

Board of Commissioners Minutes

July 23, 2024 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:02 a.m. with the following members present: Frethem, McGuire, Moran, Ortega, Reinhardt, Xiong and Chair Martinson. Also present were Johanna Berg, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Read by Commissioner Frethem

1. Agenda of July 23, 2024 is Presented for Approval [2024-246](#)

Sponsors: County Manager's Office

Approve the agenda of July 23, 2024.

Motion by McGuire, seconded by Ortega. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

2. Minutes from July 9, 2024 are Presented for Approval [2024-248](#)

Sponsors: County Manager's Office

Approve the July 9, 2024 Minutes.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

PROCLAMATION

3. Proclamation: Pretrial, Probation and Parole Supervision Week [2024-323](#)

Sponsors: Community Corrections

Discussion can be found on archived video.

ORDINANCE PROCEDURES

4. Proposed Emergency Management and Homeland Security Department Ordinance - Waive Second Reading and Hold the Public Hearing [2024-291](#)

Sponsors: Emergency Management & Homeland Security

Chair Martinson opened the public hearing at 9:28 a.m. There were four speakers who signed up to provide public testimony, however, their testimony was not related to the proposed ordinance. Discussion can be found on archived video. The chair called three times for additional public comments. Hearing none, the chair closed the public hearing at 9:33 a.m.

Motion by Frethem, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-130

ADMINISTRATIVE ITEMS

5. Agreement with AECOM for Additional Design Services for the Park at RiversEdge [2024-092](#)

Sponsors: Community & Economic Development

1. Approve selection of and the agreement with AECOM for pre-schematic and schematic design services through June 30, 2025 not-to-exceed \$2,715,745.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of available funding.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-131

7. Amendments to the Project Budget and Financing Plan for the Battle Creek Regional Parks Waterworks Facility Renovation [2024-310](#)

Sponsors: Parks & Recreation

Approve the amended project budget and financing plan for the Battle Creek Waterworks water park renovation of \$5,393,223.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-132

8. Grant Agreement with the Minnesota Department of Natural Resources for Federal Recreational Trail Program 2024 Equipment Grant [2024-312](#)

Sponsors: Parks & Recreation

1. Ratify the submittal of the grant application to the Minnesota Department of Natural Resources for Federal Recreational Trail Program 2024 Equipment Grant.
2. Accept the grant award with the Minnesota Department of Natural Resources for the Federal Recreational Trail Program 2024 Equipment Grant in the amount of \$15,000 to develop an Off-Road Cycling Skills area at Battle Creek Regional Park.
3. Agree to provide a match in the amount of \$5,000 from Regional Rehab funds.
4. Approve naming Benjamin Karp, Landscape Architect with Ramsey County Parks & Recreation, located at 2015 Van Dyke St., Maplewood Minnesota, to act as the fiscal agent for the duration of the project as specified in the grant program requirements.
5. Agree that the Parks & Recreation department will maintain the area and equipment for no less than 20 years as specified in the grant program requirements.
6. Agree that Parks will comply with all applicable state and federal laws, environmental

requirements and regulations as stated in the grant agreement.

7. Authorize the County Manager to enter into agreements and execute amendments to agreements in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-133

9. Grant Agreement with the Minnesota Department of Natural Resources for Federal Recreational Trail Program 2024 Grant Award for Trail Extension [2024-315](#)

Sponsors: Parks & Recreation

1. Ratify the submittal of the grant application to the Minnesota Department of Natural Resources for the 2024 Federal Recreational Trail Program for Trail Extension.
2. Accept the grant award from the Minnesota Department of Natural Resources for the 2024 Federal Recreational Trail Program in the amount of \$60,000 for the development of off-road trails in Battle Creek Regional Park.
3. Agree to provide a match in the amount of \$20,000 from Regional Rehab.
4. Approve naming Benjamin Karp, Landscape Architect with Ramsey County Parks & Recreation, located at 2015 Van Dyke St., Maplewood Minnesota, to act as the fiscal agent for the duration of the project as specified in the grant program requirements.
5. Agree that the Parks & Recreation department will maintain the off-road cycling trails for a period of no less than 20 years as specified in the grant program requirements.
6. Agree that Parks will comply with all applicable state and federal laws, environmental requirements and regulations as stated in the grant agreement.
7. Authorize the County Manager to enter into agreements and execute amendments to agreements in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-134

