
Sponsor: Parks & Recreation

Meeting Date: 4/22/2025

Title: Amendment to Single Source Professional Services Agreement
with Kimley-Horn and Associates Inc. for Phase 1 Bruce Vento
Regional Trail Final Design and Construction Administration

File Number: 2025-133

Background and Rationale:

In 2018, Kimley-Horn was hired to complete preliminary and final construction plans and a long-range plan amendment. A single source professional service agreement was approved to complete the remaining design, for construction plan finalization, special provisions/specifications finalization, right-of-way approval, completion of federal aid documentation, agency coordination, project permitting with appropriate agencies, construction bidding assistance, and design assistance during construction for the term from July 20, 2023 through July 19, 2026, in the amount of \$168,338.

Effective May 26, 2023, Ramsey County Single Source Purchase Policy requires that single source contracts with amendments which cause the contract to go over \$175,000, must be approved by the county board.

During project activities, unforeseen design and project permitting impacts occurred which resulted in additional design services needed for; stormwater management, wetland impacts, a second pedestrian bridge, and site related improvements within the railway corridor. The cost for this additional work resulted in an increase of \$222,550 exceeding the \$175,000 cap for single source agreements.

Recommendation:

The Ramsey County Board of Commissioners resolved to:

1. Approve an amendment to the agreement with Kimley-Horn and Associates Inc for construction of the Bruce Vento Regional Trail Phase 1, to extend the term of the agreement through December 31, 2027 in the not-to exceed amount of \$390,888.
2. Authorize the Chair and Chief Clerk to execute the amendment.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the county's procurement policies and procedures, in a form approved by the County Attorney Office, provided the amounts are within the limits of available funding.

A motion to approve was made by Commissioner Jebens-Singh, seconded by Commissioner Miller.
Motion passed.

Aye: - 7: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong



By: Jason Yang
Jason Yang, Interim Chief Clerk - County
Board