



# Board of Commissioners

## Minutes

15 West Kellogg Blvd.  
Saint Paul, MN 55102  
651-266-9200

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December 21, 2021 - 9 a.m.

Virtual meeting / Council Chambers - Courthouse  
Room 300

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The Ramsey County Board of Commissioners met in regular session at 9:02 a.m. with the following members present: Frethem, MatasCastillo, McDonough, McGuire, Ortega, Reinhardt, and Chair Carter. Also present were Ryan O'Connor, County Manager, and Sam Clark, Civil Division Director, Ramsey County Attorney's Office.

### ROLL CALL

Present: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

### PLEDGE OF ALLEGIANCE

1. Agenda of December 21, 2021 is Presented for Approval. [2021-571](#)

Sponsors: County Manager's Office

Approve the agenda of December 21, 2021.

Motion by McDonough, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

2. Minutes from December 14, 2021 are Presented for Approval [2021-582](#)

Sponsors: County Manager's Office

Approve the December 14, 2021 Minutes.

Motion by Reinhardt, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

### COVID UPDATE

Presented by County Manager Ryan O'Connor, Sara Hollie, Director - Public Health, Dr. Ogawa, Medical Director - Public Health, and Laura Andersen, Deputy Incident Commander - Public Health. Discussion can be found on archived video.

### ADMINISTRATIVE ITEMS

3. Personnel Complement Increase to Support Violence Prevention Initiatives Through the American Rescue Plan Act [2021-699](#)

Sponsors: County Manager's Office, Health and Wellness and Emergency Communications

1. Approve an increase in the personnel complement for Social Services by 20.0 Full-Time Equivalent Social Work III and by 1.0 Full-Time Equivalent Mental Health Supervisor.
2. Approve an increase in the personnel complement for Emergency Communications by 8.0 Full-Time Equivalent 9-1-1 Telecommunicator and 1.0 Full-Time Equivalent Emergency

Communications Shift Supervisor.

3. Approve an increase in the personnel complement for Public Health by 1.0 Full-Time Equivalent Violence Prevention Coordinator, 2.0 Full-Time Equivalent Community Health Responder, 1.0 Full-Time Equivalent Planning Specialist I and 4.0 Full-Time Equivalent Community Mediator.
4. Approve and increase in the personnel complement for the County Manager Office by 2.0 Full-Time Equivalent Planning Specialist I.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-274](#)

4. Designation of a Position to Unclassified Service in Accordance with the Personnel Act, Minnesota Statute 383A.286, Subdivision 3 [2021-701](#)

Sponsors: Human Resources

Approve the designation of a classified position to the Deputy Director of Property Tax, Records and Elections Services position to unclassified services in accordance with the Personnel Act, Minnesota Statute 383A.286, Subdivision 3.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-275](#)

5. Designation of Unclassified Deputy Director Position in the Housing Stability Department in Accordance with the Personnel Act, Minnesota Statute 383A.286, Subdivision 3 [2021-702](#)

Sponsors: Human Resources

Approve the designation of the deputy director - Housing Stability position to unclassified service in accordance with the Personnel Act, Minnesota Statute 383A.286, Subdivision 3.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-276](#)

6. Single Source Agreement with Think Small for Administration of the Basic Sliding Fee Child Care Program [2021-694](#)

Sponsors: Financial Assistance Services

1. Approve the single source agreement with Think Small, 10 Yorkton Court, Saint Paul, Minnesota 55117 for administration of the Basic Sliding Fee Child Care Assistance Program for the period of January 1, 2022 through December 31, 2023 in the not-to-exceed amount of \$1,595,486.
2. Authorize the Chair and the Chief Clerk to execute the agreement.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-277](#)

7. Financial Assistance Service Department Annual Authority for Procurement Requests [2021-700](#)

Sponsors: Financial Assistance Services

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Authorize the County Manager, subject to review by the County Attorney’s Office and the Finance department to do the following:

- A. Enter into agreements as a result of solicitations completed through December 31, 2022 and execute future amendments to the agreements, in accordance with the county’s procurement policies and procedures, for the services listed below:

