

## Amendment No. 1 for Grant Contract No. 210422

Contract Start Date:	4/20/2022	Original Contract Amount:	\$ 509,684
Original Contract Expiration Date:	<u>6/30/2023</u>	Previous Amendment(s) Total:	<u>\$ n/a</u>
Current Contract Expiration Date:	<u>6/30/2023</u>	This Amendment:	<u>\$ 265,028.21</u>
Requested Contract Expiration Date:	<u>6/30/2024</u>	Total Contract Amount:	<u>\$ 774,712.21</u>

**This amendment** (“Amendment”) is by and between the State of Minnesota, through its Commissioner of the Minnesota Department of Human Services, Behavioral Health Division (“STATE”) and Ramsey County, a political subdivision of the State of Minnesota, on behalf of Saint Paul – Ramsey County Public Health, an independent grantee, not an employee of the State of Minnesota, located at 555 Cedar Street, St. Paul, MN 55101 (“COUNTY PUBLIC HEALTH”).

### Recitals

1. STATE has a grant contract with COUNTY PUBLIC HEALTH identified as Grant No. 210422 to expand and enhance a continuum of care for opioid-related substance use disorders (Original Grant Contract);
2. The Original Grant Contract is being amended because STATE and COUNTY PUBLIC HEALTH agree that additional time, additional funds and a revised work plan are necessary for the satisfactory completion of the grant;
3. STATE and COUNTY PUBLIC HEALTH agree to amend the contract as stated below:

### Contract Amendment

In this Amendment, changes to Original Grant Contract language will use ~~strike through~~ for deletions and underlining for insertions.

The parties agree to the following revisions:

**REVISION 1:** Clause 1.2., “**Expiration date**”, is amended as follows:

**1.2 Expiration date.** This CONTRACT is valid through ~~June 20, 2023~~ June 30, 2024, or until all obligations set forth in this CONTRACT have been satisfactorily fulfilled, whichever occurs first.

**REVISION 2:** Clause 2.1, “**Duties**”, subclause 2.1, a), only, is amended as follows:

- a) COUNTY PUBLIC HEALTH shall perform duties in accordance with Attachment A and Attachment A-1 and, Work Plan, which is attached and incorporated into this CONTRACT.

**REVISION 3:** Clause 3.1, subclause 3.1.a., “**Compensation**”, and 3.1.c., “**Total obligation**”, only, are amended as follows:

- a. Compensation.** COUNTY PUBLIC HEALTH will be paid in accordance with **Attachment B-1**, Budget, which is attached and incorporated into this CONTRACT.
  - 1. COUNTY PUBLIC HEALTH must obtain STATE written approval before changing any part of the budget by more than 10%. Notwithstanding Clause 19.1 of CONTRACT, shifting of funds between budget line items does not require an amendment if written approval is received from the state and when the total obligation remains unchanged.
  - 2. If COUNTY PUBLIC HEALTH’s approved budget changes proceed without an amendment pursuant to this clause, COUNTY PUBLIC HEALTH must record the budget change in EGMS or on a form provided by STATE.
  
- c. Total obligation.** The total obligation of STATE for all compensation and reimbursements to COUNTY PUBLIC HEALTH shall not exceed ~~five hundred nine thousand six hundred and eighty four dollars (\$509,684)~~ **seven hundred seventy four thousand and seven hundred twelve dollars and twenty one cents (\$774,712.21)**.

**REVISION 4:**

Attachment A-1, attached to this amendment, is hereby attached and incorporated into the Original Grant Contract.

Attachment B-1, attached to this amendment, is hereby attached and incorporated into the Original Grant Contract, and replaces Attachment B

**EXCEPT AS AMENDED HEREIN, THE TERMS AND CONDITIONS OF THE ORIGINAL GRANT CONTRACT AND ALL PREVIOUS AMENDMENTS REMAIN IN FULL FORCE AND EFFECT AND ARE INCORPORATED INTO THIS AMENDMENT BY REFERENCE.**

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Signature page follows

**APPROVED:**

**1. STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minnesota Statutes, chapter 16A and section 16C.05.*

By: \_\_\_\_\_

Date: \_\_\_\_\_

Grant No: \_\_\_\_\_

**2. COUNTY PUBLIC HEALTH**

*Signatory certifies that County's articles of incorporation, by-laws, or corporate resolutions authorize Signatory both to sign on behalf of and bind the County to the terms of this Agreement. County and Signatory agree that the State Agency relies on the Signatory's certification herein.*

