



# Board of Commissioners

## Agenda

15 West Kellogg Blvd.  
Saint Paul, MN 55102  
651-266-9200

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February 18, 2025 - 9 a.m.

Council Chambers - Courthouse Room 300

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### ROLL CALL

### PLEDGE OF ALLEGIANCE

### LAND ACKNOWLEDGEMENT

1. **Agenda of February 18, 2025 is Presented for Approval** [2024-545](#)  
Sponsors: County Manager's Office  
Approve the agenda of February 18, 2025.
2. **Minutes from February 11, 2025 are Presented for Approval** [2024-557](#)  
Sponsors: County Manager's Office  
Approve the February 11, 2025 Minutes.

### PROCLAMATION

3. **Proclamation: Nicole Herold Proclamation** [2025-033](#)  
Sponsors: Library
4. **Proclamation: Black History Month Proclamation** [2025-078](#)  
Sponsors: Human Resources

### ADMINISTRATIVE ITEMS

5. **Amendments to Administrative Code Chapter 3 - Contracts and Procurement Solicitations** [2025-048](#)  
Sponsors: Finance
    1. Approve amendments to the Administrative Code to provide for County Manager delegated approval of expenditure grant agreements and single source purchases.
    2. Direct the Chief Clerk to amend the Administrative Code to reflect approved amendments.
  6. **Request for Proposals for Commissary Services** [2025-046](#)  
Sponsors: Sheriff's Office
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1. Authorize the issuance of Request for Proposals for commissary services for individuals in-custody in accordance with the county's procurement policies and procedures.
2. Direct staff to return to the Ramsey County Board of Commissioners with a recommendation for selection for a contractor.

**7. Grant Acceptance and Agreement to Comply with the Terms of the Agreement with the United States Department of Housing and Urban Development and the city of Saint Paul for the Emergency Solutions Grant** [2025-054](#)

Sponsors: Housing Stability

1. Accept a grant award and approve a grant agreement with the United States Department of Housing and Urban Development and the city of Saint Paul for the Emergency Solutions Grant upon execution, through September 2, 2026, in the amount of \$591,281.
2. Authorize the Ramsey County Manager to enter into agreements and execute amendments to agreements in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

**8. Grant Award from Minnesota Department of Natural Resources for State Fiscal Year 2025 Conservation Partners Legacy Program** [2025-037](#)

Sponsors: Parks & Recreation

1. Ratify the submittal of a grant application to the Minnesota Department of Natural Resources for State Fiscal Year 2025 Conservation Partners Legacy program grant.
2. Accept and approve a grant award with the Minnesota Department of Natural Resources for State Fiscal Year 2025 Conservation Partners Legacy program grant for the Lake Josephine Enhancement Project grant for the period of grant execution through June 30, 2028, in the amount of \$172,350.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and contracts and execute amendments to agreements and contracts, in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

**9. First Amendment to Lease Agreement with Maplewood Partners, LLC for Temporary Service Center Space** [2025-045](#)

Sponsors: Property Management, Enterprise and Administrative Services

1. Approve the first amendment to the lease agreement with Maplewood Partners, LLC, PO Box 688, White Bluff, TN, 37187, for space at the Maplewood Mall, 3001 White Bear Avenue North, Suite 1034, Maplewood, MN, 55109, for the period of March 1, 2025 through March 31, 2025.
2. Authorize the Chair and Chief Clerk to execute the lease amendment.

**10. Memorandum of Understanding with the State of Minnesota Second Judicial District for Judicial Chambers Room 1630 Remodel Project** [2025-049](#)

Sponsors: Property Management

1. Approve the Memorandum of Understanding with the state of Minnesota, through its Second Judicial District, 15 West Kellogg Boulevard, Saint Paul, MN 55102, for county

provided remodeling project services for the period upon execution through June 30, 2025.

2. Authorize the Chair and Chief Clerk to execute the Memorandum of Understanding.

**11. Memorandum of Understanding with the State of Minnesota Second Judicial District for Judicial Chambers Room 12D Remodel Project**

[2025-050](#)

Sponsors: Property Management

1. Approve the Memorandum of Understanding with the state of Minnesota, through its Second Judicial District, 15 West Kellogg Boulevard, Saint Paul, MN 55102, for county provided remodeling project services for the period upon execution through December 31, 2025.
2. Authorize the Chair and Chief Clerk to execute the Memorandum of Understanding.

**12. 2024-2028 Transportation Improvement Plan - Amendment 1**

[2025-053](#)

Sponsors: Public Works

1. Amend the 2024-2028 Transportation Improvement Program (TIP) to include the following projects:

Roadway Construction Improvements:

- County Road C - Bridge replacement over Minnesota Commercial Railroad (MCRR) located between Lexington Avenue and Victoria Street - Design funds (construction in 2028).
- County Road F - Collaborative Project with the City of Vadnais Heights for roadway repair, City utility replacement, stormwater improvement, bicycle, and pedestrian access improvements on County Road F between Rice Street and Centerville Road - Design funds (construction in 2028).
- Pennsylvania Avenue - Preliminary engineering, alternatives analysis and public engagement for reconstruction between Rice Street and Mississippi Street - Design funds (construction in 2029).

