv. Staffing: 2-3 Alia facilitators; 2-3 Alia hospitality staff
 - v. Service Rate: inclusive service rate \$7,500/day (5 hours/day) (includes all planning, preparation, coordination, scheduling, facilitation, participant evaluations, and a brief report including key inputs, decisions, and recommendations, in addition to continental breakfast, lunch, snacks, and beverages for full-day sessions)
 - Mindset Shift Trainings with Learning Lab (In-person)
 - i. Description: Transforming systems starts with transforming mindsets. These trainings introduce foundational concepts for trauma-informed, equity-centered, and family-focused leadership, while Learning Labs provide hands-on opportunities to apply and integrate those ideas. Leaders leave with practical tools, deeper understanding, and the confidence to guide their teams through meaningful change—ensuring that new ways of work take root and endure. Time-limited recordings available upon request.
 - ii. Topics: Tailored to leadership needs; examples include Navigating Change and Readyng the Workforce
 - iii. Contact: 5 hours per session; open participant count as space allows (in-person or on-location); 3 sessions with Managers and supervisors
 - iv. Staffing: 2-3 Alia facilitators; 2-3 Alia hospitality staff
 - v. Service Rate: Inclusive service rate \$7,500 per session (includes all planning, preparation, coordination, scheduling, facilitation and evaluations, in addition to continental breakfast, lunch, snacks, and beverages)
- B. Supervisors:
- Leadership Strategy Labs (virtual with option to hold in-person)
 - i. Description: Leadership Strategy Labs are designed to mobilize the leadership team around the work of leading and implementing change. The supervisor

team will strengthen their ability to collaboratively apply the skills of inquiry, discovery, visioning, aligning, and strategizing to support meaningful and lasting change across the organization.

- ii. Topics: alignment, trust building & connection, relationship development with management team, strategic communication, wellbeing support plans, individual and collective goals, retention, and conflict resolution, and on-going challenges (building on current Leadership Strategy Labs).
 - iii. Contact: Monthly, 90-min sessions (8 months); up to 20 participants per session; 8 sessions for Supervisors labs
 - iv. Staffing: 2 Alia facilitators; additional SME support, as needed
 - v. Service Rate: inclusive service rate \$2,500 per session (includes all planning, preparation, coordination, scheduling, facilitation, SME support, and follow-up)
- Leadership Strategic Coaching, up to 3 Supervisors (virtual)
 - i. Objective: Consistent one-on-one support for leaders to cultivate their fortitude to lead change, build a healthy and equitable organizational culture, and achieve the mission of your agency.
 - ii. Description: Leadership Coaching builds agency culture through personalized, one-on-one support that strengthens individual leadership and organizational capacity for change. Alia coaches serve as trusted thought partners, modeling equitable, relationship-based leadership while helping leaders grow in confidence, clarity, and resilience. Common topics include:
 - Decreasing bias and promoting equity in your leadership style
 - Prioritizing what is important, not only what is urgent
 - Persevering through crisis
 - Gaining a greater understanding of systems change dynamics
 - Building joy and connection into your work
 - iii. Contact: Monthly or bi-monthly 1:1 sessions (up to 3 hours/month); up to 11 months; up to 33 hours total
 - iv. Staffing: 1 Alia coach per leader (see Coaching bios attached)
 - v. Service Rate: inclusive service rate \$500 per coaching hour (includes all planning, preparation, coordination, scheduling, facilitation, and follow-up)

C. Staff

- Breakthrough Sessions (Individual staff teams and cross teams) 18 days total (In-person)
 - i. Description: Breakthrough Sessions offer a one- to three-day immersive experience designed to guide your team through the discovery and inquiry needed to address your most pressing challenges. Amidst the chaos of an ever-changing landscape, stepping away to deepen connections and think strategically through the lens of growth, innovation, and human-centered design can dramatically advance and accelerate your organizational efforts. Through this immersive experience, your team will find renewed clarity and purpose as you discover what is truly needed to achieve your most ambitious goals—catalyzing your next steps of change, together.
 - ii. Topics: team culture, alignment and development, MAAFPA implementation and work plans, safety culture, change management, inter-agency relations, community partnerships
 - iii. Contact: Half-day to 3-day sessions; up to 20 participants per session; 18 total days
 - iv. Staffing: Alia facilitators; 2-3 Alia hospitality staff

