

REQUEST FOR SIGNATURE FORM

Request for Signature	
1. Type of document	Memorandum of Understanding (MOU)
2. Aspen PO, contract or document number	
3. Original contract number	
4. Contractor or grantor name	
5. Contractor Aspen ID # and CERT SVN and/or DUN #	
6. Requesting business unit	ATTY
Additional business unit	
7. Authority (required - DO NOT leave blank)	Admin Code: 3.40.27c
	Resolution Number:
8. Program/project/service/grant name	
9. Brief description of goods, services or grant duties (will be used for the County Board monthly contract report)	Terms and principles to guide the activities of the RCAO, St. Paul AO, RCSheriff's Office, Second Judicial District Public Defender's Office, RC CMO and JusticePoint to reduce unnecessary pre-trial detention through a pre-charge release.
10. Original contract start date	
11. Original contract end date	01/01/26
12. Amendment number and amendment start date	
13. Amendment end date	
14. Contract type	No Cost
15. Original contract amount	
16. Previous amendment(s) total	
17. Amendment amount	
18. New total contract value	
19. Funding string	
Funding source	
20. Revenue agreement budgeted amount	
21. County contact and phone number	Mark Haase 266-2741
22. Signatures	
Department Preparer	<i>Eric J. Williams</i> Date: 07/08/2024
Department Director	<i>Eric J. Williams</i> Date: 07/08/2024
Finance Analyst	<i>Oscar Arzamendi</i> <small>Oscar Arzamendi (Jul 8, 2024 11:31 CDT)</small> Date: 07/08/2024
Attorney	<i>John Kelly</i> <small>John Kelly (Jul 8, 2024 11:01 CDT)</small> Date: 07/08/2024

MEMORANDUM OF UNDERSTANDING
Between Partners of the Ramsey County BRWG for the
Supported Pre-Charge Release Process

I. Memorandum of Understanding

This Memorandum of Understanding (MOU) sets out the terms and principles which will guide the activities of the Ramsey County Attorney's Office, Saint Paul City Attorney's Office, Ramsey County Sheriff's Office, Second Judicial District Public Defender's Office, Ramsey County Manager's Office, and Justice Point (collectively "the Partners") in their collaborative efforts to reduce unnecessary pre-trial detention through a pre-charge release process with additional supports provided to anyone released under this initiative.

II. Background and Goals

The Ramsey County Bail Reform Work Group (BRWG) is a collaborative effort between justice system stakeholders, nonprofit groups, and community members dedicated to improving our pretrial system by prioritizing community well-being and safety and reducing reliance on cash bail.

The BRWG goals are:

Eliminate the harm to communities caused by the for-profit cash bail system while improving public safety and court appearances by:

- Transitioning from a system based on wealth to one based on risk.
- Reducing the reliance on the cash bail system.
- Ensuring no one is held because of an inability to pay.
- Reducing the jail population.
- Increasing court appearance rate.
- Engaging community members to develop and be part of system alternatives including, but not limited to, a pretrial assessment tool.
- Orienting systems around promoting community safety and wellbeing.

The pre-charge release process is one method the BRWG has developed to achieve some of these goals by providing that people who meet certain eligibility criteria will be released immediately after booking and provided navigation services that help them successfully appear in court if needed and access any supportive services they may need.

III. Purpose and Scope

The purpose of this MOU is to set forth the goals and details of the pre-charge release process to ensure mutual understanding and demonstrate support for the initiative. Nothing in this MOU creates any legal obligation or supersedes any legal or policy requirements for any of the Partners.

Other prosecutors and law enforcement agencies operating in other jurisdictions in Ramsey County may be added to this agreement, so long as nothing else in the agreement is changed without the Partners approving.

IV. Description of the Supported Pre-Charge Release Process

1. **Eligibility** – See attached Eligibility Criteria.
2. **Screening for Eligibility** – Arrest for probable cause pickup and hold will be noted on the Authority to Detain form. Justice Point staff will screen individuals from participating jurisdictions for eligibility using the Eligibility Criteria as quickly as possible after booking. Eligible individuals will be notified of the reason for their early release, and the importance of providing multiple forms of contact for follow-up. Once a County Community Supports Navigator provider is secured, eligible individuals upon release will be given an appointment date to meet with a navigator.
3. **Release** – Upon notice of release eligibility, Sheriff's Office staff will release the individual after completing a final check for charges, warrants, or other new disqualifications. If someone is not released due to a new disqualification Sheriff's Office staff will notify Justice Point.
4. **Supports** - Until a County Community Supports Navigator provider is secured, Justice Point will contact the released individual within one week of release with a case status update and determine if the person needs any information or referrals to supports. Once one is secured, the County Community Supports Navigator provider will provide support service navigation to the person up to their second court hearing.
5. **Monitoring and Evaluation** – The Partners will monitor and evaluate the results of the initiative on a frequent and ongoing basis to be determined by Partner designated representatives.