Financial Assistance Services Department

- Basic Sliding Fee Child Care Wait List Services
- Drop-in Child Care Center Services

- B. Enter into the following selected agreements without solicitation through December 31, 2022 and execute future amendments to the agreements, in accordance with the county’s procurement policies and procedures, provided the amounts are within the budget for the services listed below:

- 1) Providers when the Minnesota Department of Human Services has issued the solicitation for an existing service in the county and selected the contractor or when the Minnesota Department of Human Services has approved the contractor through a certification process.
- 2) Lead or host county contracts held by other counties in accordance with Minnesota Statute 256.0112.
- 3) Those contracts in which the county currently provides services and receives payments from external sources, such as health plans, the courts, other counties, and other parties, including payments for services already provided.

- C. Approve Actions Deemed Necessary for the orderly administration of contracts and agreements through December 31, 2022.

- 1) Approve acceptance of supplementary awards or rate adjustments the county may receive from funding sources other than county levy; and approve related County budget adjustments and execute amendments with funders and contractors.
- 2) Approve and execute amendments to agreements and contracts for inflationary adjustments, with all other terms and conditions remaining the same, in a form approved by the County Attorney’s Office.

- D. For agreements approved by the Ramsey County Board through previous Health and Wellness Division Annual Authority for Procurement Requests that did not contain specific authority for amendments, allow future amendments to the agreements, in accordance with the county’s procurement policies and procedures, provided the amounts are within the budget through December 31, 2022.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-278

- 8. Social Services Department Annual Authority for Procurement Requests [2021-665](#)

Sponsors: Social Services

Authorize the County Manager, subject to review by the County Attorney’s Office and the Finance department to do the following:

- A. Enter into agreements as a result of solicitations completed through December 31, 2022 and execute future amendments to the agreements, in accordance with the county’s procurement policies and procedures, for the services listed below:

Children and Family Services

All Children Excel (ACE) Program Services  
Child Welfare Targeted Case Management  
Children's Mental Health Targeted Case Management  
Day Treatment Services  
Drug Testing Services  
Family Mediation  
Housing for Mothers First Program  
Indian Child Welfare Act (ICWA) Case Audits  
School-based Mental Health Services  
Services Related to Collaborative Intensive Bridging Services  
Social and Medical History Writing  
Supervised Visitation

Adult Services

Addiction Treatment Services  
Adult Mental Health Targeted Case Management  
Assertive Community Treatment (ACT)  
Co-Responder Pilot Project Services  
Community Support Program Services  
Competency Restoration Services  
Culturally Specific Guardianship and Conservatorship services  
Culturally Specific Substance Use Disorder Services for Adults and Children  
Forensic Assertive Community Treatment (FACT)  
Guardianship and Conservatorship Services  
Guardianship Attorney Services  
Medical Director Services  
Rule 25 Assessments (Direct Access Services)  
Trauma Informed Care Services

- B. Enter into the following selected agreements without solicitation through December 31, 2022 and execute future amendments to the agreements, in accordance with the county's procurement policies and procedures, provided the amounts are within the budget for the services listed below:
- 1) Providers of psychiatric, psychosexual, and psychological services; to conduct evaluations, consultations, therapy and treatment, as long as funds are available, the need exceeds the supply of providers, and the providers are registered or licensed.
  - 2) Providers of foster care emergency shelter, foster care and emergency shelter administrative management services, corporate foster care, group homes, respite care, and emergency shelter; as long as funds are available, the need exceeds the supply of providers, and the providers are registered or licensed.
  - 3) Providers of Adult Day Services, Personal Support Services, Pre-vocational Services, Day Training and Habilitation Services, Fiscal Management Entity Services, Person-Centered Planning Services, Employment Services, and Semi-Independent Living Skills Services, when that service has been selected by the consumer, or his or her guardian, in accordance with Minnesota Statute 256B.49.
  - 4) Providers of out-of-state residential treatment for children, as long as funds are available, no in-state treatment provider can be identified that meets the needs of the children to be placed, the selected provider is licensed by a state authority and accredited by the Joint Commission, the Commission on Accreditation of Rehabilitation Facilities, or the Council on Accreditation.

