



101 Fifth Street East, Suite 2400  
Saint Paul, MN 55101-1800  
651.224.5463 ♦ 800.875.6167

March 1, 2022

George Hardgrove  
Controller  
Ramsey County Minnesota  
Government Center East  
15 West Kellogg Boulevard  
210 Courthouse  
Saint Paul, MN 55102

RE: Heading Home Ramsey COC  
Tracking #: 129284\SPPE-22-211632  
Please reference this tracking  
number in all future correspondence.

Dear George Hardgrove:

Saint Paul & Minnesota Foundation has approved a grant to your organization as stated in the following resolution:

A grant of \$100,000 is approved to Ramsey County Minnesota in support of Heading Home Ramsey's (HHR) Continuum of Care (CoC) Governing Board to address urgent needs to maintain shelters and homelessness support services.

The Terms of Grant agreement related to this grant follows this letter. Please read the agreement in its entirety and make special note of all the provisions and procedures indicated. **Acceptance of the funds serves as your acceptance of the grant and your acknowledgement of the Terms of Grant agreement.**

This grant is awarded with the understanding that reports will be submitted to the Foundation as stipulated in the Terms of Grant agreement. The dates on which the interim reports, if any, and the final report are due will be found in the agreement. When preparing your report(s), you will need to download the appropriate report forms available on the Foundation's website. The report forms are intended to help you report on the outcome(s) of your grant. The Foundation is unable to consider additional funding requests from organizations with past due final reports.

The grant payment is scheduled as follows:

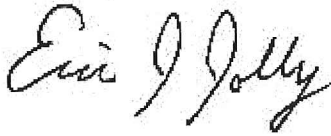
2/28/2022 \$100,000.00

A check is enclosed in the amount of \$100,000.00 from Saint Paul & Minnesota Foundation which represents the first scheduled grant payment.

Grant funds can only be expended for the purposes and within the time period stated in the Terms of Grant agreement. Under certain circumstances the Foundation will extend the grant period. Otherwise unexpended funds must be returned to the Foundation.

I wish you every success and look forward to receiving reports as required by the Terms of Grant agreement.

Sincerely,

A handwritten signature in cursive script that reads "Eric J. Jolly". The signature is written in dark ink and is positioned above the printed name and title.

Eric J. Jolly, Ph.D.  
President & CEO  
Saint Paul & Minnesota Foundation

EJJ:sju  
Enclosure



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TERMS OF GRANT  
OF THE  
SAINT PAUL & MINNESOTA FOUNDATION

Please Read Carefully!

**Your receipt of grant funds from the Foundation is contingent  
on your acceptance of the Terms of Grant set forth herein**

I. ACCEPTANCE OF GRANT

The grant to you/your organization from the Foundation is for the explicit purpose(s) described in the Grant Resolution and is subject to your acceptance of the terms described therein.

**Acceptance of the funds serves as your acceptance of the grant and your acknowledgement of this Terms of Grant agreement.** Please refer to the tracking number and title in all communications concerning the grant.

GRANTEE: Ramsey County Minnesota

DATE AUTHORIZED: 2/23/2022

TRACKING #: 129284\SPPE-22-211632

AMOUNT GRANTED: \$100,000.00

GRANT RESOLUTION:

A grant of \$100,000 is approved to Ramsey County Minnesota in support of Heading Home Ramsey's (HHR) Continuum of Care (CoC) Governing Board to address urgent needs to maintain shelters and homelessness support services.

GRANT PERIOD:

Begins: 2/17/2022

Terminates: 12/31/2022

FOUNDATION OFFICER FOR THIS GRANT: Sylvie Xiong

II. REVIEW OF GRANT ACTIVITY:

The grantee will furnish the Foundation with written reports according to the following schedule (if no dates are noted, then no reports are required for this grant):

Interim Report(s):

Final Report(s):

Interim and final reports must be provided on the Foundation's report forms. Report forms are available on the Foundation's website.

The final report must be accompanied by a certified financial statement, if available, or the most recent financial statement of your organization. Reports must be delivered via email to [grantsadmin@spmcf.org](mailto:grantsadmin@spmcf.org).

