



Board of Commissioners

Agenda

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

December 22, 2020 - 9 a.m.

Council Chambers - Courthouse Room 300

Pursuant to Minn. Stat. § 13D.021 and 13D.04 Subd. 3, the Chair of the Ramsey County Board of Commissioners has determined that an in-person meeting is not practical or prudent because of the COVID-19 pandemic and the declared state and local emergencies. Commissioners will participate by telephone or other electronic means. In addition, it may not be feasible to have any commissioner, staff, or members of the public present at the regular meeting location due to the COVID-19 pandemic and the declared emergencies. The meeting broadcast will be available online and linked via ramseycounty.us/boardmeetings. Members of the public and the media will be able to watch the public meeting live online.

ROLL CALL

PLEDGE OF ALLEGIANCE

1. **Agenda of December 22, 2020 is Presented for Approval.** [2020-471](#)

Sponsors: County Manager's Office

Approve the agenda of December 22, 2020.

2. **Minutes from December 15, 2020 are Presented for Approval** [2020-479](#)

Sponsors: County Manager's Office

Approve the December 15, 2020 Minutes.

INFORMATION

3. **COVID Information** [2020-627](#)

Sponsors: County Manager's Office

ORDINANCE PROCEDURES

4. **Proposed Housing Stability Department Ordinance - Waive the Second Reading** [2020-574](#)

Sponsors: County Manager's Office

Waive the Second Reading of the proposed Housing Stability Department Ordinance.

5. **Proposed Housing Stability Department Ordinance - Hold the Public Hearing** [2020-575](#)

Sponsors: County Manager's Office

Hold a Public Hearing to afford the public an opportunity to comment on the proposed Housing Stability Department Ordinance.

ADMINISTRATIVE ITEMS

6. 2021 Ramsey County State Legislative Platform [2020-623](#)

Sponsors: Communications & Public Relations

1. Approve the 2021 Ramsey County State Legislative Platform.
2. Authorize county representatives to work with members of the Ramsey County legislative delegation, Governor Walz's office and agencies; and other interested parties to promote legislation reflective of the positions contained in the platform.

7. 2021 Ramsey County Federal Legislative Platform [2020-625](#)

Sponsors: Communications & Public Relations

1. Approve the 2021 Ramsey County Federal Legislative Platform.
2. Authorize county representatives to work with members of the Minnesota Congressional Delegation and other interested parties to promote legislation reflective of the positions contained in the platform.

8. Countywide Unclassified Limited Duration Appointments for COVID-19 Response [2020-612](#)

Sponsors: Human Resources

Approve continuation of any unclassified limited duration positions for the COVID-19 response previously approved by the Ramsey County Board of Commissioners as long as a 1) a business need exists to do so, 2) funding is available, and 3) until such time the County Board declares Ramsey County's current emergency response is concluded.

9. Extension of Paid Extraordinary Pandemic Event Leave Memoranda of Agreement [2020-599](#)

Sponsors: Human Resources

1. Authorize the extension of the Memoranda of Agreement for Paid Extraordinary Pandemic Event Leave (PEPEL) benefits to enable staff to use PEPEL hours remaining on December 31, 2020 for COVID-19 related absences.
2. Authorize new employees employed after December 31, 2020 to access a one-time benefit of up to 80 hours of PEPEL leave (pro-rated for part-time staff) for COVID-19 related absences.
3. Authorize the Chair and County Manager to execute the Memoranda of Agreements as agreed to with individual bargaining units which are in form and substance with the attached representative document.
4. Authorized the County Manager to retain the discretion to end or modify PEPEL leave as necessary until the Board declares an end to emergency declaration for COVID-19, or beyond the end of the emergency period with notice to the Board and the bargaining units, but not to exceed December 31, 2021.