- 5) Medical Directors for Social Services detoxification services, the Mental Health Center, and for Social Services in county correctional programs, as long as funds are available, the need exceeds the supply of providers, and the providers are licensed.
  - 6) Providers when the Minnesota Department of Human Services has issued the solicitation for an existing service in the county and selected the contractor or when the Minnesota Department of Human Services has approved the contractor through a certification process.
  - 7) Providers of Intensive Residential Treatment Services when the Minnesota Department of Human Services has approved the contractor through a certification process.
  - 8) Providers authorized by community collaboratives established in state statute for which Ramsey County has fiscal agent responsibilities.
  - 9) Providers of accreditation training services for mental health professionals in accordance with Certified Community Behavioral Health Clinic requirements.
  - 10) Lead or host county contracts held by other counties in accordance with Minnesota Statute 256.0112
  - 11) Those contracts in which the county currently provides services and receives payments from external sources, such as health plans, the Courts, other counties, and other parties, including payments for services already provided.
  - 12) Culturally Specific Emergency Shelter and Foster Care, Culturally Specific Group Residential Providers, Culturally Specific Liaisons to Prevent Education Neglect and Child Protection Involvement, Culturally Specific Services for American Indian Families Involved in Child Protection, Culturally Specific Services to Prevent Out of Home Placement, Culturally Specific Guardianship and Culturally Specific Parent Mentoring by Peers
  - 13) Community Support Programs, Culturally Specific African American Community Support Programs and Culturally Specific American Indian / Indigenous Community Support Programs.
- C. Approve actions deemed necessary for the orderly administration of contracts and agreements through December 31, 2022:
- 1) Approve acceptance of supplementary awards or rate adjustments the county may receive from funding sources other than county levy; and approve related county budget adjustments and execute amendments with funders and contractors.
  - 2) Approve letters of need determination, including any new Rule 31 Outpatient Treatment Agreements, subject to any exclusions in Resolution 93-457.
  - 3) Approve and execute amendments to agreements and contracts for inflationary adjustments, with all other terms and conditions remaining the same, in a form approved by the County Attorney's Office.
- D. For agreements approved by the Ramsey County Board through previous Health and Wellness Division Annual Authority for Procurement Requests that did not contain specific authority for amendments, allow future amendments to the agreements, in accordance with the county's procurement policies and procedures, provided the amounts are within the budget through December 31, 2022.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-279

**9. Community Corrections Annual Authority for Procurement Requests**

[2021-703](#)

Sponsors: Community Corrections

Authorize the County Manager, subject to review by the County Attorney's Office and the

Finance department, to do the following:

- A. Approve solicitations and resulting contracts enter into agreements as a result of solicitations completed through December 31, 2022 and execute future amendments to the agreements, in accordance with the county's procurement policies, provided the amounts are within the budget, for the services listed below.

Adult Services

Community Reentry Services

Juvenile Services

Community-based Residential Services

Community Reentry Services

Diversion Programming

Juvenile Mental-Health Services

Ramsey County Correctional Facility

Inmate Commissary Services

- B. Enter into the following selected agreements without solicitation through December 31, 2022 and execute future amendments to the agreements, in accordance with the County's procurement policies and procedures, provided the amounts are within the budget for the services listed below.
- 1) Providers of psychiatric, psychosexual, and psychological services; to conduct evaluations, consultations, therapy and treatment, as long as funds are available, the need exceeds the supply of providers, and the providers are registered or licensed.
  - 2) Services provided by the county and payments received from external sources, such as health plans, the courts, other counties, and other parties, including payments for services already provided.
  - 3) Community collaboratives authorized and established in state statute for which Ramsey County has fiscal agent responsibilities.
  - 4) The use of lead or host county contracts held by other counties in accordance with Minnesota Statute 256.0112.
  - 5) Community Support Programs, Culturally Specific African American Community Support Programs, and Culturally Specific American Indian / Indigenous Community Support Programs.

