



Board of Commissioners Agenda

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

May 5, 2026 - 9 a.m.

Council Chambers - Courthouse Room 300

ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

1. **Agenda of May 5, 2026 is Presented for Approval** [2026-158](#)

Sponsors: County Manager's Office

Approve the agenda of May 5, 2026.

2. **Minutes from April 28, 2026 are Presented for Approval** [2026-159](#)

Sponsors: County Manager's Office

Approve the April 28, 2026 Minutes.

PROCLAMATION

3. **Proclamation: American Indian Month** [2026-145](#)

Sponsors: Policy & Administrative Strategy

4. **Proclamation: Correctional Officers Week** [2026-087](#)

Sponsors: Sheriff's Office, Community Corrections

ADMINISTRATIVE ITEMS

5. **Third Amendment to Single Source Agreement with Environmental Systems Research Institute, Inc. for Enterprise License Agreement** [2026-076](#)

Sponsors: Information Services

1. Approve the third amendment to the Single Source Agreement with Environmental Systems Research Institute, Inc., 380 New York St., Redlands CA 92373, for an Enterprise License Agreement for the period upon execution through April 6, 2030, in accordance with the rates established in the Agreement.
2. Authorize the County Board Chair and Chief Clerk to execute the amendment to the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance

with the county's procurement policies and procedures, provided the amounts are within the limits of available funding.

6. 2026 Special Board of Appeal and Equalization

[2026-110](#)

Sponsors: County Assessor's Office

1. Appoint the Special Board of Appeal and Equalization members and designated chairs, to conduct the 2026 Ramsey County Special Board of Appeal and Equalization, as needed, on meeting days June 16, 2026 and adjourn on completion of business (excluding Saturday):
 - Bryan Clapper - District 1
 - Patrick Todd (Chair) - District 2
 - Patty Lammers - District 3
 - Artika Tyner - District 4
 - John Mascari - District 5
 - Patrick Guernsey - District 5
 - Jeanette Jones - District 6
 - Joy Erickson (Chair) - District 7
 - Jessi Glancey - County Manager appointed
 - Susan Gilmer - County Manager appointed
2. Approve the Procedural Rules to be adhered to by the 2026 Ramsey County Special Board of Appeal and Equalization.
3. Approve the Code of Ethics and Conduct Guidelines to be adhered to by the 2026 Ramsey County Special Board of Appeal and Equalization.
4. Authorize the County Manager to approve the payment of expenses for the 2026 Ramsey County Special Board of Appeal and Equalization and expenses for training for 2027 Ramsey County Special Board of Appeal and Equalization members as required by Minnesota Statutes, Section 274.13.

7. Local Option Disaster Tax Abatement

[2026-132](#)

Sponsors: County Assessor's Office

Approve the property tax abatement, and any penalty and interest, with a reduction of \$10,000 or more for:

- 19-29-22-32-0142, 80 Cottage Ave W, Saint Paul, MN

8. Property Tax Abatements

[2026-134](#)

Sponsors: County Assessor's Office

Approve the property tax abatements, and any penalty and interest, with a reduction of \$10,000 or more for:

- 27-29-23-14-0030, 1125 Energy Park Dr, Saint Paul, MN
- 34-29-23-42-0002, 1246 University Ave W, Saint Paul, MN

LEGISLATIVE UPDATE

COUNTY CONNECTIONS

OUTSIDE BOARD AND COMMITTEE REPORTS

BOARD CHAIR UPDATE

ADJOURNMENT

Following County Board Meeting:

Board Workshop: Understanding State Hospital Utilization & Rising Costs in Ramsey County
Courthouse Room 220, Large Conference Room

Public access via Zoom:

Webinar ID: 923 9869 6921 | Passcode: 518162 | Phone: 651-372-8299

10:30 a.m. (est.)

Board Workshop: State Operated Services: Direct Care and Treatment
Courthouse Room 220, Large Conference Room

Public access via Zoom:

Webinar ID: 923 9869 6921 | Passcode: 518162 | Phone: 651-372-8299

1:30 p.m.

Advance Notice:

May 12, 2026 County board meeting – Council Chambers

May 19, 2026 County board meeting – Council Chambers

May 26, 2026 County board meeting – Council Chambers

June 02, 2026 County board meeting – Council Chambers



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2026-158

Meeting Date: 5/5/2026

Sponsor: County Manager's Office

Title

Agenda of May 5, 2026 is Presented for Approval

Recommendation

Approve the agenda of May 5, 2026.



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2026-159

Meeting Date: 5/5/2026

Sponsor: County Manager's Office

Title

Minutes from April 28, 2026 are Presented for Approval

Recommendation

Approve the April 28, 2026 Minutes.

Attachments

1. April 28, 2026 Minutes

April 28, 2026 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:00 a.m. with the following members present: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Xiong and Chair Ortega. Also present were Ling Becker, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Read by Commissioner McGuire.

1. Agenda of April 28, 2026 is Presented for Approval [2026-147](#)

Sponsors: County Manager's Office

Approve the agenda of April 28, 2026.

Motion by Xiong, seconded by Moran. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

2. Minutes from April 21, 2026 are Presented for Approval [2026-146](#)

Sponsors: County Manager's Office

Approve the April 21, 2026 Minutes.

Motion by Moran, seconded by Xiong. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

ADMINISTRATIVE ITEMS

3. Amendment to the Administrative Code to Increase Settlement Authority [2026-144](#)

Sponsors: Board of Commissioners

1. Amend Administrative Codes 3.40.21 and 4.03.40 to raise the settlement authority of the Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division from \$15,000 to \$50,000.
2. Amend Administrative Codes 3.40.21 and 4.03.40 to raise the settlement authority of the Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority) from \$30,000 to \$100,000.
3. Amend Administrative Codes 3.40.21 and 4.03.40 to raise the settlement authority of the Ramsey County Board via closed meeting from above \$30,000 to above \$100,000.

4. Amend the tiered claims table to Administrative Code 4.46.70 Enterprise Risk Management to read as follows:

<u>Settlement Authority Level</u>	<u>Authority</u>
0 - \$50,000	Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division Director (jointly delegated authority)
\$50,000.01 - \$100,000	Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority)
Greater than \$100,000	Ramsey County Board via closed meeting

5. Direct the Chief Clerk of the County Board to amend the Administrative Code to reflect the approved amendments.

Motion by McGuire, seconded by Xiong. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

Resolution: B2026-052

LEGISLATIVE UPDATE

Presented by Commissioner McGuire. Discussion can be found on archived video.

COUNTY CONNECTIONS

Presented by County Manager, Ling Becker. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

No update.

ADJOURNMENT

Chair Ortega declared the meeting adjourned at 10:03 a.m.



