
Sponsor: Property Management, Sheriff's Office

Meeting Date: 5/23/2023

Title: Lease Agreement with the City of Saint Paul for Office Space

File Number: 2023-203

Background and Rationale:

On December 20, 2022, the Ramsey County Board of Commissioners approved the acquisition and purchase agreement for the 360 Wabasha Street property. The purchase and acquisition of 360 Wabasha Street property will provide the Ramsey County Sheriff's Office, Civil Division, with opportunity to vacate its use of the leased space in the City Hall Annex, while the Court and Security Services Division will remain as tenants.

The purchase and acquisition of the 360 Wabasha Street property closed on March 31, 2023. Property Management is renovating the interior of the building to provide an adequate space for the Ramsey County Sheriff's Office, Civil Division, to occupy.

The Ramsey County Sheriff's Office current lease at the City Hall Annex expires June 30, 2023. The Ramsey County Sheriff's Office, Court and Security Services Division, will continue to lease space at the City Hall Annex, as the proximity to the Ramsey County Courthouse - Saint Paul City Hall is required to effectively perform its duties. Property Management, with the Ramsey County Sheriff's Office, Court and Security Services Division, is requesting the approval of a lease agreement for the period of July 1, 2023, through June 30, 2025.

Recommendation:

The Ramsey County Board of Commissioners resolved to:

1. Approve the lease agreement with the city of Saint Paul, 15 West Kellogg Boulevard, Suite 700, Saint Paul, MN, 55102, for office space in the City Hall Annex, 25 West 4th Street, Suite 150, Saint Paul, MN, 55102, for the period of July 1, 2023, through June 30, 2025, in the total amount of \$179,721.
2. Authorize the Chair and Chief Clerk to execute the lease agreement.
3. Authorize the County Manager to execute lease amendments to renew the lease at negotiated rates, with the same general terms and conditions.

A motion to approve was made by Commissioner Ortega, seconded by Commissioner Reinhardt. Motion passed.

Aye: - 7: Frethem, MatasCastillo, McGuire, Moran, Ortega, Reinhardt, and Xiong

By: 

Mee Cheng, Chief Clerk - County Board