- v. Service Rate: inclusive service rate \$7,500/day (5 hours per day) (includes all planning, preparation, coordination, scheduling, facilitation, participant evaluations, and a brief report including key inputs, decisions, and recommendations, in addition to continental breakfast, lunch, snacks, and beverages for full-day sessions, at Alia Offices in St. Paul)
- Mindset Shift Trainings (virtual)
 - i. Description: Alia Trainings introduce the core concepts of a new way of work—shifting mindsets and equipping teams to build trauma-informed, family-centered, and equity-driven practices. These sessions lay the foundation for lasting change, offering a launch point for deeper exploration into topics like change management, trauma-informed care, permanency, resilience, wellbeing, and equity. Time-limited recordings available upon request.
 - ii. Topics: Tailored to staff needs; change management, understanding shifts in child welfare, why change is needed, how staff roles support transformation; examples include The Human Need for Belonging and Building a New Way, Together
 - iii. Contact: 90-mins to 2 hours; up to 500 participants per training; 6 total training sessions
 - iv. Staffing: 2-3 Alia trainers; 1 Alia support staff
 - v. Service Rate: Inclusive service rate \$2,500 per training (includes all planning, preparation, coordination, scheduling, and participant evaluations)
- Bi-monthly MAAFPA Steering Committee Meeting Facilitation (virtual)
 - i. Description: Facilitation of Ramsey County MAAFPA Steering Committee to ensure that the project is on track and to adjust tactics and operations to meet objectives. This time will focus on county-specific goals, metrics, and tactical execution of MAAFPA. The committee includes directors, managers, agency partners (County Attorney’s office) and coordinators from relevant departments who handle day-to-day operations. It may include representatives from partner organizations.
 - ii. Topics: Implementation of MAAFPA at the division level, partnership across the county, day-to-day implementation and adjustments for guidance
 - i. Contact: Bi-monthly, 1.5 hours per session, up to 20 participants; totaling 24 sessions (36 hours)
 - ii. Staffing: 2 Alia facilitators; additional SME support, as needed
 - iii. Service Rate: inclusive service rate \$1,500* per session (includes all planning, preparation, coordination, scheduling, facilitation, SME support, and follow-up)

(*Note: to support this request as long-term partners, we are reducing our standard rate of \$2,500 per session for 1.5 hours to \$1,500 per session for 1.5 hours)

D. Community:

- MAAFPA Advisory Committee Meeting Facilitation, Management, and Hosting (In-person at Alia Offices in St. Paul)
 - i. Description: Facilitation of the Ramsey County MAAFPA Advisory Committee to support effective, community-informed implementation of the Minnesota African American Family Preservation Act. The committee includes community leaders, lived experts, and county leadership across social services, legal, and judicial systems. As an external facilitator, Alia creates a neutral space where county partners can fully engage as contributors, fostering trust, shared

ownership, and actionable alignment to advance the success and sustainability of MAAFPA.

- ii. Topics: understanding MAAFPA, understanding community role in MAAFPA implementation, MAAFPA implementation support, community needs, community resources, community partnerships, strategic communications
- iii. Contact: 2 hours every other month (6 months); up to 20 participants
- iv. Staffing: 2-3 Alia facilitators; 2-3 Alia hospitality staff (after-hours to accommodate participant schedules)
- v. Service Rate: Inclusive service rate \$3,500 per meeting (includes all internal and external planning for sessions in partnership with Ramsey Co leadership, preparation, coordination, scheduling, facilitation, participant evaluations, and follow-up, in addition to dinner and beverages)

- Mindset Shift Trainings with Learning Lab (in-person)