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2026-145

Meeting Date: 5/5/2026

Sponsor: Policy & Administrative Strategy

Title

Proclamation: American Indian Month

Attachments

1. Proclamation

Proclamation

WHEREAS, American Indian Month is celebrated every year in the month of May to recognize as an important time to celebrate the rich and diverse cultures, traditions, and histories and to acknowledge the important contributions of American Indian people; and

WHEREAS, Throughout May, American Indian organizations and Tribal Urban Offices open their doors to community and allies, offering meaningful opportunities to highlight the strength, resilience, and contributions of American Indian communities while fostering connection across generations; and

WHEREAS, It is also an opportune time to educate the general public about its vibrant urban community and Tribes, raise a general awareness about the unique challenges American Indian people have faced both historically and in the present, and the ways in which Tribal Nations and citizens have worked to conquer these challenges; and

WHEREAS, Ramsey County continues its unwavering support and commitment to reducing barriers experienced by our American Indian families and the responsibilities associated with this work through the permanent placement of a dedicated staff liaison, the American Indian Relations Administrator, and

WHEREAS, The name Ramsey County uncovers the truths and long-standing impact, harm, genocide and racism, at the direction of Governor Ramsey to forcefully remove the area's American Indian residents from their homelands, including the declaration that "the Sioux Indians of Minnesota must be exterminated or driven forever beyond the borders of the state," which led to the lynching of 38 Dakota men in Mankato on December 26, 1862; and

WHEREAS, Leaders from our American Indian community and Ramsey County will participate in a collaborative learning cohort in 2026 to focus on shared learning, strategy development, and goal alignment to strengthen our collective impact and further our work as partners for the betterment of American Indian families and children; and

WHEREAS, The land in present day known as Ramsey County is located on the ancestral and contemporary lands of the Dakota Oyate (Dakota Nation), and has been home to the American Indian people of Turtle Island since time immemorial, and without whom, the building of this county would not have been possible and holds great historical, spiritual, and personal significance for its original stewards; and

WHEREAS, We recognize and honor the treaties made over a century ago by Tribal Nations and the United States Government that entitle non-Native people to live and work on traditional Native lands; Now, Therefore, Be It

PROCLAIMED, The Ramsey County Board of Commissioners declares May 2026 as American Indian Month in Ramsey County in order to promote appreciation, healing, reconciliation, understanding, friendship and continued partnerships with the American Indian community; and Be It Further

PROCLAIMED, The Ramsey County Board of Commissioners encourages all residents in the community to honor and celebrate the many American Indian Minnesotans and Ramsey County residents that remind us daily of our rich American Indian heritage.


Rafael Ortega, Board Chair, District 5


Mary Jo McGuire, Commissioner, District 2


Rena Moran, Commissioner, District 4


Kelly Miller, Commissioner, District 7


Tara Jebens-Singh, Commissioner, District 1


Garrison McMurtrey, Commissioner, District 3


Mai Chong Xiong, Commissioner, District 6


Ling Becker, County Manager



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
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651-266-9200

Item Number: 2026-087

Meeting Date: 5/5/2026

Sponsor: Sheriff's Office
Community Corrections

Title
Proclamation: Correctional Officers Week

Attachments
1. Proclamation

Proclamation

WHEREAS, Since 1984 the United States has recognized the first full week in May as “National Correctional Officers and Employees Week”; and

WHEREAS, Ramsey County employs over 300 full-time and intermittent Correctional Officers, and other employees who work in the corrections field serving through both the Sheriff’s Office and Community Corrections Department; and

WHEREAS, Ramsey County Correctional Officers and employees serve as essential professionals who maintain safety, security, and order within the Adult Detention Center and the Ramsey County Correctional Facility 24 hours a day, 365 days per year, often performing their duties under challenging and demanding circumstances; and

WHEREAS, These dedicated individuals demonstrate integrity, professionalism, and commitment in protecting the public, supporting rehabilitation, and ensuring the humane treatment of those in the county’s custody and care; and

WHEREAS, Their work is often unseen by the public, yet it is vital to the effective operation of our justice system and the safety of our community, and

WHEREAS, It is fitting to recognize and honor the contributions of Correctional Officers and employees, whose dedication and service uphold the values of justice, safety, and respect; Now, Therefore, Be It

PROCLAIMED, The Ramsey County Board of Commissioners declares the week of May 3rd – 9th, 2026, as Correctional Officers and Employees Week in Ramsey County; and Be It Further

PROCLAIMED, The Ramsey County Board of Commissioners encourages all Ramsey County residents in expressing gratitude and appreciation for their essential and invaluable public service.



Rafael Ortega, Board Chair, District 5



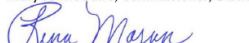
Tara Jebens-Singh, Commissioner, District 1



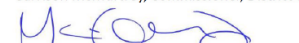
Mary Jo McGuire, Commissioner, District 2



Garrison McMurtrey, Commissioner, District 3



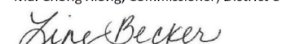
Rena Moran, Commissioner, District 4



Mai Chong Xiong, Commissioner, District 6



Kelly Miller, Commissioner, District 7



Ling Becker, County Manager

Board of Commissioners

Request for Board Action

Item Number: 2026-076

Meeting Date: 5/5/2026

Sponsor: Information Services

Title

Third Amendment to Single Source Agreement with Environmental Systems Research Institute, Inc. for Enterprise License Agreement

Recommendation

1. Approve the third amendment to the Single Source Agreement with Environmental Systems Research Institute, Inc., 380 New York St., Redlands CA 92373, for an Enterprise License Agreement for the period upon execution through April 6, 2030, in accordance with the rates established in the Agreement.
2. Authorize the County Board Chair and Chief Clerk to execute the amendment to the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of available funding.

Background and Rationale

Since the 1990's, Ramsey County has been utilizing a State of Minnesota contract to obtain Environmental Systems Research Institute's (Esri) Geographic Information System (GIS) technology to enable spatial analysis, improve work processes, disseminate information, and support informed decision making. In 2010, Ramsey County established an Enterprise GIS division with Information Services to centralize, standardize, support and guide GIS development throughout the county.

In 2020, Ramsey County entered into an Enterprise Licensing Agreement (ELA) which provided pricing structure and resources beneficial to the county which were not available through the State of Minnesota contract. The ELA enables Ramsey County to implement GIS architecture that supports the needs for a robust, secure and mobile GIS system. The ELA provides access to new technology designed to enhance community engagement, data analysis, and visualization and supplies access to technical and training resources to support internal staff unavailable outside of an ELA.

On July 20, 2021, the board approved the first amendment to the ELA agreement, expanding it to include redistricting software to support activity required of the County Auditor. In 2023, the second amendment to the agreement exercised the provision in the agreement to extend the ELA for another three-year period.

Information Services is requesting the third amendment to the single source ELA agreement due to the specific needs of Ramsey County and the unique position of Esri in the market, plus our long-term use of this architecture. The total not to exceed amount for the amendment is \$2.23 million for the 4-year period upon execution through April 6, 2030.

By continuing the multi-year ELA, the county has a stable foundation for planning GIS-related expenses while removing licensing, deployment, and support limitations on a critical piece of Information Service and business infrastructure.

County Goals (Check those advanced by Action)

Well-being Prosperity Opportunity Accountability

Racial Equity Impact

Esri products are integrated in many core county functions, including emergency dispatch in Emergency Communications, tax parcel evaluation in Assessor’s Office, and asset inventory and inspection in Public Works and Parks and Recreation. Additionally, Esri technologies are being leveraged for projects such as food assistance, housing stability and community gardens which do have a direct impact on identifying communities and assisting residents based on greatest need.

Additionally, while the impact on racial equity of an Esri ELA is unknown, some effects could be predicted. Maps are less language dependent than many other means of information delivery. By increasing the capacity to provide information to the public through this format, the county enhances the ability to communicate more equitably across cultural boundaries.