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

*Individual certifies the applicable provisions of Minnesota Statutes, section 16B.97, subdivision 1 and Minnesota Statutes, section 16B.98 are reaffirmed.*

By (with delegated authority): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Attachment B-1 - Budget**

BUDGET SUMMARY YEAR 1		BUDGET SUMMARY YEAR 2		BUDGET SUMMARY YEAR 3		PROJECT TOTAL
04/20/22 - 06/30/22		07/01/22 - 06/30/23		07/01/23-06/30/24		
CATEGORY	TOTAL BUDGET 1	CATEGORY	TOTAL BUDGET Year 2	CATEGORY	TOTAL BUDGET Year 2	
Salaries	\$ -	Salaries	\$ 177,011.27	Salaries	\$ 251,235.47	
Fringe Benefits	\$ -	Fringe Benefits	\$ 65,215.65	Fringe Benefits	\$ 94,590.15	
Contracted Services	\$ -	Contracted Services	\$ -	Contracted Services	\$ 8,000.00	
Space Cost (Incl utilities)	\$ -	Space Cost (Incl utilities)	\$ -	Space Cost (Incl utilities)	\$ -	
Equipment	\$ -	Equipment	\$ -	Equipment	\$ -	
Bonds & Insurance	\$ -	Bonds & Insurance	\$ -	Bonds & Insurance	\$ -	
Copying	\$ -	Copying	\$ -	Copying	\$ 200.00	
Data Processing	\$ -	Data Processing	\$ 13,506.00	Data Processing	\$ 13,290.00	
Communications	\$ -	Communications	\$ 662.40	Communications	\$ 662.40	
Instate Travel	\$ -	Instate Travel	\$ -	Instate Travel	\$ 672.00	
Out-of-State Travel	\$ -	Out-of-State Travel	\$ -	Out-of-State Travel	\$ -	
Program Costs	\$ -	Program Costs	\$ -	Program Costs	\$ -	
evaluation		evaluation		evaluation		
Naloxone	\$ -	Naloxone	\$ 59,846.22	Naloxone	\$ 10,000.00	
Audit	\$ -	Audit	\$ -	Audit	\$ -	
Staff Development	\$ -	Staff Development	\$ -	Staff Development	\$ 2,646.98	
Child Care - Day Care	\$ -	Child Care - Day Care	\$ -	Child Care - Day Care	\$ -	
Client Transportation	\$ -	Client Transportation	\$ 200.00	Client Transportation		
Client Housing Costs	\$ -	Client Housing Costs	\$ -	Client Housing Costs		
Client Incentives	\$ -	Client Incentives	\$ -	Client Incentives	\$ -	
Client Emergency Funds	\$ 5,000.00	Client Emergency Funds	\$ -	Client Emergency Funds	\$ 2,000.00	
Total Direct Costs	\$ 5,000.00	Total Direct Costs	\$ 316,441.54	Total Direct Costs	\$ 383,297.00	
Indirect Cost	\$ -	Indirect Cost	\$ 31,644.07	Indirect Cost	\$ 38,330.00	
TOTAL REQUEST Year 1 / SFY 21-22	\$ 5,000.00	TOTAL REQUEST Year 2 / SFY 223	\$ 348,085.61	TOTAL REQUEST Year 3 / SFY 23-24	\$ 421,627.00	\$ 774,712.61

<b>BUDGET JUSTIFICATION Year 1: 04/20/22 - 06/30/22</b>		
<b>CATEGORY</b>	<b>JUSTIFICATION NARRATIVE</b>	<b>Amount</b>
Salaries		\$ -
Fringe Benefits		
Contracted Services		\$ -
Space Cost (Incl utilities)		
Equipment		
Bonds & Insurance		
Copying		\$ -
Data Processing		\$ -
Communications		\$ -
Instate Travel		\$ -
Out-of-State Travel		
Program Costs		
Evaluation		
Audit		
Staff Development		
Child Care - Day Care		
Client Transportation		\$ -
Client Housing Costs		
Client Incentives		
Client Emergency Funds	Emergency related assistance for program participants (Hygiene items, weather-appropriate clothing and footwear, ID replacements, laundry suppliers, food, emergency housing, etc).	\$ 5,000.00
Total Direct Costs		\$ 5,000.00
Indirect Cost	Shared administration and accounting, overhead	\$ -
<b>TOTAL REQUEST</b> Year 1 / SFY 21-22		<b>\$ 5,000.00</b>