- ii. Description: Transforming systems starts with transforming mindsets. These trainings introduce foundational concepts for trauma-informed, equity-centered, and family-focused leadership, while Learning Labs provide hands-on opportunities to apply and integrate those ideas. Leaders leave with practical tools, deeper understanding, and the confidence to guide their teams through meaningful change—ensuring that new ways of work take root and endure. Time-limited recordings available upon request.
- iii. Topics: Tailored to community needs; understanding shifts in child welfare, why change is needed, how community can support transformation; examples include Top 8 Reasons to be Optimistic about the Future of Child Welfare, The Human Need for Belonging, Families are the Solution
- iv. Contact: 5 hours per session; open participant count as space allows (in-person or on-location); 2 sessions
- v. Staffing: 2-3 Alia trainers; 2-3 Alia hospitality staff
- vi. Service Rate: inclusive service rate \$7,500 per session (includes all planning, preparation, coordination, scheduling, facilitation and evaluations, in addition to continental breakfast, lunch, snacks, and beverages)

E. Other:

- Project Onboarding and Launch (In-Person at Alia)

- i. Description: The on-boarding and launch is especially critical in bridging the leadership lag—the gap between the leadership who approved the scope of work and the teams who will be receiving and implementing the services. This onboarding ensures that those on the ground are aligned with the vision and expectations set by leadership, and that they feel informed, prepared, and supported as the work begins.
- ii. Topic: Kickoff and introductory meetings; responding to participant questions about interventions; coordination, scheduling, and alignment across teams; agency core team readiness and onboarding; Subject Matter Expert (SME) and Key Informant interviews to ensure services are targeted with the most current information; marketing and workforce messaging support for agency participation
- iii. Contact: as required to prepare the leaders and staff to feel informed and supported as the work begins
- iv. Staffing: 2 Alia staff
- v. Service Rate: one-time fee 8% of total budget (capped at \$20,000)

MANDATORY REQUIREMENTS

- A. Maintain current understanding of the Minnesota African American Family Preservation and Child Welfare Disproportionality Act: Minnesota §260.61-260.693, and any current developments and/or updates thereto.
- B. Maintain understanding of the Minnesota Child Welfare System, and any current developments and/or updates thereto.
- C. Provide a comprehensive and concise overview of all county requirements under MAAFPA as detailed by statute and DCYF.
- D. The Contractor shall ensure it has a background studies policy in place and shall perform background studies on all staff, volunteers, and sub-contractors who may interact with clients or perform community engagement with Ramsey County residents. Contractor shall maintain records of completed and passed background studies. Contractor's background studies policies and records of completion shall be made available to the County upon request.

PERFORMANCE MEASURES

Leadership Transformation (Leadership Development)

- ≥ 75% of leaders report increased awareness of systemic impacts of their work with children and families

Staff Practice Adoption (Mindset Shift)

- ≥ 70% participants report increased hope and confidence in implementing new approaches

Community Empowerment

- ≥ 75% participants express satisfaction with Advisory Committee facilitation

Systemic & Policy Change

- ≥ 80% of participants identify actionable MAAFPA implementation strategies/goals

Sustainability & Capacity Building

- ≥ 50% participants report improved MAAFPA knowledge

SSD 24-081ALIA
Attachment B-1

Budget Period: December 9, 2024 – October 21, 2025					
Objective	Description	Quantity	Unit	Price	Total
TEAM ALIGNMENT & STRATEGY					
1	90-min Monthly Strategy Session (virtual) *Includes 2-3 Alia Staff	6	Each	\$2,500	\$15,000
INITIATIVE REVIEW & REPORT					
2	Document & data review and report (virtual) *Includes 4-5 Alia Staff	25	Hour	\$1,000	\$25,000
3	Focus groups (5) and /or Key informant interviews (10) (virtual) *Includes 2 Alia Staff	10	Hour	\$1,000	\$10,000
EVENT PLANNING, COORDINATION, FACILITATION (*3-8 for each of these depending on the event)					
4	One 3-day Project Plan Development Session (in-person) for 15 staff	1	Each	19,500	\$19,500
5	Two half-day Project Plan Finalization Sessions (in-person) for 15 staff	2	Each	\$3,500	\$7,000
6	One 1-day Collaboration & Alignment Session with Partners (Winter) (in-person) for 20 participants	1	Each	\$6,500	\$6,500
7	One 1-day Collaboration & Alignment Session with Partners (Spring) (in-person) for 20 participants	1	Each	\$6,500	\$6,500
8	Kickoff Meeting (in-person) for all CFS staff-200	1	Each	\$3,500	\$3,500
PROJECT MANAGEMENT					
9	Project Management (hours)	154	Hourly	\$500	\$77,000
10	154 hours total ~20 hours per week Dec 2024 - Jan 2025 ~3 hours per week Feb 2025-April 2025 *Rate is all inclusive-2 dedicated staff				
11	Preliminary Planning: Start Up-5 hours of coordination& onboarding	5	Hourly	\$1,000	\$5,000
Project Total					\$175,000

