



Board of Commissioners Agenda

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

April 28, 2026 - 9 a.m.

Council Chambers - Courthouse Room 300

ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

- 1. **Agenda of April 28, 2026 is Presented for Approval** [2026-147](#)

Sponsors: County Manager's Office

Approve the agenda of April 28, 2026.

- 2. **Minutes from April 21, 2026 are Presented for Approval** [2026-146](#)

Sponsors: County Manager's Office

Approve the April 21, 2026 Minutes.

ADMINISTRATIVE ITEMS

- 3. **Amendment to the Administrative Code to Increase Settlement Authority** [2026-144](#)

Sponsors: Board of Commissioners

- 1. Amend Administrative Codes 3.40.21 and 4.03.40 to raise the settlement authority of the Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division from \$15,000 to \$50,000.
- 2. Amend Administrative Codes 3.40.21 and 4.03.40 to raise the settlement authority of the Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority) from \$30,000 to \$100,000.
- 3. Amend Administrative Codes 3.40.21 and 4.03.40 to raise the settlement authority of the Ramsey County Board via closed meeting from above \$30,000 to above \$100,000.
- 4. Amend the tiered claims table to Administrative Code 4.46.70 Enterprise Risk Management to read as follows:

Settlement Authority Level

0 - \$50,000

Authority

Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division Director (jointly delegated authority)

\$50,000.01 - \$100,000

Ramsey County Manager, Ramsey

authority)

Greater than \$100,000

County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated

Ramsey County Board via closed meeting

5. Direct the Chief Clerk of the County Board to amend the Administrative Code to reflect the approved amendments.

LEGISLATIVE UPDATE

COUNTY CONNECTIONS

OUTSIDE BOARD AND COMMITTEE REPORTS

BOARD CHAIR UPDATE

ADJOURNMENT

Following County Board Meeting:

Housing and Redevelopment Authority Meeting
Council Chambers – Courthouse Room 300
10:00 a.m. (est.)

Board Workshop: Solid Waste Governance Evaluation Workshop
Courthouse Room 220, Large Conference Room
Public access via Zoom:
Webinar ID: 923 9869 6921 | Passcode: 518162 | Phone: 651-372-8299
10:30 a.m. (est.)

Lunch and Learn: Tax Increment Financing Presentation
Courthouse Room 220, Large Conference Room
12:00 p.m. (est.)

Board Workshop: All Hands on Deck: Access & Accuracy
Courthouse Room 220, Large Conference Room
Public access via Zoom:
Webinar ID: 923 9869 6921 | Passcode: 518162 | Phone: 651-372-8299
1:30 p.m.

Advance Notice:
May 05, 2026 County board meeting – Council Chambers
May 12, 2026 County board meeting – Council Chambers
May 19, 2026 County board meeting – Council Chambers
May 26, 2026 County board meeting – Council Chambers



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2026-147

Meeting Date: 4/28/2026

Sponsor: County Manager's Office

Title

Agenda of April 28, 2026 is Presented for Approval

Recommendation

Approve the agenda of April 28, 2026.



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2026-146

Meeting Date: 4/28/2026

Sponsor: County Manager's Office

Title

Minutes from April 21, 2026 are Presented for Approval

Recommendation

Approve the April 21, 2026 Minutes.

Attachments

1. April 21, 2026 Minutes

April 21, 2026 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:00 a.m. with the following members present: Jebens-Singh, McGuire, McMurtrey, Miller, Xiong and Chair Ortega. Commissioner Moran joined the board meeting remotely pursuant to Minnesota Statutes 13D.02, Subdivision 2. Also present were Ling Becker, County Manager, and Marcello Neblett, Assistant County Attorney, Ramsey County Attorney's Office.

Commissioner Moran was excused at 10:10 a.m.

ROLL CALL

Present: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Presented by Commissioner Jebens-Singh.

1. Agenda of April 21, 2026 is Presented for Approval [2026-126](#)

Sponsors: County Manager's Office

Approve the agenda of April 21, 2026.

Motion by McGuire, seconded by Jebens-Singh. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

2. Minutes from April 14, 2026 are Presented for Approval [2026-142](#)

Sponsors: County Manager's Office

Approve the April 14, 2026 Minutes.

Motion by Miller, seconded by Xiong. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

PROCLAMATION

3. Proclamation: Brian Theine's Retirement [2026-121](#)

Sponsors: Social Services

Presented by Commissioner Jebens-Singh. Discussion can be found on archived video.