### III. SPECIAL PROVISIONS

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder. Please read the following carefully:

1. **PUBLIC ANNOUNCEMENTS:** Announcements of the grant award are to be made by the grantee unless otherwise indicated by the Foundation. Grantees must present the text of all announcements and plans for publicity with the Foundation Officer responsible for this grant. Please send a copy of any published accounts mentioning the grant to the Foundation Officer.
2. **PAYMENT OF GRANTS:** The Foundation reserves the right to terminate or modify any payments to be made pursuant to this grant at any time. This includes, among other things, modifying or cancelling the remaining grant payments under circumstances deemed appropriate by the Foundation.
3. **EXPENDITURE OF GRANT FUNDS:** The funds provided by this grant may be spent only in accordance with the provisions of the grantee's funding request and budget as approved and in accordance with the terms of the grant agreement with the Foundation. The use of grant funds cannot be modified without the Foundation's prior written approval.
  - (a) Any special conditions which apply to this grant, as listed, should be complied with as rapidly as feasible. These conditions may make the release of funds contingent on special requirements and future payments contingent upon demonstrated performance. In such cases, adequate evidence of compliance with conditions must be submitted before the Foundation will release grant funds. If you have questions about the special conditions, contact the Foundation Officer responsible for this grant.
  - (b) Unless otherwise noted in the Grant Resolution no funds provided by the Foundation may be used for any political campaign, or to support attempts to influence legislation of any governmental body other than through making available the results of nonpartisan analysis, study, and research. When Foundation funds are approved for lobbying the organization must comply with all lobbying requirements including, but not limited to, registering as a lobbyist and properly reporting lobbying expenses.
  - (c) Expenses charged against this grant may not be incurred prior to the date at which the grant period begins or subsequent to its termination date, and may be incurred only as necessary to carry out the purposes and activities of the approved program.
  - (d) No funds provided by the Foundation may be used to finance any activity for any purpose other than charitable purposes as described in Code Section 170(c)(2)(B).
  - (e) **The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.** A record of receipts and disbursements for this project must be maintained by the grantee for at least four years following the date of completion



of the project. Fiscal sponsors must maintain books and records adequate to demonstrate that grant funds were separately accounted for from other funds of the organization.

- (f) Equipment or property purchased with grant funds shall be the property of the grantee organization. If the grantee can no longer use the equipment or property in the furtherance of its charitable purposes, the equipment or property, if it is still useful and in good working condition, shall be transferred to another charitable organization that can use the equipment or property in the furtherance of its charitable purposes
  - (g) Grantee shall follow all applicable laws and acknowledges that its failure to comply with applicable laws with regard to either the use and expenditure of grant funds provided by the Foundation or its general operations is solely Grantee's responsibility and not that of the Foundation and that Grantee shall be responsible solely for any related fines, penalties, or other consequences, related thereto.
4. REVERSION OF GRANT FUNDS: The grantee will return any unexpended funds to the Foundation at the close of the grant period.
- Unexpended funds also shall be promptly returned:
- (a) If the Foundation determines that the grantee has not performed in accordance with the Terms of Grant or met the specific grant conditions of the approved program.
  - (b) If the grantee loses its exemption from Federal income taxation as provided for under Section 501(c)(3) of the Internal Revenue Code.
  - (c) If the Foundation determines that any ongoing use of Foundation grant funds by the Grantee risks the reputation of the Foundation, its board, officers or staff.
5. INTELLECTUAL PROPERTY: Reports, materials, books, and articles resulting from this grant may be copyrighted by the grantee in accordance with its policies, toward the goal of obtaining the widest dissemination of such reports, materials, books, and articles. By accepting the grant funds, the grantee grants an unlimited license to the Foundation to use grantee's name or any identifying information related to the project, service or product produced from the Foundation's grant funds for the sole purpose of publicizing the Foundation's participation in the development of the project or service.
6. LIMIT OF COMMITMENT: Unless otherwise stipulated in writing, this grant is made with the understanding that the Foundation has no obligation to provide other or additional support to the grantee.
7. NOTIFICATION OF CHANGES: Grantee will notify the Foundation immediately if there is a change in tax status of the grantee or if the proposed project is canceled or delayed.

In accepting the funds, the grantee accepts the terms stated in this agreement and agrees to comply with any laws in undertaking its work.



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101 Fifth Street East • Suite 2400 • Saint Paul, Minnesota 55101 Ph#: (651) 224-5463

On February 23, 2022 the Saint Paul & Minnesota Foundation (the Foundation) authorized a grant of \$100,000.00 for Heading Home Ramsey COC.

We are pleased to present a check in the amount of \$100,000.00, as per the payment schedule noted on your original award notification letter.

*Acceptance of these funds serves as your acceptance of the grant and your acknowledgement of the Terms of Grant agreement.*

If you have any questions regarding this grant, please call 651-224-5463.