*Strategy sessions are completed by two or three Alia staff. Document review and will be completed by four to five staff and focus groups will be completed by two Alia staff. Event coordination, planning, and facilitation will be completed by three to eight staff depending on the event. The rate for project management is an inclusive rate. While there are up to eight staff working on this project for objectives such as events, there are two staff dedicated to this project specifically.

Budget Period: October 22, 2025 – December 8, 2028

Item	Units	Price	Total
LEADERSHIP STRATEGY LABS			
Leadership Strategy Labs are designed to mobilize the leadership team around the work of leading and implementing change. Your teams will strengthen their ability to collaboratively apply the skills of inquiry, discovery, visioning, aligning, and strategizing to support meaningful and lasting change across the organization.			
*Manager Lab - 12 months *Supervisor Lab - 8 months (continuation of Wellness RFQ Lab)			
Leadership Strategy Lab for 2 Lab Groups (virtual)	20	\$ 2,500	\$ 50,000
TRAININGS & LEARNING LABS			
Transforming systems starts with transforming mindsets. These trainings introduce foundational concepts for trauma-informed, equity-centered, and family-focused leadership, while Learning Labs provide hands-on opportunities to apply and integrate those ideas. Leaders leave with practical tools, deeper understanding, and the confidence to guide their teams through meaningful change—ensuring that new ways of work take root and endure. Time-limited recordings available upon request.			
* 3 Trainings & Learning Labs (Managers & Supervisors) * 2 Trainings & Learning Labs (Community Partners)			
Training & Learning Lab (in-person)	5	\$ 7,500	\$ 37,500
TRAININGS			
Trainings introduce the core concepts of a new way of work—shifting mindsets and equipping teams to build trauma-informed, family-centered, and equity-driven practices. These sessions lay the foundation for lasting change, offering a launch point for deeper exploration into topics like change management, trauma-informed care, permanency, resilience, wellbeing, and equity. Time-limited recordings available upon request.			
* 6 Trainings (only) (Staff)			
Training Only (virtual)	6	\$ 2,500	\$ 15,000
EXECUTIVE STRATEGIC COACHING			
Executive Strategic Coaching offers a trusted space for top leaders to think deeply, test ideas, and receive tailored guidance aligned with their mission. Through personalized, judgment-free sessions, leaders build clarity, resilience, and strategic foresight—strengthening their ability to lead authentically and effectively in high-stakes environments.			
*up to 3 Senior Leaders for 11 months			
Executive Coaching for up to 3 hours per month (virtual)	33	\$ 750	\$ 24,750
LEADERSHIP STRATEGIC COACHING			
Leadership Strategic Coaching builds agency culture through personalized, one-on-one support that strengthens individual leadership and organizational capacity for change. Alia coaches serve as trusted thought partners, modeling equitable, relationship-based leadership while helping leaders grow in confidence, clarity, and resilience.			
*up to 3 Supervisors for 11 months			
Leadership Coaching for up to 3 hours per month (virtual)	33	\$ 500	\$ 16,500
BREAKTHROUGH SESSIONS			
Breakthrough Sessions offer a one- to three-day immersive experience designed to guide your team through the discovery and inquiry needed to address your most pressing challenges. Amidst the chaos of an ever-changing landscape, stepping away to deepen connections and think strategically through the lens of growth, innovation, and human-centered design can dramatically advance and accelerate your organizational efforts. Through this immersive experience, your team will find renewed clarity and purpose as you discover what is truly needed to achieve your most ambitious goals—catalyzing your next steps of change, together.			
*Sessions participants will include Managers, Supervisors, and Staff teams in varying configurations to build readiness and alignment around organizational change efforts			
Breakthrough Sessions for Supervisors, Managers, & Staff Teams (in-person)	22	\$ 7,500	\$ 165,000
MAAFPA STEERING COMMITTEE MEETINGS			
Facilitation of Ramsey County MAAFPA Steering Committee to ensure that the project is on track and to adjust tactics and operations to meet objectives. This time will focus on county-specific goals, metrics, and tactical execution of MAAFPA. The committee includes directors, managers, agency partners (County Attorney's office) and coordinators from relevant departments who handle day-to-day operations. It may include representatives from partner organizations.			
Steering Committee Meeting (virtual)	24	\$ 1,500	\$ 36,000
MAAFPA ADVISORY COMMITTEE MEETINGS			
Facilitation, management and hosting of the Ramsey County MAAFPA Advisory Committee to support effective, community-informed implementation of the Minnesota African American Family Preservation Act. The committee includes community leaders, lived experts, and county leadership across social services, legal, and judicial systems. As an external facilitator, Alia creates			