Community Participation Level and Impact

No community participation was engaged in the development of this agreement with Esri. However, the Esri Agreement supports the county’s ability to inform the community by increasing the capacity to provide information through the less culturally dependent medium of maps. New Esri technology is specifically designed to serve as a web application for organizational initiatives, both internal and external, allowing the county a new method for consulting and collecting input from the public on proposed projects or actions, as well as encouraging individual engagement with county residents.

Inform Consult Involve Collaborate Empower

Fiscal Impact

The cost for this action is \$520,000 for the first two years, 2026 and 2027. Licensing costs increase to \$595,000 in 2028 and 2029. Funding is included in the 2026-2027 Information Services budget for this activity. The total not to exceed amount of the agreement is \$2,230,000 through April 6, 2030.

Last Previous Action

On July 29, 2021, the Ramsey County Board approved an Amendment to the Sole Source Agreement with Environmental Systems Research Institute, Inc. for Enterprise License Agreement (Resolution B2021-362).

On April 7, 2020, the Ramsey County Board approved a Sole Source Agreement with Environmental Systems Research Institute, Inc. for Enterprise License Agreement (Resolution B2019-421).

Attachments

1. Amendment 3 to Agreement IS000187
2. Attachment 4 to Agreement IS000187

Amendment Three to IS000187

This is an Amendment to an Agreement between Ramsey County, a political subdivision of the State of Minnesota, on behalf of Information Services, 121 7th Place East Suite 2300 St. Paul, MN 55101 ("County") and Environmental Systems Research Institute, Inc., 380 New York Street, Redlands, CA 92373, registered as a Corporation in the State of Minnesota ("Contractor").

In this Amendment, changes to pre-existing contract language will use ~~striketrough~~ for deletions and **bolding and underlining** for insertions.

1. The parties agree to amend the Agreement as follows:

Revision 1. Section 1.1:

The original term of this Agreement shall be from April 07, 2020 through April 06, 2023 with the **first** renewal term of April 07, 2023 through April 06, 2026 **and the second renewal term of April 07, 2026 through April 6, 2030.**

The full term of this agreement (including renewals) is ~~6~~**10** year(s), 0 month(s) and 0 day(s).

1.1.1.

Contract renewals shall be made by way of a written Amendment to the original contract and signed by authorized representatives.

Revision 2. Section 2.1:

Contractor will provide goods and services described on Attachment 1 to this Agreement. For the renewal term of April 07, 2023 through April 06, 2026, Attachment 1 and 2023-2026 Appendix A and 2023-2026 Appendix B, attached and incorporated into this Amendment are applicable. **For the renewal term of April 07, 2026 through April 06, 2030, Attachment 4, attached and incorporated into this Amendment, is applicable.**

Revision 3. Section 4.1:

The County shall pay the Contractor the following unit rates:
As shown on Attachment 1 for the original term of April 07, 2020 through April 06, 2023. For the renewal term of April 07, 2023 through April 06, 2026, Attachment 1 and 2023-2026 Appendix A and 2023-2026 Appendix B, attached and incorporated into this Amendment are applicable. **For the renewal term of April 07, 2026 through April 06, 2030, Attachment 4, attached and incorporated into this Amendment is applicable.**

Revision 4. Section 5.7.2:

Contractors shall report to Ramsey County any privacy or security incident regarding the Ramsey County information of which it becomes aware. "Security Incident" means the successful unauthorized access, use, disclosure, modification, or destruction of information or interference with System operations in connection with Esri's obligations under this Agreement. "Privacy incident" means violation of the Minnesota Government Data Practices Act (MGDPA) and any other applicable privacy regulations, including, but not limited to, improper and/or unauthorized use or disclosure of protected information, and incidents in which the confidentiality of the information maintained by Contractor under this Agreement has been breached. This report must be in writing and sent to the County not more than 7 days after learning of such non-permitted use or disclosure. Such a report will at least, if the information is known to Contractor: (1) Identify the nature of the non-permitted use or disclosure; (2) Identify the data used or disclosed; (3) Identify who made the non-permitted use or disclosure and who received the non-permitted or violating disclosure; (4) Identify what corrective action was taken or will be taken to prevent further non-permitted uses or disclosures; (5) Identify what was done or will be done to mitigate any deleterious effect of the non-permitted use or disclosure; and (6) Provide such other information, including any written documentation, as the County may reasonably request. The Contractor is responsible for notifying all affected individuals whose sensitive data may have been compromised as a result of the Security Incident or Privacy Incident arising out of Contractor's breach of its obligations under this Agreement. If the Security Incident or Privacy Incident is not a result of Contractor's breach of its obligations under this Agreement Contractor will provide reasonable assistance to County for notification to affected individuals.

Contractors shall notify Ramsey County of Security Incidents. "Security Incident" means a Contractor-confirmed breach of Contractor's security leading to accidental or unlawful unauthorized access to, disclosure, modification, or destruction of Customer Content on systems managed or otherwise controlled by Contractor. Security Incidents will not include unsuccessful attempts or activities that do not compromise the security of the Customer Content, including unsuccessful login attempts, pings, port scans, denial-of-service attacks, and other network attacks on firewalls or networked system. Contractor will notify County in writing by sending an email to the following security-designated point of contact not more than 7 days after Contractor's confirmation of a Security Incident: Sajed Naseem, Ramsey County Chief Information Security Officer, sajed.naseem@ramseycountymn.gov. Such notification will at least, if the information is known to Contractor: (1) Identify the nature of the non-permitted access or disclosure; (2) Identify the data impacted by the Security Incident; (3) Identify individuals(s) responsible for the non-permitted access or disclosure and who received the non-permitted or violating disclosure; (4) Identify what corrective action was taken or will be taken to prevent the occurrence of similar Security Incidents; (5) Identify what was done or will be done to mitigate the impact of the Security Incident on County's Customer Content; and (6) Provide such other information, including any available written documentation related to the Security Incident, as the County may reasonably request. Contractor's notification of or response to a Security Incident

under this section will not be construed as an acknowledgement by Contractor of any fault or liability with respect to the Security Incident. The County is solely responsible for complying with incident notification laws and fulfilling any notification obligations to third parties related to any Security Incident(s). Contractor will provide reasonable assistance to County for notification to affected individuals.

Revision 5. Section 5.9.1:

The Contractor shall purchase and maintain such insurance as will protect the Contractor from claims which may arise out of, or result from, the Contractor's operations under this Agreement, ~~whether such operations are by the Contractor or by any subcontractor, or by anyone directly employed by them, or by anyone for whose acts or omissions anyone of them may be liable.~~

Revision 6. Section 5.9.8:

These are minimum insurance requirements. It is the sole responsibility of the Contractor to determine the need for and to procure additional insurance which may be needed in connection with this Agreement. Copies of policies shall be ~~submitted to the County upon written request~~ **made available to the County upon written request and pursuant to a signed nondisclosure agreement executed by the parties which shall include the process and manner of disclosure.**

Revision 7. Section 5.11:

All notices under this Agreement, and any amendments to this Agreement, shall be in writing and shall be deemed given when delivered by certified mail, return receipt requested, postage prepaid, when delivered via personal service or when received if sent by overnight courier. All notices shall be directed to the Parties at the respective addresses set forth below. If the name and/or address of the representatives changes, notice of such change shall be given to the other Party in accordance with the provisions of this section.