<b>BUDGET JUSTIFICATION Year 2: 07/01/22 - 06/30/23</b>		
<b>CATEGORY</b>	<b>JUSTIFICATION NARRATIVE</b>	<b>Amount</b>
Salaries	Planning Specialist (0.25 FTE) @ \$85,476; Peer Support Specialist (1 FTE) @ \$48,701; Correctional Health Nurse (0.5 FTE) @ \$92,465; Medical Provider (0.125 FTE) @ \$202,957; Social Worker (1 FTE) @ 71,845	\$ 177,011.27
Fringe Benefits	FICA, Unemployment, Worker's Comp, Health and Pension = 38% of salaries and wages.	\$ 65,215.65
Contracted Services	Culturally-specific providers for assessments	\$ -
Space Cost (Incl utilities)		\$ -
Equipment		\$ -
Bonds & Insurance		\$ -
Copying	Copying materials for meetings/promotion/communications \$50/month x 12 months	\$ -
Data Processing	Core service fee: \$1,040 per month multiply by 12 months = \$12,480 per year IT equipment: \$24 per month 1 staff at annually \$288 1 staff 7 months (started 12/1/22): \$168 Total IT equipment: \$456 per year VoIP Desk phone: \$30 per month 1 staff at annually \$360 and 1 staff 7 months (started 12/1/22): \$210 Total IT equipment: \$570 per year Total is \$12,480 + \$456 + \$570 = \$13,506	\$ 13,506.00
Communications	Cell service for 2 staff x 12 months. 27.60 monthly.	\$ 662.40
Instate Travel	Mileage reimbursement for 200 miles/month x 12 months x 1 staff at \$0.56/mile.	\$ -
Out-of-State Travel		\$ -
Program Costs		\$ -
Naloxone		\$ 59,846.22
Audit		\$ -
Staff Development		\$ -
Child Care - Day Care		\$ -
Client Transportation		\$ 200.00
Client Housing Costs	Emergency housing costs for program participants to prevent homelessness.	\$ -
Client Incentives		\$ -
Client Emergency Funds	Emergency related assistance for program participants (Hygiene items, weather-appropriate clothing and footwear, ID replacements, laundry suppliers, food, emergency housing, etc).	\$ -
Total Direct Costs		\$ 316,441.54
Indirect Cost		\$ 31,644.07
<b>TOTAL REQUEST</b> Year 2 / SFY 22-23		\$ 348,085.61

<b>BUDGET JUSTIFICATION Year 3: 07/01/23 - 06/30/24</b>		
CATEGORY	JUSTIFICATION NARRATIVE	Amount
Salaries	Planning Specialist (0.25 FTE) @ \$22,562.69 Peer Support Specialist (1 FTE) @ \$70,150.47 Correctional Health Nurse (0.8 FTE) @ \$66,753.03; Social Worker (1 FTE) @ 91,769.28	\$ 251,235.47
Fringe Benefits	FICA, Unemployment, Worker's Comp, Health and Pension. 37.65%	\$ 94,590.15
Contracted Services	Provide 3 Culturally Specific Providers to perform assessments @ \$2,666 each.	\$ 7,998.00
Space Cost (Incl utilities)		\$ -
Equipment		\$ -
Bonds & Insurance		\$ -
Copying	Copying materials for communications.	\$ 200.00
Data Processing	Core service fee: \$1,040 per month multiply by 12 months = \$12,480 per year IT equipment: \$24 per month, 1 staff at annually \$72 (0.25 FTE on grant only) and 1 staff at annually \$288 Total IT equipment: \$360 per year VoIP Desk phone: \$30 per month 1 staff at annually \$90 (0.25 FTE on grant only) 1 staff at annually \$360 Total IT equipment: \$450 per year Total is \$12,480 + \$360 +\$450 = \$13,290	\$ 13,290.00
Communications	Cell service for 2 staff x 12 months. 27.60 monthly.	\$ 662.40
Instate Travel	Mileage reimbursement for 85 miles/month x 1 staff at \$0.655/mile.	\$ 668.00
Out-of-State Travel		\$ -
Program Costs		\$ -
Evaluation		\$ -
Naloxone		\$ 10,000.00
Staff Development	RX Summit Conference for 3 staff	\$ 2,653.00
Child Care - Day Care		\$ -
Client Transportation		
Client Housing Costs		
Client Incentives		\$ -
Client Emergency Funds	Emergency related assistance for program participants (Hygiene items, weather-appropriate clothing and footwear, ID replacements, laundry suppliers, food, emergency housing, etc).	\$ 2,000.00
Total Direct Costs		\$ 383,297.02
Indirect Cost		\$ 38,330.00
<b>TOTAL REQUEST Year 3/SFY 23-24</b>		<b>\$ 421,627.02</b>