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	<p>a neutral space where county partners can fully engage as contributors, fostering trust, shared ownership, and actionable alignment to advance the success and sustainability of MAAFPAs.</p>			
Advisory Committee Meeting (in-person)		6	\$ 3,500	\$ 21,000
PROJECT ONBOARDING AND LAUNCH; FLEXIBLE GROUP CONSULTATION				
	<p>The non-refundable One-time service includes kickoff and introductory meetings, coordination, scheduling, and alignment, agency core team readiness and onboarding, and SME interviews, marketing, and messaging support for agency participation as needed.</p> <p>Alia provides as-needed group consultation to support the change management efforts central to MAAFPAs implementation. These sessions offer strategic guidance and facilitation to help stakeholders navigate system shifts, align across roles, and stay focused on the long-term vision. This flexible support enables the county and partners to respond to emerging needs, maintain momentum, and ensure the transformation remains community-driven and sustainable.</p>			
Project Onboarding and Launch Activities (virtual)		1	\$ 20,000	\$ 20,000
PROJECT TOTAL				\$ 385,750

Board of Commissioners

Request for Board Action

Item Number: 2025-253

Meeting Date: 10/21/2025

Sponsor: Community Corrections

Title

Amendment to Single Source Agreement with Youthprise for Youth Services

Recommendation

1. Approve the Selection of and Single Source Amendment to Agreement with Youthprise, 3001 Broadway Street NE, Suite 330, Minneapolis, MN 55413, to administer funds for youth services that reduce out-of-home placements for the period of December 5, 2024, through June 30, 2027, in a not to exceed amount of \$1,300,000 for the term of the agreement.
2. Authorize the Chair and Chief Clerk to execute the agreement.

Background and Rationale

Ramsey County's 2024 Legislative Platform included two priority areas to align with the county's Centering Community and Wellness strategic priority. The first was to develop wellness-centered, culturally appropriate, and community-based placement homes for justice involved youth. The second was to develop wrap around services for justice involved youth and families, such as creating of family support groups, developing resources to support families when a young person is involved in the justice system, creating community-based respite options for conflict or crisis de-escalation, or establishing additional meaningful employment opportunities. These priorities included partnerships from various departments that resulted in \$5 million in appropriations from the Department of Public Safety, which the board accepted via Resolution B2024-078. Funds have been used to conduct community engagement listening sessions with the Youth Advisory Council and other community stakeholders. Based on this feedback, the agreement with Youthprise was identified as one option to support the identified needs and ongoing work.