County:

~~Kelly Moch~~

~~Contract Administrator~~

~~Ramsey County~~

~~Information and Public Records Administration~~

~~Kelly.Moch@co.ramsey.mn.us~~

~~90 West Plato Blvd.~~

~~Saint Paul, MN 55107~~

Contract Administration, 121 7th Place East, mail stop 5100, Saint Paul, MN 55101

Contractor:

Contracts & Legal Services Department

LegalNotices@esri.com

380 New York Street

Redlands, CA 92373
Attn: Contracts & Legal Services Department

Revision 8. Section 6.2:

Information Security Policies

~~Contractor shall comply with all security measures and policies as outlined in the Agreement as well as Contractor's data privacy, security policies, client guide and/or Information Security Policies, and security procedures that apply to Customer Content (as defined in the Attachment 2 Master Agreement), which are published online on Contractor's website and are included herein by reference.~~ **Contractor shall comply with applicable privacy and security measures and policies, in alignment with FedRAMP Moderate security requirements and with NIST SP 800-53 (rev.5) security controls referenced in Section B.7.1 – Security and in Section B.7.4 – Privacy of Attachment 2.** If any such documents are to be modified to materially degrade any security standard, practice or protocol then County may terminate the affected Esri Offerings for convenience and receive a refund of unused prepaid fees.

Revision 9. Section 6.4. Order of Governance:

The order of governance regarding the Terms and Conditions shall be:

1. Professional Services Agreement
2. Attachment 1 Enterprise Agreement
3. Attachment 2 Master Agreement
4. Attachment 3 Maintenance and Support Program
- 5. Attachment 4 Rates**

Revision 10, Enterprise Agreement, Attachment 1, is amended as follows:

Enterprise Agreement (Attachment 1)

1. Delete Section 13.1 and replace with the following:

Article 13 – General Provisions

13.1 For the avoidance of doubt, Article 7-Term, Termination, and Expiration of this EA supersedes any termination language in the Master Agreement with respect to all Products and Services provided under this EA. If the Proposal Letter includes Services other than Maintenance, the applicable Services terms and conditions take precedence over the provisions of this EA with respect to those Services. Customer's centralized point of contact identified in the Proposal Letter will approve work under the Advantage Program or Customer will notify Esri of an alternative contact. Except as otherwise expressly provided herein, any amendment or Addendum to this EA must be in writing and signed by an authorized representative of each party.

2. Delete Appendix A Product and Deployment Schedule, Appendix B EA Fee Schedule, and Appendix C EA Points of Contact and replace with Attachment 4, which will supersede and apply during the Second Renewal Term. All references in the

Agreement to “Table A-1,” “Table A-2,” “Appendix A,” “Appendix B,” and “Appendix C,” shall be read to mean “~~Proposal Letter.~~” **Attachment 4**”.

Revision 11, Master Agreement, Attachment 2, is amended as follows:

Master Agreement (Attachment 2)

1. Section 2.1 Definitions is amended to remove the definitions of “Dual Use License” and “Service Credit(s).”
2. The definition of “Sharing Tools” in Section 2.1 Definitions is amended to read as follows:

“Sharing Tools” means publishing capabilities included with Customer’s authorized use of Online Services or ArcGIS Enterprise that allow Customer to make Customer Content and Value-Added Applications available to third parties or Anonymous Users.
3. Subsection d. Limits on Use of Online Services, Service Credits in Section 2.4 Online Services Terms of Use is deleted in its entirety.
4. Subsection e. in Section 3.2 Permitted Uses is amended to read as follows: “Esri does not acquire any rights in Customer Content under this Agreement other than as needed to provide Esri Offerings and Services to Customer.”
5. Article B.3, section B.3.3 General Disclaimer is modified to add the following sentence: “Esri does not warrant that Esri Offerings, or Customer’s operation of the same, will result in Customer’s compliance with any applicable law.”
6. Section B.3.4 Disclaimers is amended to add the following subsection:
 - c. **Artificial Intelligence (AI)/Machine Learning (ML) Disclaimer.** As specified in the Documentation, certain Esri Offerings may integrate third-party AI/ML software libraries and third-party or Esri created pre-trained AI/ML models for various tasks including, but not limited to, object detection, image obfuscation, image classification, or text or speech recognition. Customer may use these capabilities at its option and such AI/ML capabilities are delivered “as is” and without warranty of any kind. In certain cases, the Esri Offering may provide Customers the ability to configure their own custom AI/ML models to meet Customer’s unique requirements, which except for the express warranties contained in this Agreement, shall be at Customer’s own risk.
7. The first sentence of Section B.4.2 is deleted and replaced with the following: “The limitations and exclusions of liability in the preceding paragraph do not apply to Customer's infringement, misuse, or misappropriation of Esri's or Esri's licensors' intellectual property rights, either party's indemnification obligations, gross negligence, willful misconduct, or violations of the Export Compliance clause of this Agreement.”

8. Delete Section B.7.3 Export Compliance and replace with the following:

B.7.3 Export Compliance. Each party will comply with all applicable export and trade sanctions laws and regulations, including the US Department of Commerce’s Export Administration Regulations (EAR), the US Department of State’s International Traffic in Arms Regulations (ITAR), the US Department of Treasury, Office of Foreign Assets Control (OFAC) Regulations, and other applicable export laws. Customer will not export, reexport, transfer, release, or otherwise dispose of, in whole or in part, or permit access to or transfer or use of Services or Esri Offerings to any United States embargoed countries currently including Iran, , North Korea, Cuba, Russia, Belarus, Crimea region of Ukraine, the Donetsk People’s Republic (DNR) and Luhansk People’s Republic (LNR), or denied entities or persons except in accordance with all then-current applicable US government export laws and regulations. Customer will not export, reexport, transfer, or use Services or Esri Offerings for certain missile, nuclear, chemical, or biological activities or end uses without proper authorization from the US government. Customer shall immediately notify Esri in writing if any US government entity or agency denies, suspends, or revokes Customer's export privileges. Customer will not upload, store, or process in Cloud Services any Customer Content that (i) has an Export Control Classification Number (ECCN) other than EAR99 or (ii) is controlled for export from the United States under ITAR or (iii) is subject to the EAR where the cloud host is on the US government’s Specially Designated Nationals List, Denied Entity List, Unverified List or Denied Parties List or any other US government restricted list. Customer will notify Esri in advance if Esri’s performance of any Services or provision of any Esri Offerings is related to any defense article, defense service, or technical data, as defined under the ITAR Sections 120.31, 120.32, and 120.33, respectively; Esri will not perform any such Services or provide any such Esri Offerings until Esri obtains any necessary export license from the US government. Customer will reasonably assist Esri in applying for and obtaining an export license if needed.

9. Section B.9.11 US Government Customer is modified to delete the final sentence in its entirety. The removed sentence is:

“ArcGIS Online has been granted FedRAMP tailored low authorization but does not meet higher security requirements including those found in DFARS 252.239-7010.”

2. The Original Agreement and any previous amendments are incorporated into this amendment by reference.

- 3.

Except as modified herein, the terms of the Agreement shall remain in full force and effect.

