



Board of Commissioners
Resolution
B2021-130

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Sponsor: County Attorney's Office and Human Resources

Meeting Date: 6/15/2021

Title: Request for an Unclassified Full-Time Equivalent

File Number: 2021-297

Background and Rationale:

Human Resources recommends the approval of the Ramsey County Attorney Office's request to designate a current Full-Time Equivalent (FTE) as an unclassified position in the title of Assistant Division Director-County Attorney (Unclassified) to assist the Chief Deputy County Attorney in managing their division.

The duties of this position will involve significant discretion and substantial involvement in the development, interpretation, and implementation of department policy. *The Assistant Division Director - County Attorney (Unclassified)* will report to the Chief Deputy County Attorney and is responsible for strategic initiatives to achieve racial equity and supporting the Chief Deputy County Attorney and Division Directors in managing their work in the Human Services section to connect with the vision, mission and values of the county and the County Attorney's Office. This new position will lead and oversee the work of a Planning Manager and the Planning Specialist staff who conduct community outreach and division policy development to achieve equitable outcomes. This position will also direct and manage the office's diversity, equity and inclusion competency development across the office internally. This work directly aligns with the county's strategic priority of Talent Attraction, Retention, and Promotion and enhancing the work culture.

The Assistant Division Director will function as a member of the management team and have significant involvement in the formulation and implementation of policies and procedures related to community engagement, race equity and the elimination of racial disparities. The addition of this position will strengthen the management team and better enable each division to serve the residents of Ramsey County.

Recommendation:


The Ramsey County Board of Commissioners resolved to:

Approve the designation of a current vacant Full-Time Equivalent in the unclassified service in the classification title of Assistant Division Director - County Attorney position in accordance with Minnesota Statutes 383A.282 and 383A.286, subdivision 3.

A motion to approve was made by Commissioner MatasCastillo, seconded by Commissioner Reinhardt.

Motion passed.

Aye: - 7: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

By: 
Abby Goldsmith, Interim Chief Clerk - County Board