On November 5, 2024, the board approved a single source agreement with Youthprise to administer funds for youth services. This Request for Board Action is to amend the current agreement by adding \$425,000 of violence prevention grant funds and to extend the term through June 30, 2027. Youthprise's approach is rooted in its ability to manage complex grant portfolios, maintain relationships with culturally specific grassroots providers, and center youth voice in programs. This amendment will enable the contractor to serve more youth and families, broaden programming to address needs identified through the community engagement sessions, and give departments wider access to individual-services funding.

County Goals (Check those advanced by Action)

Well-being Prosperity Opportunity Accountability

Racial Equity Impact

Community Corrections' partnership with Youthprise is rooted in Youthprise's mission to increase equity for Minnesota's Indigenous, low-income, and racially diverse youth, where outcomes are no longer predictable by race, geography, or socioeconomic status. This collaboration strengthens Community Corrections' ongoing commitment to preventing the disproportionate confinement of youth within the justice system and to building robust family support systems that position families as active partners in the process. By recognizing and confronting the deep-rooted barriers of institutional and structural inequalities, this approach creates proactive

solutions that allow youth to remain safely in their communities, rather than in detention or institutional settings.

Community Corrections' partnership with Youthprise is grounded in the principles of positive juvenile justice and systemic change, focusing on ensuring fair treatment and opportunities for all youth, regardless of race. Through services that build power through learning and leadership, advance ownership and wealth through economic opportunity, and promote healing through health and safety, Community Corrections aims to foster accountability and long-term stability for justice-involved youth and their families. Therefore, this work is crucial in breaking the cycle of recidivism within the justice system and equipping youth with the support and resources they need to thrive beyond expectations.

Community Participation Level and Impact

In 2024, the county received State Miscellaneous funding for the Violence Prevention initiative. As part of the effort multiple community engagement listening sessions were held, during which information and recommendations were gathered and compiled. Based on this input, the existing agreement with Youthprise was identified as one option to support the identified needs and ongoing work in a more immediate and direct route to community members.

Inform Consult Involve Collaborate Empower

Fiscal Impact

The current agreement has a not-to-exceed amount of \$875,000 from the approved 2025 Community Corrections budget. In 2024, the county was awarded grant funding from the Minnesota Department of Public Safety in the amount of \$5,000,000. A portion of these funds, in the amount of \$425,000 have been allocated to expand upon the structure and projects of the existing Youthprise agreement. This amendment would bring the total amount to \$1,300,000 and extend the term through June 30, 2027. No additional budget impacts have been identified.

Last Previous Action

On November 5, 2024, the Ramsey County Board approved Community Corrections the agreement with Youthprise to administer funds for youth services that reduce out-of-home placements and promote racial equity for Ramsey County youth and families (Resolution B2024-210).

Attachments

1. Professional Services Amendment to Agreement with Youthprise



Amendment One to CORJUVDIV2024-2

This is an Amendment to an Agreement between Ramsey County, a political subdivision of the State of Minnesota, on behalf of Corrections, 121 Seventh Place East, Suite 1220 Metro Square Building Saint Paul, MN 551 ("County") and Youthprise, 3001 Broadway Street Ne, Suite 330 Minneapolis, MN 55413, registered as a Nonprofit Corporation in the State of Minnesota ("Contractor").

In this Amendment, changes to pre-existing contract language will use ~~strikethrough~~ for deletions and **bolding and underlining** for insertions.

1. The parties agree to amend the Agreement as follows:

Revision 1: Section 1.1. Term is amended as follows:

The original term of this Agreement shall be from December 05, 2024 through ~~December 04, 2026~~ **June 30, 2027**, and may not be renewed.

Revision 2: Section 2.1 Scope of Service is amended as follows:

2.1.

2.1.1 Seek and build the capacity of ~~community-based~~ **community-based** organizations and others to provide services that meet the needs of youth and justice involved families.