Roadway Pavement Preservation Improvements:

- Century Avenue - Pavement resurfacing between Lower Afton Road and Woodbine Avenue - 2025 construction funds.
- County Road D - Pavement resurfacing between Flandreau Street and Bittersweet Lane - 2025 construction funds.
- County Road I - Pavement resurfacing and city utility repair between the Rice Creek bridge and Lexington Avenue - 2025 construction funds.

Roadway Multimodal, Community, Accessibility, Resiliency, & Equity (MCARE) Improvements:

- Larpenteur Avenue - Pavement resurfacing, 4 to 3 lane conversion, potential road diet, and trail installation between East Shore Drive and Flandreau Street - Design funds (construction in 2027).
- Long Lake Road/10th Street - Pavement resurfacing, 4 to 3 lane conversion, stormwater improvements, pedestrian, and bicycle access improvements between I-694 and Old Highway 8 - Design funds (construction in 2027 - Federal HSIP grant).
- Mounds View Boulevard - Pavement resurfacing, intersection safety improvements, trail installation, pedestrian crossing safety improvements between Pleasant View Drive and County Road H - Design funds (construction in 2027 - Federal HSIP grant).

- Silver Lake Road - Pavement resurfacing, 4 to 3 lane conversion, stormwater improvements, pedestrian, and bicycle access improvements between Mississippi Street and Mounds View Boulevard - Design funds (construction in 2027 - Federal HSIP grant).
- Victoria Street - Pavement resurfacing and trail installation between County Road C and Harriet Avenue - Design funds (construction in 2027).

Pedestrian Bicycle Improvements (projects led by requesting City):

- Cleveland Avenue (St Paul) - Sidewalk installation and repair between Summit Avenue and Marshall Street - 2025 construction funds.
- County Road I (Shoreview) - Trail boardwalk improvements and repair - Lexington Avenue to Chatsworth Street - 2025 construction funds.
- Lexington Avenue (Roseville) - Multi use trail installation between Sandhurst Drive and Sherren Street - 2025 construction funds.
- Marshall Avenue (St Paul) - Sidewalk installation and repair between Snelling Avenue and Albert Street - 2025 construction funds.

Stormwater Improvements:

- Ditch Authority - Jurisdictional Transfers of various County ditches to local watersheds - 2025 implementation funds.
- Network Wide Drainage Study - Inventory and condition assessment of stormwater assets throughout the County network - 2025 design funds.
- Whitaker Pond - Stormwater pond holding volume restoration and other functionality repairs - 2025 construction funds.

Miscellaneous Infrastructure Improvements:

- Construction and Survey Field Equipment - Necessary field equipment purchase, replacement, and installation - 2025 purchasing funds.
  - Hidden Falls Trail - Pass through grant agreement for DNR funds going to the City of Saint Paul. TIP line item is needed to process pass-through payment.
  - Rice Street G-Line (2026 Expenditure) - Switching previously allocated funds for B-Line to the G-Line project. Need line item in TIP to be able to execute Cooperative Agreement with Met Transit.
2. Amend the 2024-2028 Transportation Improvement Plan by changing the funding source for the Rice Creek Commons Spine Road from "Other" to "County" funds.
  3. Eliminate the bonding request for Rice Creek Commons spine road in the 2025 state platform and revise other language pertaining to Rice Creek Commons in both the state and federal platforms to allow for future funding opportunities at the state and federal levels.

## LEGISLATIVE UPDATE

## COUNTY CONNECTIONS

## OUTSIDE BOARD AND COMMITTEE REPORTS

## BOARD CHAIR UPDATE

## ADJOURNMENT

Following County Board Meeting:

10:00 a.m. (est.) Regional Railroad Authority Meeting, Council Chambers – Courthouse Room 300

10:15 a.m. (est.) Housing Redevelopment Authority Meeting, Council Chambers – Courthouse Room 300

10:30 a.m. (est.) Board Workshop: American Rescue Plan Act - Workforce Updates  
Courthouse Room 220, Large Conference Room

Public access via Zoom:

Webinar ID: 949 2497 0756 | Passcode: 084738 | Phone: 651-372-8299

12:00 p.m. Joint County-Courts Meeting  
Courthouse Basement Room 42

1:30 p.m. Board Workshop: American Rescue Plan Act - Deeply Affordable Housing Initiative  
Courthouse Room 220, Large Conference Room

Public access via Zoom:

Webinar ID: 938 5211 9267 | Passcode: 114008 | Phone: 651-372-8299

**Advance Notice:**

February 25, 2025 No county board meeting – Association of Minnesota Counties Legislative Conference

March 04, 2025 No county board meeting – National Association of Counties Legislative Conference

March 11, 2025 County board meeting – Council Chambers

March 18, 2025 County board meeting – Council Chambers