10. **Terms of Collective Bargaining Agreements with American Federation of State, County and Municipal Employees (AFSCME) Bargaining Unit Locals: 8 (General County), 8 (Professional), 8 (Public Health Registered Nurses), 151 (Social Services Department, Financial Assistance Services Department and the Administrative Division of the Health and Wellness Service Team) [formerly Community Human Services], 151 (Licensed Practical Nurses), 151 (Workforce Solutions), 707 (Lake Owasso Residence), 1076 (Ramsey County Care Center), and 1935 (Parks & Recreation), for the Year 2021.** [2020-566](#)

Sponsors: Human Resources

1. Approve the terms of collective bargaining agreements with AFSCME Local 8 (General County), 8 (Professional), 8 (Public Health Registered Nurses), 151 (Social Services Department, Financial Assistance Services Department and the Administrative Division of the Health and Wellness Service Team) [formerly Community Human Services], 151 (Licensed Practical Nurses), 151 (Workforce Solutions), 707 (Lake Owasso Residence), 1076 (Ramsey County Care Center), and 1935 (Parks & Recreation), for the year 2021.
2. Authorize the Chair and the County Manager, as representatives of the County, to approve and sign the agreements incorporating these terms and conditions

11. **Memoranda of Agreement for insurance premium contributions for Insurance Year 2021 with regard to the following collective bargaining agreements: American Federation of State, County and Municipal Employees (AFSCME) Local 8 for Assistant County Attorney, Teamsters Local 320, International Union of Operating Engineers (IUOE) Local 49 and Local 70, Law Enforcement Labor Services (LELS) Locals 184, 349, 353 and 423** [2020-578](#)

Sponsors: Human Resources

1. Approve the Memoranda of Agreement for insurance premium contributions for insurance year 2021.
2. Authorize the Chair and County Manager to execute the Memoranda of Agreement as agreed to by the individual bargaining units that appears in form and substance with the attached representative document.

12. **Salary and Benefit Changes for Non-Represented Classified and Unclassified Employees for 2021** [2020-567](#)

Sponsors: Human Resources

Approve salary and benefit changes for non-represented employees in the classified and unclassified service of the Ramsey County Personnel System for calendar year 2021.

13. **Agreement for Technical Assistance on Recycling and Solid Waste Issues** [2020-581](#)

Sponsors: Public Health

1. Approve the selection of and the agreement with Foth Infrastructure & Environment, LLC., 2121 Innovation Court, Suite 300, De Pere, Wisconsin, 54115 for technical assistance on recycling and solid waste issues for the period of January 1, 2021 through December 31, 2023, with the option to renew for up to two (2) additional one year periods, in the

not-to-exceed amount of \$100,000 per year.

2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the County's procurement policies and procedures, provided the amounts are within the limits of available funding.

14. Agreement for Resource Management Services

[2020-585](#)

Sponsors: Public Health

1. Approve the selection of and the agreement with Waste Management of Minnesota, Inc., 10050 Naples Street NE, Blaine, Minnesota, 55101 for waste management services for the period of January 1, 2021 through December 31, 2021, with the option to renew for up to four (4) additional one year periods, in accordance with the rates established in the agreement.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the County's procurement policies and procedures, provided the amounts are within the limits of available funding.

15. Master Agreements for County Professional and Project Management Office Consulting Services

[2020-529](#)