- C. Approve actions deemed necessary for the orderly administration of contracts through December 31, 2022:

- 1) Acceptance of supplementary awards or rate adjustments the county may receive from funding sources other than county levy; and approve related county budget adjustments and execute amendments with funders and contractors.

D. For agreements approved by the Ramsey County Board through previous Community Corrections Annual Authority for Procurement Requests that did not contain specific authority for amendments, allow future amendments to the agreements, in accordance with the county's procurement policies and procedures, provided the amounts are within the budget through December 31, 2022.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt  
Resolution: B2021-280

- 10. Grant Award from the Minnesota Department of Public Safety for Sexual Assault Services [2021-688](#)

Sponsors: Public Health

1. Ratify the submittal of the grant application to the Minnesota Department of Public Safety, Office of Justice Programs, Crime Victim Services in the amount of \$694,628 for Sexual Assault Services.
2. Accept a grant award from and approve a grant agreement with the Minnesota Department of Public Safety, Office of Justice Programs, Crime Victim Services for Sexual Assault Services for the period of October 1, 2021 through September 30, 2023 in the amount of \$694,628.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and amendments to agreements in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt  
Resolution: B2021-281

- 11. Ramsey County's Parks & Recreation 2021 Competitive Equity Grant Awards [2021-684](#)

Sponsors: Parks & Recreation

1. Ratify the submittal of the grant application to Metropolitan Council in the amount of \$2,000,000 for Equity Grant Programs.
2. Accept a grant award from and approve a grant agreement with the Metropolitan Council for Unlocking Winter Recreation - A Robust and Equitable Learn-to-Ski Program at Battle Creek Regional Park Equity Grant for the period of grant execution through June 30, 2024 in the amount of \$161,300.
3. Accept a grant award from and approve a grant agreement with the Metropolitan Council for Cultural Liaisons for Parks Equity Grant for the period of grant execution through June 30, 2024 in the amount of \$38,700.
4. Authorize the Chair and Chief Clerk to execute the grant agreements.
5. Authorize the County Manager to enter into agreements and contracts and amendments to agreements and contracts in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt  
Resolution: B2021-282

- 12. Grant Applications to the Minnesota Department of Transportation for Safe Routes to School Funding Requests for the Koehler Road Trail Project and the Lexington Avenue Rectangular Rapid Flashing Beacon Pedestrian Crossing Project [2021-660](#)

Sponsors: Public Works

1. Support construction of the Koehler Road trail project and the Lexington Avenue Rectangular Rapid Flashing Beacon pedestrian crossing project and agree to maintain such improvements.

2. Support submittal of the Koehler Road trail \$500,000 Safe Routes to School grant application request and the Lexington Avenue Rectangular Rapid Flashing Beacon pedestrian crossing \$80,000 Safe Routes to School grant application request.
3. Provide assurance that all costs associated with the Koehler Road trail project and Lexington Avenue Rectangular Rapid Flashing Beacon pedestrian crossing project beyond the Safe Routes to School grant awards will be paid for with county and city funds.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-283](#)

- 13.** Amendment to Sole Source Agreement with GrantAnalyst.com, LLC, dba Zoom Grants Technology for Online/Cloud-Based Grant Application Management Technology [2021-693](#)

Sponsors: Community & Economic Development

1. Approve the amendment to the sole source agreement with GrantAnalyst.com, LLC, dba Zoom Grants Technology for online/cloud-based grant application management technology to increase total contract maximum from \$39,000 to \$72,000.
2. Authorize the Chair and Chief Clerk to execute the amendment.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-284](#)

- 16.** 2022 Salary Rate for the Ramsey County Sheriff [2021-687](#)

Sponsors: Sheriff's Office

1. Set the annual salary for the Ramsey County Sheriff at \$163,818 effective January 1, 2022.
2. Authorize the continuation of the contribution to deferred compensation consistent with that approved for non-represented employees for 2022.
3. Authorize the continuation of the administrative allowance of \$110 per month.
4. Authorize the continuation of the uniform/clothing allowance of \$1,375 for 2022.
5. Authorize the continuation of the cell phone/wireless service allowance as provided to all eligible County employees.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-285](#)

