



Board of Commissioners

Minutes

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

September 28, 2021 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:01 a.m. with the following members present: Carter, Frethem, MatasCastillo, McDonough, Ortega, Reinhardt, and Vice-Chair McGuire. Also present were Ryan O'Connor, County Manager, and Sam Clark, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

PLEDGE OF ALLEGIANCE

1. Agenda of September 28, 2021 is Presented for Approval. [2021-428](#)

Sponsors: County Manager's Office

Approve the agenda of September 28, 2021.

Motion by Reinhardt, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

2. Minutes from September 21, 2021 are Presented for Approval [2021-431](#)

Sponsors: County Manager's Office

Approve the September 21, 2021 Minutes.

Motion by Ortega, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

COVID UPDATE

Presented by County Manager Ryan O'Connor, Sara Hollie, Director - Public Health, Dr. Ogawa, Medical Director - Public Health, and Laura Andersen, Deputy Incident Commander - Public Health. Discussion can be found on archived video.

ADMINISTRATIVE ITEMS

3. Grant Award from Minnesota Department of Veterans Affairs for County Veterans Services Operational Enhancement Grant [2021-504](#)

Sponsors: Veterans Services

1. Ratify the submittal of the grant application to the Minnesota Department of Veterans Affairs in the amount of \$22,500 to enhance the operations of Ramsey County's Veterans Services.
2. Accept a grant award and approve a grant agreement with the Minnesota Department of Veterans Affairs to enhance the operations of Ramsey County's

Veterans Services for the period of date of execution of the grant agreement through June 30, 2022 in the amount of \$22,500.

- 3. Authorize the Chair and Chief Clerk to execute the grant agreement.
- 4. Authorize the County Manager to enter into agreements and contracts and amendments and agreements and contracts in accordance with the county’s procurement policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by MatasCastillo, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-208

- 4. Heating, Ventilation and Air Conditioning Systems Replacement for Ramsey County 800 MHz Radio Towers and Primary and Secondary Emergency Communications Data Centers [2021-511](#)

Sponsors: Emergency Communications

- 1. Approve the use of the 800 MHz Radio Fund Balance to replace the heating, ventilation and air conditioning (HVAC) systems at three radio tower sites at the cost of \$120,000.
- 2. Authorize the County Manager to establish a Radio Tower HVAC Replacement Project account and transfer \$120,000 from the 800 MHz Radio Fund Balance to this project.
- 3. Approve the use of the Emergency Communications Center Equipment Fund Balance to replace the HVAC systems at the primary and secondary Emergency Communications Data Centers at the cost of \$206,000.
- 4. Authorize the County Manager to establish an Emergency Communications Data Center HVAC Replacement Project account and transfer \$206,000 from the Emergency Communications Center Equipment Fund Balance to this project.

Motion by MatasCastillo, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-209

ORDINANCE PROCEDURES

- 5. Proposed Enterprise and Administrative Services Department Ordinance - Waive the First Reading [2021-416](#)

Sponsors: Information and Public Records

Waive the First Reading of the proposed Enterprise and Administrative Services Department Ordinance.

Motion by Reinhardt, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-210

- 6. Proposed Enterprise and Administrative Services Department Ordinance - Set the Public Hearing Date [2021-418](#)

Sponsors: Information and Public Records

Set the date and time for the Public Hearing regarding the proposed Enterprise and Administrative Services Department Ordinance for October 19 at 9 a.m., or as soon as possible thereafter, in the Council Chambers of the Ramsey County Court House, for the purpose of taking public comments.

Motion by McDonough, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-211

COUNTY CONNECTIONS

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Discussion can be found on archived video.

ADJOURNMENT

Vice-Chair McGuire declared the meeting adjourned at 10:22 a.m.