Attachment 4

IS000187

	Term 1	Term 2	Term 3	Term 4	Total
Annual EA Fee	\$500,000	\$500,000	\$575,000	\$575,000	\$2,150,000

Esri products and services to which the Ramsey County will have deployment rights during the term of this agreement include:

EA Products— Esri Flex (formerly Uncapped)*

Product – Annual Subscription	Total
ArcGIS Enterprise: ArcGIS Enterprise (Advanced and Standard)	Esri Flex
ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Data Reviewer, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Schematics, and ArcGIS Spatial Analyst	Esri Flex
ArcGIS GIS Server: Advanced, Standard, Basic	Esri Flex
ArcGIS Enterprise Additional Capability Servers: ArcGIS Image Server, ArcGIS GeoEvent Server	Esri Flex
ArcGIS Monitor	Esri Flex
ArcGIS Runtime Advanced	Esri Flex
ArcGIS Runtime Analysis Extension	Esri Flex

Annual Subscription Products	Total
ArcGIS Enterprise Contributor (formerly Editor) User Type Annual Subscription	Esri Flex
ArcGIS Enterprise Mobile Worker User Type Annual Subscription	Esri Flex
ArcGIS Enterprise Creator User Type Annual Subscription	Esri Flex
ArcGIS Enterprise Professional (formerly Standard) User Type Annual Subscription	Esri Flex
ArcGIS Enterprise Professional Plus (formerly Advanced) User Type Annual Subscription	Esri Flex
ArcGIS Online Viewer User Type Annual Subscription	Esri Flex
ArcGIS Online Contributor (formerly Editor) User Type Annual Subscription	Esri Flex
ArcGIS Online Mobile Worker User Type Annual Subscription	Esri Flex

ArcGIS Online Creator User Type Annual Subscription	Esri Flex
ArcGIS Online Professional (formerly Standard) User Type Annual Subscription	Esri Flex
ArcGIS Online Professional Plus (formerly Advanced) User Type Annual	Esri Flex
ArcGIS 3D Analyst for ArcGIS Enterprise Creator or Professional User Type Annual Subscription	Esri Flex
ArcGIS Data Reviewer for ArcGIS Enterprise Creator or Professional User Type Annual Subscription	Esri Flex
ArcGIS Geostatistical Analyst for ArcGIS Enterprise Creator or Professional User Type Annual Subscription	Esri Flex
ArcGIS Network Analyst for ArcGIS Enterprise Creator or Professional User Type Annual Subscription	Esri Flex
ArcGIS Publisher for ArcGIS Enterprise Creator or Professional User Type Annual Subscription	Esri Flex
ArcGIS Spatial Analyst for ArcGIS Enterprise Creator or Professional User Type Annual Subscription	Esri Flex
ArcGIS Workflow Manager for ArcGIS Enterprise Creator or Professional User Type Annual Subscription	Esri Flex

“Esri Flex (formerly Uncapped) provides the right to Deploy quantities as needed throughout the term of the Agreement.

The Enterprise Agreement also includes:

Annual Subscription Products	Term 1	Term 2	Term 3	Term 4
ArcGIS Online Organizational Subscription	1	1	1	1
ArcGIS Online Service Credits (based on user types listed under Esri Flex)	95,000	50,000	40,000	40,000
ArcGIS Image Analyst for ArcGIS Enterprise Creator or Professional User Type Annual Subscription	2	2	2	2
ArcGIS Data Interoperability for ArcGIS Enterprise Creator, Professional, or Professional Plus, User Type Annual Subscription	2	2	2	2
ArcGIS Image Analyst for ArcGIS ArcGIS Online Creator or Professional User Type Annual Subscription	2	2	2	2
ArcGIS Data Interoperability for ArcGIS Online Creator, Professional, or Professional Plus, User Type Annual Subscription	2	2	2	2
ArcGIS Advanced Editing User Type Extension for ArcGIS Enterprise Annual Subscription	25	25	25	25
ArcGIS Roads and Highways (Location Referencing) for ArcGIS Enterprise Professional or Professional Plus User Type Annual Subscription	5	5	5	5
ArcGIS Hub Premium ArcGIS Online Community Annual Subscription	1	1	1	1
ArcGIS Hub Premium Additional 1,000 ArcGIS Online Community Creator Annual Subscription	3	3	3	3
ArcGIS Business Analyst Web App Advanced Online Annual Subscription	4	4	4	4
ArcGIS Developer Bundle Annual Subscription	1	1	1	1

Perpetual Products	Rolled-In Qty. (if applicable)	Qty. to Be Deployed	Total
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ArcGIS Enterprise Advanced Up to Four Cores Perpetual License	8	0	8
ArcGIS Enterprise Advanced Up to Four Cores Staging Server Perpetual License	2	0	2
ArcGIS Roads and Highways (Location Referencing) for ArcGIS GIS Server Standard or Advanced (Windows Only) Up to Four Cores Perpetual License	1	0	1
ArcGIS Roads and Highways (Location Referencing) for ArcGIS GIS Server Standard or Advanced (Windows Only) Up to Four Cores Staging Server Perpetual License	1	0	1
ArcGIS Image Server Up to Four Cores Perpetual License	1	0	1
ArcGIS Image Server Up to Four Cores Staging Server Perpetual License	1	0	1
ArcGIS GeoEvent Server Up to Four Cores Perpetual License	1	0	0
ArcGIS GeoEvent Server Up to Four Cores Staging Server Perpetual License	1	0	1

The EA also includes the following additional components:

Additional Benefits	Quantity
Esri International User Conference Registrations	6
Back-Up Media	2
Authorized Tier-Two Standard Support Callers	5

- **Advantage Program:** One annual subscription to the Advantage Program.

This program includes the following components per year for four years:

- Up to 100 Advisor hours
- Annual one-day Planning Meeting
- Technology Webcasts
- 50 Learning and Services credits that can apply towards:

- **Business and Technical Consulting:** Access to a range of industry, business, and technical domain consultants. Get advice and hands-on help from GIS experts, industry specialists, developers, and designers.
 - **Training:** Access to an extensive curriculum of instructor-led training courses as well as client-site training options. A complete list of Esri training facilities and course catalog are available at www.esri.com/training.
 - **Premium Support Services (PSS):** Access to prioritized incident management and all-hours technical support. PSS has been designed to meet the needs of Esri customers who are developing, implementing, or supporting complex, mission-critical GIS applications.
 - **Esri Managed Cloud Services:** Access to a variety of hosting options for the ArcGIS platform that leverage a cloud environment designed to be reliable, cost-effective, and secure.
- Unused Learning and Services credits will expire 24 months from their purchase date, or one month after the expiration of the program, whichever is first. Learning and Services credits are a flexible way for your organization to receive focused technical enablement support. These credits are not intended for use on project-specific professional services. Any project-related activities requiring Esri Project Services support will be scoped, budgeted, and scheduled outside of the Advantage Program. You can find more information about the Advantage Program at www.esri.com/services/eeap.
 - Any activities proposed to be completed under the Advantage Program would be subject to review and approval by Esri to ensure alignment with the intent of the Advantage Program.

