



Board of Commissioners

Minutes

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

October 26, 2021 - 9 a.m.

Virtual meeting / Council Chambers - Courthouse
Room 300

The Ramsey County Board of Commissioners met in regular session at 9:00 a.m. with the following members present: Frethem, MatasCastillo, McDonough, McGuire, Ortega, Reinhardt, and Chair Carter. Also present were Ryan O'Connor, County Manager, and Sam Clark, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

PLEDGE OF ALLEGIANCE

1. Agenda of October 26, 2021 is Presented for Approval. [2021-611](#)

Sponsors: County Manager's Office

Approve the agenda of October 26, 2021.

Motion by Frethem, seconded by Ortega. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

2. Minutes from October 19, 2021 are Presented for Approval [2021-576](#)

Sponsors: County Manager's Office

Approve the October 19, 2021 Minutes.

Motion by McDonough, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

PROCLAMATION

3. Proclamation: Domestic Violence Awareness Month [2021-613](#)

Sponsors: County Manager's Office

Presented by Commissioner Ortega. To accept the proclamation and provide comments were Shelley Cline, Executive Director - The Saint Paul and Ramsey County Domestic Abuse Intervention Project, and Sara Hollie, Director - Public Health. Discussion can be found on archived video.

COVID UPDATE

Presented by County Manager Ryan O'Connor, Sara Hollie, Director - Public Health, Dr. Ogawa, Medical Director - Public Health, and Laura Andersen, Deputy Incident Commander - Public Health. Discussion can be found on archived video.

ADMINISTRATIVE ITEMS**4. Master Contracts for Building Automation Systems [2021-546](#)**

Sponsors: Property Management

1. Approve the master contracts for Building Automation Systems with the following vendors for the period from November 1, 2021 through October 31, 2026, in accordance with the rates established in the agreements:
 - Automated Logic Contracting Services, 953 Westgate Drive, Saint Paul, MN 55114
 - UHL Company, 9065 Zachary Lane N., Maple Grove, MN 55101
 - Harris St. Paul, 909 Montreal Circle, Saint Paul, MN 55102
 - Northern Air Corporation, 1001 Labore Industrial Court, Suite B, Vadnais Heights, MN 55110
 - Prairie Technologies Inc. of Minnesota, 14295 James Road, #200, Rogers, MN 55374
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to execute change orders and amendments to the agreements in accordance with the County's procurement policies and procedures, provided the amounts are within the limits of available funding.

Motion by Frethem, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-230](#)

5. Appointments to the Capital Improvement Program Citizens' Advisory Committee [2021-600](#)

Sponsors: Finance

Appoint the following individuals to the Capital Improvement Program Citizens' Advisory Committee for two-year terms ending August 30, 2023:

- Lawrence Sagstetter (District 1)
- Gary Bank (District 2)
- James Bradford III (District 5)
- Logan Beere (District 6)
- Gary Unger (District 7)

Motion by Frethem, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-231](#)

6. Appointments to the Community Health Services Advisory Committee [2021-599](#)

Sponsors: Public Health

Appoint the following individuals for at-large positions on the Community Health Services Advisory Committee: Brady Johnson and Hongyi Lan for terms ending June 26, 2022, and Erica Morris and Rajaram Swaminathan for terms ending June 26, 2023.

Motion by Frethem, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-232](#)

7. Appointments to the Personnel Review Board [2021-598](#)

Sponsors: Human Resources

Appoint Jill Alverson (incumbent) and Sara Beckstrand to the Personnel Review Board for a four-year term ending August 1, 2025.

Motion by Frethem, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-233

9. Closed Meeting for Labor Negotiations Strategy [2021-610](#)

Sponsors: Human Resources

Hold a closed meeting under Minnesota Statutes Section 13D.03 to consider a strategy for labor negotiations - pursuant to Minnesota Statutes Section 13D.021, the meeting will take place via Zoom at 1:00 p.m.

Motion by Frethem, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-234

8. Reimbursement of Personnel Costs for Civil Unrest Response [2021-501](#)

Sponsors: Sheriff's Office

Authorize the County Manager to transfer \$868,530 from the 2021 General Contingent Account to the Sheriff's Office 2021 budget for reimbursement of unanticipated civil unrest personnel costs from January 1, 2021 through July 9, 2021.

This item was pulled for discussion. Commissioner McGuire then made a motion to table the item until the end of the year. Due to a lack of a second, the motion failed. Discussion can be found on archived video.

Motion by Reinhardt, seconded by Ortega. Motion passed.

