



Board of Commissioners

Minutes

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

December 14, 2021 - 9 a.m.

Virtual meeting / Council Chambers - Courthouse
Room 300

The Ramsey County Board of Commissioners met in regular session at 9:00 a.m. with the following members present: Frethem, MatasCastillo, McDonough, McGuire, Ortega, Reinhardt, and Chair Carter. Also present were Ryan O'Connor, County Manager, and Sam Clark, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

PLEDGE OF ALLEGIANCE

1. Agenda of December 14, 2021 is Presented for Approval. [2021-569](#)

Sponsors: County Manager's Office

Approve the agenda of December 14, 2021.

Motion by McGuire, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

2. Minutes from November 23, 2021 are Presented for Approval [2021-581](#)

Sponsors: County Manager's Office

Approve the November 23, 2021 Minutes.

Motion by Reinhardt, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

PRESENTATION OF AWARD

3. Presentation of Ramsey County Employee Achievement Awards: Megan Koral, Communications & Public Relations; Andrea Jamison, Ramsey County Attorney's Office [2021-625](#)

Sponsors: Human Resources

None. For information and discussion only.

Commissioner McDonough presented the employee achievement award to Megan Koral, Communications and Public Relations; Commissioner McGuire presented the employee achievement award to Andrea Jamison, Ramsey County Attorney's Office. Discussion can be found on archived video.

COVID UPDATE

Presented by County Manager Ryan O'Connor, Sara Hollie, Director - Public Health, Dr. Ogawa,

Medical Director - Public Health, and Laura Andersen, Deputy Incident Commander - Public Health.
Discussion can be found on archived video.

ADMINISTRATIVE ITEMS

4. Grant Award from the City University of New York/Institute of State and Local Governance Committee for Reducing Revocation Challenge [2021-637](#)

Sponsors: Community Corrections

1. Ratify the submittal of a grant application to the City University of New York/Institute of State and Local Governance Committee for Reducing Revocation Challenge
2. Accept a grant award from and approve a grant with the City of New York University/Institute of State and Local Governance Committee for Reducing Revocation Challenge for the period of October 1, 2021 through September 30, 2023 in the amount of \$430,438.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and amendments to agreements and contracts in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-262](#)

5. Grant Award from Minnesota Housing Finance Agency for Homework Starts with Home [2021-671](#)

Sponsors: Housing Stability

1. Ratify the Housing Stability Department sponsored submittal of the Solid Ground Minnesota Housing Finance Agency Homework Starts with Home application.
2. Accept a grant award from and approve a grant agreement with the Minnesota Housing Finance Agency for the period of October 1, 2021 through September 30, 2023 in the amount of \$444,700.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and execute amendments to agreements and contracts in accordance with the county's procurement policies and procedures provided the amounts are within the limits of the grant funding.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-263](#)

6. Amendment to Agreement with NextGen Healthcare Information Systems, LLC for Electronic Health Record and Related Services [2021-726](#)

Sponsors: Health and Wellness Administration

Authorize the County Manager to approve and execute Amendment 11 to Agreement CHS16 NextGen 01 21 with NextGen Healthcare Information Systems, LLC, 18111 Von Karman Avenue, Suite 700, Irvine CA 92612 for electronic health record, hosting, interfaces and related services for the period November 28, 2021 through November 27, 2026, with an additional one-time renewal option of five years, in accordance with the county's procurement policies and procedures.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-264](#)

- 7. Repurchase of a Tax-forfeited Property Located at 90 Crocus Place, Saint Paul, MN 55102 [2021-644](#)

Sponsors: Property Tax and Records & Election Services

- 1. Determine that by allowing a timely repurchase of the following property, any injustice or undue hardship caused by the forfeiture will be corrected and the repurchase will promote the use of the lands that will best serve the public interest:

Commissioner District 4

PIN: 01-28-23-33-0013

Property Address: 90 Crocus Place, Saint Paul, MN 55102

Repurchase Amount Due to Date: \$130,096.54

- 2. Approve the repurchase of the above tax-forfeited property by Margaret Mindrum, fee owner at the time of forfeiture (“Repurchaser”), subject to the following conditions that must be met within 90 days of approval of this resolution: Repurchaser will a) execute a repurchase contract; and b) provide the required down-payment or payment-in-full of all back taxes, interest, penalties, recording fees and costs and maintenance costs at the time of execution.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-265](#)

- 8. Repurchase of a Tax-forfeited Property Located at 2550 38th Avenue Northeast #111, Saint Anthony, MN 55421 [2021-647](#)

Sponsors: Property Tax and Records & Election Services

- 1. Determine that by allowing a timely repurchase of the following property, any injustice or undue hardship caused by the forfeiture will be corrected and the repurchase will promote the use of the lands that will best serve the public interest:

Commissioner District 2

PIN: 31-30-23-33-0088

Property Address: 2550 38th Avenue Northeast #111, Saint Anthony, MN 55421

Repurchase Amount Due to Date: \$45,897.79

- 2. Approve the repurchase of the above tax-forfeited property by Karen Greiner, fee owner at the time of forfeiture (“Repurchaser”), subject to the following conditions that must be met within 90 days of approval of this resolution: Repurchaser will a) execute a repurchase contract; and b) provide the required down-payment or payment-in-full of all back taxes, interest, penalties, recording fees and costs and maintenance costs at the time of execution.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-266](#)