10. Lease Agreement with Maplewood Partners, LLC for Temporary Service Center Space [2024-095](#)

Sponsors: Property Management, Enterprise and Administrative Services

1. Approve the Lease Agreement with Maplewood Partners, LLC, PO Box 688, White Bluff, TN, 37187, for 5,872 square feet of retail space in the Maplewood Mall located at 3001 White Bear Avenue North, Suite 1034, Maplewood, MN, 55109, for the period of September 1, 2024 through February 28, 2025, in the amount of \$33,764.
2. Authorize the Chair and Chief Clerk to execute the Lease Agreement.
3. Authorize the County Manager to execute non-financial documents and certifications related to the Lease Agreement or changes in property ownership.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-135

11. Agreement with Dering Pierson Group, LLC for Maplewood Mall Service Center Remodel Project [2024-322](#)

Sponsors: Property Management

1. Approve the selection of and agreement with Dering Pierson Group, LLC, 22401

Industrial Boulevard, Rogers, MN 55314, for the Maplewood Mall Service Center Remodel project, for the period of July 23, 2024 through July 22, 2025, in the not-to-exceed amount of \$446,900.

2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of available funding.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-136

12. Appointments to the Workforce Innovation Board of Ramsey County [2024-233](#)

Sponsors: Workforce Solutions

Appoint the following individuals to serve on the Workforce Innovation Board of Ramsey County for a term beginning on August 1, 2024 and ending on July 31, 2026:

- Jennifer Germain (incumbent) One-Stop Center Partner
- Tami Cybulski Business
- John Perlich (incumbent) Business
- Elisa Rasmussen (incumbent) Business

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-137

13. Property Tax Abatements [2024-294](#)

Sponsors: County Assessor's Office

Approve the property tax abatements, and any penalty and interest, with a reduction of \$10,000 or more for:

- 01-28-23-14-0211, 233 Grand Avenue, Saint Paul
- 32-29-22-11-0124, 797 7th Street East, Saint Paul
- 25-29-23-32-0060, 906 Dale Street North, Saint Paul
- 20-30-22-22-0016, 400 Oak Grove Lane, Vadnais Heights

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-138

14. Local Option Disaster Tax Abatements [2024-308](#)

Sponsors: County Assessor's Office

Approve the local option disaster tax abatements, and any penalty and interest, with a reduction of \$10,000 or more for:

- 24-29-23-11-0026, 1650 Marion Street, Saint Paul
- 21-28-23-12-0033, 1372 St Paul Avenue, Saint Paul

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-139

15. Personnel Complement Increase in the Public Health Department through the Response Sustainability Grant. [2024-301](#)

Sponsors: Public Health

Approve an increase in the personnel complement of the Public Health department by 3.0 Full Time Equivalents for the duration of the grant.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-140

- 16.** Personnel Complement Increase in the Public Health Department through the Foundational Public Health Responsibilities Grant [2024-302](#)

Sponsors: Public Health

Approve an increase in the personnel complement of the Public Health department by 1.0 Full Time Equivalent for the duration of the grant.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-141

- 18.** Salary Schedule and Grade Allocation for Deputy Director Information Services - Unclassified Service [2024-321](#)

Sponsors: Human Resources

1. Approve the salary schedule and grade for a new unrepresented job classification: Deputy Director Information Services - Unclassified.
2. Approve designation of a new classification to the unclassified service in accordance with Minnesota Statutes 383A.285, Subdivision 3
 - Job Classification: Deputy Director Information Services - Unclassified
 - Schedule: 98B
 - Grade: 42
 - Annual Salary Range: \$114,115 - \$169,714

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-142

- 6.** Grant Award from the United States Department of Housing and Urban Development for the Continuum of Care Planning Grant [2024-319](#)

Sponsors: Housing Stability

1. Ratify the submittal of the grant application to the United States Department of Housing and Urban Development for the Continuum of Care Grant.
2. Accept a grant award and approve a grant agreement with the United States Department of Housing and Urban Development for Heading Home Ramsey Continuum of Care lead agency planning for the period of November 1, 2025, to October 31, 2026, in the amount of \$364,065.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and execute amendments to agreements in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.
5. Approve an increase in the personnel complement of the Housing Stability Department by 1.0 Full Time Equivalent for the duration of the grant.