Sponsors: Information and Public Records Administration

1. Approve the initial selection of and Master Agreements for County Professional and Project Management Office Consulting Services for a period of five years beginning on December 22, 2020 through December 21, 2020 at the rates established in the agreements with the following 18 vendors:
 - Alliant Consulting, 555 7th Street W, St. Paul, MN 55102
 - Bellwether Consulting, 44 Clarence Avenue SE, Minneapolis, MN 55414
 - Capitol Hill Associates, 525 Park Street, St. Paul, MN 55103
 - Growe Technologies, 1222 Carlton Drive, Arden Hills, MN 55112
 - Hollstat & Associates, 1333 Northland Drive, Suite 220, Mendota Heights, MN 55120
 - HueLife, 5775 Wayzata Boulevard, Suite 700, St. Louis Park, MN 55416
 - Human System Dynamics Institute, 50 East Golden Lake Road, Circle Pines, MN 55014
 - Iceberg Technologies, 1275 Ramsey Street, Suite 100, Shakopee, MN 55379
 - Johansson Consulting, 3329 Garfield Avenue, Minneapolis, MN 55408
 - Louellen Essex and Associates, 408 Parkers Lake Road, #211, Wayzata, MN 55391
 - Macro Group, 1200 Washington Avenue S, Suite 350, Minneapolis, MN 55415
 - North American Research & Analysis, 1222 First Street NE, Faribault, MN 55021
 - Plante Moran, 27400 Northwestern Highway, Southfield, MI 48034
 - Perme & Peterson Consulting, 3801 West 98th Street, Suite 207, Bloomington, MN 55431
 - Project Consulting Group, 510 1st Avenue N, Suite 400, Minneapolis, MN 55403
 - The ROIG Group, 6400 Flying Cloud Drive, Suite 110, Eden Prairie, MN 55344
 - Trissential, 1905 East Wayzata Boulevard, Suite 333, Wayzata, MN 55391
 - Yes And Consulting, 44 Clarence Avenue SE, Minneapolis, MN 55414
2. Authorize the Chair and the Chief Clerk to execute the Master Agreements.
3. Authorize the County Manager to approve and execute the additional Master Agreements

with the vendors selected under the continuous Request for Proposals for County Professional Consulting Services, for a period not to exceed one (1) year term of the continuous RFP, subject to approval by the County Attorney's Office and the Finance.

4. Authorize the County Manager to execute change orders and amendments to the Master Agreements in accordance with the County's procurement policies and procedures provided the amounts are within the limits of available funding.

17. Youth Diversion Professional Services Agreements

[2020-582](#)

Sponsors: County Attorney's Office

1. Approve the selection of and the Agreement with Lutheran Social Service of MN, 2485 Como Avenue, Saint Paul, MN 55108 for Youth Diversion Professional Services for the period of December 28, 2020 through December 31, 2025, according to rates established in the agreement.
2. Approve the selection of and the Agreement with Restorative Justice Community Action, 401 Groveland Ave, Suite 50, Minneapolis, MN 55403 for Youth Diversion Professional Services for the period of December 28, 2020 through December 31, 2025, according to rates established in the agreement.
3. Authorize the Chair and Chief Clerk to execute the Agreements.
4. Authorize the County Manager to approve and execute amendments and change orders to agreements, in accordance with the County's procurement policies and procedures, provided the amounts are within the limits of the available funding.

18. 2021 Salary Rate for the Ramsey County Attorney

[2020-579](#)

Sponsors: County Attorney's Office

1. Set the annual salary for the elected Ramsey County Attorney at \$185,004.27, to be effective the first full pay period following January 1, 2021.
2. Authorize the continuation of the contribution to deferred compensation for the elected County Attorney consistent with the Local 8 Assistant County Attorneys agreement.
3. Authorize the continuation of the administrative allowance of \$110 per month.
4. Authorize the continuation of the transportation allowance of \$150 per month.
5. Authorize the continuation of the cell phone/wireless service allowance as provided to all eligible County employees.

19. 2021 Salary Rate for the Ramsey County Sheriff

[2020-576](#)

Sponsors: Sheriff's Office

1. Set the annual salary for the Ramsey County Sheriff at \$163,818 effective January 1, 2021.
2. Authorize the continuation of the contribution to deferred compensation consistent with that approved for non-represented employees for 2021.
3. Authorize the continuation of the administrative allowance of \$110 per month.
4. Authorize the continuation of the uniform/clothing allowance of \$1,375 for 2021.
5. Authorize the continuation of the cell phone/wireless service allowance as provided to all eligible County employees.