Board of Commissioners

Request for Board Action

Item Number: 2026-110

Meeting Date: 5/5/2026

Sponsor: County Assessor's Office

Title

2026 Special Board of Appeal and Equalization

Recommendation

1. Appoint the Special Board of Appeal and Equalization members and designated chairs, to conduct the 2026 Ramsey County Special Board of Appeal and Equalization, as needed, on meeting days June 16, 2026 and adjourn on completion of business (excluding Saturday):
 - Bryan Clapper - District 1
 - Patrick Todd (Chair) - District 2
 - Patty Lammers - District 3
 - Artika Tyner - District 4
 - John Mascari - District 5
 - Patrick Guernsey - District 5
 - Jeanette Jones - District 6
 - Joy Erickson (Chair) - District 7
 - Jessi Glancey - County Manager appointed
 - Susan Gilmer - County Manager appointed
2. Approve the Procedural Rules to be adhered to by the 2026 Ramsey County Special Board of Appeal and Equalization.
3. Approve the Code of Ethics and Conduct Guidelines to be adhered to by the 2026 Ramsey County Special Board of Appeal and Equalization.
4. Authorize the County Manager to approve the payment of expenses for the 2026 Ramsey County Special Board of Appeal and Equalization and expenses for training for 2027 Ramsey County Special Board of Appeal and Equalization members as required by Minnesota Statutes, Section 274.13.

Background and Rationale

The Ramsey County Assessor's Office estimates market value and determines property classification, striving to provide an accurate and equitable property assessment. Standards are established to ensure that Ramsey County property owners are provided easy access to the Ramsey County Special Board of Appeal and Equalization and simplified procedures for presenting appeals and receiving a fair, impartial hearing.

Minnesota Statutes, section 274.13, authorizes the Ramsey County Board to appoint a Special Board of Appeal and Equalization for 2026. As provided by Minnesota Statutes, section 274.14, the Special Board must meet after the second Friday in June on at least one meeting day and may meet for up to 10 consecutive meeting days. This Special Board would serve beginning June 16, 2026, and adjourn on completion of business (excluding Saturday). The Special Board will hear taxpayers' appeals of their 2026 market value or classification. These 2026 values and classifications will be utilized to calculate the 2027 property taxes.

There were no changes in the Code of Ethics and Conduct Guidelines from 2026 with the exception of one new County Manager appointed Special Board member. Under state law, the county must have one voting

member who has completed a Minnesota Department of Revenue training course within the last four years. Eight of the 10 appointed Special Board members have completed this training. Three of the ten appointed members are Real Estate Professionals.

County Goals (Check those advanced by Action)

- Well-being
- Prosperity
- Opportunity
- Accountability

Racial Equity Impact

The County Assessor’s Office strives to assess all properties fairly and equitably. The Special Board of Appeal and Equalization process reviews values and/or classifications to ensure they are correct and ensures that owners are not paying higher taxes than a property is worth, and as a result, reduces the financial burden. Language, racial or cultural issues can create barriers to access and/or understand the Special Board of Appeal and Equalization process; therefore, more work may be needed to address those issues. We offer a variety of language translation options on our public website to allow for our policies to be interpreted in other languages.

Community Participation Level and Impact

The community is informed about this action through board action.

- Inform
- Consult
- Involve
- Collaborate
- Empower

Fiscal Impact

The Special Board of Appeal and Equalization process is state mandated. Funds are included in the approved 2026 County Assessor budget. Each member is paid a daily fee for their service. The daily fee paid to members encourages participation from community members and real estate professionals and helps them offset revenue lost while serving on the board.

Each member will be paid \$315 for the first day of service and an additional \$225 for each additional day of service. Each member will receive a minimum of \$315. The expense for the 2026 meeting is estimated to be \$4,000.

Last Previous Action

On May 27, 2025, the Ramsey County Board appointed Bryan Clapper (District 1), Patrick Todd (District 2), Patty Lammers (District 3), Artika Tyner (District 4), John Mascari (District 5), Patrick Guernsey (District 5), Jeanette Jones (District 6), Joy Erickson (District 7), Lora Bullert (County Manager appointed), and Susan Gilmer (County Manager appointed) to conduct the 2025 Ramsey County Special Board of Appeal and Equalization, as needed, on meeting days June 17, 2025 through June 27, 2025 (excluding Saturday) (Resolution B2025-103).

Attachments

1. 2026 Special Board of Appeal and Equalization Code of Conduct Guidelines

2026 Special Board of Appeal and Equalization Members

DISTRICT 1
Tara Jebens-Singh

Bryan Clapper
North Oaks, MN 55127

DISTRICT 2
Mary Jo McGuire

Patrick Todd *(Chair)
New Brighton, MN 55112

DISTRICT 3
Garrison McMurtrey

Patty Lammers
Saint Paul, MN 55117

DISTRICT 4
Rena Moran

Artika Tyner
Saint Paul, MN 55104

DISTRICT 5
Rafael Ortega, Chair
2 appointments

◆◆ John Mascari
Saint Paul, MN 55116

Patrick Guernsey
Saint Paul, MN 55102

DISTRICT 6
Mai Chong Xiong

◆◆ Jeanette Jones
Saint Paul, MN 55119

DISTRICT 7
Kelly Miller

◆◆ Joy Erickson *(Chair)
White Bear Lake, MN 55110

COUNTY MANAGER
Ling Becker
2 appointments

** Jessi Glancey
White Bear Town, MN 55110

Susan Gilmer
Saint Paul, MN 55105

*Designated Chair

**New appointee

◆◆ Required Real Estate Professional

2026 Special Board of Appeal and Equalization Procedural Rules

1. The Ramsey County Special Board of Appeal and Equalization shall consist of at least ten members, with one member being recommended by each Commissioner and two members by the Chair and two members by the County Manager. All members must be residents of Ramsey County. At least one member must be a real estate appraiser, realtor or other real estate professional, familiar with property valuation in the county.
2. Two designated chairpersons shall be appointed by and serve at the pleasure of the Commissioners. A chairperson shall preside at all meetings of the Special Board and shall have duties and responsibilities as are normally attended upon that office. The Special Board shall be convened as panels of five members, including a designated chair each day. If volume of appeals dictates two separate panels, the panels may consist of only three members if required. The Ramsey County Assessor's office shall schedule panel members.
3. Regular meetings of the board shall be held as specified in Minnesota Statutes, section 274.14.
 - a. The Ramsey County Assessor's Office will mail a board of appeal and equalization application to interested persons, including a request for basic information concerning the property. If the property is income producing, the owner or owner representative must submit, at time of initial application, two years of income and expense information and a current rent roll.
 - b. Upon timely receipt (*by May 4th*) of a completed application, the applicant will arrange with the Ramsey County Assessor's Office a time for the assessor to perform an interior inspection of the property. The owner or owner's representative must accompany the assessor on this inspection.
 - c. The Ramsey County Assessor's Office will complete an appraisal of the valuation of the property. The county's appraisal report will be written and will be made available to the applicant at least 48 hours prior to the hearing.
 - d. Applicant must provide copies to the Ramsey County Assessor of all documentation to be presented to the Special Board at least 48 hours prior to the scheduled hearing.
 - e. Upon receipt of the completed application and review of the property the Ramsey County Assessor's office will schedule a hearing at 1-hour intervals beginning the first day scheduled for the board.
 - f. If the total number of applicants appearing before the Special Board is 50 or below, then the following format will be utilized. Each applicant will be allowed 20 minutes to present any data or information relevant to the market value or tax classification of the subject property. The Ramsey County Assessor, or designee, will then be allowed up to 20 minutes to present any relevant information to support the market value or tax classification assigned by the assessor. The board shall have 20 minutes to make a decision. The board chair shall have the authority to cast a tie-breaking vote should any deliberations result in a tie.
 - g. If the total number of applicants appearing before the Special Board is 51 to 150, then the following format will be utilized. Each applicant will be allowed 10

minutes to present any data or information relevant to the market value or tax classification of the subject property. The Ramsey County Assessor, or designee, will then be allowed up to 10 minutes to present any relevant information to support the market value or tax classification assigned by the assessor. The board shall have 10 minutes to make a decision. The board chair shall have the authority to cast a tie-breaking vote should any deliberations result in a tie.