Motion by Xiong, seconded by Frethem. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: B2024-143

- 17.** Amendment to the Agreement with Minnesota Department of Public Safety for Therapeutic Youth Treatment Homes and Violence Prevention - Wrap Around Service [2024-328](#)

Sponsors: County Attorney's Office, Sheriff's Office, Safety and Justice, Health and Wellness

1. Approve the amendment to the grant agreement with Minnesota Department of Public Safety for Therapeutic Youth Treatment Homes for the period upon execution through June 30, 2026.
2. Authorize the Chair and Chief Clerk to execute the amendment.
3. Authorize the County Manager to execute amendments to Minnesota Department of Public Safety for Therapeutic Youth Treatment Homes grant in accordance with the county's procurement policies and procedures, including changes to grant award amounts and grant extensions.
4. Authorize the County Manager to execute amendments to Minnesota Department of Public Safety for Violence Prevention - Wrap Around Services grant in accordance with the county's policies and procedures, including changes to grant award amounts and grant extensions.
5. Authorize the County Manager to enter into agreement and execute amendments to agreements in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funds.

Motion by Xiong, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: B2024-144

POLICY ITEMS

- 19.** Election of the Chair for the Remainder of 2024 [2024-309](#)

Sponsors: Board of Commissioners

Elect Commissioner Reinhardt as the Board Chair for the remainder of 2024.

Commissioner Moran nominated Commissioner Reinhardt. It was seconded by Commissioner McGuire.

Motion by Moran, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: B2024-145

- 20.** Election of the Vice-Chair for the Remainder of 2024 [2024-311](#)

Sponsors: Board of Commissioners

Elect Commissioner Rafael Ortega as the vice-chair for the remainder of 2024.

Commissioner Reinhardt nominated Commissioner Ortega for Vice-Chair.

Motion by Reinhardt, seconded by Frethem. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong
Resolution: B2024-146

- 21.** Removal of Appointment to the Ramsey County Housing and Redevelopment Authority for 2024 [2024-316](#)

Sponsors: Board of Commissioners

Remove Commissioner Trista Martinson from the Housing and Redevelopment Authority for the remainder of 2024.

Commissioner Reinhardt nominated to remove Commissioner Martinson from the Ramsey County Housing and Redevelopment Authority.

Motion by Reinhardt, seconded by Frethem. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-147

- 22.** Removal of Appointment to the Ramsey County Regional Railroad Authority for 2024 [2024-313](#)

Sponsors: Board of Commissioners

Remove Commissioner Trista Martinson from the Ramsey County Regional Railroad Authority for the remainder of 2024.

Commissioner Reinhardt nominated to remove Commissioner Martinson from the Ramsey County Regional Railroad Authority.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-148

- 23.** Amendment of Appointments to Standing Committees for 2024 [2024-314](#)

Sponsors: Board of Commissioners

Amend appointments to standing committees for the remainder of 2024.

Motion by Reinhardt, seconded by McGuire. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-149

- 24.** Amendment of Appointments to Outside Board for 2024 [2024-317](#)

Sponsors: Board of Commissioners

Amend the Appointments to Outside Boards and Committees for 2024

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Frethem, Martinson, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2024-150

COUNTY CONNECTIONS

Presented by County Manager, Johanna Berg. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Martinson. Discussion can be found on archived video.

OUTGOING BOARD CHAIR REMARKS

Remarks by outgoing Board Chair, Trista Martinson. Discussion can be found on archived video.

ADJOURNMENT

Chair Martinson declared the meeting adjourned at 11:04 a.m.