- 17.** 2022 Salary Rate for the Ramsey County Attorney [2021-698](#)

Sponsors: County Attorney's Office

1. Set the annual salary for the elected Ramsey County Attorney by increasing the current salary of \$185,004 by the same wage settlement agreed to by the AFSCME Local 8 Assistant County Attorneys bargaining unit, to be effective the first full pay period following January 1, 2022.
2. Authorize the continuation of the contribution to deferred compensation for the elected County Attorney consistent with the Local 8 Assistant County Attorneys agreement.
3. Authorize the continuation of the administrative allowance of \$110 per month.
4. Authorize the continuation of the transportation allowance of \$150 per month.
5. Authorize the continuation of the cell phone/wireless service allowance as provided to all eligible County employees.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-286](#)

- 21.** Charitable Gambling License with White Bear Township for Centennial High School Football and Lucy's Burgers Holding Company [2021-753](#)

Sponsors: Property Tax and Records & Election Services

1. Approve the application requesting a premises permit for Lucy's Burgers Holding Company, lessee of Township Theater Shops in the Town of White Bear for lawful pull-tab gambling activity for Centennial High School Football.
2. Authorize the Chair and Chief Clerk to sign the application.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-287](#)

- 22.** Amendments to Administrative Code - Enterprise and Administrative Services Department [2021-679](#)

Sponsors: Information and Public Records

1. Approve amendments to the Administrative Code to incorporate the Enterprise and Administrative Services department.
2. Direct the Chief Clerk to the County Board to amend the Administrative Code to reflect approved amendments.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-288](#)

- 23.** 2022 Ramsey County State Legislative Platform [2021-696](#)

Sponsors: Communications & Public Relations

1. Approve the 2022 Ramsey County State Legislative Platform
2. Authorize Ramsey County representatives to work with members of the Legislature and other interested parties to promote legislation reflective of the positions contained in the platform.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-289](#)

- 24.** Adoption of the Ramsey County 2040 Comprehensive Plan [2021-741](#)

Sponsors: County Manager's Office

Adopt the Ramsey County 2040 Comprehensive Plan.

Motion by Frethem, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-290](#)

- 14.** Obligation of American Rescue Plan Act Funding Towards Deeply Affordable Housing Projects [2021-682](#)

Sponsors: Community & Economic Development

1. Approve recommended projects and funding amounts for the preservation and construction of deeply affordable housing.
2. Authorize the County Manager to enter into the necessary loan or grant agreements and execute amendments to the loan or grant agreements in a manner consistent with American Rescue Plan Act regulations and requirements in a form approved by the County Attorney's Office.

Discussion can be found on archived video.

Motion by McDonough, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-291](#)

- 15.** Agreements with the Cities of Arden Hills, Falcon Heights, Little Canada, [2021-689](#)  
North Oaks, Shoreview, Vadnais Heights, and the Township of White Bear for  
Law Enforcement Services and a Personnel Complement Increase

Sponsors: Sheriff's Office

1. Approve the Law Enforcement Services Agreements with the cities of Arden Hills, Falcon Heights, Little Canada, North Oaks, Shoreview, Vadnais Heights, and the Township of White Bear for law enforcement and public safety services, in accordance with the Agreements.
2. Approve an increase in the personnel complement of the Ramsey County Sheriff's Office Contract Communities by 1.0 Full-Time Equivalent Deputy Sheriff - Commander.
3. Authorize the Chair and Chief Clerk to execute the Agreements.

Discussion can be found on archived video.