20. County Medical Examiner Appointment and Agreement

[2020-601](#)

Sponsors: Safety and Justice and Medical Examiner

1. Appoint Kelly Mills, M.D. as the Medical Examiner of Ramsey County from January 01, 2021 through December 31, 2021.
2. Approve the agreement with Kelly Mills, 3486 Crosslough Trail, Rosemount, MN, 55068, DBA River Valley Forensic Services, PA, for a one-year period of January 01, 2021 through December 31, 2021, with up to three annual renewals by County Board-approved amendment, in an amount of \$806,895 for forensic services; medical malpractice insurance reimbursement in an amount not to exceed \$17,000; a flat fee structure of \$150 for each autopsy, and of \$50 for each external examination performed by the Medical Examiner or an Assistant medical Examiner as well as those performed pursuant to the Joint Powers Agreement between Ramsey County and Washington County, in substantially the same form as approved by the County Attorney's Office.
3. Authorize the Chair and Chief Clerk to execute the agreement.
4. Authorize the Medical Examiner to appoint Assistant Medical Examiners, including a First Assistant Medical Examiner who may perform all the duties and functions of the Medical Examiner until filled by County Board appointment, should a vacancy occur in the Office of Medical Examiner.

21. Amendment 14 to the Agreement with Kimley Horn and Associates, Inc. for consultant services on the Twin Cities Army Ammunition Plant Redevelopment Project [2020-597](#)

Sponsors: Public Works

1. Approve Amendment 14 to Agreement with Kimley Horn and Associates, Inc., for consultant services on the Twin Cities Army Ammunition Plant Redevelopment Project, to extend the end date from December 31, 2020 to December 31, 2022 and update the insurance requirements.
2. Authorize the Chair and Chief Clerk to execute the amendment.
3. Authorize the County Manager to approve and execute amendments to the agreement, in accordance with the County's procurement policies and procedures, provided the amounts are within available funding.

22. Environmental Testing and Consulting Services Master Contract [2020-560](#)

Sponsors: Public Works

1. Approve the selection of and contracts with the following businesses for Environmental Testing and Consulting Services for the period of December 23, 2020 through December 22, 2021, with an option to renew for up to four one-year periods, in accordance with the rates established in the agreements:
 - Bay West LLC, 5 Empire Drive, Saint Paul, MN 55103 (Contract RC-000371)
 - Industrial Hygiene Services Corporation, 4205 White Bear Parkway, Suite 500, Vadnais Heights, MN 55110 (Contract RC-000373)
 - Landmark Environmental LLC, 2042 West 98th Street, Bloomington, MN 55431 (Contract RC-000374)
2. Authorize the Chair and Chief Clerk to execute the contracts.
3. Authorize the County Manager to approve and execute amendments to the contracts, in accordance with the County's procurement policies and procedures, provided the amounts are within available funding.

23. Certification of Property Assessed Clean Energy (PACE) Charges for Energy Improvements [2020-580](#)

Sponsors: Community & Economic Development

1. Request the County Auditor to extend the proposed special assessment plus interest on the following property:

Owner: Zone 5 Group, LLC
Property Address: 2161 University Avenue West Saint Paul
PIN: 322923110043
Project Type: Solar array
Assessment Request: \$220,500.00
Interest Rate: 5 %
Finance Period: 10 years

Such assessments shall be payable in equal annual principal and interest installments extending over the term of the special assessment. The first of the installments shall be payable with general property taxes in 2021, and shall bear interest at the rates per annum and interest start dates stated above, and to the first installment shall be added interest on the entire assessment from the interest start date until December 31 of the tax payable year to which the first installment will be extended, and to each subsequent installment, when due, shall be added interest for one year on all unpaid installments and to each installment shall also be added the special assessment administration fee required by Minnesota Statutes section 429.061, subd. 5.

2. Direct the Chief Clerk to send a certified copy of this Resolution to the County Auditor to extend this assessment on the property tax lists of the County.