2.1.2 Administer funds contributed by the County and the Contractor, including deferred funds from the Contractor, under this Agreement ("Funds") for services provided by community partners that focus on strategies to keep youth safely in the community and to increase the capacity of programs that provide community-based programming for youth, up to age 24, who are under probation supervision. Funds will be used to provide grants, through a competitive grant process, to community providers working with Community Corrections juvenile clients. **Additionally, funds will be distributed to individuals as Individualized Service Funds (ISF).** Funds will be managed in the following manner:

- a. Ensure representatives of both parties shall participate in creating and executing the guidelines, development, oversight, and selection criteria for competitive solicitation processes.
- b. Oversee solicitations, funding, and monitoring of services to support youth and families impacted by the juvenile justice system. Direction for services funded, funding amounts, and the target population to be determined by the County

- c. Conduct community and youth-engaged competitive grant processes for the disbursement of Funds through grants to other organizations (“Grants”), award funds, create contracts, and monitor contract services provided.
- d. Oversee the disbursement of Funds through Grants that must fit the following criteria:
 - Provide services and conduct programming within the boundaries of Ramsey County.
 - Select community organizations to provide services targeted to medium and high-risk youth and include Mentoring/Individualized Services, Culturally Specific services, Family Mentoring services, System Navigators, and Family Support Groups.
 - Focus on augmenting services and responding to the diverse cultural needs of Ramsey County youth, with a focus on community partners with lived experiences, strong community connections, and diverse language skills.
 - Community Partners must focus on the safety and well-being of youth by demonstrating values that recognize that youth should be treated in a way that fosters their sense of self-worth, creates a sense of hope, and recognizes their potential for contributing to their communities. Programs should recognize that youth need special safeguards and care because they are still developing physically and mentally. The fundamental goal of all programming is to assist youth in assuming a constructive role in their community.
 - Have as the overall goal to implement proven intervention programs in partnership with the courts and the community, to assist youth in successfully completing probation, and to increase community safety.
- e. Contractor will submit monthly finance reports. **Funding related to Violence Prevention Programming (see below) must be tracked and reported separately; the County will provide additional information if there are specific reporting requirements.**
- f. Ensure that a grant selection committee consisting of the Contractor staff, community members, County staff, and youth is created to review, score, and award the grants, including:
 - Contractor staff will recruit community members to participate in the grant selection committee, including community members who have been directly affected by the juvenile justice system.
 - The Contractor shall make available to each unpaid grant reviewer a \$25 per hour stipend for a maximum of \$350, for a total of up to fourteen (14) hours to review and evaluate all of the grant applications and will be paid from the County’s share of the Funds.
 - The grant selection committee’s decisions shall be decided by a majority of the votes of the committee members; however, the County retains the right of the final grant award decision.

- g. Execute all grant agreements, pledges, and other commitments using the Funds.
- h. Be responsible for program monitoring and ensuring Grants fidelity to the service(s) goals. Contractor will meet with business area each month.
- i. **Provide ISF. ISF are to be used for necessities such as food, clothing, shelter, gas, transportation, utilities, uninsured medical expenses, and/or other necessary items. Contractor shall work with County staff to develop an approval process for distribution of funds to individuals. County pre-approval for use of funds is required. Payments shall be made directly to service providers rather than clients when possible.**

2.1.3 The Contractor, in partnership with Community Corrections, will endeavor to make sure that Funds supplement and do not supplant other county, state, philanthropic or community resources. Service provided to youth and families will be funded from other sources first and this funding shall not replace other funding sources, including third party payers.

2.1.4 Maintain books and records for all funds covered under this Agreement.

These records shall, at minimum, include the following:

- a. Payment records

For each payment to be made:

- The date the invoice was received
- The date the services were provided
- The name of the provider requesting payment
- The amount of payment to be made
- The date payment was made after approval
- The date and reason for stop payment request

Running balances for the funds which include:

- The cumulative amount of payments authorized
- The cumulative amount of payments issued
- Available funds that are not encumbered or otherwise allocated for payments made but not cashed

2.1.5 Upon the natural expiration of this Agreement or termination of this Agreement in accordance with Sections 7.17 and 7.18 below, Contractor shall transfer any remaining Funds contributed by the County back to the County within 90 days of the termination or expiration date. Upon any notice of termination of this Agreement, Contractor shall immediately cease to grant, earmark, commit or encumber any Funds.