Motion by MatasCastillo, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-292](#)

- 18.** Repurchase of a Tax-forfeited Property Located at 1277 Rice Street, Saint [2021-675](#)  
Paul, MN 55117

Sponsors: Property Tax and Records & Election Services

1. Determine that by allowing a timely repurchase of the following property, any injustice or undue hardship caused by the forfeiture will be corrected and the repurchase will promote the use of the lands that will best serve the public interest:
  - Commissioner District 3
  - PIN: 24-29-23-44-0008
  - Property Address: 1277 Rice Street, Saint Paul, MN 55117
  - Repurchase Amount Due to Date: \$11,098.90
2. Approve the repurchase of the above tax-forfeited property by Dustin Nguyen, fee owner at the time of forfeiture ("Repurchaser"), subject to the following conditions that must be met within 90 days of approval of this resolution: Repurchaser will
  - a) provide the required down-payment or payment-in-full of all back taxes, interest, penalties, recording fees and costs, and maintenance costs; and
  - b) execute a repurchase contract with the following conditions:
    - i. subscribe to Landlord Alerts through the Saint Paul Police Department within thirty (30) days of contract execution;
    - ii. update mailing address with Ramsey County and Saint Paul Department of

- Safety & Inspections within thirty (30) days of contract execution;
- iii. schedule and complete fire safety inspection on property within six (6) months of contract execution and complete any requirements arising from inspection within six (6) months of inspection order issuance; and
- iv. continue to maintain and keep the property in a secure and safe condition from the date of contract execution through the term of the repurchase contract or any city oversight, whichever is longer.

Commissioner MatasCastillo moved to table this item, and the other two repurchase RBAs, to a future date to allow for further discussion. The motion to table the items was seconded by McDonough. Unanimously approved. Discussion can be found on archived video.

This Administrative Item was tabled.

- 19.** Repurchase of a Tax-forfeited Property Located at 760 Minnehaha Avenue East, Saint Paul, MN 55106 [2021-676](#)

Sponsors: Property Tax and Records & Election Services

1. Determine that by allowing a timely repurchase of the following property, any injustice or undue hardship caused by the forfeiture will be corrected and the repurchase will promote the use of the lands that will best serve the public interest:
  - Commissioner District 5
  - PIN: 32-29-22-11-0021
  - Property Address: 760 Minnehaha Avenue East, Saint Paul, MN 55106
  - Repurchase Amount Due to Date: \$10,937.91
2. Approve the repurchase of the above tax-forfeited property by Dustin Nguyen, fee owner at the time of forfeiture ("Repurchaser"), subject to the following conditions that must be met within 90 days of approval of this resolution: Repurchaser will
  - a) provide the required down-payment or payment-in-full of all back taxes, interest, penalties, recording fees and costs, and maintenance costs; and
  - b) execute a repurchase contract with the following conditions:
    - i. subscribe to Landlord Alerts through the Saint Paul Police Department within thirty (30) days of contract execution;
    - ii. update mailing address with Ramsey County and Saint Paul Department of Safety & Inspections within thirty (30) days of contract execution;
    - iii. schedule and complete fire safety inspection on property within six (6) months of contract execution and complete any requirements arising from inspection within six (6) months of inspection order issuance; and
    - iv. continue to maintain and keep the property in a secure and safe condition from the date of contract execution through the term of the repurchase contract or any city oversight, whichever is longer.

Commissioner MatasCastillo moved to table this item, and the other two repurchase RBAs, to a future date to allow for further discussion. The motion to table the items was seconded by McDonough. Unanimously approved. Discussion can be found on archived video.

This Administrative Item was tabled.

- 20.** Repurchase of a Tax-forfeited Property Located at 1128 Beech Street, Saint Paul, MN 55106 [2021-674](#)

Sponsors: Property Tax and Records & Election Services

1. Determine that by allowing a timely repurchase of the following property, any injustice or undue hardship caused by the forfeiture will be corrected and the repurchase will promote the use of the lands that will best serve the public interest:

Commissioner District 6  
 PIN: 33-29-22-12-0068  
 Property Address: 1128 Beech Street, Saint Paul, MN 55106  
 Repurchase Amount Due to Date: \$25,744.51

2. Approve the repurchase of the above tax-forfeited property by Dustin Nguyen, fee owner at the time of forfeiture ("Repurchaser"), subject to the following conditions that must be met within 90 days of approval of this resolution: Repurchaser will
  - a) provide the required down-payment or payment-in-full of all back taxes, interest, penalties, recording fees and costs, and maintenance costs; and
  - b) execute a repurchase contract with the following conditions:
    - i. subscribe to Landlord Alerts through the Saint Paul Police Department within thirty (30) days of contract execution;
    - ii. update mailing address with Ramsey County and Saint Paul Department of Safety & Inspections within thirty (30) days of contract execution;
    - iii. schedule and complete fire safety inspection on property within six (6) months of contract execution and complete any requirements arising from inspection within six (6) months of inspection order issuance; and
    - iv. continue to maintain and keep the property in a secure and safe condition from the date of contract execution through the term of the repurchase contract or any city oversight, whichever is longer.

