

Board of Commissioners Minutes

October 10, 2023 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:03 a.m. with the following members present: Frethem, McGuire, Moran, Ortega, Reinhardt, Xiong and Chair Martinson. Also present were Ryan O'Connor, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Commissioner McGuire was absent during Roll Call and voting of the Administrative Items 3 - 5. She arrived at 9:12 a.m. during Administrative Item #6 and was present for the rest of the board meeting. Present: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Read by Commissioner Frethem.

1. Agenda of October 10, 2023 is Presented for Approval [2023-274](#)

Sponsors: County Manager's Office

Approve the agenda of October 10, 2023.

Motion by Moran, seconded by Xiong. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

2. Minutes from October 3, 2023 are Presented for Approval [2023-291](#)

Sponsors: County Manager's Office

Approve the October 3, 2023 Minutes.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

ADMINISTRATIVE ITEMS

3. Grant Agreement with the Minnesota Department of Human Services Office of Economic Opportunity for the Emergency Services Program [2023-437](#)

Sponsors: Housing Stability

1. Ratify the submittal of the grant application to the Minnesota Department of Human Services Office of Economic Opportunity, PO Box 64951, Saint Paul, MN, 55164, in the amount of \$2,905,621 for the Emergency Services Program Grant.

2. Accept a grant award and approve a grant agreement with the Minnesota Department of Human Services Office of Economic Opportunity for the Emergency Services Program for the period of July 1, 2023, through June 30, 2025, in the amount of \$650,000.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and execute amendments to agreements and contracts in accordance with the county's procurement policies and procedures provided the amounts are within the limits of the grant funding.
5. Authorize the County Manager to enter into expenditure grant agreements and execute amendments to agreements in a form approved by Finance and the County Attorney's Office provided the amounts of funding are within the limits of the approved expenditure grant agreement program budget.
6. Approve extension of five Full Time Equivalent unclassified limited duration positions from December 31, 2024 through April 30, 2025.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: B2023-173

4. Fifth Amendment to Lease Agreement with State of Minnesota for Space at Metro Square [2023-436](#)

Sponsors: Property Management

1. Approve the fifth lease amendment to the lease agreement with the state of Minnesota, 50 Sherburne Avenue, #309, Saint Paul, MN, for space at Metro Square, 121 7th Place East, Saint Paul, MN, for the period from November 1, 2023, through December 31, 2023, for the total amount of \$114,933, with all other material terms remaining in effect and unchanged.
2. Authorize the Chair and Chief Clerk to execute the lease amendment.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: B2023-174

5. Sale of the Maplewood South Property to D.R. Horton, Inc. [2023-445](#)

Sponsors: Property Management

1. Approve the sale of and Land Purchase Contract for the Ramsey County Maplewood South property, 601 South Century Ave, Maplewood, MN, with D.R. Horton, Inc., 20860 Kenbridge Court, Suite 100, Lakeville, MN, 55044, in the amount of \$2,600,000.
2. Authorize the County Manager to direct proceeds of the sale into the Holding Project in the Capital Projects Fund.
3. Authorize the County Manager to approve and execute the Land Purchase Contract, settlements, closing documents, and other related real estate documentation associated with the disposition of the Ramsey County Maplewood South property in a form approved by the Ramsey County Attorney's Office.
4. Authorize the County Manager to execute amendments that do not have a financial impact on the disposition of the Ramsey County Maplewood South property.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, Moran, Ortega, Reinhardt, and Xiong

Absent: McGuire

Resolution: B2023-175

6. Summary of the Conclusions from the Performance Evaluation of the County Manager

[2023-457](#)

Sponsors: Board of Commissioners

Authorize the annual salary of the County Manager to be increased effective immediately as a reflection of excellent performance, resulting in a salary of \$234,021.

Motion by Reinhardt, seconded by Xiong. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-176

COUNTY CONNECTIONS

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Martinson. Discussion can be found on archived video.

ADJOURNMENT

Chair Martinson declared the meeting adjourned at 10:05 a.m.

CLOSED MEETING

Pursuant to Minnesota Statutes § 13D.05, subd. 3(c)(3) (to develop or consider offers or counteroffers for the purchase or sale of real property), the Ramsey County Board will meet in a closed meeting, which is not open to the public.

In Re Rice Creek Commons Outlot A of the Twin Cities Army Ammunition Plant Site

The Closed Meeting was called to order at 10:31 a.m. with the following members present: Commissioners Frethem, McGuire, Moran, Ortega, Reinhardt, Xiong and Chair Martinson. Also present: Ryan O'Connor, County Manager; Jada Lewis, Civil Division Director, Office of the Ramsey County Attorney; Johanna Berg, Deputy County Manager - Economic Growth and Community Investment Service Team; Kari Collins, Director, Community and Economic Development; Ella Mitchell, Redevelopment Manager, Community and Economic Development; Josh Olson, Deputy Director, Community and Economic Development; Larina DeWalt, Redevelopment Manager, Community and Economic Development; Scott Schwahn, Assistant County Attorney, Office of the Ramsey County Attorney; Elizabeth Tolzmann, Chief of Staff, County Manager's Office; Susan Earle, Deputy Director, Finance; Jeanette Boit-Kania, Debt and Finance Manager, Finance; Deanna Pesik, Chief Compliance and Ethics Officer, County Manager's Office; Jennifer O'Rourke, Director of Government Relations, County Manager's Office; Ami Wazlawik, Principal Assistant, Board of Commissioners; and Mee Cheng, Chief Clerk - County Board, County Manager's Office.

Motion by Commissioner Frethem, seconded by Commissioner Reinhardt. Unanimously approved.

NOW, THEREFORE, BE IT RESOVLED, the Board of Ramsey County Commissioners authorizes the Office of the Ramsey County staff to proceed as discussed in this closed meeting (B2023-177).

The closed meeting was adjourned at 11:05 a.m.