- h. If the total number of applicants to the Special Board exceeds 150, then the County Board authorizes the Ramsey County Assessor to adjust the process to ensure all citizens' appeals can be heard in the statutory ten-day window. If modifications are made, they will be made in a fashion that ensures the process remains fair and transparent.
 - i. All deliberations are to be made immediately following the individual hearings and in full view and hearing of the public. The board will make its decisions based solely on information offered at the hearing and will conduct no independent fact-finding of its own relative to the value or classification of any parcel presented to the board for review.
 - j. The decisions of the Special Board should be made by motion, second, discussion and voice vote. The recording secretary will record the vote of each board member for each case heard by the Special Board. The recording secretary shall review said record with the Special Board each day to ensure accuracy.
- 4. All meetings and hearings conducted by the Special Board shall be conducted pursuant to the Minnesota Open Meeting Law, Minnesota Statutes, Chapter 13D. All data presented relative to the valuation or classification of any parcel will be considered public data.
 - 5. Each member will be paid \$315 for the first day of service and an additional \$225 for each additional day of service. Each member will receive a minimum of \$315.
 - 6. All of the Special Board's legal questions, which arise from work performed, should be referred to the Ramsey County Attorney for appropriate response.
 - 7. The Ramsey County Assessor will be responsible for staffing and for the assembling of documentation for the appointees. The assessor shall provide an organizational orientation session for the appointees prior to beginning their work on June 17th. Examples of staffing responsibilities include, but are not limited to, the ten-day staffing and scheduling, the administering of an oath to the members, completing forms for compensation for the members and the training program.
 - 8. The Ramsey County Auditor shall appoint a non-voting member to serve as the recording secretary for the Special Board.

Ramsey County Special Board of Appeal and Equalization

Board Code of Ethics and Conduct Guidelines

The Mission of the Ramsey County Special Board of Appeal and Equalization is the fair and equitable resolution of all valuation and classification appeals on real and taxable personal property located in Ramsey County. As part of this mission, the Special Board

will attempt to foster an open and trusted professional relationship with concerned taxpayers and County staff.

1. Special Board members shall strive to treat applicants, fellow Special Board members and staff respectfully at all times.
2. All deliberations shall be made on an impartial basis and publicly.
3. Special Board members should refrain from discussing Special Board proceedings with applicants outside of the presence of the other Special Board members.
4. Concerns about the actions, behavior or motivations of any participant in the Special Board process should be directed to the County Manager.
5. Special Board members should attempt to understand all facts presented to them in order to arrive at a fair decision. They should ask for clarification when necessary and seek additional information when required.
6. No Special Board member shall participate in any proceeding regarding his/her own property.
7. No member shall sit in judgment of an appeal where the member either has a personal interest in a property under appeal or personal bias toward the parties. Should this situation arise, the Special Board member will inform the Chair and recuse themselves. A recused member shall not participate in the discussions or offer questions or make comments during a hearing or during deliberations.
8. Special Board members should be extremely cautious of participating in deliberations of an appeal where the member has a prior personal relationship with the applicant. Such relationship should be disclosed prior to the beginning of the hearing of the appeal. Fellow Special Board members should then decide whether the issue should be waived or the fellow Special Board member is excused for that proceeding.
9. It is unethical to accept or to agree to accept compensation of any kind from an appellant appearing before the Ramsey County Special Board of Appeal and Equalization. Any such offer must be reported to the County Manager.
10. No Special Board member shall participate or vote in any deliberation relating to issues or proposal in which he or she has a conflict of interest. A conflict of interest exists where the member:
 - 10.1. Has a material, current, or anticipated financial interest in the property, or is affected by the issues or proposed assessment to a greater degree than other members of his/her business classification, profession or occupation; or
 - 10.2. Is a director, trustee, officer, employee, or agent of a company or institution directly involved in the property; or
 - 10.3. Is related by blood or marriage to an individual having any current or contemplated ownership interest in the subject property; or
 - 10.4. Is a personal friend of the applicant.

11. There will be no official audio or video recording of any of the meetings. There shall be no unofficial audio or video recordings made unless agreed to by all participants and then they will not be made part of the official record.



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2026-132

Meeting Date: 5/5/2026

Sponsor: County Assessor's Office

Title

Local Option Disaster Tax Abatement

Recommendation

Approve the property tax abatement, and any penalty and interest, with a reduction of \$10,000 or more for:

- 19-29-22-32-0142, 80 Cottage Ave W, Saint Paul, MN

Background and Rationale

In compliance with Minnesota Statutes, Section 273.1233, subdivision 1, the Ramsey County Board of Commissioners is authorized to approve Local Option Disaster Tax Abatements for taxes payable in the year the damage or destruction occurred for homestead and non-homestead properties that have met the requirements of the statute. Under Minnesota Statutes Section 273.1235, the Ramsey County Board of Commissioners is authorized to approve a Local Option Disaster Credit for taxes payable in the year following the disaster for homestead and non-homestead properties.

One property suffered catastrophic damage that has prevented the owners from occupying their property. Minnesota Statutes, Section 273.1233, provides that an owner of a property may apply for a tax reduction payable in the year the destruction occurs if 50% or more of the property has been unintentionally or accidentally destroyed, or destroyed by arson or vandalism by someone other than the owner. Minnesota Statutes, Section 273.1235, provides for a tax credit in the year following the destruction.

Under Minnesota Statutes Sections 273.1233 and 273.1235, the authority for final approval is granted to the County Board of Commissioners. The County Assessor Department recommends that the Ramsey County Board of Commissioners approve the property on the attached list for a local option reduction or credit of tax, as calculated by County Assessor Department under Minnesota Statutes, Sections 273.1233 and 273.1235.

The required applications have been received, reviewed and approved by the Ramsey County Assessor and the properties are eligible for a reduction as authorized by Minnesota Statutes, Sections 273.1233 and 273.1235.

County Goals (Check those advanced by Action)

- Well-being Prosperity Opportunity Accountability

Racial Equity Impact

Language, racial or cultural issues can create barriers to access and/or to understand the abatement process. The department has allowed for property reviews to be completed by phone or email if all the necessary supportive information is provided by mail or electronically when requested. This allows for more flexibility in the service delivery for property owners who are unable to be present at their property during working hours, thus resulting in a more accurate assessment and less abatements due to potential errors. Information regarding abatements can be found on Ramsey County's website, which can be viewed in multiple languages. The County Assessor's department also has bilingual staff who are available to assist with questions or

concerns from Hmong and Spanish speaking customers.