Commissioner MatasCastillo moved to table this item, and the other two repurchase RBAs, to a future date to allow for further discussion. The motion to table the items was seconded by McDonough. Unanimously approved. Discussion can be found on archived video.

This Administrative Item was tabled.

## POLICY ITEMS

25. Approval of the 2022-23 Ramsey County Operating Budget [2021-661](#)

Sponsors: Finance

Approve the 2022-23 Ramsey County Operating Budget and the 2022 Tax Levy:

1. Approve the 2022 budget of \$774,095,817 and the 2023 budget of \$783,166,239 with all the changes noted in the attached budget addenda. The 2022 budget is an increase of \$25,257,019 or 3.4% increase over the 2021 adjusted budget of \$748,838,798, and the 2023 budget is an increase of \$9,070,422 or 1.2% over the 2022 proposed budget.
2. Approve the 2022-23 Fee Schedule, as amended.
3. Authorize the County Manager to continue to fund Internal Services Fund for Employee Health and Dental Insurance to account for health and dental premiums.
4. Authorize the County Manager to move, transfer, or reallocate existing Full Time Equivalent and budget resources within and between the service teams to support the service teams in their ability to achieve and implement the Ramsey County Board's vision, mission, goals and strategic plan.
5. Authorize the County Manager to make all necessary budget adjustments, including transfers and increasing estimated revenues and expenditures to implement Request for Board Actions that have been approved by the Ramsey County Board of Commissioners.

Discussion can be found on archived video.

Motion by Reinhardt, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: [B2021-293](#)

**26.** Approval of the 2022 Tax Levy [2021-754](#)

Sponsors: Finance

Approve the 2022 Tax Levy:

1. Approve and adopt the 2022 total tax levy of \$338,743,612, a 1.55% increase over the 2021 tax levy of \$333,577,720. Tax levy statement attached.
2. Adopt a countywide levy on all taxable property of \$323,876,112 and a suburban-only levy for Libraries of \$14,867,500 on all taxable property in Ramsey County outside of the city of Saint Paul, to be levied in the year 2021 and to be collected in the year 2022.
3. Approve and adopt the 2022 tax levy of \$14,867,500 on suburban properties for libraries to be a separate line on the property tax statement.

Discussion can be found on archived video.

Motion by MatasCastillo, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-294

**27.** Approval of the 2022-27 Capital Improvement Program Plan and 2022-23 Capital Improvement Program Budget and Financing [2021-752](#)

Sponsors: Finance

1. Approve the 2022-27 Capital Improvement Program Plan, the 2022-23 Capital Improvement Program Budget, and 2022 Capital Improvement Program Financing.
2. Authorize the County Manager to enter into agreements and contracts and execute amendments to agreements and contracts in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the Capital Improvement Program funding.

Discussion can be found on archived video.

Motion by Reinhardt, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-295

**COUNTY CONNECTIONS**

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

**OUTSIDE BOARD AND COMMITTEE REPORTS**

Discussion can be found on archived video.

**BOARD CHAIR UPDATE**

Presented by Chair Carter. Discussion can be found on archived video.

**ADJOURNMENT**

Chair Carter declared the meeting adjourned at 10:13 a.m.

**CLOSED MEETING**

Re: County Manager Performance Review

The Closed Meeting was called to order at 10:40 a.m. with the following members present: Commissioners Frethem, MatasCastillo, McDonough, McGuire, Ortega, Reinhardt and Chair Carter. Also present: Ryan O'Connor, County Manager.

No action taken.

The closed meeting was adjourned at 12:08 p.m.