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**Sponsor:** Finance

**Meeting Date:** 9/23/2025

**Title:** Capital Improvement Program Contingent Fund Request for Metro Square Renovation Project

**File Number:** 2025-365

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**Background and Rationale:**

In early-2023 the budget for the Metro Square renovation project was developed for the work to accommodate all staff moving into Metro Square from 160 E. Kellogg Blvd. The project and funding were planned spanning multiple years and sources. Subsequently the project scope was expanded to include a Downtown Service Center.

In 2025, funding for all but \$5 million of the anticipated \$35 million total needed has been identified. The \$5 million was identified as not needed until 2025 and therefore the funding had not been determined. These funds are now needed to finish the project, specifically work on the 5th floor of Metro Square.

Working with the County Manager and Property Management, the recommendation is to fund \$2.5 million from Bond Interest and/or Premium (Resolution B2025-140) and the remaining \$2.5 million from the Capital Improvement Program (CIP) contingent account per this request.

**Recommendation:**

The Ramsey County Board of Commissioners resolved to:

Authorize the County Manager to allocate and transfer up to \$2.5 million from the Capital Improvement Program Contingent Account to the Metro Square Renovation Project budget for project activities.

A motion to approve was made by Commissioner Miller, seconded by Commissioner Jebens-Singh. Motion passed.

Aye: - 7: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

By:   
Jason Yang, Chief Clerk - County Board