
Sponsor:

Meeting Date: 7/12/2022

Title: Designation of a Position to Unclassified, Unrepresented Service in the Financial Assistance Services Department in Accordance with the Personnel Act, Minnesota Statute 383A.286, Subdivision 3

File Number: 2022-207

Background and Rationale:

At the direction of the director of Financial Assistance Services (FAS), the proposed new deputy director role would be expected to provide direction and executive support for overall management and operational functions. This position would be responsible for coordinating assigned program activities and operations within the department and with outside agencies. Duties include representing FAS at county-wide policy development workgroups, legislative platform development and performing duties and responsibilities of the director in their absence.

Additionally, the role would:

- Provide executive support for internal and external stakeholder relationships.
- Engage staff at all levels to address needed changes both operationally and culturally.
- Manage and lead department efforts to develop and create a shared vision and process for development that improves economic growth and business retention.
- Assist with the overall vision, long-range strategic planning, leadership and direction of the Health and Wellness Service Team and to perform related duties as assigned.

The addition of this position will strengthen the FAS management team and better enable each department division to serve the residents of Ramsey County. Staff will also receive focused support from leadership and work in an environment that naturally fosters collaboration.

This request will not require a change in the personnel complement or additional funding. A vacant supervisory position which is no longer utilized will be reclassified to the classification of deputy director - Financial Assistance Services.

Recommendation:

The Ramsey County Board of Commissioners resolved to:

Approve the change in designation of a current classified supervisor position to that of an unclassified, unrepresented position for use as a role of Deputy Director of Financial Assistance Services in accordance with the Personnel Act, Minnesota Statute 383A.286, Subdivision 3.

A motion to approve was made by Commissioner Reinhardt, seconded by Commissioner McDonough.

Motion passed.

Aye: - 6: Carter, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Absent: - 1: Frethem

By: 
Mee Cheng, Chief Clerk - County Board