Community Participation Level and Impact

There is no community engagement involved with this request for board action.

Inform Consult Involve Collaborate Empower

Fiscal Impact

Abatements result in a reduction in property tax revenue for Ramsey County and other taxing authorities. The county budgets for an uncollectable amount of property tax levy each year, so no negative impact to the overall county budget is anticipated with this action. The reduction in total local and state property tax for the property qualifying for tax abatement is \$13,288.

Last Previous Action

On December 17, 2019, the Ramsey County Board approved a policy establishing the delegation of authority to the County Auditor/Treasurer of abatements less than \$10,000 (Resolution B2019-301).

Attachments

1. May 5, 2026 County Board List_LODPTA

Local Option Abatement over \$10,000 for County Board consideration in May 2026

Board Meeting Date: May 5, 2026

ATEMENT NUMBER/ TYPE	OWNER/MAILING ADDRESS	CMR DIST*	PIN/PROPERTY ADDRESS	TAX PAY YEAR	PRESENT TAXABLE VALUE/ CLASS	RECOMMENDED NEW TAXABLE VALUE/ CLASS	CHANGE IN TAXABLE VALUE/ CLASS	ACTUAL REDUCTION IN TAX DOLLARS	REASON FOR REDUCTION
AY25-6086 / LOCAL OPTION DISASTER ABATEMENT	SKD ENTERPRISES LLC 80 COTTAGE AVE W SAINT PAUL, MN 55117- 4577	3	19-29-22-32-0142 / 80 COTTAGE AVE W SAINT PAUL, MN 55117	2025	\$584,700 / 3A Commercial	\$171,200 / 3A Commercial	(\$413,500) 3A Commercial	(\$13,288)	An abatement application was filed with the Ramsey County Assessor on 10/10/2025. The building was damaged by fire on 1/11/2025 and was not habitable by 12/31/2025. The property qualifies for an 11-month disaster abatement.
							GRAND TOTAL	(\$13,288)	



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2026-134

Meeting Date: 5/5/2026

Sponsor: County Assessor's Office

Title

Property Tax Abatements

Recommendation

Approve the property tax abatements, and any penalty and interest, with a reduction of \$10,000 or more for:

- 27-29-23-14-0030, 1125 Energy Park Dr, Saint Paul, MN
- 34-29-23-42-0002, 1246 University Ave W, Saint Paul, MN

Background and Rationale

The Ramsey County Assessor's department estimates market value and determines property classification, striving to provide an accurate and equitable property assessment. Standards are established to ensure that Ramsey County property owners are provided easy access to the abatement process. Staff who administer abatements follow the strict guidelines described in statute and county administrative code. These staff are available to serve customers by request and can describe the abatement process when providing various appraisal related services. Abatements correcting value and/or classification attempt to ensure that owners are not paying higher taxes than a property is worth, and as a result, reduces the financial burden.

In compliance with Minnesota Statutes, Section 375.192, subdivision 2, and directed by County Board Resolution B2019-301, abatements over a \$10,000 reduction of tax must be approved by the Ramsey County Board. These abatements have been reviewed and approved by the County Assessor and the County Auditor. According to Minnesota Statutes, Section 375.192, the Ramsey County Board may consider and grant a reduction or abatement on applications only as they relate to taxes payable in the current year and two prior years provided that the reductions or abatements for the two prior years shall be considered or granted only for (1) clerical error, or (2) when the taxpayer fails to file for a reduction or adjustment due to hardship, as determined by the Ramsey County Board. The department policy is that a clerical error is one that does not involve judgment, but which may involve the failure of a governmental entity to perform a ministerial act relating to the assessment of property.

For abatements over a \$10,000 reduction of tax, penalty and interest combined, notice must be submitted to the school board and municipality in which the property is located. These abatements have met these requirements. The County Assessor and County Auditor recommend that the Ramsey County Board approve these abatements.

County Goals (Check those advanced by Action)

- Well-being Prosperity Opportunity Accountability

Racial Equity Impact

Language, racial or cultural issues can create barriers to access and/or to understand the abatement process. The department has allowed for property reviews to be completed by phone or email if all the necessary supportive information is provided by mail or electronically when requested. This allows for more flexibility in the service delivery for property owners who are unable to be present at their property during working hours,

thus resulting in a more accurate assessment and less abatements due to potential errors. Information regarding abatements can be found on Ramsey County’s website, which can be viewed in multiple languages. The County Assessor’s department also has bilingual staff who are available to assist with questions or concerns from Hmong and Spanish speaking customers.

Community Participation Level and Impact

There is no community engagement involved with this request for board action.

- Inform Consult Involve Collaborate Empower

Fiscal Impact

Abatements result in a reduction in property tax revenue for Ramsey County and other taxing authorities. The county budgets for an uncollectable amount of property tax levy each year, so no negative impact to the overall county budget is anticipated with this action. The reduction in total local and state property tax for the property qualifying for tax abatement is \$137,210.

Last Previous Action

On December 17, 2019, the Ramsey County Board approved a policy establishing the delegation of authority to the County Auditor/Treasurer of abatements less than \$10,000 (Resolution B2019-301).

Attachments

1. May 5, 2026 County Board List_PTA

Abatements over \$10,000 for County Board consideration in May 2026

Board Meeting Date: May 5, 2026

ATEMENT NUMBER/ TYPE	OWNER/MAILING ADDRESS	CMR DIST *	PIN/PROPERTY ADDRESS	TAX PAY YEAR	PRESENT TAXABLE VALUE/ CLASS	RECOMMENDED NEW TAXABLE VALUE/ CLASS	CHANGE IN TAXABLE VALUE/ CLASS	ACTUAL REDUCTION IN TAX DOLLARS	REASON FOR REDUCTION
AT25-6075 / CORRECTIVE ABATEMENT	1HOUSE2HANDS INC 1125 ENERGY PARK DR SAINT PAUL, MN 55108-5001	3	27-29-23-14-0030 / 1125 ENERGY PARK DR SAINT PAUL, MN 55108	2025	\$1,165,300 / 3A Commercial - \$6,603,500 / 5E Exempt	\$753,600 / 3A Commercial - \$7,015,200 / 5E Exempt	(\$411,700) / 3A Commercial - \$411,700 / 5E Exempt	(\$14,434.00)	This abatement corrects a clerical error where the percentage of exemption was not properly calculated. Despite a timely application, the change was not processed before the tax extension deadline. This abatement corrects the classification to allow for more of the value to be exempt.
AT23-4004 / CORRECTIVE ABATEMENT	NUWAY 1246 LLC 2217 NICOLLET AVE S MINNEAPOLIS, MN 55404-3382	4	34-29-23-42-0002 / 1246 UNIVERSITY AVE W SAINT PAUL, MN 55104	2023	\$3,391,300 / 3A Commercial	\$3,391,300 / 5E Exempt	(\$0) / 5E Exempt	(\$122,776.00)	This abatement corrects a clerical error that misclassified the property as commercial instead of 100% exempt. Despite a timely application, the change was not processed before the tax extension deadline. This abatement corrects the classification to 100% exempt.
							GRAND TOTAL	(\$137,210.00)	