
Sponsor: Property Management, Enterprise and Administrative Services

Meeting Date: 7/23/2024

Title: Lease Agreement with Maplewood Partners, LLC for Temporary Service Center Space

File Number: 2024-095

Background and Rationale:

In 2022, Ramsey County established a Service Center in the Maplewood Mall to offer county services in proximity to residents. Currently, Enterprise and Administrative Services operates the Service Center at Maplewood Mall with several county departments offering in-person services including emergency rental assistance, MNsure health coverage, supplemental nutrition assistance, Minnesota Family Investment Programs, community career labs, social services, resources for pregnant and parenting families with young children, child support, property services, and programs for seniors and adults with no children. Workforce Solutions regularly provides access to employment guidance counseling and operates a Career Lab within the Service Center.

The existing service center space within the Maplewood Mall will close for renovation, to provide for improvements so that the space can better meet the needs of the public and staff.

Property Management has located a temporary rental space in proximity to the existing space, so that Service Center operations at the Maplewood Mall can continue during the renovation. The temporary location will retain the same accessibility and public amenities of the existing Service Center location, including access to public restrooms, lactation rooms, security cameras throughout the common areas, on site security personnel, and a food court. The space requires minimal improvements prior to move-in.

Property Management has negotiated a six-month lease for this temporary relocation.

Recommendation:

The Ramsey County Board of Commissioners resolved to:

1. Approve the Lease Agreement with Maplewood Partners, LLC, PO Box 688, White Bluff, TN, 37187, for 5,872 square feet of retail space in the Maplewood Mall located at 3001 White Bear Avenue North, Suite 1034, Maplewood, MN, 55109, for the period of September 1, 2024 through February 28, 2025, in the amount of \$33,764.
2. Authorize the Chair and Chief Clerk to execute the Lease Agreement.
3. Authorize the County Manager to execute non-financial documents and certifications related to the Lease Agreement or changes in property ownership.

A motion to approve was made by Commissioner Frethem, seconded by Commissioner Reinhardt. Motion passed.

Aye: - 7: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

By: 

Mee Cheng, Chief Clerk - County Board