ADMINISTRATIVE ITEMS

4. Public Online Auction of 34 Tax-Forfeited Properties Utilizing MNBid [2026-125](#)

Sponsors: Property Tax, Records & Election Services

1. Authorize the County Manager to hold a public online auction of 34 properties, according to the terms and conditions set forth in the Notice of Sale of Tax-Forfeited Land, 2026-1.
2. Approve the appraised value of each parcel as listed on the Ramsey County Tax-Forfeited Land Auction List, 2026-1.
3. Certify that all parcels of land have been viewed and none of the parcels physically pertain to the provisions of Minnesota Statutes, sections 85.012, 92.461, 282.01, subdivision 8, and 282.018.
4. Authorize the County Manager to remove any parcel prior to auction where insufficient time exists for board approval of the removal from the auction and to bring it back to the board for ratification of the removal.

Motion by Jebens-Singh, seconded by McGuire. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

Resolution: B2026-048

5. Sale of the Ramsey County East Kellogg Property to LSB D Acquisitions, LLC [2026-100](#)

Sponsors: Property Management

1. Approve the sale of, and Purchase and Sale Agreement for, the Ramsey County East Kellogg property (PID 062822110029), and all or any portions of the surrounding county land parcels (PIDs 062822110030, 062822110034, 062822110046, 06282214005, and 062822140011), with LSB D Acquisitions, LLC, in the amount of \$4,000,000.
2. Authorize the County Manager to receipt proceeds from the sale of the Ramsey County East Kellogg property into the Capital Improvement Plan Holding Project.
3. Authorize the County Manager to approve and execute the Purchase and Sale Agreement and non-substantive amendments thereto, settlements, closing documents, and other related real estate documentation associated with the disposition of the Ramsey County East Kellogg property, in a form approved by the Ramsey County Attorney's Office.
4. Authorize the County Manager to execute amendments that do not have a financial impact on the disposition of the Ramsey County East Kellogg property.
5. Authorize the County Manager to reallocate up to \$180,000 from the remaining Ramsey County East Kellogg Building Improvement Project budget to the Ramsey County Metro Square Building Improvement Project budget for costs associated with the relocation of all building equipment, tools, and supplies necessary to completely vacate the building for the sale.

Presented by Jean Krueger, Director, Property Management. Discussion can be found on archived video.

Motion by Xiong, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

Resolution: B2026-049

6. Joint Powers Agreement with the City of Maplewood for the Appropriate Responses Initiative's Community Responders Pilot Program [2026-127](#)

Sponsors: Safety and Justice

1. Approve the joint powers agreement with the City of Maplewood for the Appropriate Responses Initiative's Community Responders Pilot Program for a period upon execution through December 31, 2026.
2. Authorize the Chair and Chief Clerk to execute the joint powers agreement.

Presented by Christine Banger, Integrated Health and Justice Administrator, Office of Safety and Justice and Lieutenant Michael Dugas. Discussion can be found on archived video.

Motion by Miller, seconded by Xiong. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

Resolution: B2026-050

PRESENTATION

7. Presentation: Metropolitan Mosquito Control District

[2026-058](#)

Sponsors: Board of Commissioners

None. For information and discussion only.

Presented by Alex Carlson, Public Affairs Manager, Metropolitan Mosquito Control District and Daniel Huff, Executive Director, Metropolitan Mosquito Control District. Discussion can be found on archived video.

LEGISLATIVE UPDATE

Presented by Commissioner McGuire. Discussion can be found on archived video.

COUNTY CONNECTIONS

Presented by County Manager, Ling Becker. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

No updates.

ADJOURNMENT

Chair Ortega declared the meeting adjourned at 10:43 a.m.

CLOSED MEETING

Pursuant to Minnesota Statutes 13D.05, subdivision 3(b) in order to discuss the Tameca Williams Matter. Ramsey County Board met in a closed meeting, which was not open to the public.

In Re: Tameca Williams Matter

The Closed Meeting was called to order at 1:35 p.m.

Present: Commissioners Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Xiong and Ortega.

Also present: Ling Becker, County Manager; Jada Lewis, Civil Division Director, Ramsey County Attorney's Office; Kristine Nogosek, Assistant County Attorney, Ramsey County Attorney's Office; Nadir Abdi, Deputy County Manager, Health and Wellness; Patience Ferguson, Chief Human Resources Officer, Human Resources; Monica Long, Director, Community Corrections; Deanna Pesik, Chief Compliance and Ethics Officer, Compliance and Ethics Office; Jason Yang, Chief Clerk, County Manager's Office.

The Board of Ramsey County Commissioners authorized the Ramsey County staff to proceed as

discussed in this closed meeting (Resolution B2026-051).

Motioned by Xiong, seconded by Moran. Ayes - 7; Nays - 0. Unanimously approved.