V. Duration and Changes

This MOU is at-will and may be modified by mutual consent of authorized officials from the Partners. This MOU shall become effective upon signature by the authorized officials from the Partners and will remain in effect until January 1, 2026 or until terminated by any one of the Partners.

We, the undersigned, hereby adopt the MOU Supported Pre-Charge Release Process to reduce unnecessary pre-trial detention.

Lyndsey Olson
Lyndsey Olson (Jul 1, 2024 15:09 CDT)

Lyndsey M. Olson
Saint Paul City Attorney

John Choi
John Choi (Jun 17, 2024 11:02 CDT)

John J. Choi
Ramsey County Attorney

BF
Bob Fletcher (Jul 5, 2024 11:08 CDT)

Bob Fletcher
Ramsey County Sheriff

John Riemer
John Riemer (Jun 21, 2024 13:57 CDT)

John Riemer
Ramsey County Public Defender

Victoria Reinhardt
Ramsey County Board Chair

Date: 07/01/2024

Date: 06/17/2024

Date: 07/05/2024

Date: 06/21/2024

Date: _____

Ramsey County Supported Pre-Charge Release Process Eligibility

Eligible individuals will be released immediately after booking, and assigned a community support navigator.

Eligibility is based on arrest offense and risk assessment. If booked for multiple offenses, all felonies and gross misdemeanors must be on the eligible list, *and* any targeted misdemeanor makes the individual ineligible.

Current Eligible Offenses: Felony and Gross Misdemeanor charges from Saint Paul Police Department arrests on the Included list.

Risk Assessment: Eligible Public Safety Assessment (PSA) Scores are: failure to appear score 3 or lower (77% likely to appear), new criminal arrest score 3 or lower (81% likely arrest-free), and no flag for new violent criminal arrest NVCA.

Ineligible for Pre-Charge Release Process

1. Is the subject of a probable cause pick up and hold that was issued within the past 72 hours.
2. Is currently on pre-trial release for another felony, gross misdemeanor or targeted misdemeanor offense (including own recognizance release).
3. Is currently on probation, parole or other post-conviction supervision (including EJJ Probation).
4. There is an active warrant for the person.
5. The person has been released under this program before.

(Note: 1 needs to be communicated by arresting agency on authority to detain or communicated directly; 2-5 will be checked by Justice Point.)

Eligible Arrest Offenses

LEVEL	OFFENSE TITLE	STATUTE NUMBER
Felony	Controlled Substance Crime 5th Degree-- Possession	<u>152.025</u>
GM	Controlled Substance Crime 5th Degree-- Possession	<u>152.025</u>
Felony	Cannabis Possession Crimes	<u>152.0263</u>
GM	Cannabis Possession Crimes	<u>152.0263</u>
GM	No proof of Insurance	<u>169.791</u>
GM	Prostitution (GM Only)	<u>609.324</u>
GM	Disorderly House - Habitual Operation	<u>609.33</u>
GM	False Information to Police	<u>609.506</u>
GM	Theft	<u>609.52</u>
Felony	Theft	<u>609.52*</u>
Felony	Possession of Shoplifting Gear	<u>609.521</u>
Felony	Possession or Sale of Stolen or Counterfeit Check	<u>609.528</u>
Felony	Mail Theft	<u>609.529</u>
GM	Possession/Receipt of Stolen Property	<u>609.53</u>
Felony	Theft or Receiving Stolen Property	<u>609.53</u>
GM	Check Forgery; Issuing Dishonest Check	<u>609.535</u>
Felony	Dishonored Check	<u>609.535</u>
Felony	Possession of Burg/Theft Tool	<u>609.59</u>
Felony	Criminal Damage to Property	<u>609.595</u>
Felony	Forgery	<u>609.63</u>
Felony	Check Forgery	<u>609.631</u>
Felony	Offering Counterfeit Currency	<u>609.632</u>
GM	Gambling	<u>609.76</u>
GM	Financial Transaction Card Fraud	<u>609.821</u>
Felony	Financial Transaction Card Fraud	<u>609.821</u>