
Sponsor: Information Services

Meeting Date: 4/1/2025

Title: Agreement with Enterprise Resource Planning System Contractor

File Number: 2025-117

Background and Rationale:

The county is replacing the current Enterprise Resource Planning (ERP) system, PeopleSoft, with a new commercial off the shelf ERP system. The county implemented its current system in 1999, and the system contains significant customizations to support county processes. In 2023 and 2024, the county completed a needs assessment of the current system and processes to identify key opportunities for improvement in the new system. Key objectives of this project include:

- Move to a modern, cloud-based system with improved functionality compared to current systems.
- Leverage standard functionality and align processes with best practices, when possible, to minimize customizations.
- Become more efficient in operations and resident services.
- Develop integrations between the new ERP system and other county systems to facilitate efficient data transfers and processes.

This project will impact all departments across the county and is led by Finance, Human Resources and Information Services.

As part of this effort, a Request for Board Action (RBA) is being considered by the county board to approve a funding plan. The investments made in the project include the cost of the software, the cost of the implementation partner and funding for internal resources plus contingency due to the large size and nature of the project. The financing proposal includes technology project funds, General Fund fund balance use and bonds. Investing in an ERP system benefits all Ramsey County staff and the public as it makes paying invoices, approving contracts and many other everyday financial and human resources processes easier.

The cost of the ERP System contractor agreement for the initial 8-year term is \$8,940,441. The selected ERP system contractor will provide the Financial and Human Capital Management (HCM) services for the new ERP system including licenses, maintenance, support and required training for Ramsey County system administrators.

Recommendation:

The Ramsey County Board of Commissioners resolved to:

1. Approve selection of and the agreement with Workday, Inc. for their Enterprise Resource Planning software for the period of April 2, 2025, through April 1, 2033, with renewal options not to exceed a total agreement term of 15 years.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of available funding.

A motion to approve was made by Commissioner Miller, seconded by Commissioner Jebens-Singh.

Motion passed.

Aye: - 7: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

By: 

Jason Yang, Interim Chief Clerk - County
Board