The closed meeting was adjourned at 2:43 p.m.

Board of Commissioners

Request for Board Action

Item Number: 2026-144

Meeting Date: 4/28/2026

Sponsor: Board of Commissioners

Title

Amendment to the Administrative Code to Increase Settlement Authority

Recommendation

1. Amend Administrative Codes 3.40.21 and 4.03.40 to raise the settlement authority of the Ramsey County Enterprise Risk Manager and the Ramsey County Attorney’s Office Civil Division from \$15,000 to \$50,000.
2. Amend Administrative Codes 3.40.21 and 4.03.40 to raise the settlement authority of the Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority) from \$30,000 to \$100,000.
3. Amend Administrative Codes 3.40.21 and 4.03.40 to raise the settlement authority of the Ramsey County Board via closed meeting from above \$30,000 to above \$100,000.
4. Amend the tiered claims table to Administrative Code 4.46.70 Enterprise Risk Management to read as follows:

<u>Settlement Authority Level</u>	<u>Authority</u>
0 - \$50,000	Ramsey County Enterprise Risk Manager and the Ramsey County Attorney’s Office Civil Division Director (jointly delegated authority)
\$50,000.01 - \$100,000	Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority)
Greater than \$100,000	Ramsey County Board via closed meeting

5. Direct the Chief Clerk of the County Board to amend the Administrative Code to reflect the approved amendments.

Background and Rationale

The Ramsey County Board of Commissioners (Board) previously established a tiered settlement authority structure delegating authority to the Enterprise Risk Manager, Civil Division Director, Chief Financial Officer, County Manager, and County Attorney for the resolution of claims and litigation. Since adoption, increased litigation costs, higher settlement values, and evolving risk exposure have reduced the effectiveness and efficiency of the current thresholds. After reviewing claims data, litigation trends, and peer county practices, the Board recommended updating the settlement authority thresholds to better align with current conditions and allow for more efficient resolution of claims.

County Goals (Check those advanced by Action)

- Well-being Prosperity Opportunity Accountability

Racial Equity Impact

This action itself does not have a measurable racial equity impact, as the action reflects current practice in Enterprise Risk Management. The County is working to establish a more robust risk management program which will include racial equity considerations throughout including being considered by the County departments during the development of the full risk management assessment.

Community Participation Level and Impact

There is no community engagement with this Request for Board Action (RBA), however, the Enterprise Risk Manager worked with other jurisdictions to inform the proposed settlement tiers.

- Inform Consult Involve Collaborate Empower

Fiscal Impact

There is no fiscal impact associated with this board action. Funding for the Enterprise Risk Management team is included in the 2026-2027 County Manager’s operating budget. The revisions proposed in this RBA reflect the current structure of Risk Management in Ramsey County.

The three funds where claims are paid are: Tort Liability, Vehicle and Property.

Last Previous Action

On April 6, 2021, the Ramsey County Board of Commissioners approved the Amendment to the Administrative Code to Reflect Enterprise Risk Management Functions and Establishing Authority for Claims (Resolution B2021-084).

Attachments

1. Black-lined version of effected Administrative Code Chapters
2. Clean version of effected Administrative Code Chapters

3.40.21 Claims (Res. #94-211)

- a. The Ramsey County Manager shall settle claims in accordance with the following authority levels:

Settlement Authority Level	Authority
\$0 - \$15,000 <u>50,000</u>	Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division Director (jointly delegated authority).
\$15,000.01 - \$30,000 <u>\$50,000.01 - \$100,000</u>	Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority).
Greater than \$30,000 <u>100,000</u>	Ramsey County Board via closed meeting.

- b. Exceptions:

1. The County Manager's authority does not apply to tax valuation cases or child support cases, which the County Attorney has authority to resolve pursuant to state or federal laws.
2. This provision does not apply to workers' compensation cases, because payments are made pursuant to state statute or court order.
3. County Board approval shall be obtained, if required by state law, for certain payments to highly-compensated employees.
Source: Minn. Stat. 465.722.

Source: Resolution #94-211, Resolution B2021-084

4.03.40 Delegation of Authority (~~Res. B2021-084~~)

The Ramsey County Attorney shall facilitate settlements as outlined in the settlement authority tiers below.

Settlement Authority Level	Authority
\$0 - \$15,000 <u>50,000</u>	Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division Director (jointly delegated authority).
\$15,000.01-\$30,000 <u>\$50,000.01 - \$100,000</u>	Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority).
Greater than \$30,000 <u>100,000</u>	Ramsey County Board via closed meeting.

Please refer to Admin Code 3.40.21 for claims settlement authority.