Aye: Carter, Frethem, Ortega, and Reinhardt

Nay: MatasCastillo, McDonough, and McGuire

Resolution: B2021-235

ORDINANCE PROCEDURES

10. Proposed 2022 Capital Improvement Program Bond Ordinance - Waive First Reading [2021-607](#)

Sponsors: Finance

Waive the first reading of the proposed 2022 Capital Improvement Program Bond Ordinance.

This Administrative Item was approved.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-236

11. Proposed 2022 Capital Improvement Program Bond Ordinance - Set Public Hearing Date [2021-608](#)

Sponsors: Finance

Set the Public Hearing date of November 16, 2021 at 9:00 a.m., or as soon thereafter as

possible, in the Council Chambers, third floor of the Ramsey County Courthouse, 15 West Kellogg Boulevard, Saint Paul, MN, or in a virtual format as determined by the Chair of the Ramsey County Board on the proposed 2022 Capital Improvement Program Bond Ordinance.

Motion by MatasCastillo, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-237

12. Proposed Enterprise and Administrative Services Department Ordinance [2021-621](#)

Sponsors: Information and Public Records

Approve the Proposed Enterprise and Administrative Services Department Ordinance.

Chair Carter asked for a motion to table the item until November 2 to allow the department to make corrections on the item before it is brought back to the board. Motioned by Commissioner Frethem, seconded by Commissioner MatasCastillo. Motion passed.

Motion by McGuire, seconded by Ortega. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

COUNTY CONNECTIONS

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Carter. Discussion can be found on archived video.

ADJOURNMENT

Chair Carter declared the meeting adjourned at 10:38 a.m.

CLOSED MEETINGS

Pursuant to Minnesota Statute § 13D.03, (Labor Negotiations Strategy) the County Board will meet in a closed meeting, which is not open to the public.

Re: Labor Negotiations Strategy

The Closed Meeting was called to order at 1:02 p.m. with the following members present: Commissioners Frethem, MatasCastillo, McDonough, McGuire, Ortega, Reinhardt and Chair Carter. Also present: Ryan O'Connor, County Manager; Sandi Blaeser, Deputy Director, Human Resources; Allison Kelly, Labor Relations Manager, Human Resources; Alex Kotze, Chief Financial Officer, Finance; Susan Earle, Deputy Director, Finance; Renee Vought, Principal Financial Management Analyst, Finance; Sam Clark, Civil Division Director, Office of the Ramsey County Attorney; Elisabeth Brady, Assistant County Attorney, Office of the Ramsey County Attorney and Claire Heitman, Civil Division, Office of the Ramsey County Attorney.

Motion by Commissioner Ortega, seconded by Commissioner McDonough. Unanimously approved.

Now, Therefore, Be It resolved, the Ramsey County Board of Commissioners authorized Human Services to proceed as discussed in this closed meeting. (Resolution B2021-238).

The Closed Meeting was adjourned at 1:46 p.m.

Pursuant to Minnesota Statutes § 13D.05, subd. 3(c)(3) (to develop or consider offers or counteroffers for the sale of real property) the County Board met in a closed meeting, which was not open to the public, to develop or consider offers or counteroffers for the purchase of or sale of the real property located at 601 South Century Avenue, and for an undeveloped parcel located on the north of the Ramsey County Correctional Facility. Both properties are located in the City of Maplewood, County of Ramsey, Minnesota.

Re: Maplewood Properties

The Closed Meeting was called to order by Chair Carter at 2:01 p.m. with the following members present: Commissioners Frethem, MatasCastillo, McGuire, Ortega, McDonough, Reinhardt and Chair Carter. Also present: Ryan O'Connor, County Manager, Johanna Berg, Deputy County Manager; Alex Kotze, Chief Financial Officer, Finance; Kari Collins, Director, Community and Economic Development; Martha Faust, Redevelopment Manager, Community and Economic Development; John Siqveland, Director, Public Communications; Jean Kruger, Director; Property Management; Amy Schmidt, Civil Division, Office of the Ramsey County Attorney; and Claire Heitman, Civil Division, Office of the Ramsey County Attorney. (Commissioner McDonough left the meeting at 3:30 p.m.)

Motion by Commissioner Reinhardt, seconded by Commissioner Matascastillo. Unanimously approved (6-0). Now, Therefore, Be It resolved, the Ramsey County Board of Commissioners authorized county staff to proceed as discussed in this closed meeting. (Resolution B2021-239).

The closed meeting was adjourned at 3:54 p.m.