2.1.6. The Contractor shall ensure it has a background studies policy in place and shall perform background studies on all staff, volunteers, and sub-contractors who may interact with clients or perform community engagement with Ramsey County

residents. Contractor shall maintain records of completed and passed background studies. Contractor's background studies policies and records of completion shall be made available to the County upon request.

2.1.7 Additional Funding for Violence Prevention Programming

Ramsey County received a direct appropriation from the State of Minnesota for Violence Prevention programming. The parties agree a portion of this funding will be provided to Contractor to be utilized in two ways:

1) To fund community organization programming for justice-involved youth up to age 24, including those under probation supervision, transitioning from out-of-home placement, or community-based referrals for at risk youth as a preventative measure. This funding will be tracked separately and distributed on a reimbursement basis, but otherwise it will be administered as set forth in 2.1.1 through 2.1.6.

2) Provide ISF. ISF are to be used for necessities such as food, clothing, shelter, gas, transportation, utilities, uninsured medical expenses, and/or other necessary items. Contractor shall work with County staff to develop an approval process for distribution of funds to individuals. County pre-approval for use of funds is required. Payments shall be made directly to service providers rather than clients when possible.

Disbursement of funds shall be tracked and reported to Ramsey County on a monthly basis. Invoices and receipts for Violence Prevention Programming costs shall be sent to youthjusticetransformationinvoices@co.ramsey.mn.us.

Additionally, Contractor shall participate in the Community of Practice (CoP), which may include attending regular meetings, sharing experiences, engaging in collaborative problem-solving, and contributing resources or lessons learned. This participatory approach is intended to foster peer learning, strengthen program implementation, and support continuous improvement. The structure and frequency of CoP activities will be determined by the County, adapting to reflect the evolving needs of the program and its participants.

Finally, Contractor shall collect and report both qualitative and quantitative data on use of Violence Prevention Program funding as requested by the County. The evaluation approach will be collaborative and flexible, designed to align with program goals and accommodate evolving needs.

Revision 3: Section 3. Schedule is amended as follows:

The Contractor shall provide services as follows: December 5, 2024 – ~~December 4, 2026~~ **June 30, 2027.**

Revision 4: Section 4 Cost is amended as follows:

4.1.

The County shall pay the Contractor a not to exceed amount of ~~\$875,000~~ **\$1,300,000** over the life of the contract according to the agreed to rates.

4.2.

The County shall pay the Contractor the following unit rates:

In Year 1, the Contractor will contribute all of the deferred monies originally received from Ramsey County that are remaining in the YOUTHPRISE CORJUVDIV2019-4 contract, along with any remaining funds that Youthprise contributed to that contract, which expires on December 4, 2024. All of these deferred monies will transfer into the new contract and will be used for new and ongoing services.

In Year 1, 15% of the County’s contribution will be retained by the Contractor as an administrative fee during this year. All funds, minus the administrative fee, will be granted out in accordance with this agreement.

In Year 2, the County may contribute a to-be-determined amount not to exceed \$175,000 in its sole discretion. If County opts to contribute additional money, County will request an invoice from Contractor.

In Year 2, 15% of the County’s contribution will be retained by the Contractor as an administrative fee during that year. All funds, minus the administrative fee, will be granted out in accordance with this agreement.

For the period of October 15, 2025, through June 30, 2027, Violence Prevention Funds in the amount of \$425,000 for the following categories:

- Individualized Service Funds (ISF) in the amount of \$125,000**
- Programming in the amount of \$236,250**
- Administrative Fees in the amount of \$63,750**

The County will reimburse for the actual cost of services, monthly, upon receipt of a separate invoice and required documentation. Invoicing for Violence Prevention Funds will be managed separately from the original agreement to ensure proper tracking of grant funds in accordance with regulatory requirements.

2.

Except as modified herein, the terms of the Agreement shall remain in full force and effect.