## Attachment A 1- Schedule of Tasks and Deliverables

Goals	Objective	Description of Tasks	Role Responsible	Timeframe for Completion
<p>Provide connections to care for people who have or are at risk of developing Opioid use disorder (OUD) and any co-occurring substance use disorder (SUD)/mental health (MH) conditions through evidence-based or evidence-informed programs or strategies.</p>	<p>By the end of the grant period 100% of those charged with a felony-level drug, or a felony-level drug-related driving offense, will be offered access to care coordination related to SUD/MH assessment within 10 days of request.</p>	<p>1.1 Create a Licensed Alcohol and Drug Counselor (LADC) internship program</p> <p>1.2 Collaborate with local culturally specific providers to offer further assessments as needed.</p> <p>1.3 Distribute informational materials to be available during booking at the Adult Detention Center (ADC) that describes direct access for SUD/MH programs.</p>	<p>Mental Health Supervisor licensed to supervise LADCs</p> <p>Community Corrections administration</p> <p>Communications Department/Mental Health Supervisor</p>	<p>6/30/2024</p> <p>6/30/2024</p> <p>6/30/2024</p>
<p>Provide connections to care for people who have or are at risk of developing OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies.</p>	<p>Increase the number of community corrections based providers with Medicated Assisted Treatment (MAT) waivers in Ramsey County Human Services and Community Corrections by 10%.</p>	<p>2.1. Training and support for clinicians to obtain a waiver to prescribe medications and meet the needs of incarcerated or justice involved persons.</p>	<p>Mental Health Director/Registered Nurse/Prevention coordinator</p>	<p>6/30/2024</p>
<p>Provide training and education regarding Naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the public.</p>	<p>By the end of the grant period, we will continue to offer culturally specific opioid overdose training opportunities for staff in government and non-profit organizations as well as emergency medical technicians, faith-based community members, Second Judicial District staff, and family members of those in treatment or in the correctional system.</p>	<p>3.1 Provide culturally specific trainings on opioid overdose, signs, and symptoms, and what to do next and it has been successfully researched through cultural organizations in Ramsey County.</p> <p>3.2 Maintain and update a list of community organizations and county staff to contact regarding training has been developed and is available via Ramsey County website, we provide information at weekly outreach activities, and through syringe exchange.</p>	<p>Opioid Prevention Coordinator / Mental Health Supervisor – Corrections.</p> <p>Opioid Prevention Coordinator/ Mental Health Supervisor – Corrections</p> <p>Opioid Prevention Coordinator / Mental Health Supervisor – Corrections / Peer Support Specialist</p>	<p>6/30/2024</p> <p>6/30/2024</p> <p>6/30/2024</p>



		3.3 Maintain ongoing evaluation of the trainings through feedback loop and training survey.	Peer Support Specialist	6/30/2024
Support people in recovery from OUD and any co-occurring SUD/MH conditions or concerns through evidence-based or evidence informed programs or strategies.	<p>if a client requests assistance with OUD and/or SUD/MH concerns, 100% of those requests will be referred for services.</p> <p>Peer Support Specialist was hired to work in Ramsey County Community Corrections Department (RCCCD). provide support for clients to address identified barriers to accessing services specifically related to OUD and/or SUD/MH concerns.</p>	<p>4.1 Provide training in fasttrackermn.org with staff. Roll out how to use system and find openings.</p> <p>4.2 Train all staff in the use of fasttrackermn.org referral system and identify other areas of need.</p> <p>4.3 Provide transportation assistance for clients working with Peer Support Specialist.</p>	<p>Peer Support Specialist</p> <p>Peer Support Specialist</p> <p>Peer Support Specialist</p>	<p>6/30/2024</p> <p>6/30/2024</p> <p>6/30/2024</p>
Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence based	<p><u>Pre-Sentence</u></p> <p>By the end of the grant period 100% of clients required to complete a Pre-Sentence Investigation (PSI) due to a felony-level drug, a felony-level drug-related driving offense, will be offered access to care coordination related to</p>	<p>5.1 All Ramsey County Community Corrections Department Mental Health staff will provide SUD/Mental Health assessments.</p> <p>6.1 PSI Supervisor identifies appropriate clients and informs PSI Probation Officer.</p> <p>6.3 PSI Probation Officer informs client that one of the recommendations for sentencing due to the nature of the offense is an MICD assessment and</p>	<p>Mental Health Supervisor</p> <p>Supervisor</p>	<p>Ongoing 6/30/2024</p> <p>6/30/2024</p> <p>6/30/2024</p>