24. Issue Conduit Revenue Bonds for the Wilder Square Apartments Project [2020-586](#)

Sponsors: Community & Economic Development

Approve the issuance of conduit revenue bonds to finance the Wilder Square Apartments Project

25. Amendments to Agreements with Best Western Como Park and Best Western Capitol Ridge in Response to COVID-19 Homelessness [2020-609](#)

Sponsors: Economic Growth and Community Investment

1. Approve the First Amendment to the Agreement with the Best Western Como Park, 1010 Bandana Boulevard West, Saint Paul, MN 55108, to provide hotel rooms through May 31, 2021 at an amount not to exceed \$1,690,000 for residents experiencing homelessness.
2. Approve the Second Amendment to the Agreement with Best Western Capitol Ridge, 161 Saint Anthony Avenue, Saint Paul, MN 55103, to provide hotel rooms and meals through May 31, 2021 at an amount not to exceed \$3,493,721 for residents experiencing homelessness.
3. Authorize the County Manager to execute the Amendments to the Agreements.
4. Authorize \$5,183,721 in 2021 from funding that will come from the Homelessness Project funds for these agreements.
5. Authorize the County Manager to execute amendments to the agreements in accordance with the County's procurement policies and procedures, provided the amounts are within the limits of available funding.

26. Agreement with Baker Tilly Municipal Advisors LLC for Financial [2020-613](#)

Consultant and Advisor Services

Sponsors: Finance

1. Approve the selection of and agreement with Baker Tilly Municipal Advisors LLC, 380 Jackson Street, Suite: 300, Saint Paul, MN 55101, for Financial Consultant for Financial Consultant and Advisor Services for the period of January 1, 2021 through December 31, 2025 at the rates established in the Agreement in substantially the same form as approved by the County Attorney's Office.
2. Authorize the County Manager to execute the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the County's procurement policies and procedures, provided the amounts are within the limits of available funding.

27. Appointments to the Corrections Advisory Board[2020-603](#)

Sponsors: Community Corrections

Appoint the following individuals to the Ramsey County Corrections Advisory Board for terms beginning January 1, 2021 and ending on December 31, 2022:

Jon Fure (incumbent)
Christopher Nguyen
Zavier Martine (incumbent)
Mariah Wilberg (incumbent)

28. Appointments to the Extension Committee[2020-604](#)

Sponsors: Communications & Public Relations

Appoint Donna McDuffie (incumbent) and Ben Kucera (incumbent) to the Extension Committee for terms beginning January 1, 2020 and ending December 31, 2023.

29. Appointments to the Ramsey County Library Board[2020-605](#)

Sponsors: Library

Reappoint Sida Ly-Xiong and Sylvia Neblett to the Ramsey County Library Board for terms beginning January 12, 2021 and ending December 31, 2023.

30. Cancellation of Board Meeting in First Quarter 2021[2020-608](#)

Sponsors: Board of Commissioners

Cancel the February 23, 2021 Ramsey County Board meeting.

COUNTY CONNECTIONS**BOARD CHAIR UPDATE****OUTSIDE BOARD AND COMMITTEE REPORTS****ADJOURNMENT**

Following County Board Meeting:

Housing and Redevelopment Authority Meeting Council Chambers – Courthouse Room 300

10:15 a.m. (estimated) County Board Closed Meeting - virtual meeting ****CLOSED TO PUBLIC****
Re: County Manager Ryan O'Connor's Performance Review

1:30 p.m. County Board Workshop: Emergency Shelter System Overview – virtual meeting (public access to view this virtual workshop live is available in the County Manager's Office -250 Courthouse, 15 W. Kellogg Blvd. W, St. Paul)

Advance Notice:

December 29, 2020 No county board meeting

January 5, 2021 County board annual organizational meeting – Council Chambers

January 12, 2020 County board meeting – Council Chambers

January 19, 2020 County board meeting – Council Chambers