

---

**Sponsor:** Library

**Meeting Date:** 9/5/2023

**Title:** Amendments to Administrative Code - Library Department

**File Number:** 2023-362

---

**Background and Rationale:**

The 2023 Ramsey County state legislature platform included a plank to pursue legislation to establish the county library board as an advisory committee to the county board. This legislation was passed by the 2023 legislature and signed by the Governor. This special law required local approval to become effective and the Ramsey County Board officially approved the law on June 20, 2023. As a result of these actions, the Administrative Code requires updating to reflect the new library governance structure and responsibilities.

Additionally, in 2021, as part of a broad effort to improve policy management and compliance, the County Manager's Office coordinated a comprehensive review of county policy documents, including the Administrative Code. This review identified inconsistencies in language that are also addressed within the proposed amendments.

**Recommendation:**

The Ramsey County Board of Commissioners resolved to:

1. Approve amendments to the Administrative Code to update Library Department governance and responsibilities.
2. Direct the Chief Clerk to amend the Administrative Code to reflect approved amendments.

A motion to approve was made by Commissioner Moran, seconded by Commissioner Reinhardt.  
Motion passed.

Aye: - 7: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

By: \_\_\_\_\_



Mee Cheng, Chief Clerk - County Board