



**Board of Commissioners**  
**Resolution**  
B2024-192

15 West Kellogg Blvd.  
Saint Paul, MN 55102  
651-266-9200

**Sponsor:** Property Management

**Meeting Date:** 10/1/2024

**Title:** First Amendment to Lease Agreement with the City of Saint Paul for Office Space in the City Hall Annex

**File Number:** 2024-426

**Background and Rationale:**

The Ramsey County Sheriff's Office, Court and Security Services Division, utilizes a leased space at the City Hall Annex. The current lease term expires on June 30, 2025. An amendment has been negotiated to downsize the leased premises as the Sheriff's Office no longer needs the entire space and the city has need for additional space. The leased premises will be reduced by 2,322 square feet, from 5,700 square feet to 3,378 square feet, with a corresponding reduction in rent.

**Recommendation:**

The Ramsey County Board of Commissioners resolved to:

1. Approve the first amendment to the lease agreement with the city of Saint Paul, 15 West Kellogg Boulevard, Suite 700, Saint Paul, MN, 55102, for a reduction of 2,322 useable square feet of leased space in the City Hall Annex, 25 West 4th Street, Suite 150, Saint Paul, MN 55102, for the period of October 1, 2024 through June 30, 2025.
2. Authorize the Chair and Chief Clerk to execute the lease amendment.

A motion to approve was made by Commissioner Ortega, seconded by Commissioner McGuire.  
Motion passed.

Aye: - 6: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

By:   
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Mee Cheng, Chief Clerk - County Board