- 9. Repurchase of a Tax-forfeited Property Located at 2690 Oxford Street North #252, Roseville, MN 55113 [2021-649](#)

Sponsors: Property Tax and Records & Election Services

1. Determine that by allowing a timely repurchase of the following property, any injustice or undue hardship caused by the forfeiture will be corrected and the repurchase will promote the use of the lands that will best serve the public interest:
Commissioner District 2
PIN: 02-29-23-33-0159
Property Address: 2690 Oxford Street North #252, Roseville, MN 55113
Repurchase Amount Due to Date: \$5,829.50
2. Approve the repurchase of the above tax-forfeited property by Sheila Ryan, fee owner at the time of forfeiture ("Repurchaser"), subject to the following conditions that must be met within 90 days of approval of this resolution: Repurchaser will a) execute a repurchase contract; and b) provide the required down-payment or payment-in-full of all back taxes, interest, penalties, recording fees and costs and maintenance costs at the time of execution.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-267

- 11.** Housing Endowment Fund - Sibley Cove Loan Payoff of a Housing Endowment Fund [2021-658](#)

Sponsors: Economic Growth and Community Investment

Authorize the County Manager to transfer and appropriate \$312,242 from a loan receipt in the General Fund to the Community and Economic Development and the Housing Stability departments.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-268

- 12.** Funding for Workforce Programs Through the American Rescue Plan Act [2021-667](#)

Sponsors: Workforce Solutions, Financial Assistance Services and Human Resources

1. Allocate \$1,850,000 of the American Rescue Plan Act funds to support the new Ramsey County Early Childhood Academy and Public Health Career Pathways programs, in accordance with federal guidance.
2. Authorize the County Manager to establish grant accounts for the Early Childhood Academy and the Public Health Career Pathways programs and to transfer related expenses and revenue to these accounts.
3. Authorize the County Manager to enter into agreements and contracts and amendments to agreements and contracts in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-269

- 13.** Civil Penalty Fine Schedule for Violations of Ramsey County Ordinances [2021-646](#)

Sponsors: Public Health

Adopt a civil penalty fine schedule in association with Ramsey County Administrative Ordinance, section 6.02, item B, subitem 4.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt
Resolution: B2021-270

14. Appointment of Sara Hollie, Director - Public Health, as the Community Health Services Administrator and Agent of the Saint Paul - Ramsey County Community Health Board. [2021-659](#)

Sponsors: Public Health

Appoint Sara Hollie, Director - Public Health, as the Community Health Services Administrator and Agent of the Saint Paul - Ramsey County Community Health Board.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt
Resolution: B2021-271

15. Cancellation of Board Meeting in First Quarter 2022 [2021-664](#)

Sponsors: Board of Commissioners

Cancel the Ramsey County board meeting of February 15, 2022.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt
Resolution: B2021-272

16. Minnesota Opioids State-Subdivision Memorandum of Agreement and Multistate Opioids Settlements [2021-735](#)

Sponsors: County Manager's Office

1. Support and agree to the Minnesota Opioids State-Subdivision Memorandum of Agreement.
2. Opt into the multistate settlements with McKesson, Cardinal Health, and AmerisourceBergen, and with Johnson & Johnson.
3. Authorize the County Manager to execute all necessary documents to ensure Ramsey County participation in the multistate settlements (including the participation agreement and accompanying release) and the Minnesota Opioids State-Subdivision Memorandum of Agreement.
4. Support the amending of Minnesota Statutes Section 256.043, subdivision 3(d), to remove a provision which would appropriate approximately 50 percent of the state's settlement allocation to county social service agencies via the existing opiate epidemic response fund distribution mechanism for statutorily prescribed uses.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt
Resolution: B2021-273

COUNTY CONNECTIONS

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Carter. Discussion can be found on archived video.

ADJOURNMENT

Chair Carter declared the meeting adjourned at 11 a.m.

CLOSED MEETING

Pursuant to Minnesota Statute § 13D.05 subd. 3(d), the Ramsey County Board met in a closed meeting to discuss cybersecurity issues, which was not open to the public.

Re: Cybersecurity Updates

The Closed Meeting was called to order at 11:13 a.m. with the following members present: Commissioners Frethem, MatasCastillo, McDonough, McGuire, Ortega, Reinhardt and Chair Carter. Also present: Ryan O'Connor, County Manager; Sam Clark, Civil Division Director, Office of the Ramsey County Attorney; Rich Christensen, Chief Information Officer, Information Services; Karen Francois, Deputy County Manager, Information and Public Records Service Team; Eric Brown, Chief Information Security Officer, Information Services; Elizabeth Tolzmann, Director of Policy & Planning, County Manager's Office; Kathy Hedin, Deputy County Manager, Health and Wellness Service Team; Scott Williams, Deputy County Manager, Safety and Justice Service Team; Deanna Pesik, Chief Compliance and Ethics Officer, Compliance and Ethics Office; Alex Kotze, Chief Financial Officer, Finance; Jenny Groskopf, Enterprise Risk Manager, Finance; Melitta Drechsler, Assistant County Attorney, Civil Division, Office of the Ramsey County Attorney, and Claire Heitman, Civil Division, Office of the Ramsey County Attorney.

The board directed county staff to proceed as discussed during the closed meeting.

The closed meeting was adjourned at 12:24 p.m.