<p>or evidence informed programs or strategies.</p>	<p>SUD/MH assessment within 10 days of request.</p> <p><u>Intake</u> By the end of the grant period, 100% of clients reporting to the RCCCD</p> <p>Intake Unit identified at risk for a substance use disorder through a risk-needs assessment screener will be offered access to care coordination related to SUD/MH assessment within 10 days of request.</p> <p><u>At Discharge</u></p> <p>By the end of the grant period 100% of clients identified with a current or previously identified SUD or mental health concern will be offered, within 10 days of a discharge request being submitted, a resource list for seeking community –based services.</p> <p>By the end of the grant period individuals involved in Civil commitment court will have access to added support through chemical dependency (CD) civil commitment case management care and services.</p>	<p>inquires if client would like assistance prior to sentencing.</p> <p>6.4 RCCCD will create Memorandum of Understanding/referral process with Welcome Center for diagnostic assessments at the time of the PSI.</p> <p>6.5 Intake staff provides identified clients that request services information on how to access care in their community.</p> <p>6.6 RCCCD supervision staff will provide all clients with resources for continued community care for sobriety and mental health after discharge.</p> <p>6.7 Inform staff of the process for making referrals for community mental health care.</p> <p>6.8 (1) Social Worker will work with Chemically Dependent civilly committed individuals and work as navigators to help those in the criminal justice system that are impacted by drug-based criminal offenses.</p>	<p>PSI Probation Officer</p> <p>PSI Probation Officer</p> <p>Mental Health Supervisor</p> <p>Intake nurse</p> <p>RCCCD MH Staff</p> <p>Mental Health Supervisor</p>	<p>6/30/2024</p> <p>6/30/2024</p> <p>06/30/24</p>
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<p>Support people in recovery from OUD by providing transportation to services to individuals who face immediate risks and service needs upon release from correctional settings.</p>	<p>By the end of the grant period, 100% of people on Suboxone released from Ramsey County correctional facilities will be offered options for transportation from the facility directly to an approved provider for a medication management appointment, or with information on how and where to schedule a medication management appointment.</p>	<p>7.1. A full time registered nurse for public health will provide education in the facility to clients about MAT.</p> <p>7.2 Transportation from facility or other location to treatment will be provided at release</p>	<p>Correctional Health Division Manager</p> <p>Peer Specialist</p>	<p>06/30/24</p>
<p>Provide access to funds for basic needs of clients entering or leaving treatment.</p>	<p>During the grant, funding will be available for those seeking and or working with chemical dependency/dual diagnosis programing.</p>	<p>8.1 Basic needs funds will be available through Peer Support Specialist for youth, families, and individuals as they move through their treatment journey. (IE: transportation to and from treatment when other transport is not available, transport for family to attend family sessions, basic needs items when in treatment and other items when need is identified)</p>	<p>Peer Support Specialist</p>	<p>6/30/2024</p>
<p>Access to assessment from culturally specific providers.</p>	<p>By the end of the grant period Ramsey County Public Health, in collaboration with Community Corrections and Social Services, will identify needs for those that do not qualify for assessment through the Behavioral Health funding or request a culturally specific assessment for chemical dependency or dual diagnosis assessment.</p>	<p>9.1 Mental Health team and Peer Support Specialist will create information that probation agents can give to clients to discuss assessment options.</p> <p>9.2 When doing initial intervention and or meeting with clients they will be given information on and choice as to what assessor or provider they want to see. Funding will be made available to support the assessment needs of the individual.</p>	<p>Mental Health team and Peer Support Specialist</p> <p>Supervision and probation agent in collaboration with Peer Support Specialist</p>	<p>06/30/24</p> <p>6/30/2024</p>