

Amendment #1 for Family Homelessness Prevention & Assistance Program Grant Contract Agreement

Contract Start Date:	<u>October 1, 2021</u>	Total Contract Amount:	<u>\$3,224,000.00</u>
Original Contract Expiration Date:	<u>December 30, 2023</u>	Original Contract:	<u>\$3,087,500.00</u>
Current Contract Expiration Date:	<u>December 30, 2023</u>	Previous Amendment(s) Total:	<u>\$0.00</u>
Requested Contract Expiration Date:	<u>December 30, 2023</u>	This Amendment:	<u>\$136,500.00</u>

This Amendment is by and between the Minnesota Housing Finance Agency ("MHFA") and Ramsey County, 160 E Kellogg Boulevard, Suite 9500, St Paul, MN 55101 ("GRANTEE").

Recitals

1. MHFA has a Grant Contract Agreement with the Grantee identified as Family Homelessness Prevention & Assistance Program, with an effective date of October 1, 2021 ("Original Grant Contract") to prevent homelessness, reduce the length of time households are homeless and eliminate future episodes of homelessness.
2. MHFA is amending the Original Grant Contract to modify the Grantee's Project Plan, increase the Grant Proceeds and modify the payment terms to meet the needs of the Grantee during the Grant Period.
3. MHFA and the Grantee are willing to amend the Original Grant Contract as stated below.

Grant Contract Amendment

REVISION 1. Exhibit B (the "Work Plan") is deleted and replaced in its entirety with **Exhibit B.1** which is attached to this Amendment.

REVISION 2. Clause 4.1 "**Consideration**" is amended as follows:

4.1 *Consideration.*

MHFA will pay for all services performed by the Grantee under this Grant Contract Agreement as follows:

(a) Compensation

The Grantee will be paid up to a maximum of ~~\$3,069,103.00~~ \$3,205,603.00 per the breakdown of costs contained in the approved budget specified in the Grantee's Project Plan.

(b) Travel Expenses

Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this Grant Contract Agreement will not exceed ~~\$18,397.00~~ \$18,397.00 provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the MHFA's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

(c) Total Obligation.

The total obligation of MHFA for all compensation and reimbursements to the Grantee under this Grant Contract Agreement will not exceed ~~\$3,087,500.00~~ \$3,224,000.00. (the “Grant Proceeds”). The award of the total amount of the Grant Proceeds is contingent upon the receipt of funding by MHFA of anticipated appropriations for the Program for Fiscal Years 2024-2025. The Grantee is only entitled to the Grant Proceeds as specifically limited by Section 14.3 of this Grant Contract Agreement.

REVISION 3. Clause 4.2 “**Payment**” is amended as follows:

4.2 Payment

(a) Disbursements

The disbursement of the Grant Proceeds is as follows:

- (i) One-eighth of the total amount of the Grant Proceeds will be disbursed upon execution of the Grant Contract Agreement.
- (ii) One-eighth of the total amount of the Grant Proceeds, at MHFA’s sole discretion and subject to funding availability, until the Grant Proceeds are fully disbursed, at the beginning of each quarter MHFA’s fiscal year during the Grant Period of this Grant Contract Agreement.
- (iii) An additional payment in the amount of \$136,500.00 will be disbursed upon execution of Amendment #1 to this Grant Contract Agreement.

This Amendment #1 is duly executed on the last date written in the signature page.

The Original Grant Contract is incorporated into this Amendment #1 by reference. Except as modified herein, the terms of the Original Grant Contract will remain in full force and effect.

1. GRANTEE

The Grantee certifies that the appropriate person(s) have executed this Amendment on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

So Yeon Woo-Bockman

By: [So Yeon Woo-Bockman \(Feb 14, 2023 16:06 CST\)](#)

Title: Assistant Ramsey County Attorney

Date: 02/14/2023

Kim Cleminson

By: [Kim Cleminson \(Feb 16, 2023 10:40 CST\)](#)

Title: Deputy Director Housing Stability

Date: 02/16/2023

By: _____

Title: Ramsey County Board Chair

Date: _____

By: _____

Title: Ramsey County Board Chief Clerk

Date: _____

2. STATE AGENCY

By: _____

Title: _____

Date: _____

Distribution:

Agency
Grantee