Source: Resolution B2021-084

4.46.70 Enterprise Risk Manager

Source: County Board Resolution 2017-047; amended by County Board Resolution B2021-084, passed on April 6, 2021.

There will be an Enterprise Risk Manager who shall be appointed by the Director of Finance. Under the supervision of the Director of Finance, the Enterprise Risk Manager shall have the following duties and responsibilities:

- a. Identify, analyze, manage and monitor risks to prevent and/or minimize the consequences of loss by using appropriate risk management techniques, including risk financing.
- b. Assess fluctuating exposures to loss, loss bearing capacity and available financial resources on an ongoing basis; ensure proper actuarial basis to liability funding, and manage such funds; and direct departments on proper funding levels for insured and self-funded programs.
- c. Ensure contracts contain equitable indemnification provisions and insurance requirements, and compliance by contractor.
- d. Manage all suits, demands and claims against the County, consistent with the law and County Board policy; monitor the liability developments and appropriateness of financial reserves for all suits, demands and claims (including incurred but not reported) against the County; advise the County Manager regarding the financial impact of all resolutions of suits, demands and claims proposed by the County Attorney to the County Board.
- e. Determine the required insurance limits and coverages of all County contractors the County enters into agreements with.
- f. Facilitate settlements as outlined in the settlement authority tiers.

Settlement Authority Level	Authority
\$0 - \$15,000 50,000	Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division Director (jointly delegated authority)
\$15,000.01 - \$30,000 <u>\$50,000.01 - \$100,000</u>	Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority)
Greater than \$30,000 <u>100,000</u>	Ramsey County Board via closed meeting

Source: County Board Resolution 2017-047; amended by County Board Resolution B2021-084, passed on April 6, 2021.

3.40.21 Claims

- a. The Ramsey County Manager shall settle claims in accordance with the following authority levels:

Settlement Authority Level	Authority
\$0 - \$50,000	Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division Director (jointly delegated authority).
\$50,000.01 - \$100,000	Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority).
Greater than \$100,000	Ramsey County Board via closed meeting.

- b. Exceptions:

1. The County Manager's authority does not apply to tax valuation cases or child support cases, which the County Attorney has authority to resolve pursuant to state or federal laws.
2. This provision does not apply to workers' compensation cases, because payments are made pursuant to state statute or court order.
3. County Board approval shall be obtained, if required by state law, for certain payments to highly-compensated employees.
Source: Minn. Stat. 465.722.

Source: Resolution #94-211, Resolution B2021-084

4.03.40 Delegation of Authority

The Ramsey County Attorney shall facilitate settlements as outlined in the settlement authority tiers below.

Settlement Authority Level	Authority
\$0 - \$50,000	Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division Director (jointly delegated authority).
\$50,000.01 - \$100,000	Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority).
Greater than \$100,000	Ramsey County Board via closed meeting.

Please refer to Admin Code 3.40.21 for claims settlement authority.

Source: Resolution B2021-084

4.46.70 Enterprise Risk Manager

There will be an Enterprise Risk Manager who shall be appointed by the Director of Finance. Under the supervision of the Director of Finance, the Enterprise Risk Manager shall have the following duties and responsibilities:

- a. Identify, analyze, manage and monitor risks to prevent and/or minimize the consequences of loss by using appropriate risk management techniques, including risk financing.
- b. Assess fluctuating exposures to loss, loss bearing capacity and available financial resources on an ongoing basis; ensure proper actuarial basis to liability funding, and manage such funds; and direct departments on proper funding levels for insured and self-funded programs.
- c. Ensure contracts contain equitable indemnification provisions and insurance requirements, and compliance by contractor.
- d. Manage all suits, demands and claims against the County, consistent with the law and County Board policy; monitor the liability developments and appropriateness of financial reserves for all suits, demands and claims (including incurred but not reported) against the County; advise the County Manager regarding the financial impact of all resolutions of suits, demands and claims proposed by the County Attorney to the County Board.
- e. Determine the required insurance limits and coverages of all County contractors the County enters into agreements with.
- f. Facilitate settlements as outlined in the settlement authority tiers.

Settlement Authority Level \$0 - \$50,000	Authority Ramsey County Enterprise Risk Manager and the Ramsey County Attorney's Office Civil Division Director (jointly delegated authority)
\$50,000.01 - \$100,000	Ramsey County Manager, Ramsey County Chief Financial Officer and Ramsey County Attorney, or their designees (jointly delegated authority)
Greater than \$100,000	Ramsey County Board via closed meeting

Source: County Board Resolution 2017-047; amended by County Board Resolution B2021-084, passed on April 6, 2021.